

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
October 8, 2015

PRESENT: Mayor Elizabeth White and Council members Ari Bernstein, Liz Homan, Jackie McSwiggan, Steve Sasso, Jim Strauch and Amy Wilczynski

ABSENT: None

ALSO PRESENT: Borough Attorney Ray Wiss
Municipal Clerk Anne Dodd

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on September 23, 2015. The meeting was called to order at 8:03 p.m. by Mayor White who asked that the Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in the Record within the first 10 days of the New Year, and copies are sent to the Ridgewood News and Star Ledger."

The Mayor led those present in a salute to the flag.

Approval of Minutes:

Motion by Councilwoman McSwiggan, second by Councilwoman McSwiggan, that the Minutes of September 23, 2015 Work Session and September 23, 2015 Regular Session are approved.

On a roll call, the vote was recorded as follows:

Councilman Bernstein:	abstain	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	absent
Councilwoman McSwiggan:	aye	Councilmember Wilczynski:	aye

Correspondence:

A. Trumbetti

RE: Allendale Road Paving

Mayor White read the email commending Melissa Daly, Technical Assistant to the Municipal Engineer, for how she handled communication during the road repaving project. Mayor White reiterated the comments made in this email and thanked Ms. Daly for doing a great job, especially considering the weather conditions.

Public Comment on any agenda item:

There were no comments from the public.

Consent Agenda

- A. **15-286**/Approval of Bill List
- B. **15-287**/Authorize Transfer of Overpayment of 2015 Taxes to Taxes Receivable for 2016
- C. **15-288**/Accept Resignation – Diane Knispel
- D. **15-289**/Authorize Auction of Surplus Property – GovDeals.com

Mayor and Council of the Borough of Allendale
 Regular Session Meeting Minutes
 October 8, 2015

- E. **15-290**/Appoint Recording Secretary – Board of Adjustment & Planning Board
- F. **15-291**/Authorize Grant Agreement – Community Development Block Grant – Handicapped Accessible Bathroom at Crestwood Lake
- G. **15-292**/Approve Increase of Public Bidding Threshold to \$40,0000

Motion by Councilman Sasso, second by Councilwoman Homan, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Councilman Bernstein:	aye	Councilman Sasso:	aye
Councilwoman Homan:	aye	Councilman Strauch:	absent
Councilwoman McSwiggan:	aye	Councilmember Wilczynski:	aye

All members present voting in favor, the Consent Agenda was approved.

Resolution 15-286

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated October 8, 2015 in the amounts of:

Current Fund	\$922,480.10
Capital	\$223,588.31
Housing Trust	\$8,493.69
Trust Fund	\$153.00
Water Capital	\$36,371.79
Payroll	\$147,506.99
Total	\$1,338,593.88

Resolution 15-287

TRANSFER OF OVERPAYMENT

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to transfer the following overpayments listed below from Overpayment of 2015 Taxes to Taxes Receivable for 2016:

Block/ Lot	Name	Property Location	Amount
906/2	Schuetz, Michael & Nancy	36 High Street	\$618.63

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
October 8, 2015

Resolution 15-288

Accepting the Resignation of Diane Knispel

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that it hereby accepts the resignation of Diane Knispel from the positions of Recording Secretary for the Zoning Board of Adjustment and Planning Board and Part-Time Clerk Typist effective immediately.

Resolution 15-289

WHEREAS, the Borough of Allendale is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, N.J.S.A. 40A 11-36 authorizes municipalities to offer for sale, public property which is no longer needed for public service; and

WHEREAS, the Mayor and Council of the Borough of Allendale is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals.com pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Borough Clerk.
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold attached as Exhibit A
- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Borough of Allendale reserves the right to accept or reject any bid submitted.

EXHIBIT A

Police Department Vehicles:

1. 2009 Ford Crown Victoria Police Interceptor
VIN#2FAHP7IVI9XI44694
Mileage: 95,000 (Odometer Does Not Work)
2. 2000 Ford Expedition
VIN#1FMPUI6L5YIC2SS63
Mileage: Unknown (Needs Jump To Run)

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
October 8, 2015

3. GMC Vandura 2500
VIN#2GTEG25H5K4528568
Mileage: 69,882

Fire Department Vehicles:

1. 1999 Jeep Grand Cherokee Laredo 4WD
VIN#1J4GW58S4XC786713
Mileage: 145,744 (Needs Jump To Run)

DPW Vehicles:

1. 1997 Elgin Pelican Series P Street Sweeper
Serial#P2640s 8/97
Mileage: 49,164

DPW Equipment:

1. Toro Self Propelled Mower
2. Smithco Super Rake
3. Wacker 1550
4. Jacobsen Turfcut 72" Deck Diesel Riding Mower
5. Toro Groundsmaster 325 Diesel Riding Mower
6. 52" Scag (For Parts Only)
7. 1997 C10 Conrail Equipment Trailer
8. 52" Scag Zero-Turn Hydro Mower 17Hp
9. 1992 Brush Bandit Model 250 Chipper
10. Line Striping Paint Machine
11. Jacobsen 3 Point PTO-Driven Slice Seeder
12. Bobcat Backhoe Attachment Model – 709
13. Grouser Metal Tracks for Rubber Tire Bobcat (Full Set)
14. 2002 G-S Products Trailer
15. Lot of Fifty (50) 5-Gallon Containers of Yellow & White Traffic Paint

Resolution 15-290

Appointment of Planning Board and
Board of Adjustment Recording Secretary

Whereas, the Borough of Allendale is in need of a Recording Secretary for the Planning Board and the Board of Adjustment;

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that effective October 6, 2015 Christina Montanye be appointed as the Recording Secretary at a per meeting rate of \$125 to attend and provide minutes for the Board of Adjustment and a per meeting rate of \$250 to attend and provide minutes for the Planning Board.

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
October 8, 2015

Resolution 15-291

BE IT RESOLVED, that the Mayor and Council of the Borough of Allendale wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$30,000 in 2015 Community Development Block Grant funds for Handicapped Accessible Bathroom at Crestwood Lake located at West Crescent Avenue, Allendale, NJ.

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Mayor Elizabeth White to be a signatory for the aforesaid grant agreement; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorizes M. Alissa Mayer, Chief Financial Officer, to sign all County vouchers submitted in connection with aforesaid project; and

BE IT FURTHER RESOLVED, that the Mayor and Council recognizes that the Borough of Allendale is liable for any funds not spent in accordance with the Grant Agreement; and that liability of the Mayor and Council is in accordance with HUD requirements.

Resolution 15-292

WHEREAS, the Public Bidding Threshold for Public Units is adjusted every five years by the State's Governor in consultation with the Department of Treasury; and

WHEREAS, the Borough of Allendale desires to take advantage of the increased bid threshold thus enabling the procurement of reoccurring goods and services to be transacted more expeditiously; and

WHEREAS, Joseph Citro is designated as the Qualified Purchasing Agent for the Borough of Allendale; and

WHEREAS, pursuant to the provisions of the Local Public Contracts Law N.J.S.A.40A:11-3c, as authorized by the New Jersey State Treasurer, the Borough of Allendale can increase its Public Bidding Threshold from \$36,000.00 to \$40,000.00 if the Borough has a Qualified Purchasing Agent.

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Allendale hereby increases its Public Bidding Threshold to \$40,000.00.

BE IT FURTHER RESOLVED, that the Public Bidding Threshold for the Borough of Allendale shall equate to the approved bid threshold as adjusted by the State of New Jersey.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to New Jersey Division of Local Government Services.

Proclamations

A. Mental Health Awareness Week

Mayor White commented she was very honored to support this cause and read into the record the following proclamation in honor of Mental Health Awareness Week:

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
October 8, 2015
Proclamation

Mental Illness Awareness Week

October 4-10, 2015

WHEREAS, mental illness is a term used for a group of disorders causing severe disturbances of thinking, feeling and relating; and

WHEREAS, mental illness can affect persons of any age, sex, race, religion, social, and economic background; and

WHEREAS, during the course of any given year, 5.5 million Americans are disabled by severe mental illnesses; and

WHEREAS, nearly two-thirds of all people with diagnosable mental disorders do not seek treatment because of stigma, ignorance, and lack of appropriate service and treatment options; and

WHEREAS, mental illness impacts 1 in 4 individuals.

NOW, THEREFORE, BE IT RESOLVED, that Mayor Elizabeth White and the Allendale Borough Council, recognize and proclaims the week of October 4-10, 2015 as Mental Health Awareness Week in the Borough of Allendale.

Dated this 8th day of October, 2015

Unfinished Business:

There was no unfinished business

New Business:

There was no new business

Council Committee Reports and Comments

This agenda item was addressed during the Work Session.

Staff Reports:

This agenda item was addressed during the Work Session.

Public Comment on any issue:

Julie Borst, 4 Schuyler Road, thanked the Mayor and Council for reading the proclamation in honor of Mental Health Awareness Week on behalf of Allendale Women's Club as well as the NJ Federation of Women's Clubs. She advised that this issue has been the pet project for the Allendale Women's Club for the past two years as they have been participating in several small programs through one of their committees as well as providing funds and other kinds of support.

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
October 8, 2015

Closed Executive Session:

Mayor White recognized Municipal Clerk Anne Dodd, who read into the record Resolution 15-293.

BE IT RESOLVED in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Allendale entered into Closed Executive Session to discuss the following matters:

A. Pending & Prospective Litigation

Minutes will be taken of the meeting and released to the public at the time that the matter is resolved. After Closed Executive Session, the Mayor and Council will reconvene in the Council Chambers to adjourn this public meeting.

There being no further business to come before the Council, on a motion from Councilwoman McSwiggan, seconded by Councilman Sasso, and all present voting in favor, the meeting was adjourned to the Closed Executive Session in the Council Chambers at 8:10 p.m.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilwoman McSwiggan, second by Councilman Bernstein, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:46 p.m.

Respectfully submitted

Anne Dodd, RMC
Municipal Clerk