

February 28, 2013

A regular meeting of the Borough Council was held in the Municipal Building on February 28, 2013. The meeting was called to order at 8:10 p.m. by Mr. Barra who announced that the requirements of the Open Public Meetings Act were met by the required posting and notice of publications.

The Mayor led those present in a salute to the flag.

The following Council members answered roll call: Ms. LaMonica, Mrs. McSwiggan, Mr. Strauch, Mrs. White, Mrs. Wilczynski and Mayor Barra. Mr. Bernstein was absent. Also present were Mrs. McCarthy and Mr. Bole.

*Approval of Minutes*

Mrs. Wilczynski moved, seconded by Mrs. White, to approve the minutes of December 27, 2012 and January 24 and February 12, 2013. On roll call Mrs. McSwiggan voted in favor of the minutes of December 27 and February 12, and abstained on the minutes of January 24. Mr. Strauch voted in favor of the minutes of January 24, and abstained on the minutes of December 27 and February 12. Ms. LaMonica voted in favor of the minutes of December 27, and abstained on the minutes of January 24 and February 12. Mrs. White voted in favor of the minutes of December 27 and February 12, and abstained on the minutes of January 24. Mrs. Wilczynski voted in favor of December 17, January 24 and February 12.

*Introduction of Ordinances*

**Ordinance 13-03 Water Rates**

Resolution 13-92 – Introduced by Mrs. McSwiggan, seconded by Ms. LaMonica

**Be It Resolved** that an Ordinance entitled 13-03, “An Ordinance to Amend Chapter 262 of the Code of the Borough of Allendale Entitled ‘Water’ ” heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 14th day of March, 2013, at 8:00 p.m. or as soon thereafter as the matter can be reached, at the regular meeting place of the Borough Council, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

On roll call, all Council members voted in favor.

(See copy of Ordinance 13-03 attached and made a part hereof.)

**Ordinance 13-04 Salary Ordinance**

Resolution 13-93 – Introduced by Mr. Strauch, seconded by Mrs. Wilczynski

**Be It Resolved** that an Ordinance entitled 13-04, “An Ordinance to Amend Chapter 53 of the Code of the Borough of Allendale to Fix the Salaries, Wages and Compensation of the Officers and Employees of the Borough of Allendale for the Year 2013” heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 14th day of March, 2013, at 8:00 p.m. or as soon thereafter as the matter can be reached, at the regular meeting place of the Borough Council, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

On roll call, all Council members voted in favor.

(See copy of Ordinance 13-04 attached and made a part hereof.)

**Ordinance 13-05 Establish Position of Deputy Municipal Clerk**

Resolution 13-103 – Introduced by Mrs. White, seconded by Ms. LaMonica

**Be It Resolved** that an Ordinance entitled 13-05, “An Ordinance to Amend Chapter 53 of the Code of the Borough of Allendale to Fix the Salaries, Wages and Compensation of the Officers and Employees of the Borough of Allendale for the Year 2013” heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 14th day of March, 2013, at 8:00 p.m. or as soon thereafter as the matter can be reached, at the regular meeting place of the Borough Council, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

On roll call, all Council members voted in favor.

(See copy of Ordinance 13-05 attached and made a part hereof.)

*Public Comment*

Mr. Barra opened the meeting to the public for comments on agenda items. There were none.

*Consent Agenda*

Resolution 13-94 – Introduced by Mr. Strauch, seconded by Mrs. White

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated February 28, 2013.

On roll call, all Council members voted in favor.

Resolution 13-95 – Introduced by Mr. Strauch, seconded by Mrs. White

**Be It Resolved** by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following check on the property listed below and charge same to Overpayment of 2012 Taxes:

**2012**

<b>Block/ Lot</b>	<b>Name</b>	<b>Property Location</b>	<b>Amount</b>
411/3	Core Logic-Refund Unit 1 Core Logic Drive Westlake, TX 76262 Fritz	420 Canterbury Dr	\$3,774.07
1702/6	Core Logic-Refund Unit 1 Core Logic Drive Westlake, TX 76262 Russo	233 Park Ave	\$2,737.00
2005/6	Core Logic-Refund Unit 1 Core Logic Drive Westlake, TX 76262 Nef	47 Homewood Ave	\$2,140.53
2005/11	Core Logic-Refund Unit 1 Core Logic Drive Westlake, TX 76262 Shute	30 Midwood Ave	\$2,784.89
2101/9 C0087	Core Logic-Refund Unit 1 Core Logic Drive Westlake, TX 76262 Suk	87 Trotters Lane	\$2,953.51
		<b>TOTAL</b>	<b>\$14,390.00</b>

On roll call, all Council members voted in favor.

Resolution 13-96 – Introduced by Mr. Strauch, seconded by Mrs. White

**Now, Therefore, Be It Resolved** by the Mayor and Borough Council do hereby grant permission to the Veterans of Foreign Wars Post 10181 to conduct the annual Memorial Day Parade on Monday, May 27, 2013 at 9:30 a.m.

On roll call, all Council members voted in favor.

Resolution 13-97 – Introduced by Mr. Strauch, seconded by Mrs. White

**Whereas**, there is a request by the Allendale Chamber of Commerce to hold the Allendale Festival Day and Car Show on Saturday, October 5, 2013 from 7:30 a.m. to 6:00 p.m., and

**Whereas**, West Allendale Avenue will be closed for this event from the town clock to DeMercurio Drive, and

**Whereas**, the event will also take place in the NJ Transit parking area,

**Whereas**, the Chamber of Commerce will, after approval, coordinate the event with the Police Department, the Fire Department and the Department of Public Works;

**Now, Therefore, Be It Resolved** by the Mayor and Council that this request be and is hereby approved.

On roll call, all Council members voted in favor.

Resolution 13-98 – Introduced by Mr. Strauch, seconded by Mrs. White

**Whereas**, there is a request by the Allendale Chamber of Commerce to hold the Allendale Holiday Walk on Friday, December 6, 2013 from 7:00 p.m. to 9:00 p.m., and

**Whereas**, West Allendale Avenue will be closed for this event from the town clock to DeMercurio Drive beginning at 6:30 p.m., and

**Whereas**, the Chamber of Commerce will, after approval, coordinate the event with the Police Department, the Fire Department and the Department of Public Works;

**Now, Therefore, Be It Resolved** by the Mayor and Council that this request be and is hereby approved.

On roll call, all Council members voted in favor.

Resolution 13-99 – Introduced by Mr. Strauch, seconded by Mrs. White

**Whereas**, Budget Transfers are permitted during the last two months of the current year and the first three months of the following year;

**Now, Therefore, Be It Resolved**, by the Mayor and Council of the Borough of Allendale that the following transfers be made between the 2012

Budget Appropriations:

<b>DEPARTMENT</b>	<b>ACCOUNT NUMBER</b>	<b>FROM</b>	<b>TO</b>
Group Insurance	2-01-23-220-227	\$5,000	
Engineering, Other Expenses	2-01-20-165-027		\$5,000

<b>Total Transfers</b>		<b>\$5,000</b>	<b>\$5,000</b>
------------------------	--	----------------	----------------

On roll call, all Council members voted in favor.

Resolution 13-100 – Introduced by Mr. Strauch, seconded by Mrs. White

**Whereas**, the Governing Body has determined that there is a need to till the office of Deputy Municipal Clerk;

**Now, Therefore, Be It Resolved**, that Coleen Goddel be and she is hereby appointed as Deputy Municipal Clerk retroactive to February 25, 2013 for twenty five hours a week at a salary of \$17 an hour.

On roll call, all Council members voted in favor.

Resolution 13-101 – Introduced by Mr. Strauch, seconded by Mrs. White

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves Raffle License #379 as follows:

Ho-Ho-Kus Volunteer Fire Department  
 April 27, 2013  
 50/50 Raffle  
 11:00 p.m.  
 Guardian Angel Church Auditorium

The prize is 50% of the proceeds from the sale of raffle tickets.

On roll call, all Council members voted in favor.

Resolution 13-102 – Introduced by Mr. Strauch, seconded by Mrs. White

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves Raffle License #380 as follows:

Ho-Ho-Kus Volunteer Fire Department  
 April 27, 2013  
 On premises draw raffle for merchandise  
 7:00 to 11:00 p.m.  
 Guardian Angel Church Auditorium

The prizes are 75 baskets valued at approximately \$25 to \$50 per basket.

On roll call, all Council members voted in favor.

*Committee Reports*

## Water and Sewer

Mrs. McSwiggan said over six hundred people have called to schedule sump pump inspections. Twenty-two violations have been noted. Mrs. McSwiggan said the response from the community continues to be very positive.

This morning she and Mayor Barra met with representatives from the Northwest Bergen Sewer Authority with regard to an infiltration study conducted in Allendale. Boswell Engineering will be doing an analysis of the San Jacinto area because they believe there is significant activity attributable to sump pumps in that area. Flows from that area are much higher than in other parts of town.

Mayor Barra noted that the study is being conducted at the expense of the Northwest Bergen Utilities Authority, not the Borough, and the study involves the local sewer lines, not the interceptor lines. It will be monitored from a metering pit on Carteret Road which services approximately 250 homes in the San Jacinto area.

Mrs. McSwiggan said Allendale is beginning to explore having the sewer authority take over the Borough's sewer maintenance work once United Water begins handling the operation of the Water Department. Northwest Bergen Utilities Authority will give us an estimate of the cost for that service.

A final agreement with United Water is very close to being accomplished. She commented that it has been an interesting and positive process with good communication on both sides of the table.

Mr. Barra noted that when the contract with United Water is finalized, a special meeting of the Council will be held to authorize it. A fourteen day notice period will offer the public an opportunity to review the contract. An open public meeting will also be held to review the contract with representatives of United Water present. After the public hearing is concluded, the contract will go to the Board of Public Utilities which will sign off on it before it becomes official. The Borough is striving for a June 1, 2013 turnover date. Generally the approval process takes two months.

## Public Safety

Mr. Bernstein was absent.

## Land Use and Construction Code

Mr. Strauch said the Land Use and Construction Code Committee will be meeting tomorrow morning at 8:30 a.m.

## Public Works

Mrs. White said a salt brine solution that clears the roads of ice was tested last week on Franklin Turnpike and East Allendale Avenue. The weather wasn't cold enough for the brine to work, but the concept is to coat the roads with brine up to 24 hours before a storm. It is designed to be used just before a winter storm and it will help prevent the accumulation of snow. If it works successfully, it will help to keep the roads clear and reduce overtime.

The DPW break room will be completed in the next few weeks. It will be used as a place for the DPW employees to relax when they are in Allendale for long hours during a storm.

Mrs. White said she had just heard from Allendale's FEMA representative who stated that Allendale's expenses for debris alone from Hurricane Sandy have been calculated to be \$100,647.22. Emergency services still need to be calculated to cover the cost of Police, Fire and CERT.

#### Personnel, Finance and Human Resources

Ms. LaMonica reported that the Finance Advisory Committee will meet on Tuesday evening to review the budget.

#### Facilities, Parks and Recreation

Mrs. Wilczynski said the lightning detection system has been installed and the first training session was held at the Police Department for the Police, the Schools and the Mayor and Council. Closer to Spring another training session will be held for the members of the Recreation Commission as well as the coaches. The next item to be addressed from that grant will be the playground.

Mrs. Wilczynski said a new bio-organic material, AQC-20 will be used at Crestwood Lake this season. It works to dissolve organic material and will decrease the need for chlorine by fifty percent. Also the Borough won't have to purchase the Alum that has been used previously. In addition, Copper Sulfate will not be needed to control the snails, because the AQC-20 will eliminate the material the snails eat.

Mrs. Wilczynski said AQC-20 is all natural and is not hazardous if consumed. It has been used at Graydon Pool for a couple of years. It is hoped that the use of AQC-20 will eliminate some of the issues that have occurred at Crestwood previously and also keep the lake water clear. It is anticipated that the Borough will save \$20,000 a year from the use of AQC-20. There will be a trial period and if for any reason it doesn't work as anticipated, there is a backup plan.

Mrs. Wilczynski reported that a new chlorine line has also been installed and it is operational.

#### Municipal Attorney

Mr. Bole did not have a report.

#### Municipal Clerk

Mrs. McCarthy said the new Deputy Municipal Clerk began working this week and she will start working from 10 a.m. to 3 p.m. on March 11<sup>th</sup>. She is working for two weeks from 12:00 to 4:00 and then will be working from 10:00 a.m. to 3:00 Mrs. McCarthy said Coleen Goddel is a lovely person and she hopes the Council members will stop in to meet her in the near future.

Mrs. McCarthy read the following resolution into the record:

**Whereas**, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**Whereas**, this public body is of the opinion that such circumstances presently exist; and

**Whereas**, the Governing Body wishes to discuss Contract Negotiations,

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

**Now, Therefore, Be It Resolved** that the public be excluded from this meeting.

On a motion by Mrs. White, seconded by Mrs. Wilczynski, the Council voted unanimously to adjourn to Executive Session at 8:25 p.m.

Respectfully submitted,

Gwen McCarthy  
Municipal Clerk