

Mayor and Council of the Borough of Allendale
Regular Session Meeting Minutes
March 10, 2022

PRESENT: Mayor Ari Bernstein and Councilmembers Liz Homan, Susanne Lovisololo, Ed O'Connell, Steve Sasso, and Amy Wilczynski

ABSENT: Councilmember Matthew O'Toole

ALSO PRESENT: Raymond Wiss, Borough Attorney
Michelle Ryan, Acting Municipal Clerk
Ron Kistner, Director of Operations/Administrative Officer
Michael Dillon, Chief of Police
John Gil, Director of Communications
Tyler Yaccarino, Webmaster and IT

A Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held was held in the Municipal Building at 500 West Crescent Avenue, Allendale, NJ on March 10, 2022. The meeting was called to order at 8:00 p.m. by Mayor Bernstein who reminded the public to mute their devices so as not to distract from the business at hand. Mayor Bernstein advised the public that they would have several opportunities at appropriate times throughout this meeting to be heard.

Mayor Bernstein asked that the Acting Municipal Clerk read the open public meetings statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building, published in The Record within the first 10 days of the New Year, and copies are sent to The Ridgewood News and Star-Ledger. Notice of this meeting by the March 8, 2022 Sunshine Notice was sent to The Record, Ridgewood News and Star Ledger and has been posted on the public bulletin board in the Municipal Building and Borough website."

The mayor led those present in a salute to the flag.

Public Comment on Agenda Items Only:

No one came forward.

Approval of Minutes:

Motion by Councilwoman Wilczynski, second by Councilman Sasso that the Minutes of the September 9, 2021 Work Session and the September 9, 2021 Regular Session, be and are hereby approved. Councilman O'Connell was notified he needed to abstain from the June 24th minutes.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	abstain	Councilman O'Toole:	absent
Councilwoman Lovisololo:	abstain	Councilman Sasso:	aye
Councilman O'Connell:	aye	Councilwoman Wilczynski:	aye

Introduction of Ordinances:

Motion by Councilman O'Connell that the following ordinance be introduced and passed on first reading and setting March 24, 2022, at 8:00 p.m. or as soon thereafter as the matters can be heard as the date and time and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilwoman Homan.

Mayor and Council of the Borough of Allendale
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March 10, 2022

The Municipal Clerk read the title of the ordinance into the record:

ORDINANCE 22-01 – AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2022.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman O’Toole:	absent
Councilwoman Lovisolo:	aye	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilwoman Wilczynski:	aye

(See Ordinance 22-01 attached and made a part hereof.)

Consent Agenda:

- A. **22-94**/Authorize Emergency 2022 Temporary Budget Appropriations
- B. **22-95**/Refund 2022 Tax Overpayments – Various Properties
- C. **22-96**/Solicit Bids – Crestwood Lake Tropical Storm Ida Repairs Project
- D. **22-97**/Waive 2022 Red Barn Application Fees
- E. **22-98**/Approve March 10, 2022 Bill List
- F. **22-99**/Authorize Crown Atlantic, LLC, on behalf of McKay Brothers, LLC, to Modify Equipment – Crown Castle Order Number 589047
- G. **22-100**/Approve 2022 Crestwood Lake Membership Donations – Allendale Woman’s Club,
- H. **22-101**/Approve 2022 Crestwood Lake Membership Donations – Allendale Foundation for Educational Excellence
- I. **22-102**/Approve 2022 Crestwood Lake Membership Donations – Allendale/Saddle River Rotary Club

Motion by Councilman O’Connell, second by Councilwoman Wilczynski that the Consent Agenda be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman O’Toole:	absent
Councilwoman Lovisolo:	aye	Councilman Sasso:	aye
Councilman O’Connell:	aye	Councilwoman Wilczynski:	aye

(See Resolutions 22-94 through 22-102 attached and made a part hereof.)

Unfinished Business:

There was no old business.

New Business:

There was no new business.

Council Reports:

Mayor and Council of the Borough of Allendale
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Council Reports were given during the Work Session.

Mayor's Report:

Mayor Bernstein gave his report during the Work Session.

Staff Report:

Staff Reports were given during the Work Session.

Public Comment on any issue:

Porus Pavri, 963 Franklin Turnpike, along with Scoutleader Pete Branigan spoke about Porus' Eagle Scout project of erecting "Peace Poles" in one of Allendale parks. A discussion was had on where the best location would be and it was decided that Mr. Kistner and the Facilities Committee would coordinate a time to meet onsite to finalize the location.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Sasso, with second by Councilman O'Connell, and unanimously carried, the meeting was adjourned at 8:11 p.m.

Respectfully submitted



Michelle Ryan
Acting Municipal Clerk

**BOROUGH OF ALLENDALE
SALARY ORDINANCE – 2022
ORDINANCE 22-01**

AN ORDINANCE TO AMEND CHAPTER 53 OF THE CODE OF THE BOROUGH OF ALLENDALE, “OFFICERS AND EMPLOYEES”, TO FIX THE SALARIES, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF ALLENDALE FOR THE YEAR 2022.

BE IT ORDAINED, by the Governing Body of the Borough of Allendale that the salaries of the following officers and employees of the Borough of Allendale shall be paid bi-weekly and fixed in the amounts as set forth below, effective January 1, 2022.

TITLE	MINIMUM	MAXIMUM
Municipal Clerk	\$60,000	\$97,000
Deputy Municipal Clerk	48,000	68,000
Administrative Officer	5,000	40,000
Director of Communications	40,000	50,000
Webmaster	500	3,000
Summer Interns, Hourly	12.00	17.00
Chief Financial Officer	65,000	115,000
Tax Collector	63,000	70,000
Tax Assessor, Part-time	30,000	52,000
Qualified Purchasing Agent	3,000	6,000
Director of Operations	80,000	155,000
Clean Communities Coordinator/Certified Recycling Professional	2,000	3,000
Crestwood Lake Staff – Seasonal	500	19,000
Crestwood Lake Employees – Seasonal, Hourly	11.90	18.00
Water Collector	5,000	20,000
Construction Code Official, Part-time	25,000	62,000
CCO Inspector	4,000	6,000
Electrical Sub Code Official, Part-time	10,000	15,000
Building Sub Code Official, Part-time	1,700	3,500
Plumbing Sub Code Official, Part-time	10,000	13,000
Zoning Official, Part-time	4,500	9,000
Property Maintenance Official, Part-time/Hourly	18.00	25.00
Fire Sub Code Official, Part-time	10,000	13,000
Fire Prevention Official, Part-time	3,800	5,500
Fire Inspectors, Hourly	13.50	20.15
Chief of Police	135,000	177,000
Municipal Magistrate	10,000	16,000
Municipal Prosecutor	4,000	8,000
Crossing Guards, P/T Hourly	14.00	20.00
Emergency Management Official	2,500	4,000
Laborer, DPW	45,000	85,000
Standby, DPW, Per Week	400	425
Crew Chief, DPW	3,000	12,500

Laborer, DPW, Part-time/hourly	16.00	21.00
Administrative Assistant	35,000	48,000
Administrative Assistant, Part-time/hourly	16.00	22.27
Clerk Typist, Part-time/hourly	10.00	20.00
Land Use Administrative Assistant	32,000	48,000
Bookkeeper	40,000	55,000
DPW File Clerk, Part-time/hourly	12.00	22.27
Building Department Technical Assistant, Part-time/hourly	16.00	29.28
Radio Police Dispatcher, Full-time	35,000	43,000
Radio Police Dispatcher, Part-time-hourly	16.00	21.00

	Motion	Second	Yea	Nay	Absent	Abstain
Homan		✓	✓			
O'Connell	✓		✓			
O'Toole					✓	
Sasso			✓			
Strauch			✓			
Wilczynski			✓			
Bernstein						

I hereby certify that the foregoing is a true copy of an ordinance introduced by the Mayor and Council of the Borough of Allendale on March 10, 2022

Michelle Rep
Acting Borough Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-94

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell	✓					
O'Toole						✓
Sasso						
Wilczynski		✓				
Mayor Bernstein	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

**AUTHORIZATION OF EMERGENCY
2022 TEMPORARY BUDGET APPROPRIATIONS**

WHEREAS, an emergent condition has arisen with respect to certain budget appropriations and no adequate provision has been made in the 2022 Temporary Budget, and N.J.S.A. 40A: 4-20 provides for the creation of emergency temporary appropriations for said purpose; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that in accordance with the provisions of N.J.S.A. 40A: 4-20;

1. An emergency temporary appropriation be and the same is hereby made in the total amount of:

Current Fund	
Administration, O.E.	\$5,000
Mayor & Council, O.E.	2,000
Municipal Clerk, O.E.	10,000
Tax Assessment, O.E.	20,000
Legal Services, O.E.	25,000
Planning & Zoning, O.E.	5,000
Construction Code, O.E.	5,000
Insurance – Other	50,000
Worker's Compensation	42,000
Group Insurance	100,000
Police, O.E.	25,000
Fire, O.E.	20,000
Streets & Roads, O.E.	20,000
Snow Removal, O.E.	45,000
Shade Tree, O.E.	10,000
Garbage & Trash Removal	60,000
Municipal Recycling	30,000
Buildings & Grounds	40,000
Animal Control	3,000
Parks, O.E.	20,000
Crestwood, O.E.	20,000
Senior Citizen Activities, O.E.	2,000

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-94

Electricity	8,000
Street Lighting	8,000
Telephones	3,000
Gas (Natural)	20,000
Sewer, O.E.	2,000
NW Bergen Sewer Authority	25,000
Gasoline	8,000
Public Defender, O.E.	400
Total Current Fund Appropriations	\$633,400
Water Operating Utility	
Water, Other Expenses	\$200,000
Water Purchase	\$40,000
Total Water Operating Utility Appropriations	\$240,000

2. That said emergency temporary appropriation will be provided in the 2022 budget;
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 10, 2022.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-95

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell	✓					
O'Toole						✓
Sasso						
Wilczynski		✓				
Mayor Bernstein	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

AUTHORIZATION OF REFUNDS FOR 2022 TAX OVERPAYMENTS

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following checks on the properties listed below and charge same to Overpayment of 2022 Taxes:

Block/Lot	Name	Property Location	Amount
501/4	Corelogic Centralized Refunds PO BOX 9202 Coppell, TX 75019-9760	4 Ackerson Road	\$7.92
511/5.05	Corelogic Centralized Refunds PO BOX 9202 Coppell, TX 75019-9760	40 Pine Road	\$32.12
1903/2	Corelogic Centralized Refunds PO BOX 9202 Coppell, TX 75019-9760	93 Arcadia Road	\$3,799.51

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 10, 2022.



 Michelle Ryan
 Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-96

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell	✓					
O'Toole						✓
Sasso						
Wilczynski		✓				
Mayor Bernstein	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

**AUTHORIZATION TO SOLICIT BIDS FOR THE
CRESTWOOD LAKE TROPICAL STORM IDA REPAIRS PROJECT**

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that it hereby authorizes the Acting Municipal Clerk to advertise and receive bids for the "Crestwood Lake Tropical Storm Ida Repairs" Project; and

BE IT FURTHER RESOLVED that the final bid specifications be subject to form approval by the Borough Attorney.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 10, 2022.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-97

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisololo						
O'Connell	✓					
O'Toole						✓
Sasso						
Wilczynski		✓				
Mayor Bernstein	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

APPROVAL OF WAIVER OF 2022 RED BARN APPLICATION FEES

WHEREAS, the Borough of Allendale, from time to time, permits use of public facilities, including Red Barn, for certain activities by Allendale non-profit organizations; and

WHEREAS, the Borough of Allendale recognizes the significant contributions that these organizations make to the community at large; and

WHEREAS, the Borough wishes to waive the application fees associated with the use of Red Barn by these organizations for the year 2022.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that it does hereby agree to waive the 2022 Red Barn application fees for the following organizations:

- ALEOOOP
Allendale Board of Education
Allendale Boy Scouts
Allendale CERT
Allendale Civic Association
Allendale Fire Department
Allendale Foundation for Education Excellence (AFEE)
Allendale Garden Club
Allendale Girl Scouts
Allendale Housing, Inc.
Allendale PTO
Allendale Recreation Commission
Allendale Senior Housing, Inc.
Allendale Travel Softball
Allendale Volunteer Ambulance Corps
Allendale Woman's Club
Camp Acorn
Crestwood Cruisers
Friends of Lee Memorial Library
Hemophilia Walk
Holiday Observers
Hope & Healing After an Addiction Death

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-97

Northern Highlands Board of Education
Veterans of Foreign Wars – Allendale Post 10181

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 10, 2022.



Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-98

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell	✓					
O'Toole						✓
Sasso						
Wilczynski		✓				
Mayor Bernstein	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

APPROVAL OF MARCH 10, 2022 LIST OF BILLS

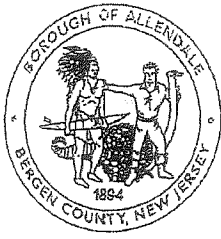
NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated March 10, 2022 in the amounts of:

Current Fund	\$887,073.97
Payroll Account	\$183,548.95
General Capital	\$27,726.37
Animal Fund	\$0.00
Grant Fund	\$0.00
COAH/Housing Trust	\$954.00
Improvement & Beautification	\$700.00
Unemployment Fund	\$8,424.00
Trust Fund	\$2,316.35
Water Operating	\$0.00
Water Capital	\$0.00

Total **\$1,110,743.64**

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 10, 2022.

Michelle Ryan
Acting Municipal Clerk



Borough of Allendale

500 WEST CRESCENT AVENUE
ALLENDALE, NEW JERSEY 07401

OFFICE OF TAX COLLECTOR
OFFICE OF CHIEF FINANCIAL OFFICER

TEL: 201-818-4400 EXT 205
FAX 201-818-0193

I, M. Alissa Mayer, Chief Financial Officer of the Borough of Allendale,
having reviewed the bill list for the Borough, do hereby certify that funds
are available in the accounts so designated.

Certified March 10, 2022

M. Alissa Mayer
M. Alissa Mayer, CMFO
Chief Financial Officer

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-99

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisollo						
O'Connell	✓					
O'Toole						✓
Sasso						
Wilczynski		✓				
Mayor Bernstein	---	---				

Carried Defeated Tabled

Approved on Consent Agenda

**AUTHORIZATION FOR CROWN ATLANTIC COMPANY, LLC
ON BEHALF OF MCKAY BROTHERS, LLC TO MODIFY EQUIPMENT**

WHEREAS, the Borough of Allendale and Crown Atlantic Company, LLC, (Crown Castle) previously executed a Lease Agreement dated August 31, 1995 (the Lease), pursuant to which property was leased from the Borough located at 300 West Crescent Avenue, Allendale, New Jersey and being described as a portion of the property known as Lot 6, Block 1003 and Lots 9 and 10 of Block 201 (the property) for the construction of a monopole and installation/maintenance of utility wires, poles, cable, conduits and pipes; and

WHEREAS, nine (9) Amendments to the Lease Agreement have been signed; and

WHEREAS, Crown Castle, on behalf of McKay Brothers, LLC, seeks to modify its equipment on the monopole, and other work associated with same as more specifically referenced in Crown Castle BU Number 806318, JDE Job Number 689118; Crown Castle Work Order Number 2059896, and Crown Castle Order Number 589047 Rev. 3; and

WHEREAS, Crown Atlantic, on behalf of T-Mobile, seeks the Borough's consent under the terms and conditions of the Lease;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that it does hereby consent to the foregoing modification and the Mayor is hereby authorized to execute a consent letter for modification subject, however, to the following conditions:

1. Crown Atlantic or T-Mobile, shall make application for appropriate building permits and shall pay all fees in connection with those permits;
2. Crown Atlantic or T-Mobile, shall comply with any and all land use requirements and pay any fees associated therewith;
3. Crown Atlantic or T-Mobile, shall provide for a professional escrow deposit, if required, for review of its application in accordance with law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 10, 2022.

Michelle Ryan
Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-100

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell	✓					
O'Toole						✓
Sasso						
Wilczynski		✓				
Mayor Bernstein	---	---				

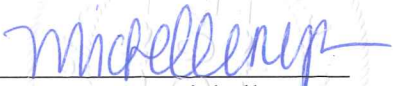
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Approved on Consent Agenda

**APPROVAL OF 2022 CRESTWOOD LAKE FAMILY MEMBERSHIP DONATION -
ALLENDALE WOMAN'S CLUB**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the donation of a family (parents and children) Crestwood Lake 2022 Season Pass to the Allendale Woman's Club.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 10, 2022.



 Michelle Ryan
 Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-101

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell	✓					
O'Toole						✓
Sasso						
Wilczynski		✓				
Mayor Bernstein	---	---				


Carried Defeated Tabled

Approved on Consent Agenda

**APPROVAL OF 2022 CRESTWOOD LAKE FAMILY MEMBERSHIP DONATION -
ALLENDALE FOUNDATION FOR EDUCATIONAL EXCELLENCE**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the donation of a family (parents and children) Crestwood Lake 2022 Season Pass to Allendale Foundation for Education Excellence (AFEE).

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 10, 2022.



 Michelle Ryan
 Acting Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/10/2022

RESOLUTION# 22-102

Council	Motion	Second	Yes	No	Abstain	Absent
Homan						
Lovisolo						
O'Connell	✓					
O'Toole						✓
Sasso						
Wilczynski		✓				
Mayor Bernstein	---	---				


Carried Defeated Tabled

Approved on Consent Agenda

**APPROVAL OF 2022 CRESTWOOD LAKE FAMILY MEMBERSHIP DONATION -
ALLENDALE SADDLE RIVER ROTARY CLUB**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the donation of a family (parents and children) Crestwood Lake 2022 Season Pass to Allendale Saddle River Rotary Club.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 10, 2022.



 Michelle Ryan
 Acting Municipal Clerk