

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
July 27, 2017

PRESENT: Mayor Elizabeth White and Councilmembers Ari Bernstein, Liz Homan, Steve Sasso, Jim Strauch and Amy Wilczynski

ABSENT: Councilwoman Jackie McSwiggan

ALSO PRESENT: Borough Attorney Ray Wiss
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on July 27, 2017. The meeting was called to order at 8:00 p.m. by Mayor White who asked that the Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger."

Mayor White led those present in a salute to the flag.

Approval of Minutes:

Motion by Councilwoman Wilczynski, second by Councilman Sasso, that the Minutes of July 13, 2017 Work Session and July 13, 2017 Regular Session are approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilwoman McSwiggan:	absent	Councilwoman Wilczynski:	aye

Public Comment

No one came forward.

Consent Agenda

- A. **17-203**/Approval of Bill List
- B. **17-204**/Authorize Refund – Crestwood Lake Swim Lessons - Ellison
- C. **17-205**/Authorize Refund – Water Overpayment – Shea
- D. **17-206**/Waive Building Permit Fees – Guardian Angel Church
- E. **17-207**/Authorize Salary Increase – McFarren –Crestwood Lake Swim Club 2017 Season
- F. **17-208**/Approve Notice of Intent to Award a Contract Under a National Cooperative Purchasing Agreement – Purchase of Mason Dump Truck & Dump Truck Body
- G. **17-209**/Authorize Water Bill Adjustment – Crestwood Mews Condo Association, Sprinkler
- H. **17-210**/Approve Transfer of Federal Property from U.S. Department of Defense to Allendale Police Department
- I. **17-211**/Approve Submission of Grant Application & Execution of Grant Agreement – NJDOT – West Allendale Avenue Streetscape Project

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Motion by Councilman Strauch, second by Councilwoman Homan, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilwoman McSwiggan:	absent	Councilwoman Wilczynski:	aye

All members present voting in favor, the Consent Agenda was approved.

Resolution 17-203

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated July 27, 2017 in the amounts of:

Current Fund	\$1,471,729.75
Payroll Account	\$201,402.10
General Capital	\$0.00
Animal Fund	\$0.00
COAH/Housing Trust	\$593.75
Improvement & Beautification	\$1,800.00
Unemployment Fund	\$0.00
Trust Fund	\$5,742.40
Water Operating	\$502,385.11
Water Capital	\$16,155.10
Total	\$2,199,808.21

Resolution 17-204

Crestwood Lake Swim Lesson Refund

Whereas, pursuant to Chapter 203, Section 20A of the Code of the Borough of Allendale, fees for the use of recreational facilities are to be established annually by resolution of the governing body; and

Whereas, the governing body of the Borough of Allendale passed Resolution 17-128 on April 6, 2017 setting such fees; and

Whereas, the fee for 2017 Swim Lessons at Crestwood Lake was set at sixty (\$60.00) dollars per person by Resolution 17-128 on April 6, 2017; and

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Whereas, Aaron and Lisa Ellison of 15 Bonnie Way, Allendale, New Jersey 07401, paid sixty (\$60.00) dollars for Swim Lessons for Aleoop Camper Matthew Kaprelian on June 25, 2017; and

Whereas, said payment was made in error; and

Whereas, the Borough has verified that Matthew Kaprelian is not registered for Swim Lessons in 2017;

Now, Therefore, Be It Resolved by the Council of the Borough of Allendale that said refund be granted to the following:

Name/Address	Amount
Aaron & Lisa Ellison 15 Bonnie Way Allendale, NJ 07401	\$60.00

Resolution 17-205

Water Overpayment

BE IT RESOLVED by the Council of the Borough of Allendale that the Water Collector is hereby authorized to issue the following refund check for an overpayment on the account listed below and charge same to Water Rents for 2017:

Account Number	Name	Amount
31108666632742	John & Virginia Shea	\$4,542.78

Resolution 17-206

Waiver of Building Permit Fees
for Guardian Angel Church

Whereas, Guardian Angel Church has applied for a building permit to redo the front walkway and stairs at its property located at 320 Franklin Turnpike, Block 1803 Lot 1 on the Tax Map of the Borough; and

Whereas, Guardian Angel Church is a house of worship which by design and construction is intended for conducting organized religious services, and accessory uses customarily associated with educational services, facilities for weddings, funerals, religious ceremonies, parish houses, rectories, convents, and other similar functions directly related to the principal function of the house of worship, places of assembly for self-help and support groups, indoor and outdoor activities particularly related to said use and other similar accessory functions relating to ministry; and

Whereas, due to the use of Guardian Angel Church as a house of worship, the Land Use Committee has recommended that the fees for building permits be waived.

Whereas, the Governing Body has reviewed the recommendation and concurs;

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Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that all local building fees relating to the proposed construction at Guardian Angel Church are hereby waived; and

Be It Further Resolved that the State UCC fees shall remain payable and are not waived.

Resolution 17-207

Salary Resolution

Whereas, Peter McFarren was appointed as a Lifeguard for the Crestwood Lake Swim Club 2017 Season via Resolution #17-147 at an hourly rate of \$9.00; and

Whereas, due to an error in Peter McFarren's compensation, there is a need to increase his salary.

Now, Therefore, Be It Resolved by the Governing Body of the Borough of Allendale that Peter McFarren be granted an increase in pay to \$10.00 per hour effective July 1, 2017.

Resolution 17-208

Approving Notice of Intent to Award a Contract
Under a National Cooperative Purchasing Agreement

Whereas, the Borough of Allendale intends to participate in the Houston-Galveston Area Council (H-GAC) Cooperative contract to purchase a mason dump truck and dump truck body for the Department of Public Works; and,

Whereas, information regarding the contract may be found at Allendale Borough Hall during regular business hours, as well as on the Borough of Allendale's website at: www.allendalenj.gov; and,

Whereas, the Borough of Allendale is a member of H-GAC; and,

Whereas, the H-GAC contract term is January 1, 2017 through December 31, 2017; and,

Whereas, it is the intent of the Borough of Allendale to make a contract award to Chastang Ford pursuant to the proposal submitted in response to the Borough's specifications; and;

Whereas, the Borough of Allendale is permitted to join nation cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2(b)(3).

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the Municipal Clerk is hereby directed to publish the forgoing, enumerated "Notice of Intent to Award a Contract Under a National Cooperative Purchasing Agreement" in the legal newspaper of the Borough of Allendale with a comment period to end at the close of business hours on Tuesday, August 8, 2017.

Resolution 17-209

Water Bill Reduction

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Whereas, the utility Payer listed below has been found to have their utility bill reduced by the amount shown and

Whereas, this adjustment is due to an estimated bill, incorrectly reported water usage, incorrect readings or overpayment,

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, that this adjustment be granted, with no money refunded, to the following utility bill payer:

Name	Account Number	Amount
Crestwood Mews Condo Association, Sprinkler	311 01208777486	\$191.49

Resolution 17-210

WHEREAS, Federal law known as the “1033 Program” allows local law enforcement agencies to obtain surplus property at little or no cost to municipalities; and

WHEREAS; the Allendale Police Department is enrolled in a program established by the United States Department of Defense, pursuant to 10 U.S.C S2576a; and

WHEREAS, Pursuant to New Jersey Statute, Chapter 23, P.L. 2015, Mayor and Council approval is required for the acquisition of federal property and subsequent transfer to local law enforcement;

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Allendale that it hereby approves the transfer of federal property from the US Department of Defense to the Allendale Police Department.

Resolution 17-211

Approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the West Allendale Avenue Streetscape project.

WHEREAS, the Borough of Allendale is requesting funding from the New Jersey Department of Transportation Municipal Aid Program.

NOW, THEREFORE, BE IT RESOLVED that Council of the Borough of Allendale formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2018-West Allendale Avenue Streetscape-00006 for Allendale Borough to the New Jersey Department of Transportation on behalf of the Borough of Allendale.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Allendale and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

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Unfinished Business:

There was no unfinished business.

New Business:

There was no new business.

Council Committee Reports and Comments

This agenda item was addressed during the Work Session.

Staff Reports:

This agenda item was addressed during the Work Session.

Public Comment on any issue:

No one came forward.

Closed Session:

The Municipal Clerk read into the record Resolution 17-212.

BE IT RESOLVED in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Allendale entered into Closed Executive Session to discuss the following matters:

- A. Pending & Prospective Litigation
 - 1. COAH Litigation Update

Minutes will be taken of the meeting and released to the public at the time that the matter is resolved. After Closed Executive Session, the Mayor and Council will reconvene in the Council Chambers to adjourn this regular session.

On a motion from Councilman Sasso, seconded by Councilwoman Homan, and all present voting in favor, the meeting was adjourned to the Closed Executive Session in the Council Chambers at 8:03 p.m.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilwoman Homan, second by Councilman Bernstein, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:34 p.m.

Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk