

Mayor and Council of the Borough of Allendale  
Work Session Meeting Minutes  
November 10, 2016

PRESENT: Mayor Elizabeth White and Councilmembers Ari Bernstein (arrived at 7:34 p.m.), Liz Homan (arrived at 7:39 p.m.), Jackie McSwiggan, Steve Sasso, Jim Strauch and Amy Wilczynski

ABSENT: None

ALSO PRESENT: Borough Attorney Ray Wiss  
Municipal Clerk Anne Dodd

A Work Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on November 10, 2016. The meeting was called to order at 7:33 p.m. by Mayor White who asked that the Municipal Clerk read the open public meetings statement:

“In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger.”

**Public Comment:**

No one came forward.

**Administration:**

A. Agenda Review

Mayor White reviewed the Regular Session agenda. She requested that Councilwoman Wilczynski provide an explanation of Resolution #16-270. Councilwoman Wilczynski advised that the purpose of Resolution #16-270 is to authorize the submission of a Community Development Block Grant application for the Improvements to Crestwood Park and Allendale Recreation Park project.

Mayor White advised that Ordinance 16-27 is scheduled for adoption this evening and the purpose of this ordinance is to address parking issues on Burtwood Road.

She then reviewed the Consent Agenda. She explained that there is an ordinance currently under consideration in committee that was originally expected to be introduced this year, necessitating the need to reschedule the last meeting of the year. As the committee has now determined that the ordinance will not be ready for introduction this year, she advised that Resolution #16-244 is no longer needed and she will be requesting a motion to pull this resolution from the agenda.

B. Council Reports

**Councilwoman McSwiggan – Water, Sewer and Public Utilities**

Councilwoman McSwiggan reported that the Water, Sewer and Public Utilities Committee met in October and discussed ongoing matters such as billing and Suez customer service

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issues. In terms of the water tank improvements, she advised that although they ran into some issues with installing the scaffolding, the project should still be completed on time.

**Councilman Sasso** - Land Use and Construction Code

Councilman Sasso advised that the Land Use and Construction Code Committee met a week ago and had a busy agenda which mainly focused on an ongoing matter that is hoped to be resolved in the near future.

**Councilman Bernstein** – Administration, Finance and Human Resources

Councilman Bernstein stated that the Administration, Finance and Human Resources Committee is scheduled to meet on November 29<sup>th</sup>. He noted that the governing body members should be working with the Department Heads on their respective committee budgets.

**Councilwoman Wilczynski** – Facilities, Parks and Recreation

Councilwoman Wilczynski reported that the Facilities, Parks and Recreation Committee will be meeting on November 18<sup>th</sup> and will be reviewing the budget. They are gearing up for winter with new wreaths being ordered for downtown. She thanked the DPW for getting Memorial Park ready for the Veterans Day Ceremony.

**Councilman Strauch** – Public Works

Councilman Strauch advised that although the Public Works Committee met last Wednesday, he was not in attendance due to being ill. There will be a budget meeting on November 18<sup>th</sup> and the regular monthly meeting is scheduled for December 7<sup>th</sup> at 9 a.m.

**Councilwoman Homan** - Public Safety

Councilwoman Homan reported that the Public Safety Committee is scheduled to meet on December 9<sup>th</sup>. She noted that they are looking at future technology needs for the department. She advised that the Fire Department responded to two calls on Tuesday. She thanked all emergency services for their service to the community.

C. Staff Reports

Ray Wiss, Municipal Attorney, advised that he has been focusing on litigation and ongoing contractual matters.

D. Mayor's Report

Mayor White congratulated Councilman Bernstein and Councilman Sasso on being reelected to Council and expressed that she is thrilled that they will continue to serve as they are both very dedicated and put a lot of time and effort into serving this community.

Councilman Bernstein noted that, due to this Council's record, it is easy to run as an incumbent. He expressed his appreciation for everyone's support and the job that they do.

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Councilman Sasso remarked that although it is not an easy job, it is made easier as the Mayor and Council's only agenda is to make this town a better place. He expressed that he was thrilled to see the voter turnout, and although it was a very contentious Presidential race, he noted that almost all votes on the local level went to Column 1 for which he is humbled and grateful.

Mayor White thanked the Office of the Municipal Clerk for their efforts on Election Day as a lot of time and effort went into preparing for this election. She noted that it was handled flawlessly and effortlessly.

C. Staff Reports (continued)

Ron Kistner, Administrative Officer/Director of Operations, advised that a heater was obtained for the salter. Leaf pickup is going very well. The street sweeper will be out on Saturday with the hope to be caught up by Monday. Memorial Park is ready for the Veterans Day Ceremony.

Mayor White advised that there will be a Veterans Day Ceremony held tomorrow at 11 a.m. She thanked Stephen Lepore of the Town Journal for his coverage of Allendale as he will be leaving this position and wished him all the best in his future endeavors.

Mr. Lepore commented that he covers four towns and noted that Allendale manages to take care of its business but does so in a transparent manner.

Mayor White announced that the Borough Holiday Party will be held on Friday, December 9<sup>th</sup> from 3 p.m. to 5 p.m.

E. Correspondence

There were no correspondence items.

**Adjournment:**

There being no further business to come before the Mayor and Council, on a motion by Councilman Strauch, second by Councilwoman Wilczynski, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Anne Dodd, RMC  
Municipal Clerk