

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
March 10, 2016

PRESENT: Mayor Elizabeth White and Council members Ari Bernstein, Steve Sasso, Jim Strauch and Amy Wilczynski

ABSENT: Council Members Liz Homan and Jackie McSwiggan

ALSO PRESENT: Borough Attorney Ray Wiss
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on March 10, 2016. The meeting was called to order at 8:00 p.m. by Mayor White who asked that the Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger."

The Mayor led those present in a salute to the flag.

Approval of Minutes:

Motion by Councilwoman Wilczynski, second by Councilman Bernstein, that the Minutes of February 25, 2016 Work Session, February 25, 2016 Regular Session, and February 25, 2016 Closed Session(not to be released) are approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	absent	Councilman Strauch:	aye
Councilwoman McSwiggan:	absent	Councilwoman Wilczynski:	aye

Public Hearings for Advertised Ordinances:

Ordinance 16-04 & 16-05

The Municipal Clerk read into the record:

The following ordinances published herewith were first read by title only on February 25, 2016 and posted on the bulletin board of the municipal building.

ORDINANCE 16-04 – BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS AND THE ACQUISITION OF NEW ADDITIONAL OR REPLACEMENT EQUIPMENT AND MACHINERY, NEW INFORMATION TECHNOLOGY EQUIPMENT AND NEW AUTOMOTIVE VEHICLES, INCLUDING ORIGINAL APPARATUS AND EQUIPMENT, IN, BY AND FOR THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$723,000 TO PAY THE COST THEREOF, TO APPROPRIATE VARIOUS GRANTS, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
March 10, 2016

SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

ORDINANCE 16-05 – BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE WATER UTILITY OF THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$350,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

Public Comments on Ordinance 16-04 and 16-05

No one came forward.

Motion by Councilman Bernstein, second by Councilwoman Wilczynski, that Ordinance 16-04 and 16-05 be passed on second and final reading and are hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	absent	Councilman Strauch:	aye
Councilwoman McSwiggan:	absent	Councilwoman Wilczynski:	aye

(See Ordinances 16-04 and 16-05, attached and made a part hereof.)

Introduction of Ordinances

Motion by Councilman Strauch that the following ordinances be introduced and passed on first reading and setting March 24, 2016 at 8:00 p.m. or as soon thereafter as the as the matter can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinances. Second by Councilwoman Wilczynski.

The Municipal Clerk read the title of the ordinances into the record:

ORDINANCE 16-06 –AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2016.

ORDINANCE 16-07 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, VEHICLES AND TRAFFIC, CHAPTER 252-9(A)

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	absent	Councilman Strauch:	aye
Councilwoman McSwiggan:	absent	Councilwoman Wilczynski:	aye

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
March 10, 2016

(See Ordinances 16-06 and 16-07, attached and made a part hereof.)

Proclamation

Mayor White read the proclamation in honor of Tim Dunn into the record:

WHEREAS, Tim Dunn served as Planning Board Attorney for the Borough of Allendale for 46 years and has recently retired from this position; and

WHEREAS, Tim has been an asset to the Borough of Allendale due to his knowledge and expertise in land use which have proved invaluable time and again; and

WHEREAS, Tim graduated from Notre Dame and is an avid fan of the Fighting Irish football team, attending a game every year in South Bend with his former classmates; and

WHEREAS, Tim graduated from Fordham Law School, is admitted to the Bar of the State of New Jersey and New York, and was admitted to practice before the United States Supreme Court, United States Court of Military Appeals, and the United States Federal District Courts; and

WHEREAS, Tim was a Captain in the United States Marine Corps from 1965 to 1968, proudly serving his country as Chief Trial Counsel during that time; and

WHEREAS, Tim founded his own law firm in Closter in 1970 and is a member of the Bergen County Bar Association and the New Jersey Bar Association; and

WHEREAS, Tim assisted in developing a training course held at Bergen Community College that he also taught and is now mandatory for new board members, served on a number of committees including the Bergen County District Ethics Committee, has been published in the New Jersey Law Journal, and was awarded the prestigious Silver Beaver award by the Boy Scouts of America; and

WHEREAS, Tim has engaged in many local civic, church, and community activities, including Scoutmaster, Little League Coach, Knights of Columbus, Rotary International, and diverse charitable groups; and

WHEREAS, Tim is a lifelong resident of Haworth and has been married to his loving wife Nancy for 50 years; and

WHEREAS, Tim is the proud father of 5 children, Tim III, Brian, Matthew, Peter, and Mary, and grandfather to 9 grandchildren.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Allendale, along with his friends, family, and the residents of Allendale, thank Tim Dunn for his 46 years of service and recognize the tremendous hard work and leadership that he has demonstrated during this time.

Consent Agenda

- A. **16-105**/Approval of Bill List
- B. **16-106**/Authorize Refunds – Overpayment of Taxes – Various Properties
- C. **16-107**/Authorize Transfer of Overpayment – Block 1604 Lot 29

Mayor and Council of the Borough of Allendale
 Regular Session Meeting Minutes
 March 10, 2016

- D. **16-108/** Authorize Emergency Temporary Appropriations
- E. **16-109/** Authorize Budget Transfers
- F. **16-110/** Authorize Transfer of Overpayment – Block 1206 Lot 11
- G. **16-111/** Authorize Police Chief for a Day Event

Motion by Councilman Strauch, second by Councilman Sasso, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	absent	Councilman Strauch:	aye
Councilwoman McSwiggan:	absent	Councilwoman Wilczynski:	aye

All members present voting in favor, the Consent Agenda was approved.

Resolution 16-105

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated March 10, 2016 in the amounts of:

Current Fund	\$799,046.34
Capital	\$2,460.00
Housing Trust	\$8,324.16
Trust Fund	\$0.00
Dog Fund	\$115.80
Water Capital	\$2,480.00
Payroll	\$209,332.27
Water Operating	\$0.00
Water Operating Payroll	\$0.00
Total	\$1,021,758.57

Resolution 16-106

OVERPAYMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following checks on the properties listed below and charge same to Overpayment of 2015 Taxes:

Block/ Lot	Name	Property Location	Amount
406/19	Minicucci, Michael & Amanda 43 Montrose Terrace Allendale, NJ 07401	43 Montrose Terrace	\$3,602.10

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
March 10, 2016

411/1	Butler, Douglas E. Jr. & Gina 396 Canterbury Drive Ramsey, NJ 07446	396 Canterbury Drive	\$80.41
509/2	Kramer, Albert W.J. & Suzanne 42 Harreton Road Allendale, NJ 07401	42 Harreton Road	\$46.47
905/7	Pare, Philippe & Li, Zhimin 89 Myrtle Avenue Allendale, NJ 07401	89 Myrtle Avenue	\$576.97
1001/7	Davis, Suzanne R. 37 W. Maple Avenue Allendale, NJ 07401	37 W. Maple Avenue	\$82.21
1403/8	Platt, Andrew & Tracy 43 Bradrick Lane Allendale, NJ 07401	43 Bradrick Lane	\$19.80
1809/14 C0008	Rubin, Jason & Melissa 15 Pierce Drive Paramus, NJ 07652	8 Allison Court	\$2,632.06
2103/32	Rockland Electric One Blue Hill Plaza Pearl River, NJ 10965	West Orchard	\$143.58
TOTAL			\$7,183.60

BE IT FURTHER RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following check on the property listed below and charge same to Overpayment of 2016 Taxes:

511/5.20	Corelogic Tax Collection Services, LLC PO Box 961230 Fort Worth, TX 76161-0230	29 Sawyer Court	\$7,379.32
----------	---	-----------------	------------

Resolution 16-107

TRANSFER OF OVERPAYMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to transfer the following overpayment listed below from Overpayment of 2015 Taxes to Taxes Receivable for 2016:

Mayor and Council of the Borough of Allendale
 Regular Session Meeting Minutes
 March 10, 2016

Block/ Lot	Name	Property Location	Amount
1604/29	Stringham, Jared & Halley	5 Wehner Place	\$86.48

Resolution 16-108

Authorizing Emergency Temporary Budget Appropriations

WHEREAS, an emergent condition has arisen with respect to certain budget appropriations and no adequate provision has been made in the 2016 Temporary Budget, and N.J.S.A. 40A: 4-20 provides for the creation of emergency temporary appropriations for said purpose; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that in accordance with the provisions of N.J.S.A. 40A: 4-20;

1. An emergency temporary appropriation be and the same is hereby made in the total amount of:

Current Fund	
Administration, O.E.	\$5,000
Mayor & Council, O.E.	\$1,000
Finance, O.E.	\$5,000
Tax Collection, O.E.	\$500
Legal Services, O.E.	\$30,000
Engineering, O.E.	\$5,000
Insurance Other, O.E.	\$4,000
Group Insurance, O.E.	\$60,000
Buildings & Grounds, O.E.	\$10,000
TOTAL	\$120,500

2. That said emergency temporary appropriation will be provided in the 2016 budget;
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

Resolution 16-109

BUDGET TRANSFERS

WHEREAS, Budget Transfers are permitted during the last two months of the current year and the first three months of the following year;

NOW THEREFORE, BE IT RESOLVED, BY THE Mayor & Council of the Borough of Allendale that the following transfers be made between the 2015.

Budget Appropriations:

DEPARTMENT	FROM	TO
Administration, Other Expenses		\$1,750
Municipal Alliance, Other Expenses	\$1,750	
Totals	\$1,750	\$1,750

Resolution 16-110

TRANSFER OF OVERPAYMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Chief Financial Officer is hereby authorized to transfer the following overpayment listed below from Water Utility to the Current Fund for payment of 2016 Property Taxes:

<u>Block/ Lot</u>	<u>Property Location</u>	<u>Amount</u>
1206/11	31 Colonial Drive	\$3,785.19

Resolution 16-111

Resolution Authorizing Police Chief for a Day Event

WHEREAS, the Allendale Police Department (“APD”) wishes to donate a “Chief for a Day” event for a child as part of the Allendale Foundation for Education Excellence Raffle; and

WHEREAS, the winner will participate in activities which include being picked up at home and taken on a tour of the Borough of Allendale in a police vehicle; and

WHEREAS, the Mayor and Council of the Borough wish to formally authorize the “Chief for a Day” event by adoption of this Resolution.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale as follows:

1. The Allendale Police Department “Chief for a Day” event be and hereby is authorized under the supervision of the Chief of Police.

2. The Chief of Police is authorized to grant approval of participant in the “Chief for a Day” event subject to execution of an appropriate Activity Permission and Release Form and such other documents as may hereafter be authorized by Allendale or the Chief of Police.

BE IT FURTHER RESOLVED that the Mayor, the Borough Clerk, the Chief of Police, the Borough Attorney, and such other Borough representatives as may be appropriate, are authorized to take all appropriate actions so as to implement this Resolution.

Mayor’s Appointments

- Planning Board Class IV Appointment – Alternate 2 (Unexpired Sheehan)

Mayor White appointed Craig Cinelli as Alternate No. 2, term expiring December 31, 2016, to fill the unexpired term of Carol Sheehan.

Unfinished Business:

There was no unfinished business

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
March 10, 2016

New Business:

There was no new business

Council Committee Reports and Comments

This agenda item was addressed during the Work Session.

Staff Reports:

This agenda item was addressed during the Work Session.

Public Comment on any issue:

No one came forward.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Strauch, second by Councilman Sasso, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk