

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
March 24, 2016

PRESENT: Mayor Elizabeth White and Council members Ari Bernstein, Jackie McSwiggan, Steve Sasso, Jim Strauch and Amy Wilczynski

ABSENT: Council member Liz Homan

ALSO PRESENT: Borough Attorney Thomas Bouregy
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on March 24, 2016. The meeting was called to order at 8:02 p.m. by Mayor White who asked that the Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger."

The Mayor led those present in a salute to the flag.

Approval of Minutes:

Motion by Councilman Strauch, second by Councilman Bernstein, that the Minutes of March 10, 2016 Work Session and March 10, 2016 Regular Session are approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	absent	Councilman Strauch:	aye
Councilwoman McSwiggan:	abstain	Councilwoman Wilczynski:	aye

Public Comment

No one came forward.

Public Hearings for Advertised Ordinances:

Ordinances 16-06 & 16-07

The Municipal Clerk read into the record:

The following ordinances published herewith were first read by title only on March 10, 2016 and posted on the bulletin board of the municipal building.

ORDINANCE 16-06 –AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, "OFFICERS AND EMPLOYEES", TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2016.

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ORDINANCE 16-07 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, VEHICLES AND TRAFFIC, CHAPTER 252-9(A)

Public Comments on Ordinance 16-06 and 16-07

No one came forward.

Motion by Councilman Bernstein, second by Councilman Strauch, that Ordinance 16-06 and 16-07 be passed on second and final reading and are hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	absent	Councilman Strauch:	aye
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	aye

(See Ordinances 16-06 and 16-07, attached and made a part hereof.)

Introduction of Ordinances

Motion by Councilwoman McSwiggan that the following ordinances be introduced and passed on first reading and setting April 7, 2016 at 8:00 p.m. or as soon thereafter as the as the matter can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinances. Second by Councilman Sasso.

Mayor White read the title of the ordinances into the record:

ORDINANCE 16-08 – AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

ORDINANCE 16-09 – ORDINANCE ESTABLISHING CHAPTER 118 OF THE BOROUGH CODE ENTITLED “DRONES AND UNMANNED AIRCRAFT” REGARDING CERTAIN REGULATIONS OF DRONE TECHNOLOGY AND UNMANNED AIRCRAFT FOR THE BOROUGH OF ALLENDALE

ORDINANCE 16-10 – AN ORDINANCE TO ESTABLISH CHAPTER 135 OF THE CODE OF THE BOROUGH OF ALLENDALE ENTITLED “GLUE SALES AND HEAD SHOPS”

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	absent	Councilman Strauch:	aye
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	aye

(See Ordinances 16-08 through 16-10, attached and made a part hereof.)

Resolutions

A. **16-112**/Introduce 2016 Municipal Budget

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Councilman Bernstein moved to adopt Resolution #16-112 and set April 28, 2016 at 8:00 p.m. or as soon thereafter as the matter can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on the adoption of the 2016 Municipal Budget. Seconded by Councilwoman Wilczynski:

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	absent	Councilman Strauch:	aye
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	aye

Resolution 16-112

Introduction of 2016 Municipal Budget

Be It Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget of the Borough of Allendale for the year 2016:

Summary of Revenues	Anticipated	
	2016	2015
1. Surplus	1,400,000.00	1,000,000.00
2. Total Miscellaneous Revenues	2,369,656.48	2,337,356.68
3. Receipts from Delinquent Taxes	200,000.00	200,000.00
4. a) Local Tax for Municipal Purposes	8,723,210.00	8,699,271.00
b) Addition to Local District School Tax		
c) Minimum Library Tax	564,798.00	561,921.00
Tot Amt to be Rsd by Taxes for Sup of Mun. Bud	9,288,008.00	9,261,192.00
Total General Revenues	13,257,664.48	12,798,548.68

Summary of Appropriations	2016 Budget	Final 2015 Budget
1. Operating Expenses: Salaries & Wages	3,877,493.00	3,735,153.00
Other Expenses	6,121,241.48	5,952,649.68
2. Deferred Charges & Other Appropriations	871,766.00	838,339.00
3. Capital Improvements	558,417.00	288,938.00
4. Debt Service (Include for School Purposes)	1,378,747.00	1,533,469.00
5. Reserve for Uncollected Taxes	450,000.00	450,000.00
Total General Appropriations	13,257,664.48	12,798,548.68
Total Number of Employees	87	87

2016 Dedicated Water Utility Budget		
Summary of Revenues	Anticipated	
	2016	2015

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1. Surplus	161,000.00	120,000.00
2. Miscellaneous Revenues	1,906,500.00	1,703,000.00
3. Deficit (General Budget)		
Total Revenues	2,067,500.00	1,823,000.00
Summary of Appropriations	2016 Budget	Final 2015 Budget
1. Operating Expenses: Salaries & Wages	30,688.00	19,688.00
Other Expenses	1,362,237.00	1,257,780.00
2. Capital Improvements	206,500.00	115,000.00
3. Debt Service	465,675.00	410,700.00
4. Deferred Charges & Other Appropriations	2,400.00	19,832.00
5. Surplus (General Budget)		
Total Appropriations	2,067,500.00	1,823,000.00
Total Number of Employees	1	1

Balance of Outstanding Debt		
	General	Water Utility
Interest Budgeted	218,747.00	105,675.00
Principal Budgeted	1,160,000.00	360,000.00
Outstanding Balance	11,997,990.00	3,963,550.00

Be It Further Resolved that the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey does hereby approve the hereinabove captioned budget on introduction for the year 2016; and,

Be It Further Resolved that the Municipal Clerk is hereby directed to advertise the Budget Summary in the Borough’s official newspaper in accordance with state law, and such advertisement shall include the following language:

“Notice is hereby given that the Budget and Tax Resolution was approved by the Governing Body of the Borough of Allendale, County of Bergen, on March 24, 2016.

A hearing on the Budget and Tax Resolution will be held at the Municipal Building on April 28, 2016 at 8:00 p.m. at which time and place objections to the Budget and Tax Resolution for the year 2016 may be presented by taxpayers or other interested persons.

Copies of the Budget are available in the office of the Borough Clerk at the Municipal Building, 500 West Crescent Avenue, Allendale, New Jersey; Phone: (201) 818-4400, during the hours of 9:00 a.m. to 4:30 p.m.”

Consent Agenda

- A. **16-113**/Approval of Bill List
- B. **16-114**/Approve 2016 Salaries – Non Contractual Borough Employees
- C. **16-115**/Approve 2016 Salaries – Teamsters Local 11 Employees

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- D. **16-116**/Authorize Refunds – Overpayment of 2015 Taxes – Various Properties
- E. **16-117**/Authorize Agreement – Water Filtration Systems
- F. **16-118**/Authorize Emergency Temporary Appropriations
- G. **16-119**/Award Contract – Solid Waste & Recycling Collection
- H. **16-120**/Authorize Developer’s Agreement – Calvary Lutheran Church
- I. **16-121**/Support Denial of Parole for Christopher Righetti
- J. **16-122**/Appoint Administrative Secretary – Allendale Police Department
- K. **16-123**/Authorize Recycling Tonnage Grant Application

Motion by Councilman Strauch, second by Councilwoman McSwiggan, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	absent	Councilman Strauch:	aye
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	aye

All members present voting in favor, the Consent Agenda was approved.

Resolution 16-113

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated March 24, 2016 in the amounts of:

Current Fund	\$1,845,780.58
Capital	\$0.00
Housing Trust	\$2,778.53
Trust Fund	\$1,539.00
Dog Fund	\$0.00
Water Capital	\$2,250.00
Payroll	\$156,683.38
Water Operating	\$90,597.40
Water Operating Payroll	\$0.00
Total	\$2,099,628.89

Resolution 16-114

Be It Resolved that the following are the salaries for Borough employees for the year 2016. All salaries are retroactive to January 1, 2016.

Anne Dodd, Municipal Clerk	\$80,000
Michelle Ryan, Deputy Municipal Clerk	\$38,000
Michelle Ryan, Planning & Zoning Secretary, Part-time Salary	\$6,000

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Christina Montanye, Recording Secretary, Planning Board, Per meeting	\$250
Christina Montanye, Recording Secretary, Zoning Board of Adjustment, per meeting	\$125
M. Alissa Mayer, Chief Financial Officer	\$82,774
M. Alissa Mayer, Water Collector	\$18,688
Harold Laufeld, Tax Collector, Part-time	\$8,195
Angela Mattaice, Tax Assessor, Part-time	\$44,484
Joe Citro, Qualified Purchasing Agent	\$3,500
Ron Kistner, Director of Operations	\$112,200
Ron Kistner, Administrative Officer	\$20,000
Kevin Burnette, Construction Code Official, Part-time	\$52,852
Kevin Burnette, Building Sub Code Official, Part-time	\$1,769
Kevin Burnette, Zoning Officer	\$4,682
Michael Dalessio, Electrical Sub Code Official, Part-time	\$12,847
Fred W. Depken, CCO Inspector, Part-time Salary	\$5,000
James Zaconie, Plumbing Sub Code Official, Part-time	\$11,138
Michael Limatola, Property Maintenance Official, Part-time Hourly	\$20.00
Robert Connell, Fire Sub Code Official, Part-time	\$11,138
Ernest Cassidy, Jr. , Fire Prevention Official, Part-time	\$4,533
Bernard Blide, Fire Inspector, Hourly	\$15.27
Steven Cameron, Fire Inspector, Hourly	\$15.27
Ernest Cassidy, Jr., Fire Inspector, Hourly	\$18.24
Pierre Gauthier, Fire Inspector, Hourly	\$18.24
James Moritz, Fire Inspector, Hourly	\$15.27
James Schultz, Fire Inspector, Hourly	\$14.97
George Scherb, Chief of Police	\$153,706
Brian M. Doughty, Radio Police Dispatcher, Part-time Hourly	\$15.61
Brian Havlicek, Radio Police Dispatcher, Part-time Hourly	\$15.61
Brendan Sterbinsky, Radio Police Dispatcher, Part-time Hourly	\$16.54
Peggy Timony, Radio Police Dispatcher, Part-time Hourly	\$17.61
Scott Zieber, Radio Police Dispatcher, Part-time Hourly	\$16.54
Scott Zieber, Emergency Management Official, Part-time Salary	\$3,500
Harry Norton, Municipal Magistrate	\$13,638
Richard Rosa, Municipal Prosecutor	\$5,208
Robert Culvert, Recycling Coordinator, Part-time Salary	\$2,000
Crossing Guards, Part-time Hourly	\$18.00
Joseph Burns, Laborer, Seasonal, Part-time Hourly	\$15.00

Resolution 16-115

SALARY RESOLUTION

Be It Resolved that the following are the salaries for Borough employees for the year 2016. All salaries are retroactive to January 1, 2016.

Steve Cameron, DPW Laborer	\$57,369
Dan Davis, DPW Laborer	\$57,369
Dan Davis, Crew Chief	\$3,000
Ray Frazier, DPW Laborer	\$57,369

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Richard McDowell, DPW Laborer	\$57,369
Jim Moritz, DPW Laborer	\$57,369
John Pasquino, DPW Laborer	\$45,462
John Pasquino, Crew Chief	\$3,000
Dan Richards, DPW Laborer, Mechanic	\$57,369
Dan Richards, Crew Chief	\$3,000
Layne Simon, DPW Laborer	\$64,945
Layne Simon, Water Projects Coordinator	\$2,000
Lonnie Simon, DPW Laborer	\$54,121
Doug Lagoda, DPW Laborer, Part-time Hourly	\$15.00

Resolution 16-116

OVERPAYMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following checks on the properties listed below and charge same to Overpayment of 2015 Taxes:

Block/ Lot	Name	Property Location	Amount
301/16	Del Gatto, Gennaro & Anna 120 Woodland Avenue Allendale, NJ 07401	120 Woodland Avenue	\$1,011.22
509/17	Russo, John & Lisa 19 Wilton Drive Allendale, NJ 07401	19 Wilton Drive	\$667.00
511/5.11	Builders Title Agency, Inc 70 Grand Avenue Suite 106 River Edge, NJ 07661	14 Hubbard Court	\$5,419.61
905/12	Belmont Title & Settlement Attn: Alexandra Cook 886 Belmont Ave 2 nd Floor Suite 5 North Haledon, NJ 07508	125 Myrtle Avenue	\$1,140.39
1102/15.04	Shieh, Victor & Shao, Jenny 9 Stoney Ridge Road Allendale, NJ 07401	9 Stoney Ridge Road	\$910.53
1203/6	Annis, Leighton & Elizabeth 164 Donnybrook Drive Allendale, NJ 07401	164 Donnybrook Drive	\$3,875.43

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1406/6	Sobolta, Modeste & Oksana 28 Stonefence Road Allendale, NJ 07401	28 Stonefence Road	\$4,059.44
1705/11	Schaub, Michael & Jennifer 110 Mallinson Street Allendale, NJ 07401	110 Mallinson Street	\$472.06
1710/1.01 C0211	Riker, Carol A 211 Orchard Park Allendale, NJ 07401	211 Orchard Park	\$1,763.18
1710/6	Carey, Michael Jr. & Colleen 91 Park Avenue Allendale, NJ 07401	91 Park Avenue	\$1,954.69
1809/11	Van Teyens, Christine 38 Elm Street Allendale, NJ 07401	38 Elm Street	\$3,494.76
2101/1.404	Allendale Whitney LLC 820 Morris Turnpike Suite 301 Short Hills, NJ 07078	404 Whitney Lane	\$3,445.00
2205/1	Brown, Amy C/O Honig & Honig Attorneys at Law 167 Franklin Turnpike Waldwick, NJ 07463-1899	16 Ceely Court	\$3,621.55

TOTAL **\$31,834.86**

Resolution 16-117

WHEREAS, the Borough of Allendale (the “Borough”) is the supplier of water to various residents of the Borough; and

WHEREAS, the Borough desires to assist certain residents in treating the discoloration of water they have experienced; and

WHEREAS, the Borough’s Chief Financial Officer has certified that adequate funds are available to pay the residents as set forth herein; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Allendale that the Borough reimburse up to, but no greater, \$1,800 each to those residents identified and designated by the Mayor and Borough Council, towards the costs they have expended towards the filtration of such water, in a total amount not to exceed \$5,400 for the cumulative payment to such residents; and

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NOW THEREFORE BE IT RESOLVED, that the Mayor, Chief Financial Officer, Borough Clerk and Borough Attorney are authorized to take all appropriate actions necessary or desirable to implement this Resolution, including but not limited to the preparation and execution of agreements regarding same.

Resolution 16-118

Authorizing Emergency Temporary Budget Appropriations

WHEREAS, an emergent condition has arisen with respect to certain budget appropriations and no adequate provision has been made in the 2016 Temporary Budget, and N.J.S.A. 40A: 4-20 provides for the creation of emergency temporary appropriations for said purpose; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that in accordance with the provisions of N.J.S.A. 40A: 4-20;

1. An emergency temporary appropriation be and the same is hereby made in the total amount of:

Current Fund	
Crestwood, O.E.	\$20,000
Garbage & Trash Removal, O.E.	\$10,000
Municipal Recycling, O.E.	\$4,000
Buildings & Grounds, O.E.	\$5,000
Gasoline, O.E.	\$3,000
TOTAL	\$42,000

2. That said emergency temporary appropriation will be provided in the 2016 budget;
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

Resolution 16-119

Award Contract for Solid Waste & Recycling Collection

Whereas, sealed bids were received for the project known as Solid Waste Collection and Disposal Services for the Borough of Allendale, which bids were received on March 1, 2016; and

Whereas, one (1) bid was received; and

Whereas, the bid has been reviewed and the Borough has determined to award a bid for a five year contract period based upon Option B in the bid specifications; and

Whereas, the bid of Suburban Disposal, Inc. is the lowest responsible, responsive bidder meeting the bid specifications; and

Whereas, the Chief Financial Officer has attached hereto a Certification that adequate funds are duly budgeted to pay for the contract.

Now, Therefore, Be It Resolved by the Governing Body that it hereby does award a contract for Solid Waste and Recycling Collection Services to Suburban Disposal, Inc. of Fairfield, New Jersey for a five (5) year term based upon Option B in the bid specifications, commencing April 15, 2016 to

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April 14, 2021 in the amount of \$1,847,000, and, furthermore, a five year tipping fee of \$72.25 per ton.

Be It Further Resolved that the Mayor and Municipal Clerk are authorized to sign a contract with Suburban Disposal, Inc. following legal review, in substantially the form attached to the bid documents.

Resolution 16-120

Authorizing Developer's Agreement with Calvary Lutheran Church

Whereas, a Developer's Agreement between the Borough of Allendale and Calvary Lutheran Church has been drafted by Timothy J. Dunn II, Esq., former legal counsel for the Allendale Planning Board, and reviewed by Christopher Botta, Esq., current legal counsel for the Allendale Planning Board; and,

Whereas, authorized representatives of Calvary Lutheran Church have consented to the stated agreement and have formally affixed their signatures to said document.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby authorizes the Mayor and Municipal Clerk to sign a Developer's Agreement with Calvary Lutheran Church as the agreement exists in its current form on file, the terms of which are incorporated herein by reference.

Resolution 16-121

Support to Deny Parole for Christopher Righetti

WHEREAS, on August 31, 1976, Kim Montelaro, a resident of New Milford, Bergen County, then 20 years old, was forcibly abducted, brutally assaulted and murdered by repeat offender, Christopher Righetti; and

WHEREAS, Christopher Righetti, Prisoner #59431, is currently incarcerated for the killing of Kim Montelaro; and

WHEREAS, Christopher Righetti has gone many times before the Parole Board of Northern State Prison. His release was denied each time, as the parole board found that Christopher Righetti was unwilling to take responsibility for abducting, assaulting, and murdering Kim Montelaro; and

WHEREAS, Christopher Righetti has never shown any remorse for his crime and has made no substantial progress in addressing the issues that led him to murder Kim Montelaro and has demonstrated a substantial risk for recidivism; and

WHEREAS, Kim's family should not be made to relive this horrible crime every few years when there is a parole hearing. They are forced to travel long distances from their current residence in Florida each time there is a parole hearing for their daughter's killer. They continue to suffer unnecessarily on Christopher Righetti's account; and

WHEREAS, in addition to the efforts of the Montelaro Family, the Borough of Allendale hereby supports the position that Christopher Righetti should not be granted parole and should select a

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date at least 35 years from now. The abduction, rape, and murder of an innocent young woman is a serious crime that demands justice; and the family of Kim Montelaro should be given the peace of mind knowing that their daughter's murderer will remain behind bars for the rest of his life, as ordered by court.

NOW, THEREFORE, BE IT RESOLVED that Borough of Allendale hereby abides by the conclusion that Christopher Righetti be denied parole and be made to service out his life sentence, otherwise this creates a grave injustice to the family of Kim Montekari as well as to society.

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to the Bergen County Police Chiefs Association, the New Jersey PBA, the Office of the Bergen County Prosecutor, Keep NJ Safe, and to Chairman James T. Plousis of the New Jersey State Parole Board.

Resolution 16-122

Appointment of Full-Time Administrative Secretary

Whereas, a need for a full-time Administrative Secretary in the Allendale Police Department exists due to a retirement;

Now, Therefore Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, upon recommendation of the Chief of Police, that Diana Bradley is hereby appointed as full-time Administrative Secretary of the Allendale Police Department effective May 1, 2016 at an annual salary of \$35,000; and

Be It Further Resolved that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

Resolution 16-123

Authorizing Recycling Tonnage Grant Application

Whereas, the Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and,

Whereas, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and,

Whereas, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and,

Whereas, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and,

Whereas, a resolution authorizing this municipality to apply for the 2015 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of the

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Mayor and Council of the Borough of Allendale to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and,

Whereas, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale that they hereby endorse the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and that they designate Robert Culvert to ensure that the application is properly filed; and,

Be It Further Resolved that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Unfinished Business:

There was no unfinished business

New Business:

There was no new business

Council Committee Reports and Comments

Councilwoman McSwiggan – Water, Sewer and Public Utilities

Councilwoman McSwiggan advised that the Water, Sewer and Public Utilities Committee met and had a very productive meeting. Updates were given on the various capital projects and all projects are on schedule. The schedule for the installation of water lines on West Allendale Avenue and the process of notification to the residents was discussed.

Councilman Sasso - Land Use and Construction Code

Councilman Sasso reported that Land Use and Construction Code Committee met earlier today. The Construction Code continues to be reviewed to determine ways in which it can be improved. In terms of zoning, he commented that two of the committee's top priorities were addressed tonight with the introduction of the ordinances regarding drones and head shops. He advised that they are continuing to look at code with regard to zoning to ensure that it is up-to-date, there are no redundancies, and there are no areas in which the Borough is left vulnerable.

Councilman Bernstein – Administration, Finance and Human Resources

Councilman Bernstein explained that the budget has been the foremost item on the Administration, Finance and Human Resources Committee's agenda. He advised that he met with the Financial Advisory Committee on Monday and thanked Councilwoman Wilczynski, CFO Mayer, and Administrative Officer/Director of Operations Kistner for attending. He thanked members of the Financial Advisory Committee as well and commented that the meeting went well.

Mayor White noted that members of this committee have a financial background and have proved to be very helpful in the budget process.

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Councilwoman Wilczynski – Facilities, Parks and Recreation

Councilwoman Wilczynski stated that the fields will be opened March 28th and remarked that the various sports are thrilled. She advised that there will be an ASA meeting on Tuesday to determine whether any additional equipment is needed. She reported that the Facilities, Parks and Recreation Committee has been working on the ordinance regarding dogs at large as there has been reports of dogs at Crestwood Lake running without leashes. The committee is looking to have this ordinance introduced on April 7th. She commented that she enjoyed participating in Meals on Wheels and expressed her opinion that it is a great program with wonderful volunteers.

Councilman Strauch – Public Works

Councilman Strauch reported that with the award of the solid waste contract, the Borough is locked into these numbers for 5 years which works out to approximately \$3.50 per pickup. He expressed his belief that this cost is very minimal. He advised that the next Public Works Committee meeting is April 6th at 9 a.m.

Staff Reports:

Thomas Bouregy, Municipal Attorney, advised that he has no report.

Anne Dodd, Municipal Clerk, reported that animal licensing is starting to wind down and compost permit sales are starting to pick up.

Lissa Mayer, Chief Financial Officer, advised that she has no report.

George Scherb, Police Chief, noted that his new Administrative Secretary was hired tonight and provided some background information on this new employee.

Public Comment on any issue:

No one came forward.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Strauch, second by Councilwoman McSwiggan, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:34 p.m.

Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk