

Mayor and Council of the Borough of Allendale
Work Session Meeting Minutes
June 9, 2016

PRESENT: Council members Ari Bernstein, Liz Homan, Steve Sasso, Jim Strauch, and Amy Wilczynski

ABSENT: Mayor Elizabeth White and Council member Jackie McSwiggan

ALSO PRESENT: Borough Attorney Ray Wiss
Municipal Clerk Anne Dodd

A Work Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on June 9, 2016. The meeting was called to order at 7:30 p.m. by Councilwoman Wilczynski who asked that the Municipal Clerk read the open public meetings statement:

“In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger.”

Administration:

A. Agenda Review

Councilwoman Wilczynski reviewed the Regular Session agenda. She advised that the May 26th Work, Regular, and Closed Executive Session are listed for approval this evening.

In terms of Ordinance 16-20, she explained that the purpose of this ordinance to amend the purposes authorized in Sections 4.B and 4.C of Bond Ordinance No. 15-05, adopted on March 12, 2015, to add the replacement of water mains, connections and service lines at various locations.

Councilwoman Wilczynski then reviewed the Consent Agenda. She advised that the Borough was awarded a grant in the amount \$39,000 and Resolution #16-169 authorizes the Trust Fund Project Contract for this grant. She explained that this grant will be used to complete Phase II of the Tennis Courts at Crestwood and noted that the timing is perfect as the whole project can be completed at once.

She advised that Resolution #16-170 authorizes the Borough to send out estimated tax bills. She explained that the County is delayed in determining their rate due to as they are awaiting information from the State level.

Borough Attorney Wiss noted that the hearing date on Ordinance 16-20 is being set for July 14th as opposed to the originally listed date of June 23rd.

Mayor and Council of the Borough of Allendale
Work Session Meeting Minutes
June 9, 2016

B. Council Reports

Councilwoman Homan – Public Safety

Councilwoman Homan reported that 12 candidates are being interviewed next week for the position of Police Officer. Officer Hubbard and Officer Rosendahl are receiving honors at the Police Academy Ceremony. The Torch Run is taking place tomorrow morning and both Councilwoman Homan and Councilman Bernstein will be running. The next Public Safety Committee meeting is scheduled for July 1st.

Councilman Sasso - Land Use and Construction Code

Councilman Sasso advised that the Land Use and Construction Code Committee will begin to focus on drive-thru and 24-hour businesses. They will also be reviewing Ordinance 14-09 pertaining to vacant and/or abandoned properties to see if Chapter 210 of the State Code can be incorporated to allow for increased enforcement. A report from the Borough Planner was just received and will be reviewed by the committee.

Councilman Bernstein – Administration, Finance and Human Resources

Councilman Bernstein noted that the Administration, Finance and Human Resources Committee has not met since the last meeting. The budget numbers are currently in line with where they should be at this point in the year. The next meeting will be scheduled in the third week of June.

Councilman Strauch – Public Works

Councilman Strauch reported that the Public Works Committee met last Wednesday. He commented that Ron Kistner is doing a fabulous job and advised that he has received positive feedback on Mr. Kistner from the DPW employees. The next committee meeting is scheduled for July 6th.

Councilwoman Wilczynski – Facilities, Parks and Recreation

Councilwoman Wilczynski advised that opening day at Crestwood was a success and noted that they are doing really well in terms of revenue. Family Night is coming up which was a big hit last year and will include dancing and activities such as games in the sand. The concert series will also begin soon. The next meeting is scheduled for next Wednesday.

C. Mayor's Report

On behalf of Mayor White, Councilwoman Wilczynski announced that the daughter of a member of the Allendale Women's Club will be traveling with a troop of singers and dancers and they will be performing at Crescent Commons on June 14th.

There will be a Meditation and Music Concert event with which a resident in town is involved. It will be held at the NJPAC in Newark on June 25th from 4 pm to 8 pm and consists of wellness, meditation, and music.

Mayor and Council of the Borough of Allendale
Work Session Meeting Minutes
June 9, 2016

D. Staff Reports

Ray Wiss, Municipal Attorney, deferred his report to Closed Session as he has updates on the three pending litigation matters.

Anne Dodd, Municipal Clerk, reported that the Primary Election took place this past Tuesday and it went smoothly. The office continues to be busy with compost permits, Crestwood Lake registrations, and garage sale licenses. She noted that the interns have been a great help during this busy time.

E. Correspondence

There were no correspondence items.

As it had not yet reached the time to convene the Regular Session, Council decided to enter into Closed Session.

Closed Session:

Councilwoman Wilczynski read into the record Resolution 16-182.

BE IT RESOLVED in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Allendale entered into Closed Executive Session to discuss the following matters:

A. Pending & Prospective Litigation

Minutes will be taken of the meeting and released to the public at the time that the matter is resolved. After Closed Executive Session, the Mayor and Council will reconvene in the Council Chambers to adjourn this work session.

There being no further business to come before the Council, on a motion from Councilman Strauch, seconded by Councilman Sasso, and all present voting in favor, the meeting was adjourned to the Closed Executive Session in the Quilt Room at 7:46 p.m.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Bernstein, second by Councilman Strauch, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:01 p.m.

Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk