

**A RESOLUTION - AUTHORIZING THE SUBMISSION FOR BERGEN COUNTY
OPENSOURCE GRANT FUNDS**

WHEREAS, the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust fund ("County Trust Fund"), provides matching grants to municipal governments and to nonprofit organizations for assistance in the development or redevelopment of outdoor municipal recreation facilities; and

WHEREAS, the Borough of Allendale desires to further the public interest by obtaining a matching grant of \$78,000.00 from the County Trust Fund to fund the following project: Phase 2 Improvements to Tennis Courts in Crestwood Park; and,

WHEREAS, the governing body has reviewed the County Trust fund program Statement, and the Trust Fund Municipal Program Park Improvement application and instructions and desires to make an application for such a matching grant and provide application information and furnish such documents as may be required; and,

WHEREAS, as part of the application process, the governing body will receive public comments on the proposed park improvements in the application on August 27, 2015; and

WHEREAS, the County of Bergen shall determine whether the application is complete and in conformance with the scope and intent of the County Trust fund; and,

WHEREAS, the applicant is willing to use the County Trust Fund in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the County of Bergen for the above names project and ensure its completion on or about the project contract expiration date.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale:

1. That it is hereby authorized to submit the above completed project application to the County by the deadline of September 3, 2015, as established by the County; and,
2. That, in the event of a County Trust Fund award that may be less than the grant amount requested above, the Mayor and Council has, or will secure, the balance of funding necessary to complete the project, or modify the project as necessary; and,
3. That the Mayor and Council is committed to providing a dollar for dollar cash match for the project; and,
4. That the Mayor and Council agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and,
5. That this resolution shall take effect immediately.

August 27, 2015

BOROUGH OF ALLENDALE

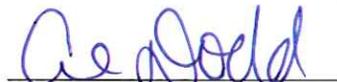
RESOLUTION 15-250

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein			✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch					✓	
Wilczynski	✓		✓			
White						

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on August 27, 2015



Mayor Elizabeth White



Anne Dodd, RMC
Municipal Clerk

Borough of Allendale

August 27, 2015

Resolution 15-251

Appointment of Ron Kistner as Administrative Officer

Whereas, there will exist a vacancy in the office of Administrative Officer of the Borough of Allendale ("Allendale") effective August 27, 2015; and,

Whereas, Ron Kistner has been selected to perform all of the necessary functions of the Administrative Officer; and

Now, Therefore, Be It Resolved, by the Mayor and Council of the Borough of Allendale that Ron Kistner is hereby appointed Administrative Officer of Allendale pursuant to Code Section 53-48 et. seq. for the term of one year; and,

Be It Further Resolved that the annual salary for the position of Administrative Officer shall be \$17,500.00 prorated for 2015; and,

Be it Further Resolved that the Mayor, Chief Financial Officer, Municipal Attorney and Municipal Clerk are authorized to take all appropriate actions so as to implement this resolution.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein		✓	✓			
Homan			✓			
McSwiggan			✓			
Sasso	✓		✓			
Strauch					✓	
Wileczynski			✓			
White						

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Mayor Elizabeth White


Anne Dodd, RMC
Municipal Clerk

Borough of Allendale

August 27, 2015

Resolution 15-252

List of Bills

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated August 27, 2015 in the amounts of:

Current Fund	\$1,932,829.35
General Capital	\$13,776.00
COAH/Housing Trust	\$2,778.82
Trust Fund	\$2,353.50
POAA Fund	\$2,500.00
Water Capital	\$17,954.00
Total	\$1,972,191.67

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein	✓		✓			
Homan		✓	✓			
McSwiggan			✓			
Sasso			✓			
Strauch					✓	
Wilczynski			✓			
White						

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 Mayor Elizabeth White


 Anne Dodd, RMC
 Municipal Clerk

Borough of Allendale

August 27, 2015

Resolution 15-253

Amend Appointment Expiration Date – Summer Intern

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the appointment expiration date of Summer Intern Avery Baratz is hereby amended to August 17, 2015.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein	✓		✓			
Homan		✓	✓			
McSwiggan			✓			
Sasso			✓			
Strauch					✓	
Wilczynski			✓			
White						

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Elizabeth White, Mayor


Anne Dodd, RMC
Municipal Clerk

Borough of Allendale

August 27, 2015

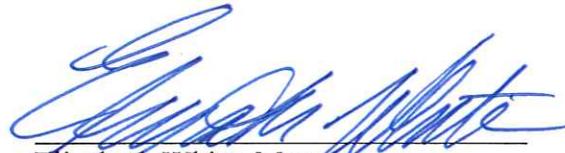
Resolution 15-254

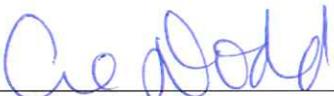
Waive Raffle License Fee – Allendale Volunteer Fire Association

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the municipal raffle license fee for Allendale Volunteer Fire Association in the amount of \$20.00 is hereby waived.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein	✓		✓			
Homan		✓	✓			
McSwiggan			✓			
Sasso			✓			
Strauch					✓	
Wilczynski			✓			
White						

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Elizabeth White, Mayor


Anne Dodd, RMC
Municipal Clerk

Borough of Allendale

August 27, 2015

Resolution 15-255

Whereas, during emergencies such as Super Storm Sandy and Hurricane Irene, the need to provide shelter for those residents without power arose; and

Whereas, the Allendale Fire Department has been used as a warming station during said emergencies.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that the Allendale Fire Department is hereby designated as a warming station during emergencies.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein	✓		✓			
Homan		✓	✓			
McSwiggan			✓			
Sasso			✓			
Strauch					✓	
Wilczynski			✓			
White						

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Mayor Elizabeth White



Anne Dodd, RMC
Municipal Clerk

Borough of Allendale

August 27, 2015

Resolution 15-256

Accepting the Resignation of Crew Chief

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that it hereby accepts the resignation of Layne Simon, Crew Chief, effective August 24, 2015.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein	✓		✓			
Homan		✓	✓			
McSwiggan			✓			
Sasso			✓			
Strauch					✓	
Wilczynski			✓			
White						

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Elizabeth White, Mayor


Anne Dodd, RMC
Municipal Clerk

Borough of Allendale

August 27, 2015

Resolution 15-257

Appointment of Tyler Yaccarino as Clerk Typist

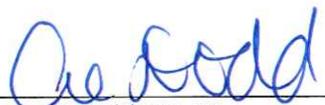
Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Tyler Yaccarino be appointed as an hourly, part-time, Clerk Typist effective August 24, 2015 at a rate of \$12.00 per hour.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein	✓		✓			
Homan		✓	✓			
McSwiggan			✓			
Sasso			✓			
Strauch					✓	
Wilczynski			✓			
White						

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Mayor Elizabeth White



Anne Dodd, RMC
Municipal Clerk

RESOLUTION AUTHORIZING A SURPLUS POLICY

WHEREAS, New Jersey local governments have faced specific economic challenges in the last several years which has resulted in increased pressure from credit rating agencies and the Division of Local Government Services to ensure that financial practices, methods and procedures are in place and well documented; and

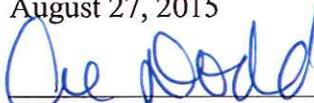
WHEREAS, policies and plans provide assurance that current financial position will be maintained or even improved upon; and

WHEREAS, the result of such strength has been improved interest on debt offerings and ultimate savings to the taxpayer.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that the surplus policy attached hereto and incorporated herein by reference is hereby implemented effective immediately.

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein	✓		✓			
Homan		✓	✓			
McSwiggan			✓			
Sasso			✓			
Strauch					✓	
Wileczynski			✓			
White						

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 Anne Dodd, RMC
 Municipal Clerk


 Mayor Elizabeth White

8/4/15
15-258

SURPLUS POLICY

One of the larger revenue items in most municipal budgets is the use of surplus funds. Surplus is created by realizing more revenue than budgeted or by spending less than budgeted. It is also created by miscellaneous revenue not anticipated, return of interfunds and the establishment of reserves such as reserve for uncollected taxes and property tax appeals.

The goal of the Borough of Allendale is to continue to build year-end surplus. This promotes better budgeting practices and fosters reasonable tax rate management. The guideline has been and will continue to be not budgeting more than 60% of our surplus in the annual budget. The target is to have at least \$700,000 of surplus on hand after being used as a revenue in the annual budget. However, the CFO and Finance Committee will analyze and evaluate the increases or decreases in the surplus and future year budgetary needs in determining the actual amount of surplus used in a given year.

Borough of Allendale

August 27, 2015

Resolution 15-259

REFUNDS PER LEASE AGREEMENTS

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that the Chief Financial Officer is hereby authorized to issue the following checks in connection with the Lease Agreements pertaining to Intersection Improvements of Hillside and West Crescent Avenue as follows:

Block 1604 Lot 17 Merchant, John and Teresa \$528.47

Block 1001 Lot 1 Thompson, James H. and Frances \$510.06

	Motion	Second	Yea	Nay	Absent	Abstain
Bernstein	✓		✓			
Homan		✓	✓			
McSwiggan			✓			
Sasso			✓			
Strauch					✓	
Wilczynski			✓			
White						

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Mayor Elizabeth White


Anne Dodd, RMC
Municipal Clerk