

Work Session  
Mayor and Council  
November 25, 2013

A Work Session of the Mayor and Council was called to order at 7:33 p.m. by Mayor Barra who announced that the requirements of the Open Public Meetings Act were met by the required posting and notice to publications.

The following individuals answered roll call: Council members Bernstein, McSwiggan, Strauch, White, Wilczynski and Mayor Barra. Ms. LaMonica was absent. Mrs. McCarthy and Mr. Bole were also present.

*Public Comments*

Mayor Barra opened the meeting to the public for comments.

Ms. Nickie Lisella and Mr. Bruce Rohsler were present representing the Allendale Chamber of Commerce.

Ms. Lisella said she and Mr. Rohsler had just come from a wrap-up Farmers Market meeting. They were very pleased with the Farmers Market this year and they appreciated being able to put up a banner up in town to advertise it. They asked if they might be able to put up additional signage for next year including another banner. Next year's Farmers Market will begin on June 7<sup>th</sup>.

Mayor Barra asked Ms. Lisella to come to a Committee meeting at the end of April to continue the discussion.

Mrs. McSwiggan said a notice about the Farmers Market could also be put in the Borough's Newsletter.

Mr. Rohsler said he would like to speak to New Jersey Transit about putting up a banner by the station facing the railroad tracks.

Ms. Lisella asked if a banner could be put up for the Holiday Walk that will be held on December 6<sup>th</sup>. The Council agreed that the banner could be put up for a week.

Mrs. McSwiggan and Mrs. Wilczynski stated that there are a number of organizations that want to put up banners in town. They will work on creating a policy with regard to banners. Mrs. Wilczynski said there has also been a discussion about adding a sign similar to the one in front of the Borough Hall for community organizations to use.

Mrs. McCarthy read the following resolution into the record:

**Whereas**, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**Whereas**, this public body is of the opinion that such circumstances presently exist; and

**Whereas**, the Governing Body wishes to discuss:

Personnel

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

**Now, Therefore, Be It Resolved** that the public be excluded from this meeting.

On voice vote, all Council members voted in favor.

The Council returned from Executive Session at 7:52 p.m.

Resolution 13-408 – Appointment of Municipal Clerk/Administrative Officer

Mayor Barra said the Council welcomed Mr. Andrew Casais who will later this evening be appointed to the position of Municipal Clerk and Administrative Officer.

Mr. Barra noted there were approximately fifteen candidates for the position of Municipal Clerk. That number was reduced to four and then the final rounds of interviews were conducted with the two remaining candidates. Mayor Barra said that based on the interview process they Council has very high expectations for Mr. Casais and no reservations about him.

Mrs. White added that Mr. Casais has come to the Borough with amazing qualifications and the Council was unanimous in his selection.

Mayor Barra stated that it will be hard to follow Mrs. McCarthy. He added that she has been a “phenomenal” Municipal Clerk whom the Council has relied on heavily and that she will be missed.

Resolution 13-403 – Change Order Number One with Suburban Disposal

Mayor Barra said Suburban Disposal is Allendale’s solid waste contractor. In addition to picking up solid waste they have also collected some of the Borough’s recyclables including metal, cardboard and bulk. After much discussion it was determined that picking up commingled items can be done more cost effectively by Suburban Disposal than by Allendale’s DPW. Resolution 13-403 will allow that change to be made to the original contract that was signed with Suburban.

Mrs. White said the Council believes this change will help the DPW to get caught up on other projects which will be beneficial to that department and to the residents.

Mr. Barra said the biggest change for the residents is that commingled recycling will now be collected on Thursdays. East side collections will be held on the first and third Thursdays, and

West side collections will be held on the second and fourth Thursdays. The Recycling Center will also be open to drop off recyclables. The Borough of Allendale will continue to own the materials and get paid for those recyclables when they are turned over to Green Sky, the facility that purchases our commingled items.

This issue has been reviewed by our Municipal Attorney who determined it can be done pursuant to a change order from our existing contract. There are provisions in our existing contract that allow that contract to be amended. Finally, this cost is less than 20% of the total contract in a given year which keeps Allendale in compliance with State mandates.

Mr. Strauch complimented Suburban Disposal on being a model of safety and efficiency.

On a motion by Mrs. White, seconded by Mrs. Wilczynski, the Council adjourned to Regular Session at 8:09 p.m.

Respectfully submitted,

Gwen McCarthy  
Municipal Clerk