

Work Session Meeting
Mayor and Council
January 22, 2015

A Work Session Meeting of the Mayor and Council of the Borough of Allendale was called to order on January 22, 2015 at 7:30 p.m. by Mayor White who announced that the requirements of the Open Public Meetings Act were met by the required posting and notice to publications.

The following individuals answered roll call: Councilmembers Bernstein, Homan, McSwiggan, Sasso, Wilczynski and Mayor White chaired the meeting. Councilman Strauch was absent. Mr. Valenzuela and Mr. Wiss were also present.

Public Comments:

Mayor White opened the meeting to the public for comments.

Kelly Schroder – 856 West Crescent Ave. Ms. Schroder reviewed ongoing Property Maintenance issues with a neighbor at 848 West Crescent Ave.

Mayor White indicated that the issues were on the radar of the Mayor and Council. Mayor White visited the site with Jackie McSwiggan, Jim Strauch, Construction Official Kevin Burnette, and Scott Zieber Property Maintenance Official. The Borough Zoning Official will enforce the Code. The Construction Code Official and Property Maintenance Official met with Mr. Mazzone.

Mayor White reviewed the agenda.

Approval of Minutes for Work and Regular Session on November 24, 2014.

Adoption of Ordinance 15-80 Salary Ordinance

Hedy Abad, in the Administrative Office will be appointed Webmaster. Administration, Finance and Personnel committee has recommended this appointment.

Resolution 15-68 Appointment of Petty Cash Custodian. New employee Ron Kistner will be starting on Monday as Director of Operations. This resolution gives him the authority to disburse petty cash if necessary.

Resolution 15-69 Authorization to issue checks for Overpayment of Taxes.

Resolution 15-70, is a resolution to share Well Child Services with Waldwick. The mayor noted that Borough Board of Health Secretary Jean Manus worked out this Interlocal Agreement with Waldwick.

Resolution 15-71 is a Law Enforcement Mutual Aid Resolution for 70 towns. This is in case of emergency situations such as the fire in Edgewater this past week.

Resolution 15-72 Approval of 2015 Salary Resolution for Non-Contractual Borough Employees.

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Resolution 15-73 Approval of Donation for 2015 Allendale Woman's Club Fashion Show.

April in Allendale –The Allendale Woman's Club will have their annual Fashion Show the Borough is donating a Crestwood Lake membership.

Resolution 15-74 Approval of the 2015 Salary Resolution for UPSEU Contracted Borough Employees.

Resolution 15-75 Acceptance of the Resignation of Mary Rottingen as Administrative Assistant/Recycling Coordinator for DPW.

Resolution 15-76 Approval of Land Use Fees. Yearly resolution that need to be updated with newest rates.

Resolution 15-77 Approval to join the MRESC CO-OP

The Lee Memorial Library is remodeling the children's space and is entering into a co-op with the Middlesex Regional Education Cooperative Pricing System to purchase some of the furniture and equipment for the Children's Library.

Resolution 15-78 Approve of Budget Transfer. Until we pass the budget, the CFO is able to transfer funds from line items until we approve the budget.

Resolution 15-79 Redesignation of Resolution 15-63 to 15-63A. This is being done do to the duplication of resolution 15-63. Housekeeping issue requested by the municipal clerk.

Resolution 15-81 Appointment of Part-Time Clerk Typist.

New employee Tatiana Marquis will start as a Clerk/Typist in the DPW on Monday.

Firechief Tom Smith, presented the Mayor and Council with a report of the Fire Department training and events for the year 2014. The report includes 207 calls, 57 training events and 35 drills.

Chief Smith gave an explanation to the Council Members how coverage of the Borough works in emergency events.

Mayor White stated that the JIF training such as the Blood borne Pathogens training can be done on line now. The Fire Department will be able coordinate with Jean Manus, Borough Health Secretary, to schedule and log the training.

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Mayor White said that there is a request from the Ernie Cassidy and the VFW for \$3,000 to be put into the capital budget for improvements at Memorial Park. The improvements will cost between \$7,000.00 and \$10,000.00. They need the funds to clean the monument and refurbish the cannon.

Mayor's Report:

Mayor thanked the Volunteer Ambulance Corps for inviting the Mayor and Council to their annual dinner. A wonderful event and the Mayor thanked the members for their dedication and service to the people of Allendale.

Note sale took place today, Winning bid was from First Constitution Bank. A lower rate than current is due to the Triple AAA Credit rating of the Borough.

Adjournment:

On a motion by Councilwoman McSwiggan, seconded by Councilman Sasso, the Council voted unanimously to adjourn to Regular Session at 8:08 p.m.

Respectfully submitted,

Frank Valenzuela
Acting Municipal Clerk