

July 25, 2013

A Regular meeting of the Borough Council was held in the Municipal Building on July 11, 2013. The meeting was called to order at 8:12 p.m. by Mr. Barra who announced that the requirements of the Open Public Meetings Act were met by the required posting and notice of publications.

The Mayor led those present in a salute to the flag.

The following Council members answered roll call: Mr. Bernstein, Ms. LaMonica, Mrs. McSwiggan, Mr. Strauch, Mrs. White, Mrs. Wilczynski and Mayor Barra. Also present were Mrs. McCarthy and Mr. Bole.

Approval of Minutes

Mrs. Wilczynski moved, seconded by Mr. Bernstein to approve the Work and Regular Session minutes of June 27, 2013. On roll call, Mr. Bernsein, Mrs. McSwiggan and Mrs. Wilczynski voted in favor. Ms. LaMonica, Mr. Strauch and Mrs. White abstained.

Mrs. White moved, seconded by Mr. Strauch, to approve the Work and Regular Session minutes of July 11, 2013. On roll call, Ms. LaMonica, Mrs. McSwiggan, Mr. Strauch and Mrs. White voted in favor. Mr. Bernstein and Mrs. Wilczynski abstained.

Public Hearings on Advertised Ordinances

Ordinance 13-14 Salary Ordinance

Mayor Barra opened the meeting to the public for comments. There were none.

Resolution 13-321 – Introduced by Ms. LaMonica, seconded by Mr. Strauch

Be It Resolved that an Ordinance entitled 13-14 “An Ordinance to Amend Chapter 67 of the Code of the Borough of Allendale Entitled ‘Salaries and Compensation’ “ be passed upon second and final reading and that the Borough Clerk be and she is hereby authorized and directed to advertise the same according to law.

On roll call, all Council members voted in favor.

Public Comment

Mayor Barra opened the meeting to the public for comments on agenda items.

There were none.

Introduction of Ordinances

Ordinance 13-15 Capital Ordinance

Resolution 13-322 – Introduced by Mrs. White, seconded by Mrs. Wilczynski

Be It Resolved that an Ordinance entitled 13-15, “A Capital Ordinance of the Borough of Allendale, in the County of Bergen, New Jersey Authorizing the Undertaking of Various Road Improvements In, by and For the Borough, Appropriating Therefor the Sum of \$195,000 and Providing that Such Sum so Appropriated Shall be Raised From a State Grant and From Capital surplus of the Borough” heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 8th day of August, 2013, at 8:00 p.m. or as soon thereafter as the matter can be reached, at the regular meeting place of the Borough Council, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

On roll call, all Council members voted in favor.

Consent Agenda

Resolution 13-323 – Introduced by Mrs. McSwiggan, seconded by Mrs. White

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated July 25, 2013.

On roll call, all Council members voted in favor.

Resolution 13-324 – Introduced by Mrs. McSwiggan, seconded by Mrs. White

Now, Therefore, Be It Resolved that the following appointment of a Building Department Technical Assistant is retroactive to July 1, 2013.

Name	Rate of Pay
Melissa Daly	\$20/hour

On roll call, all other Council members voted in favor.

Resolution 13-325 – Introduced by Mrs. McSwiggan, seconded by Mrs. White

Whereas, a concession contract for the Crestwood Lake swim season was previously awarded to P & M Food Concessions, Inc.;

Whereas, the specifications incorporated into the contract call for the Borough to have the exclusive right to renew the contract for additional one (1) year periods;

Whereas, P & M Food Concessions, Inc., had satisfactorily performed its obligations and the Borough finds it in its best interest to renew the contract for the 2013 swim season; and

Be It Resolved by the Governing Body that it does hereby renew the contract with P & M Food Concessions, Inc., of 19 Montrose Terrace, Allendale, New Jersey for the 2013 swim season at Crestwood Lake in the amount of \$4,000 based upon the same terms and conditions as the original 2009 contract;

Be It Further Resolved that the Mayor and Municipal Clerk are hereby authorized to execute a renewal and extension agreement with P & M Food Concessions, Inc., following legal review.

On roll call, all Council members voted in favor.

Resolution 13-326 – Introduced by Mrs. McSwiggan, seconded by Mrs. White

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following salaries are hereby approved for the Crestwood Lake Swim Club 2013 Season as follows:

Life Guards

Stefan Ballaera	\$	8.50/hour	Retroactive to July 16, 2013
Michael Sommerville	\$	8.50/hour	Effective July 26, 2013
Sarah Westbrook	\$	8.50/hour	Effective July 26, 2013

Gate Person

Sydney Freedberg	\$	8.00/hour	Effective July 26, 2013
Juliet Rinaldi	\$	8.00/hour	Effective July 26, 2013

On roll call, all Council members voted in favor.

Resolution 13-327 – Introduced by Mrs. McSwiggan, seconded by Mrs. White

Now, Therefore, Be It Resolved that the following appointment of a Part-time Clerical Staff member effective August 1, 2013.

Name	Rate of Pay
Mimi Marinkovic	\$16/hour

On roll call, all Council members voted in favor.

Resolution 13-328 – Introduced by Mrs. McSwiggan, seconded by Mrs. White

Whereas, bids were taken on July 10, 2013 for the project known as “New Jersey Law Enforcement Accreditation Program”; and

Whereas, one bid was received; and

Whereas, the bid of the Rodgers Group, LLC, has been reviewed and found to be the lowest responsible, responsive bidder; and

Whereas, the Chief Financial Officer has attached hereto a Certification that adequate funds to pay for this contract are available in the current year’s budget;

Now, Therefore, Be It Resolved by the Governing Body that a contract for the above referenced project is hereby awarded to The Rodgers Group, LLC, of Island Heights, New Jersey 08732, in the amount of \$39,000 which shall be payable in twelve monthly payments of \$3,250 each; and

Be It Further Resolved that the Mayor, Chief of Police and Municipal Clerk are authorized to sign a contract with the successful bidder following legal review

On roll call, all Council members voted in favor.

Resolution 13-329 – Introduced by Mrs. McSwiggan, seconded by Mrs. White

Be It Resolved by the Governing Body that Layne Simon is hereby appointed as Crew Chief in charge of roads through December 31, 2013;

Be It Further Resolved that the aforesaid Crew Chief will receive an additional \$3,000.00 per annum for said position. Said amount to be pro-rated retroactive from August 1, 2013 through December 31, 2013.

On roll call, all Council members voted in favor.

Resolution 13-330 – Introduced by Mrs. McSwiggan, seconded by Mrs. White

Be It Resolved by the Governing Body that James Moritz and Layne Simon are hereby permanently assigned from the Water Department to the Department of Public Works on August 1, 2013.

On roll call, all Council members voted in favor.

Resolution 13-331 – Introduced by Mrs. McSwiggan, seconded by Mrs. White

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following individual is hereby appointed as a Crew Chief:

Name	Department	Appointment Date	Salary Increase
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Layne Simon

Public Works

August 1, 2013

\$4,160/year

On roll call, all Council members voted in favor.

Resolution 13-332 – Introduced by Mrs. McSwiggan, seconded by Mrs. White

Be It Resolved that in accordance with Article XXV, paragraph D, the Borough has decided in its sole and exclusive discretion, in accordance with the terms of the agreement with the International Brotherhood of Teamsters that William Ziegelhofer will no longer be designated as a Crew Chief.

On roll call, all Council members voted in favor.

Committee Reports

Water and Sewer

Mrs. McSwiggan deferred to Mayor Barra who said the person who will be responsible for the administration of the contract with United Water will be Mr. Yakimik.

Public Safety

Mr. Bernstein did not have a report.

Land Use and Construction Code

Mr. Strauch did not have a report.

Public Works

Mrs. White D & L has completed the paving for this year and they did a very nice job. The Brookside Avenue Bridge is open. Forest Road was supposed to be paved this week but it will be paved next week.

Mr. Barra said he has received very favorable comments from contractors this week about the individuals working for D & L. Mr. Strauch added that they worked under conditions of extreme heat.

Personnel, Finance and Human Resources

Ms. LaMonica did not have a report.

Facilities, Parks and Recreation

Mrs. Wilczynski said the Crestwood Lake playground is officially open. The playground is approximately 90% ADA compliant although there is one component on the slide which is too

high to meet ADA requirements. Mrs. Wilczynski talked with the young woman who raised concerns at the last Council meeting that her brother who is in a wheelchair was unable to get into the playground. Mrs. Wilczynski said when Crestwood is paved, a small section leading to the playground will also be paved. She added that the extensive use of Mobi Mats have made Crestwood very ADA accessible and the bathrooms at the Red Barn are in the process of being made ADA compliant as well.

Mrs. Wilczynski said the addition of Bio-Organic to the lake has made it the cleanest it has ever been and there is no matting. It's effectiveness has been limited to 80-90% of its potential because of the record setting rain we received earlier this summer. The lake is cleaner and healthier and next year increased circulation and aeration of the water will make the Bio-Organic even more effective.

Mrs. Wilczynski said money is being raised to display the steel from the World Trade Center at the September 11th memorial. It is hoped that this addition can be made to the 9-11 memorial by this year's anniversary.

Municipal Attorney

Mr. Bole did not have a report.

Municipal Clerk

Mrs. McCarthy complimented Deborah Gravina, a summer intern, for the good work she has done for the Borough by sending out sump pump letters and scheduling appointments.

Mrs. McCarthy also noted that a special election has been scheduled for September 24, 2013 to vote on a facilities renovation project at Northern Highlands High School.

Public Comments

Mr. Barra opened the meeting to the public for comments on any topic.

There were none.

On a motion by Mr. Strauch, seconded by Mrs. White, the Council voted unanimously to adjourn at 8:25 p.m.

Respectfully submitted,

Gwen McCarthy
Municipal Clerk