

Closed Session
Mayor and Council
April 24, 2014

The Borough Council entered into Closed Session at 9:30 p.m. with Mayor Barra and Councilmembers Bernstein, McSwiggan, Strauch, White and Wilczynski present. Mr. Casais and Mr. Bole were also present.

Discussion was as follows:

1. Contract Negotiations regarding the Cell Tower Lease

Mr. Bole reported that the Borough has received multiple solicitations and correspondences with regard to alterations to the current cell tower lease agreements.

Crown Castle is currently seeking an amendment to their current agreement – the substance of which will be discussed and negotiated if need be before the next meeting of Mayor and Council on May 8th. Mr Bole stated that he will be in contact with Crown Castle representatives and should have something for the Council's consideration at the next meeting.

With no further discussion the governing body returned to open session at approximately 9:38 p.m.

Respectfully submitted,



Andrew Casais
Municipal Clerk

Borough of Allendale

April 24, 2014

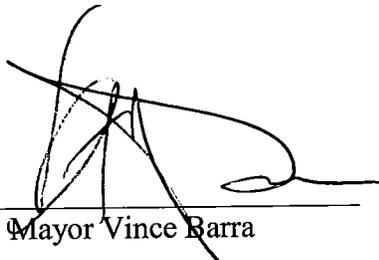
Resolution 14-141

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated April 24, 2014.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
McSwiggan		✓	✓			
Sasso					✓	
Strauch	✓		✓			
White			✓			
Wilczynski			✓			
Barra						

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on April 24, 2014



Mayor Vince Barra



Andrew Casais, RMC
Municipal Clerk

Borough of Allendale

April 24, 2014

Resolution 14-142

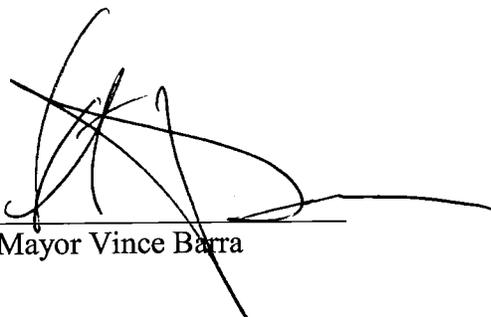
Authorization to Issue Checks Due to State Tax Board Judgments

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the Tax Collector is hereby authorized to issue a check to the following due to a State Tax Board Judgment for the tax year 2013:

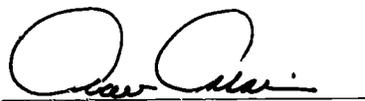
Block/Lot	Name	Amount
2204/4	Douglas M. Standriff, Esq. 60 West Ridgewood Avenue Ridgewood, NJ 07450	\$589.25

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
McSwiggan		✓	✓			
Sasso					✓	
Strauch	✓		✓			
White			✓			
Wilczynski			✓			
Barra						

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Mayor Vince Barra



Andrew Casais, RMC
Municipal Clerk

Borough of Allendale

April 24, 2014

Resolution 14-143

Accepting Estimate to Further Address Groundwater Contamination at
the Allendale Department of Public Works Facility

Whereas, Dewberry Engineers, Inc. is withheld by the Borough of Allendale through a Professional Service contract for Special Project Engineering Services; and,

Whereas, the Borough wishes to undertake the action to monitor any residual groundwater contamination at the Allendale Department of Public Works facility; and,

Whereas, Dewberry Engineers, Inc submitted a proposed scope of work and cost estimate with regard to such project on April 11, 2014.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the following action(s) and the total associated costs be undertaken pursuant to the April 11, 2014 proposal by Dewberry Engineers, Inc.:

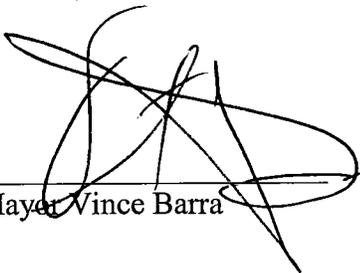
Task	Description
1	Project Management and Licensed Site Remediation Professional Coordination
2	Post Remedial Compliance Monitoring and Reporting

Costs	
Description	Amount
Labor	\$ 6,752.00
Direct Expenses	\$ 3,410.00
GRAND TOTAL	\$ 10,162.00

Be It Further Resolved that the Chief Financial Officer shall certify the availability of such funds pursuant to contractual rates and enumerated project costs.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
McSwiggan		✓	✓			
Sasso					✓	
Strauch	✓		✓			
White			✓			
Wilczynski			✓			
Barra						

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 Mayer Vince Barra



 Andrew Casais, RMC
 Municipal Clerk

Certification Of Availability of Funds

This is to certify to the of the Borough of Allendale that funds for the following resolutions are available.

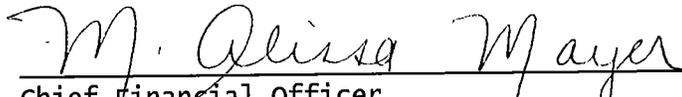
Resolution Date: 04/24/14
Resolution Number: 14-143

Vendor: G0094 DEWBERRY ENGINEERS INC
P. O. BOX 1824
MERRIFIELD, VA 221161824

Contract: C1400001 DPW Groundwater Contamination

Account Number	Amount	Department Description
4-01-20-165-063	10,162.00	ENGINEERING
Total	10,162.00	

Only amounts for the 2014 Budget Year have been certified. Amounts for future years are contingent upon sufficient funds being appropriated.



Chief Financial Officer

Borough of Allendale

April 24, 2014

Resolution 14-144

Awarding a Contract to P&M Food Concessions, Inc. for the Crestwood Lake Concession

Whereas, a request for sealed bids was previously advertised for the project known as "2014 Crestwood Lake Concession"; and,

Whereas, bids were received on April 15, 2014 and one bid was submitted; and,

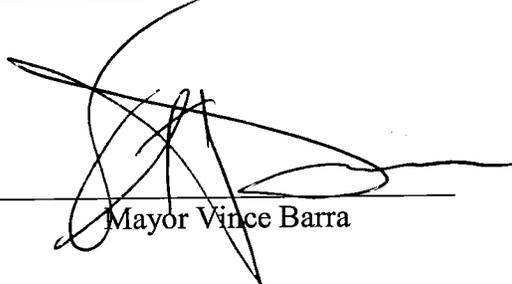
Whereas, the bid documents of P&M Food Concessions, Inc. comply with the bid specifications.

Now, Therefore, Be It Resolved, by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that it does hereby award a Contract to P&M Food Concessions, Inc. of 186 Mallinson Street, Allendale, New Jersey in the amount of \$4,100 to be paid to the Borough of Allendale; and,

Be It Further Resolved that the Mayor and Municipal Clerk are authorized to sign a Contract with the successful bidder to be prepared by the Municipal Attorney.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
McSwiggan		✓	✓			
Sasso					✓	
Strauch	✓		✓			
White			✓			
Wilczynski			✓			
Barra						

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Mayor Vince Barra



Andrew Casais, RMC
Municipal Clerk

Borough of Allendale

April 24, 2014

Resolution 14-145

Property Maintenance Tax Lien:
200 West Crescent Avenue

Whereas, Chapter 199 of the Borough Code of Allendale, Property Maintenance, provides that if a property is not being maintained to the standards of the Property Maintenance Code, the Property Maintenance Officer may secure compliance; and,

Whereas, in the event that any person or entity refuses or neglects to abate, remove or resolve any violation after notice thereof, the Governing Body, by Resolution, may abate a nuisance as defined therein, correct a defect or put the premises in proper condition so as to comply with the requirements of the Code at the cost of the owner or lessor and may expend municipal funds for such purpose and charge the same against the premises; and,

Whereas, the Property Maintenance Officer has deemed that certain work was required to be performed since the person or entity, after proper notice thereof, neglected to abate, remove or resolve the violation; and,

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale that the following work performed at 200 West Crescent Avenue, Allendale, New Jersey and expenditures incurred are authorized, ratified and confirmed:

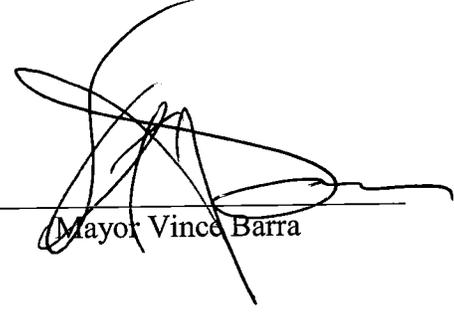
<u>Amount</u>	<u>Date</u>	<u>Work Description</u>
\$160.00	02/11/14	Clear Town Sidewalk
\$180.00	02/11/14	Magic Salt
\$110.00	02/21/14	Clear Snow from Town Walk
TOTAL	\$450.00	PER ATTACHED INVOICE(S)

Be It Further Resolved that the total expenditure of \$450.00 shall be certified by the Chief Financial Officer and filed with the Tax Collector and shall be charged to and become a lien against the premises, collectible as provided by law; and,

Be It Further Resolved that a true copy of this Resolution shall be sent by certified mail, return receipt requested to the owner of said premises.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
McSwiggan		✓	✓			
Sasso					✓	
Strauch	✓		✓			
White			✓			
Wilczynski			✓			
Barra						

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Mayor Vince Barra



Andrew Casais, RMC
Municipal Clerk



BORST
LANDSCAPE & DESIGN
 260 West Crescent Avenue Suite #1
 Allendale, NJ 07401
 Tel 201-785-9400 Fax 201-785-9250

Invoice		
Purchase Order	Invoice No	Date
	86729	02/28/14
Job	Account No	Terms
200 W. Crescent Avenue	4093	Net 15

14-00207

Borough of Allendale
 500 W Crescent Avenue
 Allendale, NJ 07401

Description	Date	Quantity	Unit	Taxed	Unit Price	Ext Price
Clear Town Sidewalk (C)	02/11/14	1			160.00	160.00
Magic Salt (per bag)	02/11/14	3	Bag		60.00	180.00

Subtotal	\$340.00
Taxable	
Tax	
Total	\$340.00

Detach and keep top portion for your records

Invoice Total = \$340.00

Borough of Allendale
 500 W Crescent Avenue
 Allendale, NJ 07401

Acct # 4093 Invoice # _____ Check # _____ Amount \$ _____

Card #: _____ Sec # _____ Exp: _____
(Amex / Mastercard / Visa)

Cardholder Name : _____ Signature: _____

Yes, please keep my card# on file for automatic payment of my monthly balance
 Please check here if cc billing address is different and write address on the back



BORST
 LANDSCAPE & DESIGN
 260 West Crescent Avenue Suite #1
 Allendale, NJ 07401
 Tel 201-785-9400 Fax 201-785-9250

Invoice

Purchase Order	Invoice No	Date
	87106	02/28/14
Job	Account No	Terms
200 W. Crescent Avenue	4093	Net 15

Borough of Allendale
 500 W Crescent Avenue
 Allendale, NJ 07401

Description	Date	Quantity	Unit	Taxed	Unit Price	Ext Price
Clear Snow From Town Walk	02/21/14	2			55.00	110.00

Subtotal \$110.00
 Taxable
 Tax
 Total \$110.00

Detach and keep top portion for your records

Invoice Total = \$110.00

Borough of Allendale
 500 W Crescent Avenue
 Allendale, NJ 07401

Acct # 4093 Invoice # _____ Check # _____ Amount \$ _____
 Card #: _____ Sec # _____ Exp: _____
(Amex / Mastercard / Visa)

Cardholder Name : _____ Signature: _____
 Yes, please keep my card# on file for automatic payment of my monthly balance
 Please check here if cc billing address is different and write address on the back

Borough of Allendale

April 24, 2014

Resolution 14-146

Self-Examination of 2014 Municipal Budget

Whereas, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

Whereas, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

Whereas, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Borough of Allendale has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Borough of Allendale meets the necessary conditions to participate in the program for the 2014 budget year, so now therefore

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification. The governing body has found the budget has met the following requirements:

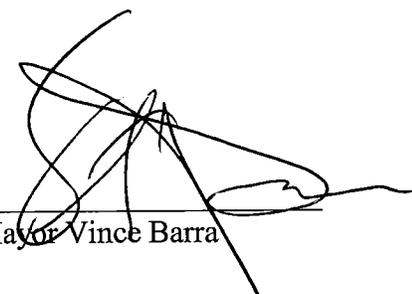
1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met (complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated.
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

Be It Further Resolved that a copy of this Resolution be forwarded to the Director of the Division of Local Government Services.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein		✓	✓			
McSwiggan			✓			
Sasso					✓	
Strauch			✓			
White	✓		✓			
Wilczynski			✓			
Barra						

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Mayor Vince Barra



Andrew Casais, RMC
Municipal Clerk

Borough of Allendale

April 24, 2014

Resolution 14-147

Municipal Budget to be Read by Title Only

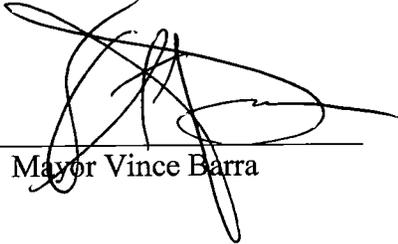
Whereas, the Budget, as advertised, shall be read in full, or it may be read by title, if the following conditions have been met:

1. At least one week prior to the hearing date, copies of the approved budget shall be distributed to the municipal library.
2. At least one week prior to the date of the hearing, a complete copy of the approved budget shall be made available to each person requesting the same, and
3. The governing body shall, by resolution passed by not less than a majority of the full membership, determine that the budget shall be read by title only.

Now, Therefore Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the aforementioned conditions have been met, and the 2014 Municipal Budget may be read by title only.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
McSwiggan			✓			
Sasso					✓	
Strauch		✓	✓			
White	✓		✓			
Wilczynski			✓			
Barra						

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Mayor Vince Barra



Andrew Casais, RMC
Municipal Clerk

Borough of Allendale

April 24, 2014

Resolution 14-148

Resolution to Adopt the 2014 Municipal Budget

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$9,026,182.69 for municipal purposes.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
McSwiggan		✓	✓			
Sasso					✓	
Strauch			✓			
White	✓		✓			
Wilczynski			✓			
Barra						

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Municipal Clerk

Borough of Allendale

April 24, 2014

Resolution 14-149

Refund of Water Bill Overpayment

Whereas, the utility payers listed below have been found to have their utility bill reduced by the amount shown, and;

Whereas, these adjustments are due to an estimated bill, incorrectly reported water usage or incorrect readings.

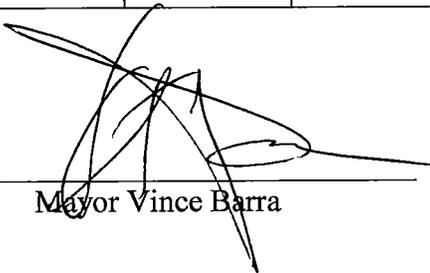
Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that a refund be granted to the following utility bill payer:

Name	Account Number	Amount
Catalent CTS Kansas City LLC 26318 Network Place Chicago, IL 60673-1251	39175435526	\$5,461.98

Be It Further Resolved that Resolution 14-136 granting an adjustment to the aforementioned account is hereby repealed and replaced by the foregoing resolution.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
McSwiggan		✓	✓			
Sasso					✓	
Strauch	✓		✓			
White			✓			
Wilczynski			✓			
Barra						

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April 24, 2014

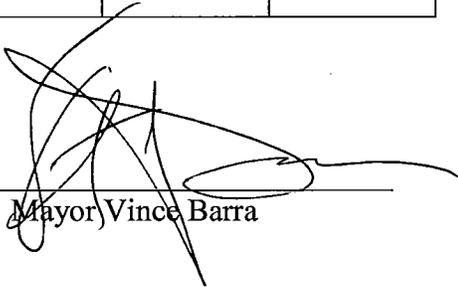
Resolution 14-150

Hire of Douglas Lagoda as Part-Time Laborer in the Department of Public Works

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey do hereby appoint Douglas Lagoda as Part-Time Laborer in the Department of Public Works at an hourly rate of \$11.00 not to exceed 24 hours per week effective immediately.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
McSwiggan		✓	✓			
Sasso					✓	
Strauch	✓		✓			
White			✓			
Wilczynski			✓			
Barra						

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Mayor Vince Barra



Andrew Casais, RMC
Municipal Clerk