



APPLICATION FOR EMPLOYMENT
BOROUGH OF ALLENDALE
500 WEST CRESCENT AVENUE, ALLENDALE, NEW JERSEY 07401

INSTRUCTIONS: COMPLETE ALL NECESSARY INFORMATION. YOU MAY BE ASKED TO PROVIDE ADDITIONAL INFORMATION UPON REVIEW. PLEASE PRINT.

Name _____

Social Security # _____ Phone (____) _____

Address: _____

Position Applied For: _____

Special training or skills: (languages, machine operation, etc.) that would be of benefit in the job for which you are applying: _____

Would you accept full time work?	_____	} Yes or No
Would you accept part time work?	_____	
On what date would you be available to work?	_____	
Have you ever been employed here before?	_____	
If yes, what dates?	_____	
Do you have a legal right to be employed in the U.S.?	_____	
Are you of legal age to work?	_____	

EDUCATIONAL BACKGROUND

High School:

Name and Location _____

Course of study _____ Did you graduate? _____

Degree or diploma _____ Date: _____

College:

Name and Location _____

Course of study _____ Did you graduate? _____

Degree or diploma _____ Date: _____

Graduate School:

Name and Location _____

Course of study _____ Did you graduate? _____

Degree or diploma _____ Date: _____

Vocational Training – Other:

Name and Location _____

Course of study _____ Did you graduate? _____

Degree or diploma _____ Date: _____

Continuing Education: _____

PREVIOUS EMPLOYERS AND ADDRESSES

PLACE AN [X] BY THE EMPLOYER(S) YOU DO NOT WANT US TO CONTACT. LIST THE MOST RECENT EMPLOYER FIRST. IF YOU NEED ADDITIONAL SPACE PLEASE ATTACH IT TO THIS APPLICATION ON SEPARATE SHEET.

[] Company Name _____ Phone _____
Contact Name _____
Address _____
Position _____ Reason for leaving _____
Last wage _____

[] Company Name _____ Phone _____
Contact Name _____
Address _____
Position _____ Reason for leaving _____
Last wage _____

[] Company Name _____ Phone _____
Contact Name _____
Address _____
Position _____ Reason for leaving _____
Last wage _____

I CERTIFY THAT ALL THE INFORMATION SUBMITTED BY ME ON THIS APPLICATION IS TRUE AND COMPLETE, AND I UNDERSTAND THAT IF ANY FALSE INFORMATION, OMISSIONS, OR MISREPRESENTATIONS ARE DISCOVERED, MY APPLICATION MAY BE REJECTED AND IF I AM EMPLOYED, MY EMPLOYMENT MAY BE TERMINATED.

IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO THE BOROUGH'S RULES AND REGULATIONS, AND I AGREE THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED AT EITHER MY OR THE BOROUGH'S OPTION. I ALSO UNDERSTAND AND AGREE THAT THE TERMS AND CONDITION OF MY EMPLOYMENT MAY BE CHANGED, WITH OR WITHOUT CAUSE, BY THE BOROUGH.

APPLICANT'S SIGNATURE: _____ DATE _____