

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
January 14, 2016

PRESENT: Mayor Elizabeth White and Council members Ari Bernstein, Jackie McSwiggan, Steve Sasso, and Jim Strauch

ABSENT: Council members Liz Homan and Amy Wilczynski

ALSO PRESENT: Borough Attorney Ray Wiss
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on January 14, 2016. The meeting was called to order at 8:04 p.m. by Mayor White who asked that the Deputy Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger."

The Mayor led those present in a salute to the flag.

Approval of Minutes:

None.

Public Comment:

Motion by Councilman Stauch, second by Councilwoman McSwiggan to open the floor to the public.

No one came forward.

Motion by Councilman Strauch, Councilwoman Mcswiggan to close public comment.

Public Hearings for Advertised Ordinances:

The Deputy Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on January 4, 2016 and posted on the bulletin board of the municipal building.

ORDINANCE 16-01 – AN ORDINANCE TO AMEND ORDINANCE 15-01 ENTITLED AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, "OFFICERS AND EMPLOYEES", TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2016.

Public Comments on Ordinance 16-01

Motion by Councilman Sasso, second by Councilwoman McSwiggan to open the floor for public comment on Ordinance 16-01.

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No one came forward.

Motion by Councilwoman McSwiggan, Councilman Strauch to close public comment.

Motion by Councilman Bernstein, second by Councilman Strauch, that Ordinance 16-01 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	absent	Councilman Strauch:	aye
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	absent

(See Ordinance 16-01, attached and made a part hereof.)

Consent Agenda

- A. **16-57**/Approval of Bill List
- B. **16-58**/Approval of Shared Services Agreement for Public Health Services
- C. **16-59**/Hire of Part-Time Clerk Typist As-Needed in the Borough Clerk's Office - Hedy Abad
- D. **16-60**/Budget Transfer
- E. **16-61**/Authorization to Advertise for Bid – Boroline Road Improvements
- F. **16-62**/Accept Resignation of Full Time Police Dispatcher – Kenneth Marcoux, Jr.
- G. **16-63**/Appointment of Full Time Police Dispatcher – Shafeq Zarif
- H. **16-64**/Approval of Contract with EConsult Solutions, Inc.

Motion by Councilman Strauch, second by Councilman Sasso that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	absent	Councilman Strauch:	aye
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	absent

All members present voting in favor, the Consent Agenda was approved.

Resolution 16-57

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated January 14,2016 in the amounts of:

Current Fund	\$43,404.83
Capital	\$20,340.91
Housing Trust	\$4,784.82
Payroll	\$291,732.80

TOTAL

\$360,263.36

Resolution 16-58

Approval of Public Health Shared-Services Agreement

Whereas, there is a need for professional and technical health services in the Borough of Allendale, and

Whereas, the County of Bergen is able to provide health services as mandated by the Public Health Council; and

Whereas, the County of Bergen has agreed to provide Public Health Infrastructure/Health Officer and Registered Environmental Health Specialist services and other health activities for a total cost of \$23,928.64 for all services; and

Whereas, the Chief Financial Officer has certified that there will be sufficient funds available for this contract included in the 2016 budget;

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the contract between the Borough of Allendale and Bergen County, and

Be It Further Resolved, that the Mayor and Municipal Clerk be and they are hereby authorized to sign said contract.

Resolution 16-59

Hire of Part-Time As-Needed Employee in the Borough Clerk's Office

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the following individual be hired at the corresponding hourly rate effective January 8, 2016:

Name/Address	Rate
Hedy Abad 85 South 5 th Street Park Ridge, NJ 07656	\$19.00 per hour

Resolution 16-60

Budget Transfer

WHEREAS, Budget Transfers are permitted during the last two months of the current year and the first three months of the following year;

NOW THEREFORE, BE IT RESOLVED, BY THE Mayor & Council of the Borough of Allendale that the following transfers be made between the 2015.

Budget Appropriations:

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DEPARTMENT	FROM	TO
Police, S&W		\$10,000
Salary & Wage Adjustment	\$10,000	
Totals	\$10,000	\$10,000

Resolution 16-61

Authorization to Advertise Bid Specifications for Boroline Road Improvements

Whereas, the Borough of Allendale and the Borough of Saddle River have been selected by the New Jersey Department of Transportation to receive funding from the Fiscal Year 2015 Municipal Aid Program/Local Aid Infrastructure Trust Fund for the Boroline Road Improvements; and

Whereas, the Mayor and Council of the Borough of Allendale approved a contract for services with Guerin and Vreeland Engineering, Inc. related to the Boroline Road Improvements project on Resolution 15-196 on June 11, 2016;

Now, Therefore Be It Resolved that the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey does hereby authorize the Borough Clerk to advertise and thereby solicit and accept sealed bids in accordance with State law for the project Boroline Road Improvements; and,

Be It Further Resolved that Michael G. Vreeland of the firm Guerin and Vreeland Engineering, Inc. is hereby authorized to oversee the bidding process for this project.

Be It Further Resolved that the final bid specifications be subject to form approval by the Borough Attorney.

Resolution 16-62

Accept the Resignation of Full-Time Dispatcher Kenneth J. Marcoux, Jr.

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that it hereby accepts the resignation of Kenneth J. Marcoux, Jr., Full-Time Dispatcher with the Allendale Police Department, effective January 23, 2016.

Resolution 16-63

Appointment of Full-Time Police Dispatcher Shafeq M. Zarif

Whereas, a need for a full-time Dispatcher of the Allendale Police Department exists due to a resignation;

Now, Therefore Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, upon recommendation of the Chief of Police, that Shafeq M. Zarif is hereby appointed as full-time Dispatcher of the Allendale Police Department effective January 21, 2016 at an annual salary of \$33,081.00; and

Be It Further Resolved that accompanying hourly pay rate is set at \$15.90 per hour; and

Be It Further Resolved that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

Resolution 16-64

Approval of Contract for Services With Econsult Solutions, Inc.

WHEREAS, the Borough of Allendale (“Allendale”) is currently in the process of seeking the approval of the Superior Court of New Jersey of Allendale’s fair share housing plan under the Mt. Laurel series of court decision and other laws relating thereto; and

WHEREAS, the retention of an expert to assist the Borough in determining the Borough’s fair share housing numbers is an important element in obtaining such court approval; and

WHEREAS, the New Jersey Public Contracts Law, N.J.S.A. 40A:11-1, et seq. (“NJPCCL”) provides under N.J.S.A. 40A:11-3 that contracts for services which do not exceed the bid threshold in the NJPCCL may be awarded without public advertising and bidding therefore; and

WHEREAS, Econsult Solutions, Inc. (“ESI”), an expert on issues concerning a New Jersey Municipality’s fair share housing obligation, has prepared an expert report to establish the proper way to determine a municipality’s fair share housing objectives; and

WHEREAS, Allendale, by its adoption of this Resolution wishes to memorialize its retention of ESI in connection with its pending fair share housing litigation (Docket No: BER-L-6162-15) and to authorize payment of all reasonable and necessary expenses incident to preparation of such expert report and other services related thereto; and

WHEREAS, Allendale also wishes to, by its adoption of this Resolution, to authorize its participation, with other Bergen County Municipalities in sharing the costs and expenses of the services rendered and to be rendered by ESI.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that (1) ESI is hereby retained as Allendale’s expert in connection with ESI’s preparation of an expert report, and services related thereto, in connection with Allendale’s effort to seek court approval of its fair share housing plan; and (2) Allendale authorizes its participation, with other Bergen County Municipalities, in sharing the costs and expenses of the services rendered and to be rendered by ESI; and (3) that Allendale’s Borough Administrator, Interim Borough Clerk and Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

Unfinished Business:

There was no unfinished business.

New Business:

There was no new business.

Council Committee Reports and Comments

This agenda item was addressed during the Work Session.

Staff Reports:

This agenda item was addressed during the Work Session.

Public Comment on any issue:

Motion by Councilwoman McSwiggan, second by Councilwoman Sasso, and all members present voting in favor, to open the floor to the public.

No one came forward.

Motion by Councilman Strauch, second by Councilwoman McSwiggan, and all members present voting in favor, to close public comment.

Closed Executive Session:

Mayor White read into the record Resolution 16-65.

BE IT RESOLVED in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Allendale entered into Closed Executive Session to discuss the following matters:

A. Pending & Prospective Litigation

Minutes will be taken of the meeting and released to the public at the time that the matter is resolved. After Closed Executive Session, the Mayor and Council will reconvene in the Council Chambers to adjourn this public meeting.

There being no further business to come before the Council, on a motion from Councilwoman McSwiggan, seconded by Councilman Sasso, and all present voting in favor, the meeting was adjourned to the Closed Executive Session in the Council Chambers at 8:11 p.m.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilwoman McSwiggan, second by Councilman Sasso, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:31 p.m.

Respectfully submitted

Anne Dodd, RMC
Municipal Clerk