

September 17, 2015

A regular meeting of the Allendale Planning Board was held in the Municipal Building on September 17, 2015. The meeting was called to order at 8:00PM by Mr. Quinn, Chairman, who announced that the requirements of the Open Public Meetings Act were met by the required posting and notice to publications.

The following members answered to roll call: Mr. Quinn, Ms. White, Mr. Sasso, Mr. Scherb, Mr. Bonifacic, Mr. Sirico, Mr. O'Connell, Mr. Daloisio, and Ms. Checki. Mr. Zambrotta was absent.

On a motion from Mr. Sirico, seconded by Ms. Checki, the minutes from August 20, 2015 were approved. Mr. Scherb, Mr. Bonifacic, Mr. O'Connell, and Mr. Daloisio abstained from voting as they were not present at that meeting.

The matter on the agenda was for review and recommendation of amendment to Ordinance 15-24 Zoning Chapter 270-103C. Mr. Quinn asked Ms. White for an explanation. Ms. White said based on the recommendations of the Code Official the Council decided to change a few words in the Ordinance to make it clearer. In the original Ordinance it states that the Construction Official or designee can inspect any residential or nonresidential property and the Code Official thought that was not clear because he doesn't inspect an entire home. He only inspects the outside. The Ordinance will now read that the Official will visually inspect the exterior parts so a resident doesn't think that a home inspection is not necessary and so the Borough is not blamed for something that he is not inspecting. Ms. Checki asked if this was part of the Certificate of Occupancy for the sales contract and Ms. White concurred. Ms. Checki asked about smoke detectors and Ms. White said that nothing else has changed but the one sentence. Ms. White also said they changed the word Construction Code Official to Zoning Official. Mr. Dunn asked about some legal language but Ms. White said they did not change that part. Mr. Dunn read the Resolution and a copy is on file at the Borough Hall.

On a motion from Mr. O'Connell, seconded by Mr. Sirico, the Resolution for Recommendation of Ordinance 15-24 Zoning Chapter 270-103C was approved.

Mr. Quinn asked about the OPRA request that was sent to the Board and whether the Borough was handling it or what the Board members were expected to do with it. Ms. White responded that each Board member needed to check emails and correspondence and make copies to send to the Board Secretary. The Borough Clerk will ask for an extension as it is a seven day turnaround time but they will need more time to get all the pieces together. She instructed Board members to let the Board Secretary know how much time is needed and if there is nothing in their emails to let her know that too. Ms. Checki asked about the time frame and Ms. White said it was from January 2014 to the present time and only in regards to their official capacity as Planning Board members. Mr. Dunn said he would look into the legal aspects of things and Ms. White suggested that he talk to Mr. Wiss who is the Borough Attorney. Ms. White told the Board to contact her if they had any questions.

Mr. Quinn asked Mr. Sasso if there was anything pending from the Land Use Committee and Mr. Sasso said the Construction Office is very busy with applications and that there has been a personnel change.

On a motion from Ms. White, seconded by Mr. Sirico, the meeting was adjourned at 8:15PM.

Respectfully submitted,

Diane Knispel