

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
May 26, 2016

PRESENT: Mayor Elizabeth White and Council members Ari Bernstein, Liz Homan, Jackie McSwiggan, Steve Sasso, Jim Strauch and Amy Wilczynski

ABSENT: None

ALSO PRESENT: Borough Attorney Ray Wiss
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on May 12, 2016. The meeting was called to order at 8:06 p.m. by Mayor White who asked that the Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger."

The Mayor led those present in a salute to the flag.

Approval of Minutes:

Motion by Councilwoman Strauch, second by Councilwoman McSwiggan, that the Minutes of May 12, 2016 Work Session, May 12, 2016 Regular Session, and May 12, 2016 Closed Executive Session (not to be released) are approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	aye

Public Comment

Mike Falconer, Green Think Energy, LLC, Fair Lawn, advised that his company provides solar energy at either no or very low cost to municipalities and expressed that he would like to discuss the programs that his company offers in further detail.

Mayor White requested that he leave his information with the Director of Operations. She noted that this topic can be discussed by the Facilities Committee and if they would like to pursue it, they would be required to go out to bid.

Public Hearings for Advertised Ordinances:

Ordinances 16-18 & 16-19

The Municipal Clerk read into the record:

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The following ordinances published herewith were first read by title only on May 12, 2016 and posted on the bulletin board of the municipal building.

ORDINANCE 16-18 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE CHAPTER 100 OF THE CODE OF THE BOROUGH OF ALLENDALE ENTITLED “BUILDING CONSTRUCTION”, AND, MORE PARTICULARLY, SECTION 100-3 THEREOF, ENTITLED “FEES”

ORDINANCE 16-19 – AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, PROTECTION OF TREES, CHAPTER 244

Public Comments on Ordinance 16-18 and 16-19

No one came forward.

Motion by Councilman Sasso, second by Councilwoman Wilczynski, that Ordinances 16-18 and 16-19 be passed on second and final reading and are hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	aye

(See Ordinances 16-18 and 16-19, attached and made a part hereof.)

Consent Agenda

- A. **16-155**/Approval of Bill List
- B. **16-156**/Honor Bergen Volunteer Center
- C. **16-157**/Authorize Salaries – Crestwood Lake Swim Club 2016 Season
- D. **16-158**/ Authorize Release of Surety Bond – Trinity Episcopal Church
- E. **16-159**/Insert Special Item of Revenue – Clean Communities Grant
- F. **16-160**/Appoint DPW Seasonal Employee
- G. **16-161**/Approve the Allendale Woman’s Club Town Wide Garage Sale
- H. **16-162**/Authorize Refunds – Overpayment of 2015 Taxes
- I. **16-163**/Authorize Transfer of Overpayment – Block 1808 Lot 4
- J. **16-164**/Authorize Transfer of Overpayment – Block 2201.01 Lot 7
- K. **16-165**/Authorize Liquor License Renewals – 2016-2017 Term
- L. **16-166**/Authorize Purchase of Police Vehicle – Cranford Cooperative Pricing System

Motion by Councilman Strauch, second by Councilwoman McSwiggan, that the Consent Agenda be approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	aye
Councilwoman McSwiggan:	aye	Councilwoman Wilczynski:	aye

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All members present voting in favor, the Consent Agenda was approved.

Resolution 16-155

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated May 26, 2016 in the amounts of:

Current Fund	\$1,562,850.89
Payroll	\$226,486.91
General Capital	\$18,193.14
Animal Fund	\$49.00
COAH/Housing Trust	\$2,000.00
Unemployment Fund	\$6,132.31
Water Operating	\$63,735.55
Water Capital	\$240.00
Trust Fund	\$1,610.00
Total	\$1,881,297.80

Resolution 16-156

**RESOLUTION HONORING THE BERGEN VOLUNTEER
CENTER ON ITS 50TH ANNIVERSARY**

WHEREAS, the Bergen Volunteer Center was founded in 1966 to meet community needs through the power of volunteers. Its direct service programs organize volunteers to provide invaluable support to some of Bergen County's most vulnerable citizens. The Mentoring Youth program has recruited, trained and supervised volunteer mentors for children who have been abused or neglected; since 1978 Mentoring Youth has provided a trusted mentor to more than 3,700 children. The Mentoring Moms program recruits, trains and supervises mentors for mothers whose children are at-risk for abuse or neglect; since 1995 more than 500 mothers have been matched with a mentor. The Chore Service provides home safety repairs for senior citizens and the disabled free of charge through the volunteer efforts of senior citizens. The Business Volunteer Council organizes corporations to help eliminate hunger and illiteracy; and

WHEREAS, the Bergen Volunteer Center ensures that Bergen County has a pipeline of committed, civic leaders through its training programs: Bergen LEADS for adults and Teen LEADS and Ready-Set-Serve for young people. They also strengthen the nonprofit community by maintaining a database of volunteer opportunities, providing volunteer managers' training and the Expert Exchange workshops and webinars; and

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WHEREAS, the Borough of Allendale has benefitted from the efforts of the Bergen Volunteer Center since 2010 in the following ways:

- 46 residents received safety repairs from the Chore Service
- 1 child received a mentor
- 2 mothers received a mentor
- 2 residents participated in Bergen LEADS; and

WHEREAS, residents of the Borough of Allendale have supported the Bergen Volunteer Center since 2010 in the following ways:

- 2 served as Mentoring Youth mentors
- 2 served as Mentoring Moms mentors
- 69 supported the Bergen Volunteer Center with their philanthropy; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Allendale, County of Bergen, hereby honors the Bergen Volunteer Center for its 50 years of turning caring into action and knowing that the Bergen Volunteer Center is not getting old, it is just getting started.

Resolution 16-157

2016 Crestwood Lake Salary Resolution – Supplement One

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby hires the following individuals at the corresponding rates of pay for the Crestwood Lake Swim Club 2016 Season as follows:

Leah Haines	Lifeguard	\$11.25 per hour
Eleanor Hagan	Gate Person	\$8.40 per hour
Bryan Yates	Sub Gate Person	\$8.40 per hour
Nick Friedland	Sub Lifeguard	\$9.00 per hour
Brett Paparozzi	Sub Lifeguard	\$8.50 per hour
Edward Winters	Sub Lifeguard	\$8.50 per hour
AJ Anderson	Sub Lifeguard	\$8.50 per hour

Resolution 16-158

Release of Surety Guaranty – Trinity Episcopal Church

Whereas, the Governing Body adopted Resolution 16-101 dated February 25, 2016 relating to the reduction of the performance guaranty for the project known as Trinity Episcopal Church;

Whereas, the Borough Engineer has issued a letter dated May 24, 2016, which includes certain recommendations which letter is incorporated herein by reference;

Whereas, the Governing Body has reviewed the Engineer’s recommendation and concurs in same;

Now, Therefore, Be It Resolved by the Governing Body that:

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1. The surety guaranty in the amount of \$69,839.00 is authorized to be released by the Borough; and
2. \$6,349.00 plus interest of the cash performance guarantee shall be retained by the Borough as an estimate to guarantee the completion of the outstanding items in the Engineer's May 24, 2016 letter; and
3. The legal and engineering escrow shall be retained.

Resolution 16-159

Chapter 159 – Insert an Item of Revenue
Clean Communities Grant

Whereas, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

Whereas, the Director may also approve the insertion of an item of appropriation for equal amount;

Now, Therefore, Be It Resolved, Mayor and Council of the Borough of Allendale in the County of Bergen, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$15,745.29, which is now available from the State of New Jersey, Clean Communities Grant, in the amount of \$15,745.29.

Be It Further Resolved, that the like sum of \$15,745.29 is hereby appropriated under the caption Clean Communities Program; and

Be It Further Resolved that the above is the result of funds from the State of new Jersey Clean Communities Grant in the amount of \$15,745.29.

Resolution 16-160

Appointment of Joe Burns as a DPW Seasonal Employee

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Joe Burns be appointed as a Seasonal Employee with the Department of Public Works at a salary of \$15.00/hour effective May 16, 2016 to October 1, 2016; and

Be It Further Resolved that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

Resolution 16-161

Approval of Town Wide Garage Sale

Be It Resolved that the Annual Town Wide Garage Sale to be held on September 24, 2016, with a rain date of September 25, 2016, by the Allendale Woman's Club is hereby approved.

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Be It Further Resolved that the Allendale Women’s Club will comply with the Borough’s requirements for insurance and hold harmless approval.

Resolution 16-162

OVERPAYMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following checks on the properties listed below and charge same to Overpayment of 2015 Taxes:

Block/ Lot	Name	Property Location	Amount
905/12	BAC/Corelogic Attn: Refunds Department 1 Corelogic Drive Westlake, TX 76262	125 Myrtle Avenue	\$1,523.22
1303/9	Tondo, Gianna Patricia 520 Brookside Avenue Allendale, NJ 07401	520 Brookside Avenue	\$665.33

Resolution 16-163

TRANSFER OF OVERPAYMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Chief Financial Officer is hereby authorized to transfer the following overpayment listed below from Water Utility to the Municipal Court for payment of Municipal Court Fines:

<u>Block/ Lot</u>	<u>Property Location</u>	<u>Amount</u>
1808/4	34 Maple Street	\$200.00

Resolution 16-164

TRANSFER OF OVERPAYMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Chief Financial Officer is hereby authorized to transfer the following overpayment listed below from Water Utility to the Current Fund for payment of 2016 Property Taxes:

<u>Block/ Lot</u>	<u>Property Location</u>	<u>Amount</u>
2201.01/7	25 Oakwood Road	\$6,124.92

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Resolution 16-165

Renewal of ABC Liquor Licenses for 2016-2017

Whereas, all Plenary Retail Consumption, Retail Distribution, Limited Distribution and Club Licenses will expire on June 30, 2016; and,

Whereas, the following applicants have complied with the provisions of the Act of the Legislature entitled, "An Act Concerning Alcoholic Beverages", being Chapter 436 of the Laws of 1933, its supplements and amendments, and with the Rules and Regulations issued or to be promulgated by the State Commissioner of Alcoholic Beverage Control applicable.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the Borough Clerk be and is hereby authorized to issue licenses to expire June 30, 2017, to the following:

PLENARY RETAIL CONSUMPTION LICENSES - \$2,500.00

0201-33-001-002	Allendale Bar & Grill, Inc. t/a Allendale Bar & Grill	67 West Allendale Avenue Allendale, NJ 07401
0201-33-006-007	Savini Restaurant LLC t/a Savini Restaurant	168 West Crescent Avenue Allendale, NJ 07401

Resolution 16-166

WHEREAS, on November 19, 2012, via Resolution #12-292, the Mayor and Council of the Borough of Allendale, authorized the participation in an Cooperative Pricing Agreement with Cranford Police Cooperative Pricing System (ID # 47-CPCPS) for the purchase of goods and services as permitted by NJSA 40A:11-11(5); and

WHEREAS, via Cranford Police Cooperative Pricing System , the Borough received a quote from Beyer-Warnock Fleet & Leasing for the purchase of a 2016 Dodge Charger in the amount of \$26,947.00; and

WHEREAS, the Chief Financial Officer has advised that funding is available for this purchase.

NOW THEREFORE BE IT RESOLVED that the purchase of a 2016 Dodge Charger in the amount of \$26,947.00 from Beyer-Warnock Fleet & Leasing, having its principal office at 31 Williams Parkway in East Hanover, NJ 07936, is hereby authorized based on quote obtained via Cranford Police Cooperative Pricing System attached hereto and incorporated herein by reference.

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Unfinished Business:

There was no unfinished business.

New Business:

There was no new business.

Staff Reports:

Ray Wiss, Municipal Attorney, deferred his report to Closed Session.

Anne Dodd, Municipal Clerk, advised that the Summer Interns have begun and have been a great help to her department in assisting with Crestwood Lake registrations. She announced that the voting machines have been delivered for the Primary Election. She advised that the polls will be open from 6 a.m. to 8 p.m. on Tuesday, June 7th.

Ron Kistner, Director of Operations, stated that he had no report.

Council Committee Reports and Comments

Councilwoman Homan – Public Safety

Councilwoman Homan advised that the Police Department is involved in interviewing candidates for the position of Police Officer. The final candidates will be interview by the Public Safety Committee.

Mayor White advised that the Police Department has stepped up speed enforcement and will begin to enforce yielding to pedestrians in the crosswalk. Swiftreach messages and notifications to Facebook and Twitter will be sent to advise residents when the campaign begins.

Public Comment on any issue:

No one came forward.

Closed Session:

Mayor White read into the record Resolution 16-167.

BE IT RESOLVED in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Allendale entered into Closed Executive Session to discuss the following matters:

A. Pending & Prospective Litigation

Minutes will be taken of the meeting and released to the public at the time that the matter is resolved. After Closed Executive Session, the Mayor and Council will reconvene in the Council Chambers to adjourn this public meeting.

There being no further business to come before the Council, on a motion from Councilman Bernstein, seconded by Councilwoman McSwiggan, and all present voting in favor, the meeting was adjourned to the Closed Executive Session in the Council Chambers at 8:16 p.m.

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Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilwoman McSwiggan, second by Councilwoman Homan, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 9:16 p.m.

Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk