

Borough of Allendale  
Mayor and Council  
Regular Session  
December 28, 2015

A Regular meeting of the Borough Council was held in the Municipal Building on December 28, 2015. The meeting was called to order at 8:01 p.m. by Mayor White. Ms. Ryan announced that the requirements of the Open Public Meetings Act were met by the required postings and notice to publications. In addition, this evening's meeting is being recorded.

Mayor White led those present in the Pledge of Allegiance.

The following members answered roll call: Council members Bernstein, Sasso, Strauch, Wilczynski and Mayor White. Councilwoman Homan and Councilwoman McSwiggan were absent. Ms. Ryan and Mr. Wiss were also present.

*Approval of Minutes*

Mayor White said there were no minutes on the agenda for approval this evening.

*Public Comment*

Mayor White opened the meeting to the public for comment on any agenda items. There were none.

*Public Hearings for Advertised Ordinances*

**Ordinance 15-28 Revising Chapter 262 of the Code of the Borough of Allendale Entitled “Water”**

This ordinance was first read by title only on December 10, 2015, published in The Record newspaper and posted on the official bulletin board of the Municipal Building.

**Be It Resolved** that Ordinance 15-28, “An Ordinance to Amend, Supplement and Revise Chapter 262 of the Code of the Borough of Allendale Entitled “Water” be passed upon second and final reading and that the Borough Clerk is hereby authorized and directed to advertise the same according to law.

Mayor White opened the meeting to the public for any comments on Ordinance 15-28. There were none.

Councilwoman Wilczynski moved, seconded by Councilman Sasso to approve Ordinance 15-28. On roll call, all Council members voted in favor.

(See Ordinance 15-28, attached and made a part hereof.)

**Ordinance 15-29 Amending Chapter 53 of the Code of the Borough of Allendale Entitled “Officers and Employees”**

This ordinance was first read by title only on December 10, 2015, published in The Record newspaper and posted on the official bulletin board of the Municipal Building.

**Be It Resolved** that Ordinance 15-29, “An Ordinance to Amend Chapter 53 of the Code of the Borough of Allendale Entitled, “Officers and Employees” to Fix the Salaries, Wages and Compensation of the Officers and Employees of the Borough of Allendale for the Year 2015, be passed upon second and final reading and that the Borough Clerk is hereby authorized and directed to advertise the same according to law.

Mayor White opened the meeting to the public for any comments on Ordinance 15-29. There were none.

Councilman Bernstein moved, seconded by Councilwoman Wilczynski to approve Ordinance 15-29. On roll call, all Council members voted in favor.

(See Ordinance 15-29, attached and made a part hereof.)

*Consent Agenda*

Mayor White stated that Resolution 15-344 concerning a Community Development Grant is for the amount of \$40,250. That change was distributed in this evening's packet and it was discussed in Work Session, but she wanted to ensure it was on the record.

Resolution 15-342 – Introduced by Councilman Bernstein, seconded by Councilwoman Wilczynski

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approved the Bill List dated December 18, 2015 in the amounts of:

Current Fund	\$1,337,379.84
Capital	25,442.73
Housing Trust	8,488.45
Trust Fund	622.68
Recycling Trust	258.75
Water Capital	1,522.20
Payroll	\$ 204,807.53

On roll call, all Council members voted in favor.

Resolution 15-343 – Introduced by Councilman Bernstein, seconded by Councilwoman Wilczynski

**Whereas**, the applicant, Quick Chek, with an address at 36 Route 17 North, Block 602, Lot 1 in the Borough of Allendale, County of Bergen, State of New Jersey has requested a bond release; and

**Whereas**, Borough Engineer issued a memo dated December 16, 2015 which has also been reviewed

by the Chief Financial Officer regarding Quick Chek’s plan entitled “Record Plan, Quick Chek, 36-40 NJSH Route 17 (Ramsey) & 60 NJSH Route 17 (Allendale), Lots 3 & 4, Block 5504, Borough of Ramsey, Lot 1, Block 602, Borough of Allendale, Bergen County, New Jersey”; and

**Whereas**, the Borough Engineer had previously issued a memo dated November 2, 2015 relating to the applicant’s bond release request and the aforementioned plan and made comments; and

**Whereas**, the applicant has issued a Maintenance Guaranty Bond in the amount of \$14,500 which is required as a condition to release the Performance Guaranty Bond posted previously for the construction of a Quick Chek located at 36 Route 17 North, Block 602, Lot 1 in the Borough of Allendale, County of Bergen, State of New Jersey

**Whereas**, the Chief Financial Officer of the Borough of Allendale reports the following accounts posted with the Borough for this application:

Legal & Engineering Escrow	\$476.60
Surety Guaranty	\$67,610.00
Cash Guaranty	\$6,150.00

**Whereas**, the Borough Engineer has reviewed the project file and found that the applicant has addressed all previous comments; and

**Whereas**, the Borough Engineer has no objection to releasing the Surety Guaranty and Cash Guaranty as requested by applicant and further has no objection to the Borough’s accepting the aforementioned Maintenance Bond; and

**Whereas**, the Borough Attorney has also advised that the form of Maintenance Bond is acceptable; and

**Whereas**, the Legal and Engineering Escrow will remain in place until final invoices are processed; and

**Whereas**, the Governing Body has reviewed the memo, a copy of which is attached hereto and incorporated herein;

**Now, Therefore, Be It Resolved** by the Governing Body that the Surety Guaranty in the amount of \$67,610.00 and the Cash Guaranty in the amount of \$6,150.00 be released to Quick Chek at this time.

On roll call, all Council members voted in favor.

Resolution 15-344 – Introduced by Councilman Bernstein, seconded by Councilwoman Wilczynski

**Whereas**, a Bergen County Community Development Grant of \$40,250 has been proposed by the Allendale Senior Housing Corporation for retrofit bathrooms in the Municipality of Allendale, and

**Whereas**, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body, and

**Whereas**, the aforesaid project is in the best interest of the people of the Allendale Senior Housing complex, and

**Whereas**, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid CD funds.

**Now, Therefore, Be It Resolved** that the Governing Body of the Borough of Allendale hereby confirms endorsement of the aforesaid project, and

**Be It Further Resolved** that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

On roll call, all Council members voted in favor.

Resolution 15-345 – Introduced by Councilman Bernstein, seconded by Councilwoman Wilczynski

**Whereas**, there is a need for a Workplace Alcohol and Drug Testing Contract; and

**Whereas**, Valley Medical Group has provided the Borough with satisfactory service in 2015; and

**Whereas**, Valley Medical Group has provided the Borough with a proposal for 2016 and their rates have remained the same as in 2015;

**Now, Therefore, Be It Resolved** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the 2016 contract between the Borough of Allendale and the Valley Medical Group for services related to workplace alcohol and drug testing; and

**Be It Further Resolved** that the Mayor and Municipal Clerk be and they are hereby authorized to sign said contract.

On roll call, all Council members voted in favor.

Resolution 15-346 – Introduced by Councilman Bernstein, seconded by Councilwoman Wilczynski

**Be It Resolved** by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue a check to the following due to State Tax Board Judgments for the tax years 2013 and 2014:

Block/Lot	Name	Amount
1101/4	Kossar, Robert and Michelle C/O Zipp Tannenbaum & Caccavelli, LLC 280 Raritan Center Parkway Edison, NJ 08837	\$5,619.09



reconvene in the Council Chambers to adjourn this public meeting.

There being no further business to come before the Council, on a motion from Councilman Strauch, seconded by Councilwoman Wilczynski, and all present voting in favor, the meeting was adjourned to the Closed Executive Session in the Council Chambers at 8:07p.m.

***Adjournment:***

There being no further business to come before the Mayor and Council, on a motion by Councilman Strauch, second by Councilwoman Wilczynski, and unanimously carried among the members present, to adjourn this meeting. The meeting was adjourned at 8:19 p.m.

Respectfully submitted,

Michelle Ryan  
Deputy Municipal Clerk

