

June 13, 2013

A Regular meeting of the Borough Council was held in the Municipal Building on June 13, 2013. The meeting was called to order at 8:92 p.m. by Mr. Barra who announced that the requirements of the Open Public Meetings Act were met by the required posting and notice of publications.

The Mayor led those present in a salute to the flag.

The following Council members answered roll call: Mr. Bernstein, Mrs. McSwiggan, Mr. Strauch, Mrs. White, Mrs. Wilczynski and Mayor Barra. Ms. LaMonica was absent. Also present were Mrs. McCarthy and Mr. Bole.

Approval of Minutes

Mrs. McSwiggan moved, seconded by Mrs. Wilczynski, to approve the Work, Regular and Executive Session minutes of June 13, 2013. On roll call, all Council members voted in favor.

Public Comment

Mayor Barra opened the meeting to the public for comments on agenda items.

There were none.

Introduction of Ordinances

Ordinance 13-13 Salary Ordinance

Resolution 13-293 – Introduced by Mrs. White, seconded by Mrs. Wilczynski

Be It Resolved that an Ordinance entitled 13-13, “An Ordinance to Amend Chapter 67 of the Code of the Borough Entitled ‘Salaries and Compensation’ ” heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 27th day of June, 2013, at 8:00 p.m. or as soon thereafter as the matter can be reached, at the regular meeting place of the Borough Council, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

On roll call, all Council members voted in favor.

Consent Agenda

Resolution 13-294 – Introduced by Mr. Strauch, seconded by Mrs. White

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated June 13, 2013.

On roll call, all Council members voted in favor.

Resolution 13-295 – Introduced by Mr. Strauch, seconded by Mrs. White

Be It Resolved that the following rates be and are hereby approved for Crestwood Lake for the 2013 season.

Swimming Lessons \$45 (residents and non-residents)

All rates are non-refundable

On roll call, all other Council members voted in favor.

Resolution 13-296 – Introduced by Mr. Strauch, seconded by Mrs. White

Be It Resolved that the Chief Financial Officer is hereby authorized to draw a current check for petty cash to the following individual in the amount stated:

Tom Viscardi Crestwood Lake \$100

On roll call, all Council members voted in favor.

Resolution 13-297 – Introduced by Mr. Strauch, seconded by Mrs. White

Be It Resolved that the Chief Financial Officer is hereby authorized to draw a current check for a change fund to the following individual in the amount stated:

Tom Viscardi Crestwood Lake \$30

On roll call, Mrs. White abstained. All other Council members voted in favor.

Resolution 13-298 – Introduced by Mr. Strauch, seconded by Mrs. White

Be It Resolved that Crestwood Park will close at 5:00 p.m. on July 4, 2013.

Be It Further Resolved that the Holiday Observers are hereby authorized to conduct a fireworks display and celebration at Crestwood Lake commencing at dusk on Thursday, July 4, 2013 with a rain date for Saturday, July 6, 2013;

2. Additional signs are to be posted prescribing the required minimum age of customers purchasing alcoholic beverages, and the requirements for identification and proof of age.
3. Persons selling alcoholic beverages are to conform with the proper conduct of sale of alcoholic beverages.

On roll call, Mrs. White abstained. All other Council members voted in favor.

Resolution 13-300 – Introduced by Mr. Strauch, seconded by Mrs. White

Whereas, Resolution 13-283 stated that Dan Davis was appointed as Crew Chief in charge of facilities through December 31, 2012, and

Whereas, the date should have read December 31, 2013,

Now, Therefore, Be It Resolved that the resolution be amended to read that Dan Davis is appointed as Crew Chief in charge of facilities through December 31, 2013.

On roll call, all Council members voted in favor.

Resolution 13-301 – Introduced by Mr. Strauch, seconded by Mrs. White

Whereas, the Engineer has requested that certain changes are needed in the contract for the Safe Routes to School Infrastructure Project, and

Whereas, a net increase of \$10,178.50 will result from the following items:

- Reconcile final contract quantities.

Whereas, this change order is authorized by a certification of funds by the Chief Financial Officer,

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Change Order Number One resulting in an increase of approximately \$10,178.50 be approved for the Safe Routes to School Infrastructure project. This change order increases the original contract amount of \$127,783.00 to a new final contract amount of \$137,961.50.

On roll call, all Council members voted in favor.

Resolution 13-302 – Introduced by Mr. Strauch, seconded by Mrs. White

Whereas, due to the County Board of Taxation unable to certify a tax rate due to various issues at the state level and the Municipal Tax Collector will be unable to mail the tax bills on a timely basis, it has become necessary to issue estimated tax bills for the 3rd Quarter of 2013 and;

Whereas, the Municipal Tax Collector in consultation with the Municipal Chief Financial Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and they have signed a certification showing the tax levies for the previous year, the tax rates and the range of permitted estimated levies;

Now, Therefore, Be It Resolved by the Borough Council of the Borough of Allendale, in the County of Bergen and State of New Jersey on the 13th Day of June, 2013, as follows:

1. The Borough of Allendale Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Borough for the third installment of 2013 taxes. The Tax Collector shall proceed and take such actions as necessary.
2. The entire estimated levy for 2013 is hereby set at \$ 36,038,742.00 for an estimated tax rate of \$ 2.349.
3. In accordance with law the third installment of 2013 shall not be subject to interest until the later of August 12, 2013. Any payment received after August 12, 2013 shall have interest calculated from August 1, 2013.

On roll call, all Council members voted in favor.

Resolution 13-303 – Introduced by Mr. Strauch, seconded by Mrs. White

Whereas, a Redemption has occurred, Block 1702 Lot 8, Certificate # 12-00002;

Now, Therefore, Be It Resolved, by Resolution of the Governing Body of Allendale that the Tax Collector is hereby authorized to refund a check in the amount of \$65,436.44 which includes the redemption amount on the certificate of \$34,436.44, and the return of premium in the amount of \$31,000.00 to the following:

Income One LLC
1350 Beverly Road
Suite 115-316
McLean, VA 22101

On roll call, all Council members voted in favor.

Resolution 13-304 – Introduced by Mr. Strauch, seconded by Mrs. White

Be It Resolved that the Chief Financial Officer is hereby authorized to draw current checks for petty cash to the following individuals in the amounts stated:

Coleen Goddel	Mayor and Council	\$250
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On roll call, all Council members voted in favor.

Resolution 13-305 – Introduced by Mr. Strauch, seconded by Mrs. White

Whereas, the Borough of Allendale is in need of professional engineering services to perform maintenance and rehabilitation on the Borough’s Ramsey elevated water storage tank; and

Whereas, the request for proposals has been received and reviewed; and

Whereas, the proposal of Dewberry Engineers, Inc. is the lowest, responsive, responsible proposal, price and other factors considered; and

Whereas the Chief Financial Officer has attached a certification certifying that adequate funds are available to pay for the contract;

Now, Therefore, Be It Resolved by the Governing Body that a contract be awarded to Dewberry Engineers, Inc. of Parsippany, New Jersey at a cost not to exceed \$11,750.00; and

Be It Further Resolved that the Mayor and Municipal Clerk are authorized to sign an agreement with Dewberry Engineers, Inc. and/or purchase order, as appropriate, following legal review; and

Be It Further Resolved that the aforesaid appointment is made without competitive bidding under the provisions of N.J.S.A. 40A: 11-5(1)(a) which exempts from competitive bidding professional services rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law; and

Be It Further Resolved that any further compensation to be paid to the professionals set forth herein shall be subject to an additional proposal from the professional and authorized by the Governing Body; and

Be It Further Resolved that a copy of this Resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in The Record within ten (10) days of the passage as required by law.

On roll call, all Council members voted in favor.

Resolution 13-306 – Introduced by Mr. Strauch, seconded by Mrs. White

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following salaries are hereby approved for the Crestwood Lake Swim Club 2013 Season as follows:

Gate People

Cassandra Poulis	\$	8.50/hour
Eilis McGovern	\$	8.00/hour

On roll call, all Council members voted in favor.

Resolution 13-307 – Introduced by Mr. Strauch, seconded by Mrs. White

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Alex Butler be appointed as an hourly, part-time, seasonal Intern effective June 14, 2013 at a rate of \$10 an hour.

On roll call, all Council members voted in favor.

Resolution 13-308 – Introduced by Mr. Strauch, seconded by Mrs. White

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the following individuals be appointed as Seasonal Employees:

Name	Department	Appointment Date	Salary
Stephen J. Carter	DPW	June 14, 2013	\$ 9.50 /hour
Nick Cianciaruso	DPW	June 14, 2013	\$10.25/hour
Timothy John Paulson	DPW	June 14, 2013	\$ 9.50 /hour

On roll call, all Council members voted in favor.

Committee Reports

Water and Sewer

Mrs. McSwiggan did not have a report.

Public Safety

Mr. Bernstein announced that the Public Safety meeting that was scheduled for June 26th will need to be rescheduled. Discussion of the speeding problem on Brookside Avenue traffic will be an issue on that meeting agenda. Several residents have offered to help with coming up with a solution for the problem of speeding along Brookside Avenue between Mark and Donnybrook.

Mrs. White commented that this is a good time to address that issue because the bridge will be open again later this summer.

Mayor Barra added that this is an optimal time to increase Police enforcement in that area, because we currently have a full complement of Police officers.

Land Use and Construction Code

Mr. Strauch said he will be letting the members of the committee know the date of the next Land Use Committee meeting by next week.

Public Works

Mrs. White said the DPW Committee met this morning. Earlier she reported on the sidewalk program which was her report for tonight.

Personnel, Finance and Human Resources

Ms. LaMonica was absent.

Facilities, Parks and Recreation

Mrs. Wilczynski said the playground at Crestwood Lake has been completed. Once the mulch is installed a ribbon cutting will be held.

Mrs. Wilczynski thanked Mr. Yakimik for his help when the steel from the World Trade Center was picked up at JFK airport and for the assistance he will provide in the future.

Municipal Attorney

Mr. Bole did not have a report.

Municipal Clerk

Mrs. McCarthy said that two additional elections will be held this year, one on August 13th and October 16th to elect a New Jersey Senator.

Director of Operations

Mr. Yakimik said the Borough will be meeting with the County Engineer on Monday, June 17th.

On a motion by Mr. Strauch, seconded by Mrs. Wilczynski, the Council voted unanimously to adjourn at 8:10 p.m.

Respectfully submitted,

Gwen McCarthy
Municipal Clerk