

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-01

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein		✓	✓			
Homan			✓			
McSwiggan			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski			✓			
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Order of Voting

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that order of voting for the governing body in 2016 will be as follows:

- Councilman Bernstein
- Councilwoman Homan
- Councilwoman McSwiggan
- Councilman Sasso
- Councilman Strauch
- Councilwoman Wilczynski

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-02

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein	✓		✓			
Homan			✓			
McSwiggan		✓	✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Election of Council President

Be It Resolved that Amy Wilczynski is hereby elected President of the Borough Council for the year 2016.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-03

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein			✓			
Homan			✓			
McSwiggan	✓		✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski			✓			
Mayor White	----	---				

Carried Defeated Tabled

Approved on Consent Agenda

Time & Place of Mayor and Council Meetings for 2016

Whereas, the Open Public Meetings Act, NJSA 10-4-18 et seq. took effect on January 19, 1976; and,

Whereas, the Borough Council desires to be in complete compliance with the requirements and spirit of that act.

Now, Therefore, **Be It Resolved** by the Governing Body as follows:

1. The schedule listed below of regular meetings of this public body is hereby adopted for the year 2016;
2. A copy of the schedule shall be:
 - a. Posted and maintained through the year on the bulletin board in the Allendale Borough Hall, 500 West Crescent Avenue, Allendale, New Jersey 07401
 - b. Mailed at no cost to the following newspapers: The Record and the Ridgewood News
 - c. Filed in the Office of the Borough Clerk
 - d. Mailed to those who have requested same and have prepaid the sum of \$10.00 fixed to cover the cost of providing such notice
 - e. Official action may be taken.

(See copy attached and made a part hereof)

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-03

**Borough of Allendale
Mayor and Council
Calendar for 2016**

Work Sessions will be held at 7:30 p.m. followed by the Regular Sessions at 8:00 p.m.

January	Reorganization Meeting	Monday, January 4 (7:30 p.m.) Thursday, January 14 Thursday, January 28
February		Thursday, February 11 Thursday, February 25
March		Thursday, March 10 Thursday, March 24
April		Thursday, April 7 Thursday, April 28
May		Thursday, May 12 Thursday, May 26
June		Thursday, June 9 Thursday, June 23
July		Thursday, July 14 Thursday, July 28
August		Thursday, August 11 Thursday, August 25
September		Thursday, September 8 Thursday, September 22
October		Thursday, October 13 Thursday, October 27
November		Thursday, November 10 Monday, November 21
December		Thursday, December 8 Thursday, December 22

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-04

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein	✓		✓			
Homan			✓			
McSwiggan			✓			
Sasso		✓	✓			
Strauch			✓			
Wilczynski			✓			
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointment of Borough Professionals

Whereas, the Borough of Allendale requires the service of professionals for the calendar year 2016; and,

Whereas, it is contemplated that the temporary and permanent budgets will contain the necessary appropriations estimated to be reasonably required for each such professional service; and,

Whereas, the professionals named herein will be required to execute a contract for the services to be rendered which shall set forth the compensation for such services therein; and,

Whereas, a Certification of availability of funds has been received from the Chief Financial Officer or that such funds will be encumbered by Purchase Order on an as-needed basis pursuant to the provisions of NJAC 5:30-5.4 et seq; and,

Whereas, in any instance where it is anticipated that the expenditure for each such professional service will exceed the sum of \$17,500 for said calendar year, the named professionals have completed, submitted and filed a Business Entity Certification Disclosure which certifies that the above named persons and/or entities have not made any reportable contributions to any political or candidate committee including (Republicans for Responsible Government, Allendale Republican Club, Allendale Democratic Club, Candidates for Allendale Municipal Government, Bergen County Democratic Organization, Bergen County Republican Organization) in the previous one (1) year, and that the contract will prohibit the above named professionals/business entities from making any reportable contributions through the term of the contract.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale that the following appointments be and they are hereby made for the year:

Be It Further Resolved that these contracts are being awarded as a non-fair and open contract, pursuant to the provisions of NJSA 19:44A-20.5;

Be It Further Resolved that the Business Disclosure Entity Certification and the determination of value be placed on file with this Resolution.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-04

Animal Control
Appraisal Firm
Affordable Housing Consultant
Bond Counsel
Grant Writer
Municipal & Labor Attorney
Municipal Accountant
Planner
Risk Management Consultant
Municipal Engineer

Tyco Animal Control Service
Izenberg Appraisal Associates
Clarke Caton Hintz
Rogut McCarthy, LLC
Capital Alternatives Corporation
Wiss & Bouregy
Ferraioli, Wielkottz, Cerullo & Cuva, P.A.
Burgis Associates
Nelson-Patterson Insurance Agency
Michael Vreeland of the firm
Guerin & Vreeland Engineering

The compensation for the aforesaid positions to be established by the salary ordinance or the contract for such services which shall be executed by each of the professionals named herein; and,

Be It Further Resolved that the aforesaid appointments were made without competitive bidding under the provisions of NJSA 40A:11-5(1)(a) which exempts from competitive bidding Professional Services rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law; and,

Be It Further Resolved that the appropriate Borough Officials be and they are hereby authorized to execute contracts with each of the professionals named herein for the services to be rendered; and,

Be It Further Resolved that the compensation to be paid for the professionals named herein shall not exceed the budget appropriation for such services unless properly ordained in accordance with law; and,

Be It Further Resolved that a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in The Record within ten days of the passage as required by law.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-05

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein			✓			
Homan			✓			
McSwiggan	✓		✓			
Sasso			✓			
Strauch			✓			
Wilczynski		✓	✓			
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Standing Committees

Be It Resolved that the following Standing Committees shall be appointed by the Mayor:

Administration, Finance and Human Resources

Water, Sewer and Public Utilities

Public Works

Facilities, Parks and Recreation

Land Use and Construction Code

Public Safety

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-06

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein		✓	✓			
Homan			✓			
McSwiggan			✓			
Sasso			✓			
Strauch	✓		✓			
Wilczynski			✓			
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointments to Standing Committees

Be It Resolved that the first named Council member shall act as Chair of the Committee:

Administration, Finance and Human Resources
Councilman Bernstein and Councilwoman Wilczynski

Water, Sewer and Public Utilities
Councilwoman McSwiggan and Councilwoman Homan

Public Works
Councilman Strauch and Councilman Sasso

Facilities, Parks and Recreation
Councilwoman Wilczynski and Councilman Strauch

Land Use and Construction Code
Councilman Sasso and Councilwoman McSwiggan

Public Safety
Councilwoman Homan and Councilman Bernstein

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-07

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein	✓		✓			
Homan			✓			
McSwiggan			✓			
Sasso			✓			
Strauch			✓			
Wilczynski		✓	✓			
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Election of Planning Board Representative

Be It Resolved that Steve Sasso is hereby elected as the Council's representative to the Planning Board for the year 2016.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-08

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein		✓	✓			
Homan	✓		✓			
McSwiggan			✓			
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointment of Fire Chief and Assistant Fire Chief

Be It Resolved that the Mayor and Borough Council do hereby confirm the election of the following individuals for the term expiring December 31, 2016:

Christopher Stricker
Tom Smith

Fire Chief
Assistant Fire Chief

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-09

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Council Appointments

Be It Resolved that the following individuals are appointed to the named Board or Commission for the period specified:

NAME AND BOARD OR COMMISSION

TERM EXPIRES

Zoning Board of Adjustment

Joanne Hart

12/31/2019

Doug Jones

12/31/2019

Board of Health

Bruce Beck

12/31/2018

Nadine Benoit

12/31/2018

Marsh Wardens

Mike Limatola

12/31/2016

Jim Wright

12/31/2016

Sports Alliance

Peter Borzilleri

12/31/2016

Bridget Egan

12/31/2016

John Hottinger

12/31/2016

Rich LeBlanq

12/31/2016

Jim Mulanaphy

12/31/2016

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-10

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

**Appointment of PACO Officer, Personnel Officer
And Anti-Sexual Harassment Officer**

Be It Resolved that Ron Kistner is hereby appointed as Affirmative Action Public Agency Compliance Officer (PACO) in accordance with P.L. 1975 C.127 (N.J.A.C. 17:27) for the year 2016; and,

Be It Further Resolved that Ron Kistner is hereby appointed Personnel Officer; and,

Be It Further Resolved that Anne Dodd is hereby appointed as the Anti-Sexual Harassment Officer.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-11

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointment of Police Physician

Be It Resolved that the following physician is hereby designated as the Police Physician for the Borough of Allendale for the year 2016:

Jerald Hershman, M.D.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-12

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	√					
Sasso		√				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointment of Assessment and Tax Search Officers

Be It Resolved that Anne Dodd is hereby appointed as Assessment Search Officer of the Borough of Allendale; and,

Be It Further Resolved that Harold E. Laufeld III is hereby appointed as Tax Search Officer of the Borough of Allendale.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-13

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointment of Fund Commissioner

Be It Resolved that the following individual is appointed as Fund Commissioner of the Bergen County Municipal Joint Insurance Fund for the year 2016:

Fund Commissioner Liz White

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-14

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointment of Fire Official

Be It Resolved that the following individual be and is hereby appointed by the Mayor and Council as Fire Official for the Borough of Allendale for the year 2016.

Fire Official – Ernest W. Cassidy, Jr.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-15

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	√					
Sasso		√				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointment of Fire Inspectors

Be It Resolved that the following individuals listed below are appointed by the Mayor and Council as Fire Inspectors for the Borough of Allendale for the year 2016:

Bernard Blide	#124474
Steven Cameron	#124453
Ernest Cassidy Jr.	#124467
Pierre Gauthier	#116445
James Moritz	#139921
James Schultz	#180149

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-16

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Claims Account

Now, Therefore, Be It Resolved that the Chief Financial Officer is hereby authorized and directed to maintain in the official depository an account designated as the Borough of Allendale Claims Account; and,

Be It Further Resolved that all funds deposited in the account must be withdrawn by proper warrants of the Borough signed by two of the following: the Mayor, the Chief Financial Officer, the Municipal Clerk or Finance Committee Member.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-17

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wileczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointment of ADA Compliance Officer

Be It Resolved that Ron Kistner is hereby appointed as ADA Compliance Officer for the Borough of Allendale for the year 2016.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-18

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Adoption of By Laws

Whereas, pursuant to the Code of the Borough of Allendale, By-laws, Chapter A276 need to be adopted annually.

Now, Therefore, Be It Resolved that the By-laws recorded in the Code of the Borough of Allendale be and they are hereby adopted for the year 2016.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-19

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Designation of Official Newspapers

Be It Resolved that The Record and The Star Ledger be and are hereby designated as the official newspapers of the Borough of Allendale for the year 2016.

Be It Further Resolved that notice will also be sent to the Ridgewood News, posted on the Borough's official website and posted on the bulletin board in Borough Hall.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-20

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Withdrawal of Water Utility Funds

Be It Resolved that all funds of the Water Account or Water Utility deposited in the official depositories may be withdrawn by proper warrants of the Borough signed by two of the following: the Mayor, Chief Financial Officer, the Municipal Clerk, and a member of the Finance Committee except as provided in Resolution 16-22.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-21

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Official Depositories

Be It Resolved that Lakeland Bank, Hudson City Savings Bank, J.P. Morgan Chase Bank, TD Bank, Valley National Bank, Bank of America, and New Jersey Cash Management be designated as official depositories for the Borough funds for the year 2016.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-22

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Payroll Account

Be It Resolved that the Chief Financial Officer be and she is hereby authorized and directed to maintain in the official depository an account designated as the Borough of Allendale Payroll Account; and,

Be It Further Resolved that all funds of the Borough deposited in the account be withdrawn by proper warrants of the Borough signed by the Chief Financial Officer.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-23

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Payments Between Meeting Dates

Whereas, it becomes necessary at times to issue checks for certain fixed charges which are due on periodic dates, such as County Taxes, Payroll and other miscellaneous items, which dates frequently occur between Council meetings.

Now, Therefore, Be It Resolved that the proper Borough Officials be and are hereby authorized to issue and sign checks for payment when such payments become due for ratification at the next following meeting.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-24

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	√					
Sasso		√				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Cash Management Plan

Whereas, it is in the best interest of the Borough of Allendale to earn additional revenue through the investment and prudent management of its cash receipts; and,

Whereas, P.L. 1983, Chapter 8 and P.L. 1997, Chapter 148, is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14; and,

Whereas, the law requires that each local unit shall adopt a cash management plan.

Now, Therefore, Be It Resolved that the following shall constitute the Cash Management Plan for the Borough of Allendale and the Chief Financial Officer shall deposit and manage its funds pursuant to this plan.

(See attached)

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-24

Cash Management Plan
Borough of Allendale
YEAR 2016

Purpose:

It is in the best interest of the Borough of Allendale to earn additional revenue through the investment and prudent management of its cash receipts. Public Law 1983, Chapter 8, revised as Public Laws 1997, Chapter 148 is an act concerning the Local Fiscal Affairs Law and amends NJSA 40A:5-14. This law requires that each local unit shall adopt a Cash Management Plan.

The following shall constitute the Cash Management Plan for the Borough of Allendale, which shall deposit and manage its funds pursuant to this Plan.

Definitions:

1. Chief Financial Officer shall mean the Chief Financial Officer of the Borough of Allendale.
2. Fiscal Year shall mean the twelve month period ending December thirty first.
3. Cash Management Plan shall mean that Plan as approved by resolution of the Governing Body of the Borough of Allendale.

Designation of Depositories:

At least once each fiscal year at its reorganization meeting, the Governing Body shall by resolution, designate the depositories in accordance with NJSA 40A:5-14.

The official depositories for the Borough of Allendale are as follows:

Lakeland Bank, Hudson City Savings Bank, JP Morgan Chase, TD Bank, Bank of America, and NJCM (New Jersey Cash Management).

Audit Requirement:

The Cash Management Plan shall be subject to the annual audit conducted pursuant to NJSA 40A:5-14.

Authority to Invest-Effect Telephone Transfers and Withdrawal:

1. The Chief Financial Officer shall make and be responsible for all municipal deposits and investments.
2. The Chief Financial Officer is hereby authorized to effect telephone or electronic transfers for renewal of notes or investments into or out of authorized Borough and Water Utility Accounts.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-24

3. All Borough and Water Utility Warrants shall be signed by two of four of the following: the CFO, the Mayor, Municipal Clerk and a member of the Finance committee.
4. The Chief Financial Officer is authorized and directed to maintain an account designated as the Borough of Allendale Payroll Account, and all funds are withdrawn by proper warrants of the Borough signed by the Chief Financial Officer.

Investment Instrument

The Chief Financial Officer shall invest at her discretion in any investments as approved by the State of New Jersey, Department of Community Affairs, Division of Local Government Services and in accordance with NJSA 40A:5-15.1. The Borough of Allendale is currently investing in a Cash Management Plan which is specifically New Jersey Cash Management and Certificates of Deposits.

Records and Reports

1. The Chief Financial Officer shall report all investments in accordance with NJSA 40A:5-15.2.
2. At a minimum, the Chief Financial Officer shall:
 - a. Keep a record of all investments.
 - b. Keep a cash position record which reveals, on a daily basis, the status of the Borough's cash in its bank accounts.
 - c. Report investments to the Mayor and Council at regularly scheduled meetings of the Governing Body.
 - d. Report monthly to the Mayor and Council as to the status of cash balances, revenue collection, interest rates and interest earned.

Cash Flow:

1. The Chief Financial Officer shall ensure that the Borough's accounting system provides regular information concerning the Borough's cash position and investment performance.
2. All monies shall be turned over to the Chief Financial Officer and deposited in accordance with NJSA 40A:5-15.
3. The Chief Financial Officer is authorized and directed to invest funds of the Borough as the availability of funds permit. In addition, it shall be the responsibility of the Chief Financial Officer to minimize the possibility of idle cash by depositing the Borough's monies in interest bearing accounts wherever practical and in the best interest of the Borough of Allendale.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-25

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Authorization for Telephone Transfer/Electronic Transfer of Funds

Be It Resolved that M. Alissa Mayer, Chief Financial Officer, is hereby authorized on behalf of the Borough of Allendale to effect telephone/electronic transfers of funds for renewal of notes or investments into or out of authorized Borough and Water Utility Accounts.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-26

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilezynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Petty Cash Funds

Be It Resolved that the Chief Financial Officer is hereby authorized to draw current and water account checks for petty cash to the following individuals in the amounts stated:

George Scherb (Police Department)	\$150
Tatiana Marquis (Dept. of Public Works)	\$150
M. Alissa Mayer (Finance Department)	\$250
Diane Vander Wende (Mayor and Council)	\$250

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-27

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Interest on Delinquent Taxes

Be It Resolved that interest will be charged at the rate of eight (8%) per cent per annum on the first \$1,500 of all delinquent taxes, assessments and Borough charges and eighteen (18%) per cent of any amounts over \$1,500 delinquency, except that no interest will be charged on taxes for the current quarter if the said taxes are paid within the tenth calendar day following the date upon which the same became payable; and,

Be It Further Resolved that the interest rates shall revert to the percentages as aforesaid from the first day of any current quarter unless taxes for the same quarter are paid during the first ten days of such quarter; and,

Be It Further Resolved that a certified copy of this resolution be transmitted to the Collector of Taxes forthwith.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-28

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Authorization to Conduct Tax Sale

Be It Resolved that the Governing Body of the Borough of Allendale, County of Bergen, State of New Jersey hereby authorizes the Tax Collector to conduct the annual tax sale for delinquent property taxes and any other municipal charges.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-29

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Fee for Returned Checks

Whereas, N.J.S.A. 40:5-18 provides for the imposition of a service charge to be added to any amount owing to the municipality if payment tendered on the account was tendered by a check which was returned for insufficient funds.

Now, Therefore, Be It Resolved by the Council of the Borough of Allendale that the Chief Financial Officer is hereby authorized to impose a \$28.00 fee for all returned checks to any General Fund Account and Water Utility Account of the Municipality.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-30

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Continued Compensation for Borough Employees

Be It Resolved that the Chief Financial Officer be and she is authorized and directed to continue the compensation of Borough employees at previously authorized levels until such time as a resolution is adopted or as stated in a contractual agreement by the Governing Body of the Borough of Allendale setting forth the salaries of Borough employees for the year 2016.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-31

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Insurance for Non-profit Organizations

Whereas, the Borough of Allendale, from time to time, authorizes use of public facilities for certain non-profit organizations which do not have insurance coverage; and,

Whereas, the Borough is willing to permit use of its public facilities to such organizations provided that such use is consistent with the underwriting guidelines of the Borough's insurer.

Now, Therefore, Be It Resolved by the Governing Body that it does hereby agree to waive insurance for the following not-for-profit organizations:

- Republican Club
- Democratic Club
- American Legion
- Veterans of Foreign Wars
- Allendale Civic Association
- Allendale Housing, Inc.
- Allendale Senior Housing, Inc.

Be It Further Resolved that the waiver of insurance herein shall extend for a period of one (1) year only and must be renewed annually.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-32

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Coverage of Quasi-Public Entities by JIF

Whereas, the Borough of Allendale is a participating member of the Bergen County Municipal Joint Insurance Fund relative to General Liability and other coverage; and

Whereas, the “Fund” has adopted certain criteria to distinguish between bona fide municipal activities and other quasi-public entities not sponsored by the municipality and therefore, not subject to coverage by the “Fund”, and

Whereas, it has been determined that in order to be covered by the “Fund” an organization or activity meet the test that its function is of the type that historically municipalities have undertaken themselves or have provided with insurance coverage and/or is one which advances a bona fide local public purpose on a non-profit basis typically met by local government, the benefits of which are available to the municipality in general; and

Whereas, the Borough has asked the “Fund” to extend General Liability and non-owned Automobile Liability Coverage to the following entities:

- Class I – Allendale Firemen’s Relief Association
- Class I – Allendale Volunteer Firemen’s Association
- Class I – Allendale Exempt Firemen’s Association
- Class I – Allendale Junior Fire Association
- Class III – XYZ Senior Citizens
- Class III – Friends of the Library
- Class III – Allendale Historical Society
- Class III – Holiday Observers
- Class III- Allendale Garden Club
- Class IV – Allendale Recreation Committee
- Class IV – Crestwood Lake Swim Team
- Class IV – Aleoop
- Class IV – Allendale Sports Alliance
- Class IV – Fell House

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-32

Now, Therefore, Be It Resolved by the Borough Council of the Borough of Allendale as follows:

It is hereby certified that the above listed organizations exist within the Borough of Allendale as a bona fide charitable, educational, or recreational activity of the municipality and is, in fact an organization that supports and/or provides services to the municipality in general and as such is sponsored or subsidized directly or indirectly by the municipality.

The Borough of Allendale does hereby request that this organization described herein be named as an additional insured for General Liability and Non-owned Automobile Liability Coverage in accordance with the applicable limits and restrictions.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-33

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointment of Police Chaplain

Be It Resolved that Father Raphael Iannone of Saint Joseph's Church in New Paltz, New York be and is hereby appointed as Police Chaplain of the Borough of Allendale for the year 2016.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-34

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointment of Zoning Officer

Whereas, the Borough of Allendale is in need of the services of a Zoning Officer.

Now, Therefore, Be It Resolved that Kevin Burnette is hereby appointed to the aforementioned position to be effective January 1, 2016 for a term to expire December 31, 2016.

Be It Further Resolved that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-35

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointment of Property Maintenance Officer

Whereas, the Borough of Allendale is in need of the services of a Property Maintenance Officer.

Now, Therefore, Be It Resolved that Jon Scott Zieber is hereby appointed to the aforementioned position to be effective January 1, 2016 for a term to expire December 31, 2016.

Be It Further Resolved that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-36

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Volunteer Tuition Credit Program

Whereas, the Mayor and Council of the Borough of Allendale in the County of Bergen, deems it appropriate to enhance the recruitment of volunteer firefighters and emergency medical volunteers in the Borough of Allendale, and

Whereas, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale in the County of Bergen that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is herewith adopted for volunteer firefighters and emergency medical volunteers in the municipality, and

Be It Further Resolved that the Municipal Clerk is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-37

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointment of Administrative Officer

Whereas, Ron Kistner was appointed Administrative Officer of the Borough of Allendale on August 27, 2015 by Resolution 15-251; and,

Whereas, Ron Kistner has performed all of the necessary functions of the Administrative Officer;

Now, Therefore, Be It Resolved, by the Mayor and Council of the Borough of Allendale that Ron Kistner is hereby re-appointed Administrative Officer of Allendale pursuant to Code Section 53-48 et. seq. for the one year term of January 1, 2016 to December 31, 2016; and,

Be It Further Resolved that the annual salary for the position of Administrative Officer shall be commensurate with the 2016 Salary Ordinance; and

Be it Further Resolved that the Mayor, Chief Financial Officer, Municipal Attorney and Municipal Clerk are authorized to take all appropriate actions so as to implement this resolution.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-38

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilezynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

**Appointment of Board of Trustees
Allendale Housing, Inc.**

Whereas, Allendale Housing, Inc. has been incorporated since September 12, 2008; and,

Whereas, it is necessary to appoint a Board of Trustees; and,

Whereas, there shall be seven (7) Trustees; five (5) Trustees from the general public and two (2) Trustees from the Council of the Borough of Allendale.

Now, Therefore, **Be It Resolved**, that Mayor Liz White and Councilwoman Jacqueline R. McSwiggan, are appointed as Trustees representing the Municipal Council for a term ending December 31, 2016.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-39

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointment of Qualified Purchasing Agent

Be It Resolved by the Governing Body that Joseph Citro is hereby appointed as Qualified Purchasing Agent effective until December 31, 2016 at an annual compensation of \$3,500.00.

Be It Further Resolved that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-40

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointments to Allendale Senior Housing Board of Trustees

Be It Resolved that the following individuals are hereby appointed as representatives to Allendale Senior Housing for the period specified:

NAME

TERM EXPIRES

Liz White

Allendale Senior Housing

December 31, 2016

Ari Bernstein

Allendale Senior Housing

December 31, 2016

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-41

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointment of Crestwood Lake Director

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves Tom Viscardi as the Lake Director for Crestwood Lake for the 2016 swim season.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-42

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

**Donation of Crestwood Lake Season Pass
To Allendale Foundation for Educational Excellence**

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the donation of a family (parents and children) Crestwood Lake 2016 Season Pass to the Allendale Foundation for Educational Excellence.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-43

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointment of Water Collector

Whereas, the Borough of Allendale is in need of the services of a Water Collector.

Now, Therefore, Be It Resolved that M. Alissa Mayer is hereby appointed to the aforementioned position to be effective January 1, 2016 for a term to expire December 31, 2016.

Be It Further Resolved that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-44

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

**Appointment of Licensed Water Operator and
Licensed Sewer Operator of the Sewer Department**

Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Layne Simon is hereby appointed as the licensed Sewer operator of the Sewer Department; and,

Be It Further Resolved and Noted that pursuant to the current contract with Suez Water (formerly known as United Water), Suez Water has appointed Jeff Picinich as the licensed Water operator of the Water Department.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-45

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointment of Acting Principal Public Works Manager

Whereas, there is a need to appoint an Acting Principal Public Works Manager for the Borough of Allendale.

Now, Therefore, Be It Resolved that Ron Kistner is appointed as Acting Principal Public Works Manager effective January 1, 2016 for a period of one year until December 31, 2016 pursuant to N.J.S.A. 40A:9-154.6g(c)

Be It Further Resolved that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-46

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointment of Director of Operations

Whereas, there is a need to appoint a Director of Operations for the Borough of Allendale.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it does hereby appoint Ron Kistner as Director of Operations for a one-year term commencing January 1, 2016 until December 31, 2016.

Be It Further Resolved that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-47

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	√					
Sasso		√				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointment of Deputy Municipal Clerk

Whereas, pursuant to Chapter 53-52.1 of the Code of the Borough of Allendale a Deputy Municipal Clerk shall be appointed for a term of one year commencing on January 1 and terminating December 31.

Now, Therefore, Be It Resolved that Michelle Ryan is hereby appointed to the position of Deputy Municipal Clerk effective January 1, 2016 for a term to expire December 31, 2016.

Be It Further Resolved that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-48

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

**Appointment of Crew Chiefs
for the Department of Public Works**

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Dan Davis, Dan Richards and John Pasquino are appointed Crew Chiefs for the Allendale Department of Public Works. The salary for these positions will be \$3,000.00 per employee retroactive to January 1, 2016.

Be It Further Resolved that the foregoing appointment and accompanying compensation be made effective as of January 1, 2016 and expire on December 31, 2016.

Be It Further Resolved that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-49

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointment of Court Officials

Whereas, the Borough of Allendale requires the professional services of a Judge, Prosecutor, Alternate Prosecutor, Public Defender and Alternate Public Defender for the calendar year 2016; and,

Whereas, it is anticipated that the expenditure for each of such professional services will not exceed the sum of \$17,500 in said calendar year and therefore, the "Pay to Play" Statute and Regulations do not apply to these appointments; and,

Whereas, the Chief Financial Officer in accordance with the Local Public Contracts Law has duly certified that adequate funds have been or will be appropriated in the 2016 temporary or permanent budget for fees reasonably required by each of such professionals in the appropriate line items in said budget(s).

Now, Therefore, Be It Resolved by the Governing Body of the Borough of Allendale that the following appointments are hereby made:

Municipal Court Judge: Harry D. Norton, for a term of three years commencing January 1, 2016 until December 31, 2018 and until a successor is appointed and qualified pursuant to NJSA 2B:12-4a;

Municipal Prosecutor: Richard Rosa, Esq., for a term of one year commencing January 1, 2016 until December 31, 2016 and until a successor is appointed and qualified pursuant to NJSA 2B:25-4a;

Alternate Prosecutor: John Guerin, Esq., for a term of one year commencing January 1, 2016 until December 31, 2016;

Public Defender: Robert Metzdorf, Esq., for a term of one year commencing January 1, 2016 until December 31, 2016 and until a successor is appointed and qualified pursuant to NJSA 2B:24-4a;

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-49

Alternate Public Defender: Matthew Miller, Esq., for a term of one year commencing January 1, 2016 until December 31, 2016;

Be It Further Resolved that the Mayor and Borough Clerk are authorized to execute contracts with each of the said professionals and to take all of the steps necessary to carry this resolution into effect; and,

Be It Further Resolved that the foregoing appointments are made without competitive bidding under the provisions of the Local Public Contracts Law which exempts from competitive bidding "professional services" rendered by persons authorized by law to practice a recognized profession and whose practice is regulated by law; and,

Be It Further Resolved that a copy of this resolution be published in a legal newspaper of the Borough within ten (10) days after its passage as required by law.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-50

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Police Salary Resolution

Be It Resolved that the following are the salaries for Borough employees for the year 2016. All salaries are retroactive to January 1, 2016.

Kevin Azevedo, Police Officer (1/1/16-1/17/16)	\$54,142
Kevin Azevedo, Police Officer (1/17/16-12/31/16)	\$63,713
Michael Dillon, Police Officer	\$128,111
Michael Dillon, Detective	\$1,500
Todd Griffith, Sergeant	\$144,125
Jamie Hillgardner, Police Officer (1/1/16-1/17/16)	\$54,142
Jamie Hillgardner, Police Officer (1/18/16-12/31/16)	\$63,713
Sean Hubbard, Police Officer	\$130,575
William Kroepke, Sergeant	\$144,125
Scott Kuenzel, Police Officer	\$130,575
Terry Lawler, Sergeant	\$144,125
John Mattaice, Sergeant	\$144,125
Vincent Rizzo, Police Officer (1/1/16-6/30/16)	\$82,855
Vincent Rizzo, Police Officer (7/1/16 – 12/31/16)	\$83,684
Dan Rosendahl, Police Officer (1/1/16-7/15/16)	\$63,713
Dan Rosendahl, Police Officer (7/16/16-12/31/16)	\$74,017
Paul Stettner, Police Officer	\$133,039
Victor Bartoloma, Police Officer (1/1/16–1/29/16)	\$44,571
Victor Bartoloma, Police Officer (1/30/16-12/31/16)	\$54,142

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-51

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Approval of 2016 Temporary Budget

Whereas, 40A:4-19 Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the 2016 budget) temporary appropriations be made for the purposes and amounts required in the manner and time therein provided; and,

Whereas, the date of this resolution is within the first thirty days of 2016; and,

Whereas, the total appropriations in the 2015 Budget, less appropriations made for capital improvement fund, debt service and relief of the poor (public assistance) are as follows:

General	\$10,997,518.18
Water Utility	\$ 1,297,300.00

Whereas, 26.25 percent of the total appropriations in the 2015 Budget, less appropriations for capital improvement fund, debt service and relief of the poor (public assistance) in the said 2016 Budget is as follows:

General	\$ 2,886,848.52
Water Utility	\$ 340,541.25

Now, Therefore, Be It Resolved by the Mayor and Borough Council of the Borough of Allendale, County of Bergen, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

(See copy attached)

BOROUGH OF ALLENDALE N.J.		
	CURRENT FUND	
	General Administration	
	Salaries and Wages	13,411.00
	Other Expenses	10,000.00
	Mayor and Council	
	Other Expenses	2,000.00
	Borough Clerk	
	Salaries and Wages	27,231.00
	Other Expenses	5,500.00
	Finance	
	Salaries and Wages	32,877.00
	Other Expenses	10,000.00
	Annual Audit	8,000.00
	Tax Collection	
	Salaries and Wages	13,628.00
	Other Expenses	3,071.25
	Assessment of Taxes	
	Salaries and Wages	10,267.00
	Other Expenses	5,000.00
	Legal Service and Costs	
	Other Expenses	25,000.00
	Engineering Services	
	Salaries and Wages	7,810.00
	Other Expenses	15,000.00
	Planning Board	
	Salaries and Wages	1,740.00
	Other Expenses	7,000.00
	Insurance (NJSA 40A:4-45.3)	
	Other Insurance Premiums	41,353.00
	Workmen's Compensation	39,831.00
	Group Insurance/Employees	240,000.00
	Health Benefit Waiver	0.00
	Unemployment Insurance	0.00
	Police Department	
	Salaries and Wages	485,000.00
	Other Expenses	43,963.50
	Emergency Management Services	
	Salaries and Wages	500.00
	Other Expenses	1,443.75
	Municipal Alliance	
	Other Expenses	1,312.50
	First Aid Organization	
	Other Expenses - Contribution	
	Fire	
	Other Expenses	22,233.75
	Uniform Fire Safety Act	
	Salaries and Wages	2,900.00
	Other Expenses	840.00
	Municipal Prosecutor	
	Salaries and Wages	1,200.00
	Municipal Court	
	Salaries and Wages	3,300.00
	Other Expenses	1,706.25
	Public Defender	
	Other Expenses	600.00
	Road Repairs and Maintenance	
	Salaries and Wages	200,000.00
	Other Expenses	28,875.00
	Snow Removal	
	Other Expenses	60,000.00
	Shade Tree Commission	
	Other Expenses	9,187.50
	Sewer System	
	Salaries and Wages	3,000.00
	Other Expenses	6,562.50
	Garbage and Trash Collection	
	Other Expenses	100,275.00

BOROUGH OF ALLENDALE N.J.		
CURRENT FUND		
71	Recycling	
72	Salaries & Wages	500.00
73	Other Expenses	38,062.50
74	Buildings and Grounds	
75	Other Expenses	24,412.50
76	Board of Health	
77	Salaries and Wages	11,000.00
78	Other Expenses	6,562.50
79	Senior Citizens	
80	Other Expenses	1,312.50
81	Animal Control Services	
82	Other Expenses	2,756.25
83	Aid to Health Care Facilities	
84	Other Expenses	0.00
85	Parks and Playgrounds	
86	Other Expenses	13,125.00
87	Crestwood Lake	
88	Salaries and Wages	0.00
89	Other Expenses	10,000.00
90	Uniform Construction Code	
91	Salaries and Wages	22,500.00
92	Other Expenses	2,000.00
93	Plumbing Inspector	
94	Salaries and Wages	2,600.00
95	Electrical Inspector	
96	Salaries and Wages	3,000.00
97	Fire Subcode Official	
98	Salaries and Wages	2,600.00
99	Zoning Officer/Property Maintenance	
100	Salaries and Wages	3,550.00
101	Radio Equipment Maintenance	1,837.50
102	Utility and Bulk Purchases	
103	Gasoline	15,000.00
104	Electricity	18,000.00
105	Street Lighting	18,000.00
106	Telephones	11,000.00
107	Water	4,000.00
108	Gas (Natural)	15,000.00
109	PERS - Pension	167,826.00
110	DCRP	5,250.00
111	Social Security System	76,558.77
112	PFRS - Pension	390,440.00
113	Sub-Total Appropriations Within "CAPS"	2,358,512.52
114	Operations Outside "CAPS"	
115	Maintenance of Free Public Library	141,200.00
116	NorthWest Bergen Sewer Authority	379,936.00
117	Interlocal Waldwick Well Baby	200.00
118	Interlocal Ho-Ho-Kus Court	10,000.00
119	Sub-Total Appropriations Outside "CAPS"	531,336.00
120	Total Appropriations	2,889,848.52
121		
122	APPROPRIATIONS EXCLUDED FROM TEMPORARY BUDGET	
123	Capital Improvement Fund	9,450.00
124	Payment of Bond Principal	75,000.00
125	Interest on Bonds	80,323.13
126	Total Excluded From Temporary Budget	164,773.13

	A	B	C
1	BOROUGH OF ALLENDALE WATER UTILITY		
2			
3	2016 TEMPORARY BUDGET		
4			
5	Salaries & Wages	7,000.00	
6	Other Expenses	232,541.25	
7	Purchase of Water	100,000.00	
8	Social Security	1,000.00	
9	Total Appropriations	340,541.25	
10			
11	Debt Service		
12	Principal on Bonds	10,000.00	
13	Interest on Bonds	38,200.00	
14	Total Debt Service	48,200.00	

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-52

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointment of Official Towing Companies

Whereas, pursuant to Chapter 240 of the Code of the Borough of Allendale dealing with regulation and enforcement of towing, road service and storage of vehicles in the Borough of Allendale, various applications have been made to obtain a license for inclusion on the official list of towing companies in the Borough; and,

Whereas, the applications have been reviewed by the Chief of Police who has provided a report to the Administrative Officer recommending approval by the Governing Body of the applications of certain applicants; and,

Whereas, the Borough Council of the Borough of Allendale has reviewed the matter and finds just cause to take action.

Now, Therefore, Be It Resolved that the following applications be hereby approved to be included on the official list of towing companies for the Borough of Allendale effective January 6, 2016: A-1 Auto Body, All Points Towing, Allendale Towing, Big Tows, CitiWide Towing, NAR Towing, Ramsey Auto Body, Rondale Towing, Venusti Auto Body; and,

Be It Further Resolved that approval shall be granted to the aforesaid towing companies effective January 4, 2016 through December 31, 2016, in accordance with the terms of the ordinance; and,

Be It Further Resolved that said approvals remain in effect provided that said approved towing companies are in continued compliance with the terms of the ordinance; and,

Be It Further Resolved that the Administrative Officer, upon payment of the appropriate fee, is authorized to issue a certificate of approval to the aforesaid towing companies.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-53

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

**Approval to Authorize Mayor and Acting Municipal Clerk to Sign 2016
West Bergen Mental Health Care Agreement**

Whereas, there is a need for support for mental health services in the Borough of Allendale, and,

Whereas, West Bergen Mental Health Care has available such services as are needed; and,

Whereas, West Bergen Mental Health Care has agreed to provide such services in the amount of \$6,000.00 and other services in accordance with the fee schedule that is attached; and,

Whereas, the Chief Financial Officer has certified that there are sufficient funds available for this contract.

Now, Therefore, Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the agreement between the Borough of Allendale and West Bergen Mental Healthcare; and,

Be It Further Resolved that the Mayor and Acting Municipal Clerk be and are hereby authorized to sign said agreement.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-54

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Appointment of Technical Assistant

Whereas, the Borough of Allendale is in need of the services of a Technical Assistant in the Construction Code Office; and

Whereas, Stephanie Geisler has completed and successfully passed Bergen Community College's Technical Assistant course;

Now, Therefore, **Be It Resolved** that Stephanie Geisler is hereby appointed as the Technical Assistant effective January 1, 2016 at a rate of \$25.00 per hour.

Be It Further Resolved that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-55

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

Authorization to Hire and Appointment of Part-Time CCO Inspector

Whereas, a need for a part-time CCO Inspector exists in the Borough; and

Whereas, Fred W. Depkin is qualified for said position;

Now, Therefore Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Fred W. Depkin is hereby hired and appointed a part-time CCO Inspector for the year 2016; and

Be it Further Resolved that the annual salary be \$5,000.00.

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 01/04/2016

RESOLUTION# 16-56

Council	Motion	Second	Yes	No	Abstain	Absent
Bernstein						
Homan						
McSwiggan	✓					
Sasso		✓				
Strauch						
Wilczynski						
Mayor White	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

**Appointment of Continuing Disclosure Agent and
Independent Registered Municipal Advisor**

Whereas, the Borough of Allendale is in need of a Continuing Disclosure Agent and Independent Registered Municipal Advisor; and

Whereas, Phoenix Advisors, LLC satisfactorily performed these services in 2015; and

Whereas, Phoenix Advisors, LLC has submitted a proposal for services in 2016;

Now, Therefore Be It Resolved by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Phoenix Advisors, LLC is hereby appointed as the Continuing Disclosure Agent and Independent Registered Municipal Advisor for the Borough of Allendale for the year 2016;