

Mayor and Council of the Borough of Allendale
Work Session Meeting Minutes
January 14, 2016

PRESENT: Mayor Elizabeth White and Council members Ari Bernstein, Jackie McSwiggan, Steve Sasso, and Jim Strauch

ABSENT: Council members Liz Homan and Amy Wilczynski

ALSO PRESENT: Borough Attorney Ray Wiss
Municipal Clerk Anne Dodd

A Work Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on January 14, 2016. The meeting was called to order at 7:44 p.m. by Mayor White who asked that the Municipal Clerk read the open public meetings statement:

“In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger.”

Administration:

A. Agenda Review

Mayor White reviewed the Regular Session agenda. She reported that she received a recommendation that when the floor is opened and closed for public comment, there be a motion and a second. Borough Attorney Wiss commented that it is a more formal way to handle this portion of the meeting and stated that he had no issue with making this change.

In terms of Resolution#16-58, she explained that each municipality is mandated to have a Health Department. She advised that although Jean Manus is the Borough's Registrar and Board of Health Secretary, the Borough's health services are outsourced to the County. She noted that there was an increase of over 20% from last year's contracted amount due mainly to the increase in the cost of bloodborne pathogen training. After being advised by Dr. Mangieri from the County that they are unwilling to renegotiate, the decision was to use JIF for this training while other options are being explored. At the recommendation of the Board of Health, this contract is being authorized for a 5-year term, with no penalty to terminate sooner than 5 years.

As Hedy Abad resigned from her position and Michelle Ryan has agreed to take on these duties, Mayor White explained that Resolution #16-59 is being placed on the agenda to allow Ms. Abad to come back on an as-needed basis to train Ms. Ryan.

In reference to Resolution #16-61, Mayor White noted that this project is being funded by a shared services grant with Saddle River. Councilman Sasso, Mike Vreeland, Melissa Daly, and Mayor White met with the businesses on Boroline Road to provide an update on the status of this project. Feedback was received from NJDOT, and as minimal comments were received, this project is ready to go out to bid with the hope

Mayor and Council of the Borough of Allendale
Work Session Meeting Minutes
January 14, 2016

that paving will be completed in the spring. She noted that the street will need to be alternately closed while the paving is being completed.

Mayor White advised that Kenneth Marcoux, Jr. has accepted a position as a Police Officer in Wyckoff and Resolution#16-62 is being listed to accept his resignation. She congratulated him and wished him well in his new position. Resolution#16-63 is being listed to approve the hire of a new full-time Dispatcher to replace Mr. Macoux. She commented that Mr. Zarif has previously worked for the Borough.

B. Mayor's Report

Mayor White reported that she along with Councilwoman McSwiggan, Borough Attorney Wiss, and Attorney Bouregy participated in a conference call with Mary Beth Lonergan, Affordable Housing Consultant, regarding the Borough's COAH application.

Mayor White advised that she and Councilwoman McSwiggan met with the NJ DEP last week regarding the Borough's water program.

C. Council Reports

Councilwoman McSwiggan – Water, Sewer and Public Utilities

As the NJ DEP is looking to ensure that the Borough is actively managing its water system, Councilwoman McSwiggan expressed her opinion that they seemed pleased to hear about the Borough's progress in monitoring unallocated water, enhancing its leak protection system, and putting into place water restrictions. She advised that she will be following up in writing with all of the Borough's accomplishments. The Water, Sewer, and Public Utilities Committee will be meeting next week.

Councilman Sasso - Land Use and Construction Code

Councilman Sasso reported that the first Land Use meeting is tomorrow at 8:30 a.m. Although there is a long agenda for this meeting, each point will just be touched upon to determine what will need to be addressed at the next meeting. He advised that the previous Planning Board Attorney, Tim Dunn, has decided to move on after 46 years. Interviews with potential candidates were held and a resolution will most likely go on next week's Planning Board agenda to appoint a new attorney.

Councilman Bernstein – Administration, Finance and Human Resources

Councilman Bernstein advised that committee meets on January 19th. He noted that they are currently immersed in budget.

Mayor White added that they had their second negotiating session with UPSEU this week and will be having their initial meeting with the Teamsters Local 11 next week to begin contract negotiations for the Department of Public Works.

Mayor and Council of the Borough of Allendale
Work Session Meeting Minutes
January 14, 2016

Councilman Strauch – Public Works

Councilman Strauch explained that although the Public Works Committee meetings are set for the first Wednesday of month at 8:30 a.m., they will be meeting on January 28th this month.

On behalf of Councilwoman Wilczynski, he advised that the Facilities, Parks, and Recreation meetings are set for the 3rd Wednesday of the month and the meeting this month is scheduled for January 17th at 8:30 a.m.

Councilman Bernstein reported, on behalf of Councilwoman Homan, that the next Public Safety meeting is scheduled for January 22nd.

Mayor White stated that she and Councilwoman McSwiggan attended a presentation on defending your teen which provided information on drugs and paraphernalia in the community. This presentation was given by Officer Shoemaker of the Ramsey Police Department and Mayor White commented that it was a very poignant and terrifying presentation. She expressed her belief that this topic will be discussed further in the next Public Safety meeting.

D. Staff Reports

Ray Wiss, Municipal Attorney, deferred his report to the Closed Session

Michelle Ryan, Deputy Municipal Clerk, thanked the Mayor and Council for including the resolution authorizing Hedy Abad to work on an as-needed basis to help train her in her new duties.

George Scherb, Police Chief, advised that the Police Department responded to 22 calls last month, including a car and oven fire.

E. Correspondence

There were no correspondence items.

Adjournment

There being no further business to come before the Mayor and Council, on a motion by Councilwoman McSwiggan, second by Councilman Bernstein, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:03 p.m.

Respectfully submitted

Anne Dodd, RMC
Municipal Clerk