

November 10, 2011

A regular meeting of the Borough Council was held in the Municipal Building on November 10, 2011. The meeting was called to order at 8:08 p.m. by Mr. Barra who announced that the requirements of the Open Public Meetings Act were met by the required posting and notice of publications.

The Mayor led those present in a salute to the flag.

The following Council members answered roll call: Mr. Bernstein, Mr. Schoepflin, Mr. Strauch, Mrs. White and Mayor Barra. Also present were Mrs. McCarthy and Mr. Bole.

*Minutes*

Mr. Strauch moved, seconded by Mr. Schoepflin, to approve the minutes from October 27, 2011. On roll call Mr. Bernstein, Mrs. White, Mr. Strauch and Mr. Schoepflin voted in favor.

*Public Hearings for Advertised Ordinances*

Ordinance 11-14

Resolution 11-312 – Introduced by Mrs. White, seconded by Mr. Schoepflin.

**Be It Resolved** that an Ordinance entitled 11-14, “Capital Ordinance to Appropriate the Sum of \$12,896.03 for Various Improvements to Borough Parks and Fields In, By and For the Borough of Allendale, in the County of Bergen, New Jersey and to Transfer Unexpended Bond ordinance Balances and Reappropriate Same to Finance Such Appropriations“ be passed upon second and final reading and that the Borough Clerk be and she is hereby authorized and directed to advertise the same according to law.

On roll call, all Council members voted in favor.

(See copy of Ordinance 11-14 attached and made a part hereof.)

Ordinance 11-15

Mr. Barra stated that on the advice of the Municipal Attorney this ordinance would be withdrawn.

Mr. Strauch moved, seconded by Mr. Bernstein to withdraw Ordinance 11-15.

On roll call, all Council members voted in favor.

*Public Comment*

Mr. Barra opened the meeting to the public for comments.

Mr. John Kostner asked what the salary range is for part-time DPW workers. Mr. White said the range is from \$12.25 to \$12.50.

*Consent Agenda*

Resolution 11-313 – Introduced by Mr. Schoepflin, seconded by Mrs. White

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated November 10, 2011.

On roll call, all Council members voted in favor.

Resolution 11-314 – Introduced by Mr. Schoepflin, seconded by Mrs. White

**Be It Resolved**, by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to cancel the taxes owed on the following list of uncollectible properties for 2011. The properties are as follows:

BLOCK / LOT	ADDRESS	AMOUNT
301 / 45	Rear Farley Place	\$162.99
2204 / 15	New Street	\$ 26.72

On roll call, all Council members voted in favor.

Resolution 11-315 – Introduced by Mr. Schoepflin, seconded by Mrs. White

**Whereas**, the Engineer has requested that certain changes are needed in the contract for 2011 Allendale Road Resurfacing Program,

**Whereas**, a net decrease of \$42,455.35 will result from the following items:

- Reconcile finished contract quantities;
- Authorize additional work for inlet repairs on various streets;
- Authorize additional work for repair on various streets where the sub base has been exposed from milling;
- Authorize the installation of additional bicycle safe grates and curb pieces on Carteret Road and Edgewood Road;
- Authorize additional work for the installation of 3” to 5” river stone on Ackerson Road.

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Change Order Number One resulting in a decrease of approximately \$42,455.35 be approved for 2011 Allendale Road Resurfacing

Program. The original contract amount of \$447,862.00 has been reduced by \$42,455.35 to \$405,406.65.

On roll call, all Council members voted in favor.

Resolution 11-316 – Introduced by Mr. Schoepflin, seconded by Mrs. White.

**Whereas**, the Engineer has requested that certain changes are needed in the contract for Chestnut Street Roadway Improvements, and

**Whereas**, a net increase of \$5,860.99 to the contract will result from the following items:

- Reconcile as-built quantities or work with original contract quantities.
- Construct additional retaining walls at 41 and 49 Chestnut Street.
- Re-grade the gravel driveway at 50 Chestnut Street to provide the proper slope for vehicles, and
- Install a river stone gutter along the edges of pavement to arrest erosion and protect the roadway.

**Whereas**, this change is authorized by a certification of funds by the Chief Financial Officer.

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Change Order Number Three resulting in an increase of approximately \$5,860.99 be approved for Chestnut Street Roadway Improvements. After considering all change orders to date, the original contract amount of \$176,477.15 has decreased \$7,439.24, or 4.22%, resulting in a new contract amount of \$169,037.91.

On roll call, all Council members voted in favor.

Resolution 11-317 – Introduced by Mr. Schoepflin, seconded by Mrs. White

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following individual be appointed as a Temporary employee:

<b>Name</b>	<b>Department</b>	<b>Appointment Date</b>	<b>Salary</b>
Hedy Abad	Tax Office	November 8, 2011	\$12/hour

On roll call, all Council members voted in favor.

Resolution 11-318 – Introduced by Mr. Schoepflin, seconded by Mrs. White

**Whereas**, Budget Transfers are permitted during the last two months of the current year and the first three months of the following year;

**Now, Therefore, Be It Resolved**, by the Mayor and Council of the Borough of Allendale that the following transfers be made between the 2011 Budget Appropriations:

DEPARTMENT	ACCOUNT NUMBER	FROM	TO
Administration, OE	1-01-20-100-063	\$2,000.00	
Unemployment, OE	1-01-23-225-000		2,000.00
<b>Total Transfers</b>		<b>\$2,000.00</b>	<b>\$2,000.00</b>

On roll call, all Council members voted in favor.

Resolution 11-319 – Introduced by Mr. Schoepflin, seconded by Mrs. White.

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following rates of pay are adjusted effective October 31, 2011 for Temporary Public Works Employees:

Name	Department	Effective Date	Salary
Sean Cassidy	Public Works	October 31, 2011	\$12.00/hour
Daniel LaBarr	Public Works	October 31, 2011	\$12.25/hour
David DenHollander	Public Works	October 31, 2011	\$12.00/hour
Joseph Wozniak	Public Works	October 31, 2011	\$12.25/hour
James Nelson	Water & Sewer	October 31, 2011	\$12.00/hour

On roll call, all Council members voted in favor.

Resolution 11-320 – Introduced by Mr. Schoepflin, seconded by Mrs. White.

**Whereas**, The Borough of Allendale (“Borough”) maintains its offices within the “Borough Hall” building located at 500 West Crescent Avenue, Allendale, New Jersey;

**Whereas**, the Lee Memorial Library (“Library”) also is located within said building;

**Whereas**, the Borough wishes to express its understanding of the space sharing arrangements with the Library;

**Now, Therefore** the Mayor and Council of the Borough of Allendale declares that:

1. The Borough shares Borough Hall Complex with the Library;
2. The Borough Hall is owned by the Borough;
3. The Borough shares with the Library the Borough Hall operating expenses such as heating, electric on an equal, 50/50 basis;
4. The Library is responsible to maintain and repair all items within its occupied space from the “walls in”;

5. As owner, the Borough is responsible for repair and maintenance of the Borough occupied space and additionally for repair, maintenance and replacement of structural elements including the roof and exterior items such as the parking lot, building facade and grounds;

**Be It Further Resolved**, that the Borough does hereby memorialize its understanding of the space sharing arrangement with the Library by virtue hereof;

**Be It Further Resolved**, that the Municipal Clerk is authorized and directed to transmit a true copy of this Resolution to the Library Board of Trustees.

On roll call, all Council members voted in favor.

### *Committee Reports*

#### Public Safety

Mr. Bernstein said there has been a lot going on in the area of public safety in the past two weeks.

One issue that will be discussed going forward is the dissemination of information to the public. The Police Chief and the Mayor did a good job of keeping the residents aware of what was going on during the power outages. That week will be re-examined to see how the notification process can be improved as well as how to better determine where and when Allendale's notification systems should be used.

Secondly there was a distressing incident a couple of weeks ago in which an unidentified male tried to lure two fifth grade girls on Dale Avenue into his car. They were smart and mature enough to say "no" and walk away. This incident occurred in neighboring towns as well.

By now word has gotten out to everyone that they should be vigilant and take this as an opportunity to review what happened with their children.

At the next meeting of the Public Safety Committee, Mr. Bernstein will address how to get the word out to everyone in a similar situation and not just the people who are affiliated with the school. He stated that the more people know and the faster they know, the better off the community will be.

The Mayor said this topic should be the number one issue at the next Public Safety meeting. He stated that the teachers and parents in Mahwah received complete information as did the other surrounding towns. There needs to be a discussion in Allendale of what information should be disseminated, how it should be disseminated and how quickly it should be disseminated.

Mr. Schoepflin asked Mr. Bernstein to have the Police Chief disseminate whatever information he has to the newspapers and to the public.

Mr. Bernstein said the town has the capability of reaching everyone quickly but this ability needs to be harnessed for the benefit of everyone. He wants the town and the Council to know this issue is of the utmost importance to the Public Safety Committee.

Mr. Barra said Allendale was one of the most aggressive towns in sending out reverse 9-1-1 messages during the power outages. Also for the first time the high school was opened as a shelter. He thanked the volunteers in the Fire Department, the CERT team and the Ambulance Corps for all their help. He noted that the CERT team did a phenomenal job getting cots, food and blankets available for people who were staying at the high school. By the next day only one person still needed shelter and she was taken to a hotel.

Mayor Barra singled out two people for special recognition. One person on the CERT team, Kevin Montanye did a particularly phenomenal job of taking care of the seniors who came to the shelter. Ryan Shute of the Fire Department also did an “awesome” job.

#### Public Works

Mrs. White thanked Mayor Barra for how much he did to help during the power outages for going over and above what he needed to do to help during this difficult time. She added that he took people to shelters and helped make arrangements for them to check in.

Mrs. White also thanked the DPW. She said Mr. Cauwenberghs was tireless and was in town all weekend during the power outage. The DPW crews were in straight through until Sunday night working nonstop. The temporary people did an amazing job on short notice. Everyone on the DPW overextended themselves and especially Mr. Cauwenberghs. Not only did they overextend themselves then but they are still overextending themselves now. There were 184.5 hours of overtime and 78 hours of double time for a total of 252.5 hours of overtime that the DPW has put in since October 29<sup>th</sup>. They have chipped 2,370 cubic yards of brush which equates to 474 cubic yards of wood chips. They have collected 1,502 cubic yards of brush which hasn't been chipped yet. The total amount of brush collected to date is 3,872 cubic yards.

Between the overtime costs and the cost for equipment this event will be quite expensive and hopefully there will be an emergency declaration.

Mayor Barra said this snowstorm produced five or six times the amount of debris than Hurricane Irene. Allendale did make an application to FEMA during Hurricane Irene and they covered 75% of the expenses. Mr. Cauwenberghs will put the numbers together for this storm. We should be able to get 75% of these expenses back too.

Mrs. White said the DPW is going street by street picking up tree branches and limbs from this storm. The DPW will only be picking up storm related debris. Mr.

Cauwenberghs is going to do a drive through the town on Saturday and will have an updated report on the debris that is still out on the streets by Monday or Tuesday.

The compost area is also open to accept storm related debris.

Mrs. White said leaf pickup will only be made if leaves are put in paper bags. The plastic bags are too heavy to lift and will not be collected. The compost area is giving out ten paper bags per family free.

#### Land Use and Construction Code

Mr. Strauch said the November Land Use Committee meeting was canceled due to the storm. There will be a meeting on Friday, December 2<sup>nd</sup> at 7:30 in the Borough Hall downstairs office.

#### Water, Sewer and Public Utilities

Mr. Schoepflin said the next meeting of his Committee will be November 16, 2011 at 8:30 a.m. The emphasis of that meeting will be to work on the Water Department's budget.

#### Administration, Finance and Human Resources

Ms. LaMonica was absent.

#### Facilities, Parks and Recreation

Mrs. Wilczynski was absent.

#### Municipal Attorney

Mr. Bole did not have a report.

#### Administrative Officer/Municipal Clerk

Mrs. McCarthy said the Borough Hall employees had all commented to her about how hard the Mayor worked to meet the needs of Allendale's residents during the storm. His efforts were noticed and appreciated by the staff.

The General Election was held on Tuesday, November 8<sup>th</sup>. Mrs. Wilczynski was re-elected and Mrs. Jackie McSwiggan is a new Councilwoman elect. Mr. Schoepflin will be ending his term at the conclusion of 2011, but everyone is pleased to have his input on the Council for the remainder of the year.

#### *Public Comments*

Mr. Barra opened the meeting to the public for comments.

Mr. Kevin Benoit of Donnybrook thanked the DPW for the great job they did after the snow storm. He also thanked the Holiday Observers for saving Halloween by having the parade at Guardian Angel Church.

Mr. Benoit said he was at the meeting to discuss a pipe that his neighbor is proposing to put on his property. He met with the Municipal Engineer and the Building Inspector and they determined a fair and reasonable outcome. His attorney has written up an agreement which will be forwarded to the Municipal Attorney. Mr. Benoit has notified his neighbor that the pipe cannot be installed until an agreement is in place. He asked for a meeting of the three parties to discuss this further.

Mr. Bole said he would follow up with the other property owner early next week.

Mr. Strauch moved, seconded by Mrs. White to adjourn at 9:05 p.m.

Respectfully submitted,

Gwen McCarthy  
Municipal Clerk