

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
July 9, 2015

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on July 9, 2015. The meeting was called to order at 8:00 p.m. by Mayor White who asked that the Interim Municipal Clerk Read the open public meetings statement:

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of July 9, 2015, was included in the list of meetings notice sent to the Record, Ridgewood News, Star Ledger on January 7, 2015 and advertised in said newspapers on January 10, 2015, posted on the bulletin board in the municipal building on January 7, 2015 and has remained continuously posted as the required notices under the Statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

The Mayor led those present in a salute to the flag.

Roll Call:

The following individuals answered roll call: Councilmembers Bernstein, Homan, McSwiggan, Sasso, Strauch, Wilczynski, and Mayor White chaired the meeting.

Raymond Wiss, Municipal Attorney, and Deborah Fehre, Interim Municipal Clerk, were also present.

Approval of Minutes

April 9, 2015 Regular Session
April 23, 2015 Work Session
May 14, 2015 Work Session
February 26, 2015 Regular Session
May 28, 2015 Work Session
June 11, 2015 Work Session
June 11, 2015 Regular Session
June 25, 2015 Regular Session

On a motion by Councilman Bernstein, seconded by Councilman Strauch, the minutes listed above were offered for approval.

On Roll Call: Aye – Bernstein, Homan, McSwiggan, Sasso, Strauch, and Wilczynski.
Abstentions - Councilman Sasso on April 23, 2015 Work Session
Councilwomen McSwiggan on February 26, 2015 Regular,
May 28, 2015, Work, and June 25, 2015 Regular
Councilwoman Homan on February 26, 2015 Regular
and June 25, 2015 Regular Session
Councilwoman Wilczynski on June 11, 2015, Work and Regular

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Public Hearings for Advertised Ordinances:

Adoption of Ordinance 15-20

ORDINANCE 15-20

“Criminal History Record Background Checks”

On a motion by Councilman Bernstein, seconded by Councilwoman Homan, it was recommended that the hearing for Ordinance 15-20 be carried to July 23, 2015 at 8:00 p.m.

On Roll Call: Aye – Bernstein, Homan, McSwiggan, Sasso, Strauch, and Wilczynski.

Public Comment on any agenda item:

There were no comments from the public

Resolutions:

Resolutions 15-222, 15-223, 15-224, 15-225, and 15-226, 15-227, and 15-228

On a motion by Councilman Strauch, seconded by Councilwoman Wilczynski, Resolutions 15-222, through 15-228 were offered for approval.

On Roll Call: Aye- Bernstein, Homan, McSwiggan, Sasso, Strauch, and Wilczynski.

Resolution 15-222

Application by Concerned Citizens of Allendale Re: John Fell House

WHEREAS, as part of the 2015 application by the Concerned Citizens of Allendale, Inc. to the County of Bergen is the requirement that the applicant must obtain a resolution of acknowledgement that the municipality in which the project is located knows that the application is being made; and

WHEREAS, the Concerned Citizens of Allendale, Inc. has informed the Borough/of Allendale of its intent to apply for a Bergen County Historic Preservation Trust Fund for assistance in the historic preservation of the John Fell House located on property known as 475 Franklin Turnpike Block 1809 Lot 14 on the tax map of the Borough of Allendale; and

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WHEREAS, the Borough of Allendale *does* not assume any financial liability or other responsibilities related to the application or the project.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Allendale *acknowledges* that the Concerned Citizens of Allendale, Inc. is applying to the Bergen County Historic Preservation Trust Fund for the amount of \$54,000.00.

Resolution 15-223

Renewal of ABC Liquor Licenses for 2015-2016

Whereas, all Plenary Retail Consumption, Retail Distribution, Limited Distribution and Club Licenses will expire on June 30, 2015; and,

Whereas, the following applicants have complied with the provisions of the Act of the Legislature entitled, "An Act Concerning Alcoholic Beverages", being Chapter 436 of the Laws of 1933, its supplements and amendments, and with the Rules and Regulations issued or to be promulgated by the State Commissioner of Alcoholic Beverage Control applicable.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the Borough Clerk be and is hereby authorized to issue licenses to expire June 30, 2016, to the following:

PLENARY RETAIL CONSUMPTION LICENSES - \$2,500.00

0201-33-007-009	Friends & Family LLC t/a Restaurant L	9 Franklin Turnpike Allendale, NJ 07401
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PLENARY RETAIL DISTRIBUTION LICENSES - \$2,500.00

0201-44-003-005	Allendale Liquors, Inc. t/a Allendale Wine Shoppe	101 West Allendale Avenue Allendale, NJ 07401
0201-44-005-004	The Great Atlantic & Pacific Tea Company t/a A&P Fresh	45 West Allendale Avenue Allendale, NJ 07401

Resolution 15-224

Appointment of Seasonal Department of Public Works Laborer

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby appoints the following individual at the corresponding rate of pay as a seasonal laborer of the Department of Public Works:

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Name	Hourly Rate
Christopher McGovern	\$10.00

Be It Further Resolved that the above mentioned appointment effective June 29, 2015 be ratified and shall expire on September 11, 2015.

Resolution 15-225

Accept Resignation – Part-time Fill-in Dispatcher

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the resignation of Part-time Fill-in Dispatcher, Duncan Constable, is hereby accepted effective June 27, 2015.

Resolution 15-226

2015 Crestwood Lake Salary Resolution – Supplement Four

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby hires the following individuals at the corresponding rates of pay for the Crestwood Lake Swim Club 2015 Season as follows:

Matt Friedland	Substitute Lifeguard	\$8.75 per hour
Michela Dowicz	Substitute Lifeguard	\$8.75 per hour
James Michalski	Substitute Lifeguard	\$8.75 per hour

Resolution 15-227

Authorize Payment to Allendale Boy Scout Troop 59 for Recycling Rebates

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the Chief Financial Officer is hereby authorized to issue payments to the Allendale Boy Scout Troop 59 for Recycling Rebate monies received by the Borough from Rockland County Solid Waste Management Authority (RCSWMA) for Waste Paper collected by the Boy Scouts and delivered to the RCSWMA.

Resolution 15-228

Authorize Installation of Temporary Speed Bumps – Park Avenue

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the Allendale Department of Public Works and the Allendale Police Department are hereby authorized to install temporary speed bumps on Park Avenue, Allendale, NJ.

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Resolution 15-229

On a motion by Councilman Bernstein, seconded by Councilwoman Wilczynski, Resolution 15-229 was offered for approval.

On Roll Call: Aye- Bernstein, Homan, McSwiggan, Sasso, Strauch, and Wilczynski.

Mayor White commented that they are thrilled with the appointment.

Resolution 15-229

Appointment of Anne Dodd as Municipal Clerk

Whereas, there will exist a vacancy in the office of Municipal Clerk of the Borough of Allendale (“Allendale”), effective at the close of business hours on July 14, 2015; and,

Whereas, Anne Dodd has been selected to perform all of the necessary functions of the Municipal Clerk and any other such duties as required by the governing body; and

Now, Therefore, Be It Resolved, by the Mayor and Council of the Borough of Allendale that Anne Dodd is hereby appointed Municipal Clerk of Allendale for a term of three (3) year commencing July 27, 2015 until July 26, 2018, pursuant to N.J.S.A. 40A:9-133 and is additionally appointed as Temporary Administrative Officer pursuant to Code Section 53-48 et. seq. for the term of one month; and,

Be It Further Resolved that the annual salary for the position of Municipal Clerk, and other such duties required by the governing body, shall be \$75,000.00 prorated for 2015, and said \$75,000 is inclusive of compensation for the above referenced services of Temporary Administrative Officer; and,

Be It Further Resolved that the terms and conditions of Anne Dodd’s employment shall memorialized in a written agreement to be hereinafter executed, which agreement shall include the terms and conditions set forth in the Offer Letter dated and signed by the Borough and Anne Dodd on July 9, 2015.

Be it Further Resolved that the Mayor, Chief Financial Officer, Municipal Attorney and Interim or Deputy Municipal Clerk are authorized to take all appropriate actions so as to implement this resolution.

Introduction of Ordinances

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Introducing Resolution 15-147 for Ordinance 15-11

Be It Resolved that Ordinance 15-11, An Ordinance to Amend, Supplement and Revise The Code of The Borough of Allendale, Zoning, Chapter 270 is introduced, and does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 13th day of August, 2015, at 8:00 p.m. or as soon thereafter, at Allendale Borough Hall, Council Chambers, and at that such time and place all persons interested be given an opportunity to be heard concerning said ordinance.

ORDINANCE 15-11

An Ordinance to Amend, Supplement and Revise The Code of The
Borough of Allendale, Zoning, Chapter 270

On a motion by Councilwoman McSwiggan, seconded by Councilwoman Homan, Introducing Resolution 15-147 for Ordinance 15-11 was offered for approval.

On Roll Call: Aye – Bernstein, Homan, McSwiggan, Sasso, Strauch, and Wilczynski

Introducing Resolution 15-230 for Ordinance 15-21

Be It Resolved that Ordinance 15-21, An Ordinance to Amend, Supplement and Revise The Code of The Borough of Allendale, Officers and Employees, Chapter 53, Section 53-51, is introduced, and does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 23rd day of July, 2015, at 8:00 p.m. or as soon thereafter, at Allendale Borough Hall, Council Chambers, and at that such time and place all persons interested be given an opportunity to be heard concerning said ordinance.

ORDINANCE 15-21

An ordinance to Amend, Supplement and Revise The Code of the
Borough of Allendale, Officers and Employees, Chapter 53, Section 53-51

On a motion by Councilman Bernstein, seconded by Wilczynski, Introducing Resolution 15-230 for Ordinance 15-21 was offered for approval.

On Roll Call: Aye – Bernstein, Homan, McSwiggan, Sasso, Strauch, and Wilczynski

Authorization to Pay Bills

Resolution 15-231

On a motion by Councilman Bernstein, seconded by McSwiggan, Resolution 15-231 was offered for approval.

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On Roll Call: Aye – Bernstein, Homan, McSwiggan, Sasso, Strauch, and Wilczynski

Resolution 15-231

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated July 9, 2015 in the amount of: \$1,258,016.33.

Unfinished Business:

There was no unfinished business

New Business:

There was no new business

Council Committee Reports and Comments:

Councilman Sasso - Public Works

The Councilman thanked Ron Kistner and the Department of Public Works for a great job on the Fourth of July, unbelievable improvements. This is a record breaking year; paving 8-9 streets including the Borough Hall/Library parking lot. They are getting ready for snow removal and have tons of salt. Mr. Kistner is working on getting new plow blades. There will be a public auction in the fall for equipment that is no longer being used. Men from the Bergen County Jail came to paint the DPW building. It looks a lot better, has improved morale, and a cleaner work environment makes people happier.

Councilwoman Wilczynski – Facilities, Parks and Recreation

The Councilwoman also thanked the Department of Public Works for fixing the grandstand in record time for the Fourth of July. It took quite a beating over the winter, they replaced plywood and stairs as well as painted it. The stand is historic, we've had it since the early 1920's. One burnt down and was rebuilt. Babe Ruth played there, all of the old timers enjoy watching the game and hanging around there.

We will have two amazing bands this weekend, our band nights and movie nights are a great success. The U2 band has had two rainouts, but are scheduled for this Friday at 8:00. Madeline Smith, country star, will be here Saturday night at 7:00. She will be using the Bergen County Show Mobile; a big metal stage with lights, quite a production.

Councilwoman Homan – Public Safety

The Councilwoman thanked the emergency services once again for their response to the emergency at Crestwood Lake. She also thanked them for organizing the volunteers and paid staff for the Fourth of July. She announced that the firemen have participated in more training.

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They had their Safety committee meeting on June 18th and continue to address concerns regarding the background check ordinance. They are moving forward with the floodgates, thanks to Mr. Kistner's help.

She met in a small group with the Police Chief on July 7th. She thanked the Chief for educating her on certain processes, they went over overtime reports and are being fiscally responsible.

Councilman Strauch - Land Use and Construction Code

The Councilman announced that the Land Use committee met this past Monday. The Construction Office is addressing property maintenance issues. Since returning to the model of part-time officials we are making headway, changing, and improving. It appears that about 10% of the property maintenance issues are chronic. Additional part-time help is needed. The department is on top of the UCC permits. They are doing tougher, better inspections with more detail. The next Land Use meeting will be the first Monday in August.

Councilman Bernstein – Administration, Finance and Human Resources

The Councilman commented that Human Resources and Administration had our work cut out for us. The take away from the process of looking for a new Municipal Clerk showed how many good people are working in Allendale. The employees have the same warmth for the town as we do and it is a nice big piece of the puzzle that we put in this week. The next Administration, Finance and Human Resources meeting will be July 27th.

Councilwoman McSwiggan – Water, Sewer and Public Utilities

The Councilwoman announced the next Water and Sewer committee meeting will be July 15th. They are continuing to work on the bid documents for the Ramsey Water Tank project. They are also developing information for the new bulk water contract. There are still odd/even watering days in effect. She asked that everyone try to conserve water and not run the sprinklers when it is raining.

Staff Reports:

Raymond Wiss, Municipal Attorney

Mr. Wiss reported that other than resolutions and ordinances, we have been working on COAH. We filed the papers on our motion Tuesday. The Borough has received a copy. Our table was stacked three feet high with mailings. We will wait to see if the Court handles it on a motion basis or consolidates with other pending cases, the deadline has been complied with and we are in good shape. He then commented that he would like to join the Governing Body in welcoming Anne, and looks forward to working with her. To Debbie he stated that it was good working with a long-time friend. We've known each other a long time.

Debbie Fehre, Interim Municipal Clerk,

Mrs. Fehre also welcomed Anne; she is thrilled for Anne and very happy for the Mayor and Council who found the perfect fit. We are working diligently in the Clerk's office to make sure everything is wrapped up, so that when Anne walks in office all will be neat and tidy. The few

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items that need to be done should be completed in the next few days. Mayor White expressed sincere gratitude. Mrs. Fehre thanked the Mayor and Council for the opportunity, it has been a pleasure. She then commented that all of the staff at Borough Hall is fabulous. Everyone, including all of the Mayor and Council, has been very nice and pleasant to work with.

Thomas Smith, Fire Chief

Chief Smith reported that the Fire Department had 16 calls; he submitted his report earlier in the day.

George Scherb, Police Chief

Chief Scherb stated that the Department is making progress.

Mayor White congratulated Sergeant Lawler for coordinating the efforts on the Fourth of July; you all did an outstanding job. Thank you. The Sergeant was really organized and on top of it, being my first Fourth of July as Mayor it was outstanding

Mike Dillon, Police Detective

Detective Dillon thanked council for their understanding regarding some sensitive issues. The Mayor congratulated the detective on the new addition to his family.

The Mayor then thanked the Holiday Observers for an outstanding job on the Fourth of July. Kevin Benoit worked very hard as President of Holiday Observers and we thank him.

Public Comment on any issue

There were no comments from the public

Adjournment:

On a motion by Councilwoman McSwiggan, seconded by Councilwoman Wilczynski, the Council voted unanimously to adjourn at 8:34 p.m.

Respectfully submitted

Deborah Fehre, RMC
Interim Municipal Clerk