

Regular Session

Borough of Allendale
Mayor and Council
July 23, 2015

A Regular meeting of the Borough Council was held in the Municipal Building on July 23, 2015. The meeting was called to order at 8:00 p.m. by Mayor White. Mrs. McCarthy announced that the requirements of the Open Public Meetings Act were met by the required postings and notice to publications. In addition, this evening's meeting is being recorded.

Mayor White led those present in the Pledge of Allegiance.

The following members answered roll call: Council members Bernstein, Homan, McSwiggan, Sasso, Strauch, Wilczynski and Mayor White. Mrs. McCarthy and Mr. Wiss were also present.

On a motion from Mr. Strauch, seconded by Mr. Sasso, the Council voted unanimously to adjourn to Work Session at 8:02 p.m.

On a motion from Mrs. McSwiggan, seconded by Mrs. Wilczynski, the Council voted unanimously to return to Regular Session at 8:10 p.m.

Approval of Minutes

Mr. Strauch moved, seconded by Mrs. McSwiggan, to approve the Work Session minutes of June 25, 2015 and the Regular Session minutes of July 9, 2015. On roll call Mr. Bernstein, Mr. Sasso, Mr. Strauch and Mrs. Wilczynski voted in favor. Mrs. Homan and Mrs. McSwiggan abstained from the meeting of June 25th.

Public Hearings for Advertised Ordinances

Ordinance 15-20 to Implement Criminal History Record Background Checks

Councilman Bernstein moved, seconded by Councilwoman McSwiggan to carry this ordinance to the meeting of August 13, 2015

On roll call, all Council members voted in favor.

Ordinance 15-21 to Amend, Supplement and Revise the Code of the Borough of Allendale, Officers and Employees, Chapter 53, Section 53-51.

Resolution 15-234a – Introduced by Mr. Bernstein, seconded by Mr. Strauch

Be It Resolved that Ordinance 15-21, “An Ordinance to Amend, Supplement, and Revise Chapter 53 of the Code of the Borough of Allendale Entitled Officers and Employees” be passed upon second and final reading and that the Borough Clerk is hereby authorized and directed to advertise the same according to law.

Mayor White opened the meeting to the public for comments. There were none.

On roll call, all Council members voted in favor.

(See Ordinance 15-21, attached and made a part hereof.)

Public Comments

Mayor White opened the meeting to the public for comments on agenda items. There were none.

Resolutions

Resolution 15-234 – Introduced by Mr. Strauch, seconded by Mrs. McSwiggan

Now, Therefore Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby appoints the following individuals as Dog Census Workers; and

Be It Further Resolved that the work is to be completed within two months and the cost shall not exceed \$1,200.00 each.

Name	Rate	Effective Date
Robert E. Paterson	\$12.50/hour	July 27, 2015
Marie Montanye	\$12.50/hour	July 27, 2015

On roll call, all Council members voted in favor.

Resolution 15-235 - Introduced by Mr. Strauch, seconded by Mrs. McSwiggan

Whereas, the Borough of Allendale has a need to acquire professional services to maintain certain water system operations as a Non-Fair and Open Contract, pursuant to provisions of N.J.S.A. 19:44A-20.5; and

Whereas, the Chief Financial Officer has determined that the value of the Contract hereinafter mentioned is anticipated to exceed \$17,500; and

Whereas, Hatch, Mott & MacDonald (HMM) are water and sewer engineers, duly qualified, available and interested to perform the required services; and

Whereas, HMM has submitted a proposal dated December 2, 2014 (“the proposal”) incorporated herein by reference for the project identified as “New Street Water Treatment Plant Improvements”; and

Whereas, the business entity names herein has completed, submitted and filed the business entity's Certification Disclosure which certifies that the entity set forth herein has not made any reportable contribution to any political or candidate committee in the Borough of Allendale in the previous one (1) year and that the Contract will prohibit the named business entity from making any reportable contribution through the term of the contract; and

Whereas, the business entity names herein has further certified that it has not made a political contribution in violation of Section 197-2 of the Allendale Borough Code; and

Whereas, the Water and Sewer Committee of the Borough Council has reviewed the proposal and has recommended that the Borough accept and cause to be implemented Task 1 “Develop revised System Operating Plan”;

Now, Therefore, Be It Resolved by the Governing Body that the proposal of HMM; specifically Task 1, “Design Phase”, Task 2, “Bid Phase Services”, and Task 3, “Construction Phase Services”, be authorized and approved for the amount of \$44,800; and

Be It Further Resolved that the Mayor and Municipal Clerk are authorize to sign an appropriate Contract or proposal to implement the foregoing.

Be It Further Resolved that the Business Entity Certification Disclosure and Determination of Value be placed on file with this Resolution; and

Be It Further Resolved that a copy of this Resolution be filed with the Municipal Clerk and be made available for inspections and that a brief notice of the passage thereof be published in The Record within ten (10) days of passage as required by law.

On roll call, all Council members voted in favor.

Resolution 15-236 – Introduced by Mr. Strauch, seconded by Mrs. McSwiggan

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby hires the following individuals at the corresponding rates of pay for the Crestwood Lake Swim Club 2015 season as follows:

Nicole Moodie	Lifeguard	\$8.50 per hour
Kristi Moodie	Gate Person	\$8.40 per hour

On roll call, all Council members voted in favor.

Authorization to Pay Bills

Resolution 15-237 – Introduced by Mr. Bernstein, seconded by Mrs. Wilczynski

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated July 23, 2015 in the amounts of \$1,830,305.59 Current Fund and \$394,384.86 Water Utility Fund.

On roll call, all Council members voted in favor.

Committee Reports

Water and Sewer

Mrs. McSwiggan reported that the Water Committee is busy following up on proposed capital projects. She noted that trucks from United Water were in town today working on hydrant and valve replacements as well as performing other necessary structural repairs.

Personnel, Finance and Human Resources

Mr. Bernstein stated that the new Municipal Clerk will be starting on Monday, July 27th. The next meeting of his Committee will be on Monday, July 27th at 4:30 p.m.

Land Use and Construction Code

Mr. Strauch said that he met with Mayor White and Councilwoman McSwiggan at the intersection of Arcadia and Franklin Turnpike last evening to deal with a parking issue involving a commercial tenant on Franklin Turnpike. He anticipates the issue will be resolved very soon. Earlier in the day he met with the employees of the Construction Code office for one of their weekly meetings. The next meeting of his Committee will be held on Wednesday, August 5th. He and the Property Maintenance Officer and the Construction Code Official have gone to visit houses that have chronic property maintenance issues. Mr. Strauch stated that Allendale residents realize that the Borough is getting more serious about the need to remedy property maintenance issues within a reasonable amount of time.

Public Safety

Mrs. Homan said her Committee met on July 22nd. She continues to be impressed with the cooperation between the volunteer groups and the Police. The next meeting of the Committee will be Friday, August 21st.

Facilities, Parks and Recreation

Mrs. Wilczynski said the Summer Sizzle Softball Tournament was just held last weekend and it was very successful with over 1000 people in attendance. She thanked the DPW and particularly Rich McDowell and Ray Frasier for their help in grooming the fields between the games. She noted that the Crestwood Lake summer series is thriving. Country singer Madeline Smith was "great" and her Committee has wonderful new ideas for next summer. There are still more events for this summer including the Midlife Crisis Band, the Marino Brothers and the first biathlon will be held on August 15th.

Public Works

Mr. Sasso said the next meeting of his Committee will be next Tuesday. He thanked Ron Kistner for his help in getting the Showmobile from the County as well as arranging for Madeline Smith to perform in concert at Crestwood Lake. An inventory of equipment at the DPW will help to determine if that department is using all their equipment. If it is found there is equipment that is not being used, it will be sold at auction. The DPW is already getting ready for next season's snow removal. Allendale has a lot of salt and they are preparing the equipment for use during the coming winter.

Municipal Attorney

Mr. Wiss said the COAH motion is returnable on August 21st. So far there have been no objectors. He

thanked Mr. Kistner for intervening with regard to an OPRA matter in the past weeks.

Public Comments

Mayor White opened the meeting to the public for comments on any topic.

Mr. James Thomas of 30 Arlton Avenue asked what the line of communication is when a member of the public needs to speak to the Council regarding an ordinance or a matter of policy.

Mayor White responded that the Council email addresses are available on the website and anyone can call the Borough offices and request that a Council member return their call. She added that any avenue of communication that works for Mr. Thomas will work for the Council.

Mr. Thomas asked if Committee meetings are open to the public, if agendas are available for those meetings and if the public can speak at those meetings.

Mayor White said there is not a quorum at those meetings so they are not open to the public. The best way to communicate on a topic discussed in Committee is with the individual members of that Committee. She stated that Council members will always make time to meet outside of the Committee.

On a motion by Mr. Strauch, seconded by Mr. Bernstein, the Council voted unanimously to adjourn at 8:27 p.m.

Respectfully submitted,



Gwen McCarthy
Interim Municipal Clerk