

Borough of Allendale  
Mayor and Council  
Work Session  
December 10, 2015

A Work Session of the Mayor and Council was called to order at 7:307 p.m. by Mayor White.

Ms. Ryan announced that the requirements of the Open Public Meetings Act were met by the required postings and notice to publications. In addition, this evening's meeting is being recorded.

The following individuals answered roll call: Council members Bernstein, Homan, McSwiggan, Sasso, Wilczynski and Mayor White. Councilman Strauch was absent. Ms. Ryan and Mr. Wiss were also present.

*Public Comments*

Mayor White opened the meeting to the public for comments. There were none.

*Administration*

Agenda Review

**Ordinance 15-27 Regarding Required Control of Dogs; Running at Large**

Mayor White said this ordinance is scheduled for a second reading and public hearing this evening. If approved, this ordinance will allow the police to give tickets for any dogs running at large at Crestwood Lake that are not wearing the proper vests to indicate they are goose patrol dogs.

**Ordinance 15-28 Revising Chapter 262 of the Code of the Borough of Allendale Entitled "Water"**

At the previous meeting, Mrs. Mayer and Councilwoman McSwiggan reviewed the changes that are being proposed to this ordinance. Since that time there has been one additional change to the ordinance. Councilwoman McSwiggan said the ordinance will now include a \$50 fee for manual meter readings. Every meter in town is able to be read by driving past a location, however there may be instances where a resident wants a "non-radio read" meter. In such a case a Water Department employee would have to manually read the meter, complete paperwork and relay information to United Water. This departure from the normal way of doing things is time consuming and it seems prudent to charge an extra fee of \$50 for every manual read.

**Ordinance 15-29 Amending Chapter 53 of the Code of the Borough of Allendale Entitled "Officers and Employees"**

Mayor White said the Borough's Ordinance does not have a position for a full-time Deputy Municipal Clerk. The salary ordinance will be amended to allow the Borough to pay the Deputy Clerk at a full-time rate so Ms. Ryan can be paid while she is filling in for the Municipal Clerk during her absence.

### **Resolution 15-330 Awarding a Contract for Ramsey Water Tank Storage Improvements**

Mayor White said this resolution awards improvements for the Ramsey Water Tank. The tank will not be taken off line until the fall when the West Crescent Avenue bridge should be completed. She also reported that the bids came in low enough where the entire tank can be repainted. Both the in-house engineer and Dewberry are familiar with the company that won the bid and they said they do excellent work. She thanked the Water Committee for their tireless efforts to get this project done.

### **Resolution 15-331 Approval of Interlocal Service Agreement - Municipal Court Administrator**

This resolution concerns an Interlocal Agreement between the Boroughs of Allendale and Ho-Ho-Kus for the purpose of sharing a Court Administrator. Ho-Ho-Kus is the lead agency in this agreement and Allendale will pay thirty-five percent of the total costs.

### **Resolution 15-332 Approval of Contract with TYCO Animal Control**

Mrs. White said Allendale has been presented with a contract for animal control services for 2016 with TYCO Animal Control. The cost of the contract will remain the same as it was during the previous year.

### **Resolution 15-333 Acceptance of Resignation – Patty Durso (Library Board Trustee)**

Mayor White said this resolution concerns the acceptance of the resignation of Patty Durso from the Lee Memorial Library Board of Trustees. Mrs. White said Ms. Durso has been a driving force for the improvements to the Library during the past few years. She stated that her resignation will be a big loss for the Borough. Mrs. White extended her sincere thanks to Ms. Durso for doing such an outstanding job while serving on the Board.

### **Resolution 15-334 Acceptance of Resignation – Hedy Abad (Administrative Assistant)**

Mayor White said she regretted having to accept a resignation for Hedy Abad who has worked with Allendale in the Administrative Offices. She thanked Ms. Abad for her years of service with the Borough and said she will be missed.

### **Resolution 15-335 Appointment of Tyler Yaccarino (Webmaster)**

This resolution appoints Tyler Yaccarino as Webmaster for the Borough. He has been working for Allendale in the Construction Code Office and will be receiving additional training on the web software used by the Borough to assist him in his role as Webmaster.

### **Resolution 15-336 Appointment of Michelle Ryan (Full-Time Deputy Municipal Clerk)**

Mayor White said this resolution allows the position of Deputy Municipal Clerk to be full-time from December 7 to December 31, 2015.

### **Resolution 15-337 Appointment of Joe Burns (Public Works Seasonal Employee)**

Mayor White stated that Joe Burns has worked for the Department of Public Works as a Seasonal

Employee for a number of years and it is always a pleasure to have him work for the Borough.

**Resolution 15-339 Appointment of Lisa Jill Webb (Library Board Trustee)**

Mrs. White commented that Lisa Jill Webb is going to be the new Trustee for the Library Board. She is currently on the Northern Highlands School Board, is a past PTO President and she has been a big advocate of the Library. Mayor White is pleased that Ms. Webb accepted the position and she believes she will be a great addition to the Board.

**Appointment of Neil Grant (Consultant to Deputy Municipal Clerk)**

Mr. Neil Grant is the recently retired Municipal Clerk of the Borough of Fort Lee. He will be working with Allendale as a Consultant on an as-needed basis at an hourly rate to assist the Deputy Municipal Clerk.

Mayor's Report

Mayor White stated that meeting dates are being set for 2016 and she asked the Council to review them and let her know if any dates present a problem for meeting attendance.

The date for the Reorganization Meeting will be Monday, January 4<sup>th</sup> at 7:30 p.m. at which time Mr. Strauch and Ms. Homan will be sworn in.

The Land Use Committee has been looking into the possibility of establishing a drone ordinance. Mrs. Wilczynski commented that Ordinance 203-24 does not allow drones in any public place in the Borough.

Last Friday the Chamber of Commerce held their Holiday Walk downtown. The weather was great, there was a huge turnout and it was a lot of fun. The Allendale Woman's Club Breakfast with Santa was held the next morning. Those holiday events were followed by the Holiday Boutique at the Fell House.

Mrs. White attended the Allendale Community of Churches Concert held on Sunday evening at Archer United Methodist Church. She said it was a wonderful event that featured an outstanding violinist and the concert was supported by United Water. Former Council member Len Van Orden's wife was a featured singer and Mayor White commented that she was amazing.

Mayor White and Council members Bernstein and McSwiggan attended the Menorah lighting on Tuesday evening. It was well attended, the weather was great and everyone had a wonderful time.

Mayor White and Mayor Barra met with Assemblyman Romano and Councilwoman Lori Miller Ryan regarding the building of Special Needs Developments in the Fortieth District. She and Mr. Barra will be going to Camden on December 16<sup>th</sup> to testify on the State's Transition Plan. They believe that the Rule of Four which is part of the state's transition plan is ill conceived and flawed and they will ask that it be amended. It states that in new settings where there are more than four residents, that no more than 25% of the units could be specifically set aside for individuals with disabilities.

In connection with the Borough's plans for Affordable Housing, a preliminary fair share plan was submitted to Judge Toscos earlier today. Mayor White thanked everyone who contributed their time to developing the plan. A hard copy of it is included in each Council member's packet.

On December 3<sup>rd</sup>, Mr. Kistner and Mayor White met with the Engineering Division of the County regarding the West Crescent Avenue Bridge and it was agreed that the County will pay to replace the water main. She believes that construction will begin after the new year. They are grateful to the County's Engineering Department for working with Allendale.

#### Correspondence

Mayor White announced that a letter is included in the Work Session Packet from the Global Advisers for a Smoke-Free Policy (GASP). This concerns raising the age of purchasing tobacco to twenty-one. Mrs. White stated that if the Council would like to discuss this issue in the future to let her know.

Mr. Bernstein asked which Committee this issue would fall under. It was suggested that Land Use or Public Safety might be appropriate.

Mr. Sasso mentioned that GASP could be asked in to speak to the Council at a Work Session.

On a motion by Mrs. Wilczynski, seconded by Mr. Bernstein, the Council voted unanimously to adjourn to Regular Session at 8:00 p.m.

Respectfully submitted,

Michelle Ryan  
Deputy Municipal Clerk