



BOROUGH OF ALLENDALE
MAYOR AND COUNCIL
MEETING MINUTES
FOR
THURSDAY,
MARCH 13, 2025
7:00 P.M.

**Mayor and Council of the Borough of Allendale
Combined Work and Regular Session Meeting Minutes
March 13, 2025 – 7:00 p.m.**

A combined Work and Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, New Jersey on March 13, 2025. The meeting was called to order at 7:00 pm by Mayor Amy Wilczynski.

Linda Cervino, the Municipal Clerk, read the open public meetings statement: “In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building and on the Borough Website, published in The Record within the first 10 days of the New Year, and copies are sent to The Ridgewood News and Star-Ledger. Notice of this meeting by the March 3, 2025, Sunshine Notice was sent to The Record, The Ridgewood News and Star Ledger and has been posted on the public bulletin board in the Municipal Building and Borough website.”

The roll call was recorded as follows:

	Present	Absent
Councilman Yaccarino	✓	
Councilman O’Toole	✓	
Councilwoman Homan		✓
Councilwoman Lovisolo	✓	
Councilman Daloisio		✓
Councilman O’Connell	✓	
Mayor Wilczynski	✓	

A quorum was met.

The following were also present: Ray Wiss, Esq., Borough Attorney
Linda Louise Cervino, Municipal Clerk
Michael Dillon, Police Chief

Mayor Amy Wilczynski led the salute to the flag.

AGENDA REVIEW:

Mayor Wilczynski reviewed the agenda which consisted of:

- Mayor and Council Review of their 2025 goals.
- Library Update: by Nancy Clauss.
- Consent Agenda Items 25-97 through 25-105, which included:

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- RES 25-97: Approval of Tax Overpayments.
- RES 25-98: Appointment of an Hourly Part-Time Building Monitor – Caleb Glass.
- RES 25-99: Approval of Young, Russel & Lisa VS. Allendale Tax Appeal Settlement.
- RES 25-100: Authorize Agreement for Electronic Document Management & Scanning Services.
- RES 25-101: Approval for Reimbursement of Seasonal Snow Removal for Years 2024 and 2025 The Whitney Homeowners Association, Inc.
- RES 25-102: Authorizing Emergency Temporary Budget Appropriations.
- RES 25-103: Award of Contract for Grandstand Parking Lot Resurfacing Bid.
- RES 25-104: Approval of March 13, 2025 Bill List.
- RES 25-105: Resolution Approving Consent Order.

PUBLIC COMMENT ON AGENDA ITEMS ONLY: No one from the public came forward.

APPROVAL OF MINUTES – February 13, 2025 Work and Regular Meeting Minutes

The vote was recorded, and a roll call was conducted as follows:

	Motion	Second	Yes	No	Abstain	Absent
Councilman Yaccarino		✓	✓			
Councilman O’Toole			✓			
Councilwoman Homan						✓
Councilwoman Lovisolo	✓		✓			
Councilman Daloisio						✓
Councilman O’Connell					✓	

(Councilman O’Connell voted yes to the February 13, 2025 Work and Regular Meeting Minutes, however, the Municipal Clerk advised he was not present during this meeting in which Councilman O’Connell amended his vote to Abstain.)

APPROVAL OF MINUTES – February 27, 2025 Closed Session Meeting Minutes

The vote was recorded, and a roll call was conducted as follows:

	Motion	Second	Yes	No	Abstain	Absent
Councilman Yaccarino		✓	✓			
Councilman O’Toole			✓			
Councilwoman Homan						✓
Councilwoman Lovisolo	✓		✓			
Councilman Daloisio						✓
Councilman O’Connell			✓			

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PRESENTATION - A: Governing Body: Review 2025 goals and strategy plan.

Mayor Wilczynski stated last year, we started to do strategy and goals for the counsel. This has never done in the past so we just thought all the committees, all the great work that we're doing, it would be nice to codify it and make it into a presentation for the community and bring it to the community and get their feedback on it.

The Mayor gave a presentation and showed pictures of the Borough of Allendale professionals and staff and described each committee. Mayor Wilczynski also presented the borough departments and the role for each.

Mayor Wilczynski stated that for our strategy, we are Allendale. Transparent, Accountable and Responsible Government. The reason why we're all here is to serve residents to make Allendale a better place to live for you all. We're not here for a paycheck. We are here to make Allendale a better place to live. We are all vested in this town. We all love this town. We're doing this work because we love the town. The bottom line simple is, a better place to live.

Pillars of Progress. We are fiscally conservative. We want a safe place to live. To me, this is the bottom line of everything. If you're not safe and you don't have fiscal responsibility you can't have anything else.

Character. We really want to progress a little bit, but you still want to try to preserve the town.

Environmental and Infrastructure. You have to keep up your infrastructure. We have to care about the environment and the trees and the lake and all of what makes the borough so beautiful. Recreation and Social. That's a major part of municipalities. You need the fields and the social component. It's very important in a town.

The committees that come from these are Admin/Finance/HR and IT. One of the major things we want to do is drive digital innovation. That is something that I've been very big on. We've switched to teams and we're trying to get everything automated and automating all our records. That eventually might become another committee, but right now we put it in there. Once we go through this, the council will talk about their committees a little bit more.

Best Place To Work. We want to make sure that the employees are happy. That's why we fixed the building. Happy employees will make happy residents. Good economics.

Safe place to live. We always want to support our police. We have an amazing police department. We have a new police department. We want to make sure they have everything they need to keep Allendale safe.

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AVAC and the Fire Department, which are both volunteer organizations in the borough, are very important because it would be expensive if we had a paid fire department. We want to make sure that we support them. We are always trying to help them recruit. We're helping them with training and everything like that.

Character is your Land Use. Before the council meeting, we were looking at a couple codes. Things come up all the time. For example, we noticed that some people were building two stories on accessory structures and the side yard is only six feet from the neighbor, so a lot of people are building these towers and your kind of losing that space and privacy. This is something new that's come up. So, we're going to change that to give a little bit more space to the side yard. So, just things like that that really help the character of the town.

If anyone wants information on Fair Share Housing, feel free to talk to me.

Historic Preservation. Of course, that's always important.

Our Environmental and Infrastructure is our DPW and utilities; our trees, flooding. We're doing a big culvert study now because a lot of the culverts haven't been cleaned out by residents. Some, the borough cleans. We're trying to identify all of them. That will help with all the flooding from all the building that's going on in the area. We really must be cognizant of that because we've had a lot of flooding issues in the past.

Wildlife Management. Deer is an ongoing thing that I'm constantly trying to update and find the best solution for that.

Recreation and Social. Our Facilities, Parks and Recreation Committee. That's all about community engagement. It's all about recreation sports and the volunteers who run the programs.

Innovative. Thinking about better ways of doing things. We're informed. We're really trying to push information out there. Be transparent. We have town halls. We have coffee with the mayor, the council and cop. We have a weekly newsletter. There are mayor's memos that go out. We're on social media. We're out there.

Intentional. We're really trying to make sure that we have policies that are going to benefit the entire community. We do have a lot of people who come in and want speed humps, but then that will be a problem for another street. So, you have to watch that. You have to be intentional for everybody. You can't just have self-interest. Everybody has their own self-interest. That's one thing we must do to make sure that it's very fair and that it's helping the entire community.

Inclusive. All voices are heard. We always welcome people in.

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In Touch. We're transparent. We're a very hands-on borough. We're in touch with residents. We get feedback. We put surveys out there to see what people want to talk about again at town halls.

Integrity. We're doing it for the right reasons, and I think that's what makes us so successful.

The fiscally conservative is our budget. We worked on the budget today. We're going to have less than one percent municipal increase. We have been very conservative on the municipal side. If anybody knows the three components of where your tax dollar is, we're a small part of it. There's the county, which is 10 percent, the schools which are 65 percent and then we're the rest. Out of that 25 percent, we really can only control about half of that because a lot of it is statutory type stuff; insurance and things like that. Insurance went up again to 24 percent. Energy is going up. The electric bills are going up. Things keep going up. We really try very hard and start with zero-base budgeting.

Safe Place to live. I will turn it over to Councilman Matthew O'Toole.

Councilman Matthew O'Toole, Public Safety, stated that I am the head of the safety committee. I'm the chair of that committee. And, as the mayor said, most of what we do is to support our police department and our volunteer organizations. What we're planning on doing this year is continuing to support. We have a young police department. We've had some high turnover in the past few years through retirement. We have two new officers. Chief Dillon is a spectacular leader. He is guiding these young officers to really be a big part of the community and to be exemplary officers. In our fire department, we have a new fire chief there. We've done a lot to try and bring in new members. All the volunteer organizations in the area are having trouble finding members so we've done things like creating a new stipend program, putting in a new chief, and really are changing the culture of the department there to make it more attractive for people to come in. We are also here to support our Ambulance Corp and to try and bring in more recruits for them. They're doing well, but they always need more people. We've just finished a lease with them on the building which has been in the works for years. That should make them happy and get them back into the building and help them to bring in more people too.

Councilwoman Susanne Lovisolo, Land Use and Construction Code, spoke about Land Use. Our Land Use Committee meets once a month. We usually meet on Thursday morning of the second council meeting of the month. We met last Friday morning. The committee includes the mayor, Councilman Tyler Yaccarino, Andy Agugliaro, Anthony Hackett, Mike Vreeland, and Alison Altano. At the Land Use Committee, we try not to get into individual property concerns. We try and look at issues that residential property owners may have. One of the things that recently came up was accessory buildings. Our code was very outdated in regard to that with the trend towards two-story accessory buildings that a lot of people are putting on their property. So, how do we address that. I think we've come up with a good solution. Too many people have their individual property rights, but also not infringing upon the neighbor's right to not have two story buildings a couple feet from their property line. So, we look at things like that.

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Other things that come out of this meeting, the shade tree committee is going to be up and running again. Former Councilman Jim Strauch is spearheading that effort which we're happy about. They'll be doing an inventory of trees in town. They're already getting to work on that.

With the warmer upon us, it's time for outdoor dining in town. One of the things we do is send out a letter to our restaurants in town reminding them that before they put out their tables and chairs and their planters and umbrellas and everything else, they do have to submit a plan to the town. That gets reviewed by Anthony Hackett who looks at it and makes sure that it's in compliance with our code. Then they get approval from him before they can put anything out there. We have a lot of crossover areas. For Land Use we will take sidewalks and streets under our purview, but that also touches on public safety. That's also definitely DPW.

We're going to start the paving program again in town. Another thing coming up is sump pumps. We have former councilwoman Jackie McSwiggan who did a herculean effort years and years ago about addressing sump pumps in town from residence's drain directly into the municipal sewer system. That's not allowed. We are going to look at that again. This is a great committee. We have a lot of fun. There's always baked goods. Mayor Wilczynski stated that one of the things we're working on now is the Fair Share Housing. We're doing a hazard vulnerability study; we're doing a masterplan and now we're doing our fair share housing plan.

Mayor Wilczynski spoke about the Department of Public Works. The DPW is basically our roads. Andy Agugliaro is new so we're instilling a road program where we have all the roads listed, the lineage of the road and then like A, B, C, D, like which ones need fixing. Paving is so expensive so you can't just pave 20 streets, so we really have to, based on the lineage of the street and how much it's going to cost, that's how we determine, and we try to spend about \$200,000 to \$250,000 a year on paving.

Potholes. We had a pothole meeting today. It's just another thing. To buy the equipment to do it, the hot asphalt is like \$60,000, so we sometimes outsource that and then sometimes we have this stuff where we kind of patch it. As I said earlier, the culvert program is also part of that flooding is becoming huge everywhere, including Allendale. We're trying to do whatever we can to clean that storm drain to make sure the culverts are cleaned out and things like that.

Utility also falls under this so that's what councilwoman Lovisolo was talking about. The sump pump program, we sold our water system so water used to be under here. That's why we switched the committees a little bit. So, we really don't have a lot to do with the water anymore. We pretty much have that wrapped up. But the sewer is another one. So that is our second highest item on our budget. It's just a little high for our small town so we are doing a study next week where we're viewing with a camera this one area where we think there's a problem with some I & I, inflow and infiltration. And then the sump pump program that we're going to kick in.

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Because when we met with Northwest Bergen Sewer, they said that it is the biggest culprit in all towns. So, we haven't done it in a good ten years so we're just going to really get the message out there to make sure that we can go in and monitor to make sure that resident sump pumps aren't hooked up to their sewer line because we're paying a fortune for that.

Councilman Yaccarino, Facilities, Parks and Recreation, stated that the Facilities, Parks and Recreation is a three-prong committee. Obviously, being in borough hall I'm sure some of you noticed the great improvements that we've made, namely, Alison, really driving those. We've done improvements by painting, flooring, lighting, really some nice quality of life items for our staff, our volunteers and visitors to borough hall to make things more efficient and really look very pleasant. We have the new community center, which Amy drove that project for many years, our newest borough facility, which is here for the whole community. We're so happy to see a great many folks in town use those facilities. We're continuing to make improvements and making sure that we keep things up and up so-to-speak and to make it nice for those group they said before.

Parks, right now, of course, we have all our ballfields. We have Crestwood Lake, which is our big one. Currently, if you drive by Brookside right out front you see that Field 3, the Brookside field, is currently in the process of receiving a full end-to-end renovation and our partnership with the Allendale Recreation Commission. We're really excited about the improvements there. Our DPW has been working with the vendor who is doing Field 3 so that we can improve all our fields. Over the past few years, there's been some challenges with the fields in terms of the environment, the weather and so forth, so we're in the process of instituting, like we've done with the roads, our field maintenance program. We're working with our recreation scheduler, taking certain fields out of commission for half of the season. The DPW goes out and approves the fields and then we reopen them for the following season. We are going to be instituting that to improve our ballfields.

Crestwood Lake, right now our big project is the concession stand, which has been a longtime coming. We're excited to be opening that up for our Crestwood members this summer. Amy has been part of that project. Alison has been a big part of that project as well as our engineer, architect and builder. That's going to be a great amenity for our members there.

Our next big long-term project for Crestwood Lake, which we'll probably start planning in 2026, is going to be our tennis courts up at the Red Barn. Pickle ball has been a big sport, so we're really going to look to work with the recreation commission to optimize that area, making sure that we're offering pickleball, basketball, tennis and the high school lacrosse program also may be incorporating a Lacrosse wall, if we can make that happen as well. There's a lot of things happening now, but we're working through it and I'm thankful for the support of everybody in making these projects happen.

The council thanked the mayor for all her hard work.

Mayor Wilczynski completed her presentation.

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PRESENTATION - B:

A. Library Update: Nancy Clauss

Nancy Clauss thanked the mayor and council for giving her an opportunity to present this overview to bring everyone up on their operations.

Nancy stated that she wants to address a question that comes up every now and then and that is why do people still need libraries. She said it's a common misconception that libraries are becoming obsolete due to the rise of digital materials and content and all the access to online information. Personally, I work in a library, so I rarely hear it because people who are in libraries generally understand what libraries do and the value of the library. However, usually when I hear that kind of a thing, it's somebody who really hasn't been in a library for many years, so they don't necessarily know how we've changed and how we are addressing the needs of the community.

Nancy Clauss gave the following 2024 Year Review on the Lee Memorial Library.

Visits and Services

- 67,642 Visits
- 2,185 Active Newsletter Subscribers
- 263 Notary Services for Allendale Residents
- 780 Hours of ESL Tutoring

Borrowing:

- 65% of residents are cardholders
- 140,637 Total Items Borrowed

Borrowing Beyond Books:

- 225 items checked out from their collection

Digital:

- 71,534 Digital Downloads

Programs:

- 879 Residents received free museum admission
- 502 Programs & Events attended by 8,716 people.

We collaborated with the Ho-Ho-Kus library to create a new neighborhood book club. This club meets outside the library, and we are trying to create a little bit more of a relaxed environment. We're trying to provide book titles that are not your typical club fair. So, just having people stretch and read things that they wouldn't normally read. It's been very successful. We're approaching our one-year anniversary of that.

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We have our therapy dog who comes every week. He's helped many, many children not only overcome their fear of dogs, but also their reluctance to read because they read to him.

But the one I'm very proud of is our dementia caregivers' group. We started that about two years ago in a partnership with Alzheimer's of New Jersey. Sadly, it's an important need and it's a growing need. And, in fact, we have one group who meets once a month and recently a group who maxed out in size. They can only have maybe 10 or 12 people at a time. So, now we have a waiting list for that group. I've been working with Alzheimer's of New Jersey to create a second group. One of the other groups may want to meet twice a month and then we may add another once-a-month group. So, it's a very important resource for people in the area.

We have tech time. We have the National Honor Society students come on Tuesday. If you're interested and you need some help with cell phone, computers or little things, they help. Going forward in 2025, we are going to be working with Mike in the Police Department and Stew Leonard's for a water safety program. It's going to be held in May with Stewie the Duck, which is the store mascot for the organization.

Nancy Clauss presented a slide show of some of the things they've done in the library.

Nancy Clauss said there's a lot more coming in 2025. One of the big things that we're doing is extending our service hours. So, we currently open 54 hours a week. We're going to be moving to 62. We're going to be opening on Wednesday nights and Sundays. There was a survey done a couple of years ago and that was one of the things that came out and we want to make it happen going forward. It's going to be 12 to 4 on Sundays between the school year. We won't have those hours in the summer, but for the rest of the year we will have those hours. And then Wednesday night is great because we can provide programming to the public. I think earlier we alluded to some kind of news about fines for books. Effective April 2nd, the Lee Memorial Library will be fine free, which is something that is going on in many libraries around the country, but specifically, the libraries immediately surrounding Allendale. It's been very successful in other libraries, and some have been doing it for two or three years. They found that it makes it much more welcoming for people. It relieves barriers from people to come in and borrow things. It's just the right thing to do. We are also looking at physical changes to the first floor. We call it the year of the refresh. With the electrical work behind us, now, we're ready to start to move on with some other cosmetic changes. One is going to be very soon. We'll be painting the whole first floor. And laying new carpet throughout the first floor, except for the kid's room. Basically, the kids' room carpet is not that old and it's still in good shape.

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We’re going to be adding new furniture and desks, and computers in the main room. And, recently, the borough created a recycling center outside. It used to be in the little hallway as you go up to the Quilt Room. That’s in the process of being moved outside and that’s going to enable us to refurbish that area. We are hoping to be able to put in a locked cage area.

We are going to be upgrading the Wi-Fi on our side of the building.

Nancy discussed some newly expanded services for 2025 and ended her presentation with a short video.

Councilwoman Lovisolo thanked Nancy for presenting tonight and letting us all know how important the library is to Allendale and everything that you guys do for us. Thank you.

Mayor Wilczynski stated before the approval of the Consent Agenda she forgot to talk about Resolution approving the Consent Order. This is something very important. This is also something that just shows that we are always thinking and trying to innovate. This is a property that was on our low-income roster, if you will, and it became just destroyed by the people who lived there. We worked something out with the bank, so we have Allendale Housing, Inc., which is the organization that oversees our special needs housing, is going to take over the property and we’re hoping to regenerate that into our fair share housing numbers.

APPROVAL OF CONSENT AGENDA:

The vote was recorded, and a roll call was conducted as follows:

	Motion	Second	Yes	No	Abstain	Absent
Councilman Yaccarino	✓		✓			
Councilman O’Toole			✓			
Councilwoman Homan						✓
Councilwoman Lovisolo		✓	✓			
Councilman Daloisio						✓
Councilman O’Connell			✓			

(See Resolutions 25-97 through 25-105 attached and made a part hereof)

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Council Committee Reports

Councilman Yaccarino, Facilities, Parks and Recreation/ Land Use and Construction Code, stated that he gave a pretty good overview earlier. We had two or three meetings this week touching up on a wide range of topics; concession stand, Red Barn, events for the year. So, we're getting ready for spring and summer. Things are in motion.

Councilman Matthew O'Toole, Public Safety, stated that the committee met on Tuesday. We had a change of venue. Chief Dillon thought it would be nice to do it at the new community center, so it was a nice change of pace. He provided us with an update on our two new hires. We're looking to have the swearing in at one of our April meetings. Lieutenant Griffith updated us on some signage around town. Some parking, including our new five-minute parking spot in front of Terri O'Connell for people who are picking up food or for food delivery services. Hopefully, this will cut down on people stopping in the middle of the road or double parking or using the handicap spot to just run in to stores. A quick reminder that overnight parking is prohibited in the borough. A great job by the fire department and our mutual aid partners extinguishing a house fire on Hillside Ave last week. Chief Andersen reported at the meeting that about 50 percent of the time we're getting both trucks out, which is great, but they can always use more people. Anyone interested in becoming a member of the fire department stop by the fire house during their monthly meeting. Police Chief, Mike Dillon, stated that the meetings are every Thursday evening starting at 7:30 and then every second Friday. Congratulations to all the officers who are going to be installed tomorrow night. Chief Bottaro reports that they are doing well, but they can also use help. They are a great group of people. They have a lot of great events every year including their upcoming beefsteak and scavenger hunt at Guardian Angel on March 29th. You can find information about tickets on Facebook or on allendaleambulance.org. Finally, the Gary Letizia Memorial Blood Drive will once again be held at the firehouse on Thursday, March 27th. Reservations can be made online, or walk-ins are always happily accepted. Please come out and donate. This drive is growing and growing and it's helping to put a lot of much needed blood back into the system. Every drop counts, so please come out and roll up your sleeves for us.

Councilwoman Susanne Lovisolo, Finance, Human Resources, Administration and Information Technology, Land Use and Construction Code, stated that she touched on a lot of things earlier. We had our Land Use meeting last Friday. Yesterday morning we had our Fair Share Housing huddle. Allendale has really been ahead of the curb on this a lot, and it just seems like every year they just reshuffle the deck and add to our numbers. I am very happy with the team we have in place and everything that we're doing to provide affordable housing as best we can with some astronomical numbers handed to us.

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This morning, we had our finance meeting. We were able to look at our budget for the upcoming year. We reviewed our expenses and revenue from last year and, based on projections and estimates going forward and as always, Alison has done an amazing job with spearheading all of that. I want to add to Matt and backing up the blood drive. I think I have been going since you and your friends started it in town. He's fantastic and it's wonderful. Our residents really do come out.

The Green Team is going to be having our spring cleaning and environmental day on Saturday, May 3rd. It will be a day of being able to drop off styrofoam and electronic recycling, as well as clothing and shredding. It's a great service that the borough and The Green Team provide for our residents.

Councilman Edward O'Connell, Facilities, Parks and Recreation, stated that I continue to work with our scouts to try to get them to completion with their Eagle project. I had a couple of visits with Cian with her receptacles for the lake, so we made a couple changes there. She's going to improve upon that. We're working with Jacob for a wall behind the firepit to be built to hang some plaques on and Joshua is going to have a demonstration for fire safety, a two-day demonstration. We continue working on that. Once I get the dates for that demonstration I'll announce it at a council meeting.

Staff Reports:

Linda Louise Cervino, Municipal Clerk, stated that the compost permit registration opened yesterday. The compost center will be open on Wednesdays and Saturdays starting April 5th. This morning, I spoke with the New Jersey Film Commission representative, and we went over the Filming Ordinance, specifically the fees, to see if the Borough would like to be Film Ready. At this time, we decided that Film Ready will not benefit us. Dottie had investigated having the Satellite Office and Passport Outreach Services available one day soon at the Community Center in the future.

Michael Dillon, Police Chief, stated that it's a busy time at the police department. We're working to onboard two new officers, renew our accreditation status, new training and equipment as well as establishing a program that puts a mental health professional in our police station a few times a week to assist with community outreach. We are also looking at options for dispatch as we are in need of high-cost upgrades. Now is the time we should look to leverage regional technology while staying physically responsible for the borough in providing the level of service the residents expect.

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Ray Wiss, Borough Attorney, stated that a lot of what we've been involved in in the last two weeks are matters that have been referenced in the reports from the council this evening. But I think one of the biggest time consumers that the mayor and I have been in constant contact with is the affordable housing and related litigations that we have with our neighbors in Saddle River. Obviously, the Allendale sewer system is a very valuable commodity that serves the residence. Our neighbors do not have that type of infrastructure. We want to prioritize Allendale residents and Allendale developments over those adjacent municipalities. So, there is a large interplay between our affordable housing litigation and the matters involving our sewer infrastructure. There are a couple court proceedings pending, most recently this morning, back and forth on Tuesday afternoon and they will develop over time.

TJ has certainly been working on OPRA requests, some of them related to what I just talked about. Also, the cell towers have been a fiscal source which is a benefit to the borough. Working with the committee, we have ongoing PD negotiations on a new contract. This morning, we had the ongoing telephone conference with Veolia. As was mentioned, the water utility has been sold, but there's a lot of follow up to that in terms of easements and conveyances and that has been an ongoing thing. We meet with Veolia once every other week.

The Municipal Clerk, Linda Cervino, reminded everyone that the primary election for 2025 has been moved to June 10, 2025. The last date to register to vote in the primary election is May 20, 2025, and the Clerk's Office only, will be open until 9:00 p.m.

MAYOR'S REPORT:

Mayor Wilczynski gave her report. She stated that the community center is always top of mind. I just wanted to thank all the residents for their patience as we roll this out. This was something that we've never endeavored before, and it really is working out great. It is being used all the time. As Dottie was saying, we are trying to bring in some programs for residents. We're there to manage the space. We're not going to be recreation directors, but we are trying to bring some educational services for residents. I have a lot of memos coming out. There's a big memo on Fair Share Housing that we'll be sending out to everybody, so people get an idea of what we're going through. That is taking up so much time and effort of the borough. I feel like we have a solid team and we're doing everything that we can. We just learned today that some towns are not doing anything and then they're stuck. We have been very proactive. We had this team months before we even got our numbers.

There's also going to be a Mayor's Memo coming out on our new website. We're not ready to launch it yet because there's still some quirks. That is going to be user-friendly for the community and I'm very excited about that.

**Mayor and Council of the Borough of Allendale
Combined Work and Regular Session Meeting Minutes
March 13, 2025 – 7:00 p.m.**

There will be another Mayor's Memo on the community center. Regarding the cell towers, we're proud of it. Cell towers have a lease and on the actual cell tower you rent out space. We had a third-party company that was managing it. There was a contract for over 30 years. When the 30 years is up a lot of times you take it and just roll it back over. That's when I became a new mayor. I wanted to learn about it. Alison, our CFO and Ray and TJ, decided not to roll it over again and take it over. We are getting significant revenue that would otherwise go to a third party.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

PUBLIC COMMENTS ON ANY MATTER:

Jim Wright of Franklin Turnpike, Allendale stated that one of the reasons I'm here is I want to change the name of the Franklin Turnpike. I want to change it from being an honor of William Franklin, the last royalist governor and traitor, and change the name to honor Benjamin Franklin. So, we just need a resolution saying this Franklin Turnpike in Allendale will henceforth be named after Benjamin Franklin, not the traitor's son. We have the 250th Anniversary of the Revolutionary War coming up. And William Franklin was a nasty traitor.

We've had red shoulder hawks nesting in town for over 20 years. They are endangered species. They nest all over town. We hear them calling. Hoboken just made the Common Tern their official city bird and I thought it would be great if Allendale made red shoulder hawks the official borough raptor.

Walter Widmer, 38 Hamilton Street, Allendale stated that he's been exposed to three mayors in this town. I want to compliment you on being outstanding. Mayor Wilczynski thanked Mr. Widmer. The borough staff are fantastic.

Mr. Widmer wanted to know about the group breaking into the homes in Allendale. Police Chief Mike Dillon said that has always been an issue. Not just for Allendale, but for every jurisdiction. Basically, people from outside the borough come into the town to break into houses. We've recently arrested six burglars who originated from South America. And with the help of the federal government, we were able to apprehend six of them while they were in town. We stopped them because we responded with a very robust police response, and they never had time to burglarize a house in Allendale.

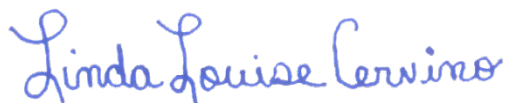
Mr. Widmer asked what's happening with the mural. Mayor Wilczynski stated that it's going up around May.

**Mayor and Council of the Borough of Allendale
Combined Work and Regular Session Meeting Minutes
March 13, 2025 – 7:00 p.m.**

ADJOURNMENT:

There being no further business to come before the Mayor and Council, on a motion by Councilman Yaccarino, second by Councilwoman Lovisolo and unanimously carried, the meeting was adjourned at 8:16 p.m.

Respectfully submitted,



Linda Louise Cervino, RMC
Municipal Clerk

04/10/2025

Date Approved

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/13/2025

RESOLUTION# 25-97

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino	✓		✓			
O'Toole			✓			
Homan						✓
Lovisolo		✓	✓			
Daloisio						✓
O'Connell			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on
Consent Agenda

APPROVAL OF TAX OVERPAYMENTS

BE IT RESOLVED by the Council of the Borough of Allendale that the Tax Collector is hereby authorized to issue the following checks on the properties listed below and charge same to Overpayment of 1ST Quarter of 2025 Taxes:

Block/Lot/Qual	Name	Property Location	Amount
1102/16.02	Corelogic Centralized Refunds 3001 Hackberry Rd. Irving, TX 75063-0156	4 Stoney Ridge Rd.	\$4,272.55
1201.01/9.02	Corelogic Centralized Refunds 3001 Hackberry Rd. Irving, TX 75063-0156	153 Mac Intrye Lane	\$5,232.96

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 13, 2025.


 Linda Louise Cervino, RMC
 Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/13/2025

RESOLUTION# 25-98

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino	✓		✓			
O'Toole			✓			
Homan						✓
Lovisolo		✓	✓			
Daloisio						✓
O'Connell			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on
Consent Agenda

**APPOINTMENT OF AN HOURLY PART-TIME BUILDING MONITOR –
CALEB GLASS**

BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Caleb Glass be appointed as an hourly, part-time building monitor, effective March 10, 2025 at a rate of \$16.00 per hour.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 13, 2025.


Linda Louise Cervino
 Linda Louise Cervino, RMC
 Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/13/2025

RESOLUTION# 25-99

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino	✓		✓			
O'Toole			✓			
Homan						✓
Lovisollo		✓	✓			
Daloisio						✓
O'Connell			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPROVAL OF YOUNG, RUSSEL & LISA VS.
BOROUGH OF ALLENDALE TAX APPEAL SETTLEMENT**

WHEREAS, the taxpayers, Russel and Lisa Young appealed the added assessment levied on Block 1901, Lot 11 for the tax year 2024; and

WHEREAS, the subject property is located at 101 E. Orchard Street; and

WHEREAS, the Plaintiffs were represented by an Attorney in this matter; and

WHEREAS, the Borough Tax Assessor and Borough Tax Expert have approved and recommend that the added appeal be settled as follows: the 2024 Added Assessment shall be reduced from 635,567 to \$565,533; and

WHEREAS, the Plaintiffs have agreed to take any refund due as credit to their real estate tax account; and

WHEREAS, the Assessor is of the opinion that the valuation of the subject property is consistent with true value of the property.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that:

The proposed settlement for the tax appeal encaptioned Young, Russel & Lisa v. Borough of Allendale as hereinbefore set forth is approved and the Borough Tax Attorney or a member of his firm is authorized to execute all documents necessary to effectuate its terms.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 13, 2025.


 Linda Louise Cervino, RMC
 Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/13/2025

RESOLUTION# 25-100

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino	✓		✓			
O'Toole			✓			
Homan						✓
Lovisollo		✓	✓			
Daloisio						✓
O'Connell			✓			
Mayor Wilczynski	-----	-----				

Carried
 Defeated
 Tabled
 Approved on
 Consent Agenda

**AUTHORIZE AGREEMENT FOR ELECTRONIC DOCUMENT MANAGEMENT &
SCANNING SERVICES – ACCUSCAN DIGITAL ARCHIVAL SOLUTIONS**

WHEREAS, a need exists to digitally archive government records in the Borough of Allendale; and

WHEREAS, the Borough of Allendale authorized participation in the Educational Services Commission of New Jersey Cooperative Pricing System (ESCNJ) via Resolution 17-259 on October 12, 2017; and

WHEREAS, the Borough was approved as a member of the ESCNJ Cooperative Pricing System on December 4, 2017; and

WHEREAS, the ESCNJ offers competitively-bid contracts for its members to purchase from on an as-needed basis; and

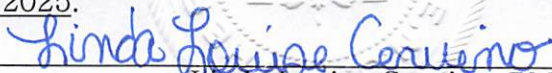
WHEREAS, Accuscan Digital Archival Solutions is an approved vendor offering electronic document management and scanning services through the ESCNJ via NJ State Approved Co-op #65MCECCPS, RFP# ESCNJ 22/23-11 Bid Term: 07/01/2022 to 06/30/2024, extended 07/01/2024 extending through 06/03/2025; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that an Agreement is hereby authorized for electronic document management and scanning services with Accuscan Digital Archival Solutions, 950 Mount Holly Road, Edgewater Park, New Jersey 08010 in an amount not to exceed \$15,000; and

BE IT FURTHER RESOLVED that the Mayor, Borough Clerk and Borough Attorney are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement with Accuscan Digital Archival Solutions for the above services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 13, 2025.


 Linda Louise Cervino, RMC
 Municipal Clerk

ACCU SCAN

digital archival solutions

March 6, 2025

Alison Altano
Allendale Borough
500 West Crescent Avenue
Allendale, NJ 07401

**New Jersey State Approved Co-op # 65MCECCPS
RFP# ESCNJ 22/23-11 Bid Term: 7/1/2022-6/30/2024
Extended 7/1/2024 extending through 6/30/2025**

Dear Ms. Altano,

Thank you for asking me to submit a proposal for scanning and digitally storing records from Allendale Borough. There are many advantages of electronic storage of the Borough's records. Advantages of electronic storage include:

- Eliminates loss of records due to deterioration, or non return to file
- Permits hands free archiving and retrieval
- Disaster proofs against fire, theft, vandalism, flood or insects or mold
- Easy and inexpensive duplication

In order for Allendale Borough to dispose of the records the Borough must get registered by NJ DORES. The registration permits the destruction of records with required retention remaining. Without registration Allendale Borough is required to maintain the paper records for the full retention period as stated in the NJ State retention schedules. AccuScan is a NJ DORES Inspected Vendor and will write all the required narratives (feasibility study, data migration plan, disaster preparedness and recovery plan) and attend the necessary NJ DORES registration meeting where Allendale Borough will be registered. AccuScan guarantees that Allendale Borough will get registered.

The records will be scanned according to all NJ DORES requirements and can be stored on the digital media of choice or do a document management system. There is also an option for cloud based storage.

Building Department Records – Police Building Attic

Description	Estimated Qty	Cost Per	Estimated Total
Pick Up & Delivery	1	\$140.00	\$140.00
Document Prep*	98	\$17.50	\$1,715.00
Scanning of Paper**	52,250	\$0.078	\$4,075.50
Data Entry (Indexing)	2,550	\$0.11	\$280.50
Document Shredding	650	\$0.33	\$214.50
Migration Path (OCR PDF-A)	52,250	\$0.02	\$1,045.00
Blueprints larger than 11x17	570	\$1.40	\$798.00
Boxes & Boxing of Records	0	\$9.50	\$0.00
Estimate Project Cost			\$8,268.50

**The actual number of images will determine the project cost.*

***Document prep is an hourly charge for the removal of staples / paper clips to enable scanning.*

Building Department Records – Blueprint Rolls stored at 230

Description	Estimated Qty	Cost Per	Estimated Total
Pick Up & Delivery	0	\$140.00	\$0.00
Document Prep*	10	\$17.50	\$175.00
Scanning of Paper**	0	\$0.078	\$0.00
Data Entry (Indexing)	1,000	\$0.11	\$110.00
Document Shredding	350	\$0.33	\$115.50
Migration Path (OCR PDF-A)	0	\$0.02	\$0.00
Blueprints larger than 11x17	700	\$1.40	\$980.00
Boxes & Boxing of Records	0	\$9.50	\$0.00
Estimate Project Cost			\$1,380.50

**The actual number of images will determine the project cost.*

***Document prep is an hourly charge for the removal of staples / paper clips to enable scanning.*

The building department files will be named using Block, Lot, Permit #, St Address. They will be saved as named PDFs in compliance with NJ DORES regulations. The files will be delivered on a hard drive and can also be added to GovPilot. I would like to test with GovPilot before sending all files. Any fee from GovPilot would have to be asked of them. We will handle all aspects of this project from pick up through scanning, getting Allendale Borough registered by NJ DORES.

I again thank you for your time. I am eager to earn your business. Please call me if you have questions or would like to proceed.

Sincerely,

AJ Staerk
AJ@GetAccuScan.com
609-234-0594

AccuScan Company Information

AccuScan is a scanning and document management company located in Edgewater Park, Burlington County, NJ. We have been in business since 1996. AccuScan scans all size documents from record files to oversize blueprints. We offer document management systems that can be web based or premise based. We are the vendor of choice of government entities (school districts, MUA's, municipalities, community colleges) in all NJ Counties.

All work is completed by AccuScan in New Jersey by AccuScan employees that have been screened and passed background checks. **No work is ever sent outside the United States.**

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/13/2025

RESOLUTION# 25-101

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino	✓		✓			
O'Toole			✓			
Homan						✓
Lovisollo		✓	✓			
Daloisio						✓
O'Connell			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on
Consent Agenda

**APPROVAL FOR REIMBURSEMENT OF SEASONAL SNOW REMOVAL FOR
YEARS 2023 AND 2024 PER THE MUNICIPAL SERVICE AGREEMENT OF
FEBRUARY 11, 2021 TO THE WHITNEY HOMEOWNERS ASSOCIATION, INC.**

WHEREAS, The Whitney Homeowners Association, Inc. (the "Association"), a not for profit corporation of the State of New Jersey, is responsible for the administration and management of the common areas and facilities at the residential development located within the Borough of Allendale (the "Borough") known as The Whitney (hereinafter referred to as the "Development"); and


WHEREAS, in accordance with New Jersey's Municipal Services Act (hereinafter referred to as the "**Act**"), L.1989, C. 299 (*N.J.S.A. 40:67-23.1 et seq.*), the Borough is required either to perform certain specified services on roads and streets in the Development, which is a qualified private community, or to reimburse the Association to the extent specified in that statute for the actual costs to the Association of providing said specified services; and

WHEREAS, the Borough and the Association have agreed that during 2023, the amount for services was \$1,950.00 and during 2024, the amount for services was \$10,050.00, totaling \$12,000.00 due to The Whitney at Allendale.

WHEREAS, the Borough's Chief Financial Officer has affirmed that the Borough has sufficient available funds for the foregoing payment for Prior Municipal Services; and

NOW, THEREFORE, BE IT RESOLVED that the Borough's Chief Financial be and hereby is authorized to make such payment to the Association in the sum of \$12,000.00.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 13, 2025.


 Linda Louise Cervino, RMC
 Municipal Clerk

The Whitney HOA, Inc.
Allendale, NJ

February 20, 2025

Borough Clerk
Borough of Allendale
500 West Crescent Avenue
Allendale, NJ 07401

Re: Municipal Services Reimbursements 2023 & 2024 Seasons

Dear Borough Clerk,

As per the Municipal Services Agreement executed between the Borough and Allendale and The Whitney at Allendale HOA, enclosed please find the snow reports and summary of seasonal snow removal and ice treatment services for the Association incurred during the 2023 & 2024 winter seasons. The breakdown is as follows:

2023	Snowfall Accumulation	Reimbursement Rate
1/14/23: 1x Salt Application	.0 inches	\$0
1/25/23: 1x Salt Application	.7 inches	\$0
1/31/23: 1x Salt Application	.1 inches	\$0
2/25/23: 1x Salt Application	.5 inches	\$0
2/27/23-2/28/23: 2x plow 2x salt	5.6 inches	\$1,950
3/7/23: 1x Salt Application	.3 inches	\$0
3/10/23-3/11/23: 1x Salt Application	.5 inches	\$0
3/14/23: 1x Salt Application	1.0 inches	\$0
Total for 2023 Season:		\$1,950

2024	Snowfall Accumulation	Reimbursement Rate
1/6/24-1/7/24: 2x plow 2x Salt Application	4.7 inches	\$1,950
1/15/24-1/16/24: 1x plow 1x Salt Application	2.2 inches & .10 Frozen Rain	\$1,700
1/19/24: 1x plow 1x Salt Application	1.1 inches	\$0
1/30/24-1/31/24: 1x Salt Application	0.0 inches	\$0
2/13/24: 2x plow 2x salt	9.2 inches	\$2,750
2/17/24: 1x plow 1x Salt Application	2.6 inches	\$1,700
2/26/24: 1x Salt Application	0.0 inches	\$0
11/21/24-11/22/24: 1x plow 1x Salt Application	1.3 inches	\$0
12/4/24-12/5/24: 1x Salt Application	.3 inches	\$0
12/15/24-12/16/24: 1x Salt Application	.7 inches	\$0
12/20/24-12/21/24: 2x plow 2x Salt Application	4.3 inches	\$1,950
12/24/24: 1x plow 1x Salt Application	1.0 inches	\$0
12/27/24-12/28/24: 1x Salt Application	0.0 inches	\$0
Total for 2024 Season:		\$10,050

Professionally Managed By:

Homestead Management Services, Inc • 328 Changebridge Road • P.O. Box 644 • Pine Brook, NJ 07058
Voice: (973) 797-1444 • Fax: (973) 797-1499

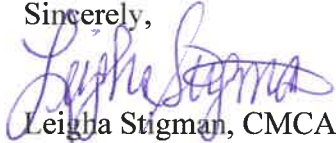
The Whitney HOA, Inc.

Allendale, NJ

Please review the enclosed and provide our office with the payment voucher outlining the reimbursements the Association is to receive from the municipality for the expenses for these seasons.

Thank you and should you have any questions or concerns related to this information, please do not hesitate to contact me directly at lstigman@homesteadmgmt.org or via phone at my office 973-797-1444 ex. 215.

Sincerely,



Leigha Stigman, CMCA
Vice President - Northern Region
Homestead Management Services Inc.

Professionally Managed By:

Homestead Management Services, Inc • 328 Changebridge Road • P.O. Box 644 • Pine Brook, NJ 07058
Voice: (973) 797-1444 • Fax: (973) 797-1499

TRC Landscapes LLC
 PO Box 98
 Park Ridge, NJ 07656
 United States
 201-600-6109
 TRCLandscapesLLC@gmail.com



INVOICE

BILL TO

The Whitney HOA, Inc. C/O
 Homestead Management
 Services, Inc.
 328 Changebridge Rd
 PO Box 644
 Pinewood, NJ 07058

INVOICE # 6266

DATE 01/29/2024

DUE DATE 02/28/2024

TERMS Net 30

DATE	ACCOUNT SUMMARY	AMOUNT
01/04/2024	Balance Forward	21,325.00
	Other payments and credits after 01/04/2024 through 01/28/2024	-21,325.00
01/29/2024	Other invoices from this date	0.00
	New charges (details below)	10,662.50
	Total Amount Due	10,662.50

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Winter Services: Snow Management Contract 4 of 6	1	10,000.00	10,000.00

SUBTOTAL	10,000.00
TAX	662.50
TOTAL	10,662.50
TOTAL OF NEW CHARGES	10,662.50
BALANCE DUE	\$10,662.50

Please Make Checks Payable To TRC Landscapes LLC
 We do not accept checks written to cash
 All checks to include sales tax

TRC Landscapes LLC
 PO Box 98
 Park Ridge, NJ 07656
 United States
 201-600-6109
 TRCLandscapesLLC@gmail.com



INVOICE

BILL TO

The Whitney HOA, Inc. C/O
 Homestead Management
 Services, Inc.
 328 Changebridge Rd
 PO Box 644
 Pinewood, NJ 07058

INVOICE # 6295

DATE 03/28/2024

DUE DATE 04/27/2024

TERMS Net 30

DATE	ACCOUNT SUMMARY	AMOUNT
01/29/2024	Balance Forward	10,662.50
	Other payments and credits after 01/29/2024 through 03/27/2024	-10,662.50
03/28/2024	Other invoices from this date	10,662.50
	New charges (details below)	10,662.50
	Total Amount Due	21,325.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Winter Services:Snow Management Contract	1	10,000.00	10,000.00
	6 of 6			

SUBTOTAL	10,000.00
TAX	662.50
TOTAL	10,662.50
TOTAL OF NEW CHARGES	10,662.50
BALANCE DUE	\$21,325.00

Please Make Checks Payable To TRC Landscapes LLC
 We do not accept checks written to cash
 All checks to include sales tax

TRC Landscapes LLC
 PO Box 98
 Park Ridge, NJ 07656
 United States
 +12016006109
 TRCLandscapesLLC@gmail.com



INVOICE

BILL TO

The Whitney HOA, Inc. C/O
 Homestead Management
 Services, Inc.
 328 Changebridge Rd
 PO Box 644
 Pinewood, NJ 07058

INVOICE # 7050
DATE 11/05/2024
DUE DATE 12/05/2024
TERMS Net 30

DATE	ACCOUNT SUMMARY	AMOUNT
03/28/2024	Balance Forward	21,325.00
	Other payments and credits after 03/28/2024 through 11/04/2024	-21,325.00
11/05/2024	Other invoices from this date	0.00
	New charges (details below)	10,662.50
	Total Amount Due	10,662.50

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Winter Services:Snow Management Contract	1	10,000.00	10,000.00T
	Payment 1 of 6			

SUBTOTAL	10,000.00
TAX	662.50
TOTAL	10,662.50
TOTAL OF NEW CHARGES	10,662.50
BALANCE DUE	\$10,662.50

Please Make Checks Payable To TRC Landscapes LLC
 We do not accept checks written to cash
 All checks to include sales tax

TRC Landscapes LLC
 PO Box 98
 Park Ridge, NJ 07656
 United States
 +12016006109
 TRCLandscapesLLC@gmail.com



INVOICE

BILL TO

The Whitney HOA, Inc. C/O
 Homestead Management
 Services, Inc.
 328 Changebridge Rd
 PO Box 644
 Pinewood, NJ 07058

INVOICE # 7092
DATE 12/01/2024
DUE DATE 12/31/2024
TERMS Net 30

DATE	ACCOUNT SUMMARY	AMOUNT
11/05/2024	Balance Forward	10,662.50
	Other payments and credits after 11/05/2024 through 11/30/2024	0.00
12/01/2024	Other invoices from this date	0.00
	New charges (details below)	10,662.50
	Total Amount Due	21,325.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Winter Services: Snow Management Contract	1	10,000.00	10,000.00T
	Payment 2 of 6			



SUBTOTAL	10,000.00
TAX	662.50
TOTAL	10,662.50
TOTAL OF NEW CHARGES	10,662.50
BALANCE DUE	\$21,325.00

Please Make Checks Payable To TRC Landscapes LLC
 We do not accept checks written to cash
 All checks to include sales tax

Prepared Exclusively For TRC Landscapes LLC



certifiedsnowfalltotals.com/lookup/

Report ID: UGY2ZJR

New Jersey: January 6th - 7th, 2024

Long-Duration Coastal Storm Brings A Period of Snow January 6-7

Start: 1:30 - 3:30 PM January 6th **End:** 12:30 - 1:30 PM January 7th

Snow was gradual in starting as it began lightly from southwest to northeast 1:30 - 3:30 PM January 6th with temperatures 32 - 36 degrees. The intensity of the snow increased late afternoon and especially during the evening as the snow became wet and heavy at times. Those that were in the mid 30s saw the temperature fall a few degrees. From 10 PM - 1 AM, the precipitation became lighter and started mixing with sleet and rain. Gradually this tapered to a drizzle for the pre-dawn hours. While a wintry mix continued further west in the state, this area just saw pockets of drizzle as temps rose to 35 - 37 degrees. The final piece of this storm came through after daybreak on the 7th as precipitation re-developed and changed to a brief period of snow for the mid to late morning (though with temperatures still above freezing). This exited 12:30 - 1:30 PM January 7th.

Zipcode	City	Type	Total	Freezing Rain	Notes
07401	Allendale	Snow	4.7"	0.00"	

Certification

WeatherWorks assures that the above Certified Snowfall Totals® (CST) report is the result of a thorough analysis of meteorological data collected from both private and public sources. Our professionally trained CST analysts employ a scientific evaluation process, producing the most accurate and representative total for a location. WeatherWorks reserves the right to amend reports at any time upon further review and/or discovery of additional data.

About WeatherWorks: Since 1986, WeatherWorks has provided dependable meteorological services to thousands of clients in the private and public sectors by understanding the core principles and complexities of meteorology in addition to utilizing technological advances.



Prepared Exclusively For TRC Landscapes LLC



certifiedsnowfalltotals.com/lookup/

Report ID: GPCAR8V

New Jersey: January 15th - 16th, 2024

Long Duration Storm Features Snow and then a Wintry Mix January 15-16

Start: 7:30 - 9 PM January 15th **End:** 3 - 4:30 PM January 16th

With temperatures 25 - 28 degrees, light snow started across the area 7:30 - 9 PM January 15th. A steady light snow fell through the night. The next morning, starting between 8:30 and 10:30 AM, snow mixed with sleet and freezing rain. This wintry mix continued for the midday as temperatures were still 27 - 30 degrees and occasions of straight freezing rain led to icing. As the storm pulled away in the mid-afternoon, it changed back to a period of accumulating snow and that exited between 3 - 4:30 PM January 16th.

Zipcode	City	Type	Total	Freezing Rain	Notes
07401	Allendale	Wintry Mix	2.2"	0.10"	

Certification

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certifiedsnowfalltotals.com/lookup/

Report ID: EVQEUCJ

New Jersey: January 19th, 2024

Mostly Light Snow Throughout the Day on January 19th

Start: 8 - 9:30 AM January 19th **End:** 5:30 - 7 PM January 19th

Snow overspread the area 8 - 9:30 AM January 19th. Snow continued a good deal of the day, mostly at a steady, light intensity throughout. This tapered gradually into the middle afternoon, before all snow ended 5:30 - 7 PM. Temperatures held generally 26 - 30 degrees throughout the event.

Zipcode	City	Type	Total	Freezing Rain	Notes
07401	Allendale	Snow	1.1"	0.00"	

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certifiedsnowfalltotals.com/lookup/

Report ID: 4LCL4A7

New Jersey: January 30th - 31st, 2024

Snow Showers, A Bit of Freezing Drizzle January 30-31

Start: 8 - 9 PM January 30th **End:** 6 - 7 AM January 31st

Flurries and isolated light snow showers began working into the region 8 - 9 PM January 30th, with temperatures 31 - 34, where they held for the duration of the event. After Midnight and especially into the predawn on the 31st when temperatures were coolest, a couple pockets of drizzle / freezing drizzle began mixing in, resulting in very localized icing. By 6 - 7 AM January 31st, activity tapered to just a lingering flurry / sprinkle as temperatures slowly warmed into the mid-upper 30s during the day.

Zipcode	City	Type	Total	Freezing Rain	Notes
07401	Allendale	Wintry Mix	Widely Scattered Coating	Patchy	

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Report ID: LHRAT3M

New Jersey: February 13th, 2024

Coastal Storm Produces Significant Snow February 13th

Start: 12:30 - 2:30 AM February 13th **End:** 11:30 AM - 12:30 PM February 13th

Precipitation, which first began as light rain and a little sleet earlier in the night, changed over to all snow 12:30 - 2:30 AM February 13th as temperatures fell from the mid-upper 30s to 31 - 33 degrees. Intensity of the snow increased during the pre-dawn as surfaces covered fairly quickly. A consistent moderate to heavy snow then continued through the morning with some 1 - 2" per hour rates for a time toward and after daybreak. Snow quickly ended 11:30 AM - 12:30 PM as temperatures rose back to the mid-upper 30s in the afternoon.

Zipcode	City	Type	Total	Freezing Rain	Notes
07401	Allendale	Snow	9.2"	0.00"	

Certification

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Report ID: 6LQXGWT

New Jersey: February 17th, 2024

A Round of Moderate Snow February 17th

Start: 12 - 1 AM February 17th **End:** 10 - 11 AM February 17th

Snow built into the area 12 - 1 AM February 17th. Snow stayed at a fairly consistent moderate intensity for a few hours through predawn as temperatures dipped from 33 - 36 degrees at the start down to 28 - 32. Snow became lighter around daybreak, and lingered for a few more hours before it ended 10 - 11 AM. Several flurries returned at times through the afternoon but did not add to accumulations with temperatures in the middle and upper 30s.

Zipcode	City	Type	Total	Freezing Rain	Notes
07401	Allendale	Snow	2.6"	0.00"	

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Report ID: YMJ4USA

New Jersey: February 26th, 2024

Wintry Mixed Showers February 26th

Timing: 7 - 10 AM February 26th

Light mixed showers, comprised of sleet and freezing rain with a bit of snow, pushed through the area 7 - 10 AM February 26th. Temperatures were mostly 30 - 32 degrees which resulted in a few icy colder surfaces during this time, before quickly rising into the middle 30s as precipitation exited by the end of the period.

Zipcode	City	Type	Total	Freezing Rain	Notes
07401	Allendale	Wintry Mix	Widely Scattered Coating	Patchy	

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Report ID: 8Z669N8

New Jersey: November 21st - 22nd, 2024

Rain to a Period of Snow November 21-22

Start: 10 PM November 21st - 1 AM November 22nd **End:** 9 - 11 PM November 22nd

Steady rainfall began to mix with snow at times during the evening of November 21st, as temperatures were largely in the mid 30s. Then a burst of heavy precipitation resulted in a flip to all snow 10 PM November 21st - 1 AM November 22nd, as the temperature settled to near 32. By sunrise, as precipitation lightened, many places changed back to rain as temperatures returned to the mid 30s. Through the day, rain continued with spotty wet snow mixing in for the hills, with a few additional spots getting into a bit of snow mix again in the evening before meaningful precipitation tapered off 9 - 11 PM November 22nd.

Zipcode	City	Type	Total	Freezing Rain	Notes
07401	Allendale	Snow	1.3"	0.00"	

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Report ID: ALFDYGH

New Jersey: December 4th - 5th, 2024

A Few Rounds of Snow December 4-5

Start: 9 - 11 PM December 4th **End:** 10 AM - 12 PM December 5th

Precipitation first began as a few flurries and snow showers 9 - 11 PM December 4th with temperatures 35 - 39 degrees. A steadier round of snow then built in toward midnight, which coincided with a drop in temperature to 32 - 36 degrees. This snow was light to moderate snow for hour or two overnight before tapering early in the following predawn. Around sunrise, another hour or two of steady snowfall returned with moderate intensity. One final batch of flurries and lighter snow showers concluded the event 10 AM - 12 PM December 5th.

Zipcode	City	Type	Total	Freezing Rain	Notes
07401	Allendale	Snow	0.3"	0.00"	

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Report ID: **HBDX8WD**

New Jersey: December 15th - 16th, 2024

Some Mixed Snow and Sleet December 15-16

Start: 10:30 PM December 15th - 12 AM December 16th **End:** 3 - 5 AM December 16th

After a few flurries initially, a steadier mix of snow and sleet with rain built in 10:30 PM December 15th - 12 AM December 16th. With temperatures between 33 - 36 degrees, precipitation remained as a rainy mix with snow and sleet most pronounced in heavier intensities particularly through the early overnight. As intensity lessened into the predawn and temperatures crept up into the middle and upper 30s, any mixing ended 3 - 5 AM December 16th as showers and drizzle lingered the remaining morning.

Zipcode	City	Type	Total	Freezing Rain	Notes
07401	Allendale	Snow / Sleet	0.7"	0.00"	

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Report ID: N6F5G49

New Jersey: December 20th - 21st, 2024

Periods of Snow and Cooling Temperatures December 20-21

Start: 1 - 3 PM December 20th **End:** 6 - 8 AM December 21st

Beyond a few lighter flurries beforehand, a steadier light snow began to fall 1 - 3 PM December 20th as temperatures cooled to 32 - 34 degrees. While it snowed a good deal of the afternoon, it varied mostly between light and moderate as snow mostly favored colder surfaces through day's end. After lightening to flurries into the early evening, intensity picked back up mid-late evening and eventually became heavy at times into the overnight which allowed all surfaces to see some cover as it cooled to 28 - 32 degrees. Remaining snow ended 6 - 8 AM December 21st with temperatures down to the mid-upper 20s.

Zipcode	City	Type	Total	Freezing Rain	Notes
07401	Allendale	Snow	4.3"	0.00"	

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Report ID: NRCSTP4

New Jersey: December 24th, 2024

Quick Round of Moderate Snowfall December 24th

Start: 6 - 7 AM December 24th **End:** 9 - 10 AM December 24th

Snow first moved in 6 - 7 AM December 24th and quickly turned moderate. With temperatures between 23 - 28 degrees, snow was easily able to cover all surfaces not long after it began. Snow ended 9 - 10 AM as temperatures held steady.

Zipcode	City	Type	Total	Freezing Rain	Notes
07401	Allendale	Snow	1.1"	0.00"	

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Report ID: KHWPSBD

New Jersey: December 27th - 28th, 2024

Brief Freezing Rain December 27-28

Timing: 11:30 PM December 27th - 4 AM December 28th

Rain mixed with a bit of freezing rain occurred between 11:30 PM December 27th - 4 AM December 28th. Temperatures were between 31 - 34 degrees as rain moved in, leading to a few patches of ice. Precipitation changed to plain rain afterwards as temperatures rose into the mid-30s.

Zipcode	City	Type	Total	Freezing Rain	Notes
07401	Allendale	Freezing Rain	0.0"	Patchy	

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 PO Box 98
 Park Ridge, NJ 07656
 United States
 201-600-6109
 TRCLandscapesLLC@gmail.com



INVOICE

BILL TO
 The Whitney HOA, Inc. C/O
 Homestead Management
 Services, Inc.
 328 Changebridge Rd
 PO Box 644
 Pinewood, NJ 07058

INVOICE # 5243
DATE 01/05/2023
DUE DATE 02/04/2023
TERMS Net 30

DATE	ACCOUNT SUMMARY	AMOUNT
12/05/2022	Balance Forward	9,773.95
	Other payments and credits after 12/05/2022 through 01/04/2023	0.00
01/05/2023	Other invoices from this date	0.00
	New charges (details below)	9,773.95
	Total Amount Due	19,547.90

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Winter Services: Snow Management Contract 3 of 6	1	9,166.66	9,166.66

SUBTOTAL 9,166.66
 TAX 607.29
 TOTAL 9,773.95
 TOTAL OF NEW CHARGES 9,773.95
BALANCE DUE \$19,547.90

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INVOICE

BILL TO

The Whitney HOA, Inc. C/O
 Homestead Management
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 328 Changebridge Rd
 PO Box 644
 Pinewood, NJ 07058

INVOICE # 5327

DATE 02/03/2023

DUE DATE 03/05/2023

TERMS Net 30

DATE	ACCOUNT SUMMARY	AMOUNT
01/05/2023	Balance Forward	19,547.90
	Other payments and credits after 01/05/2023 through 02/02/2023	-19,547.90
02/03/2023	Other invoices from this date	0.00
	New charges (details below)	9,773.95
	Total Amount Due	9,773.95

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Winter Services: Snow Management Contract 4 of 6	1	9,166.66	9,166.66

SUBTOTAL	9,166.66
TAX	607.29
TOTAL	9,773.95
TOTAL OF NEW CHARGES	9,773.95
BALANCE DUE	\$9,773.95

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INVOICE

BILL TO

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 PO Box 644
 Pinewood, NJ 07058

INVOICE # 5338
DATE 03/07/2023
DUE DATE 04/06/2023
TERMS Net 30

DATE	ACCOUNT SUMMARY	AMOUNT
02/03/2023	Balance Forward	9,773.95
	Other payments and credits after 02/03/2023 through 03/06/2023	-9,773.95
03/07/2023	Other invoices from this date	0.00
	New charges (details below)	9,773.95
	Total Amount Due	9,773.95

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Winter Services: Snow Management Contract	1	9,166.66	9,166.66T
	5 of 6			

SUBTOTAL	9,166.66
TAX	607.29
TOTAL	9,773.95
TOTAL OF NEW CHARGES	9,773.95
BALANCE DUE	\$9,773.95

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INVOICE

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 Services, Inc.
 328 Changebridge Rd
 PO Box 644
 Pinewood, NJ 07058

INVOICE # 5398

DATE 04/03/2023

DUE DATE 05/03/2023

TERMS Net 30

DATE	ACCOUNT SUMMARY	AMOUNT
03/07/2023	Balance Forward	9,773.95
	Other payments and credits after 03/07/2023 through 04/02/2023	-9,773.95
04/03/2023	Other invoices from this date	0.00
	New charges (details below)	9,773.95
	Total Amount Due	9,773.95

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Winter Services: Snow Management Contract 6 of 6	1	9,166.66	9,166.66

SUBTOTAL	9,166.66
TAX	607.29
TOTAL	9,773.95
TOTAL OF NEW CHARGES	9,773.95
BALANCE DUE	\$9,773.95

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 Pinewood, NJ 07058

INVOICE # 6123

DATE 11/08/2023

DUE DATE 12/08/2023

TERMS Net 30

DATE	ACCOUNT SUMMARY	AMOUNT
04/03/2023	Balance Forward	9,773.95
	Other payments and credits after 04/03/2023 through 11/07/2023	-9,773.95
11/08/2023	Other invoices from this date	0.00
	New charges (details below)	10,662.50
	Total Amount Due	10,662.50

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Winter Services: Snow Management Contract 1 of 6	1	10,000.00	10,000.00

SUBTOTAL 10,000.00
 TAX 662.50
 TOTAL 10,662.50
 TOTAL OF NEW CHARGES 10,662.50
 BALANCE DUE

\$10,662.50

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INVOICE

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 328 Changebridge Rd
 PO Box 644
 Pinewood, NJ 07058

INVOICE # 6178

DATE 12/05/2023
DUE DATE 01/04/2024
TERMS Net 30

DATE	ACCOUNT SUMMARY	AMOUNT
11/08/2023	Balance Forward	10,662.50
	Other payments and credits after 11/08/2023 through 12/04/2023	0.00
12/05/2023	Other invoices from this date	0.00
	New charges (details below)	10,662.50
	Total Amount Due	21,325.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Winter Services:Snow Management Contract	1	10,000.00	10,000.00T
	2 of 6			

SUBTOTAL	10,000.00
TAX	662.50
TOTAL	10,662.50
TOTAL OF NEW CHARGES	10,662.50
BALANCE DUE	\$21,325.00

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 328 Changebridge Rd
 PO Box 644
 Pinewood, NJ 07058

INVOICE # 6178

DATE 12/05/2023

DUE DATE 01/04/2024

TERMS Net 30

DATE	ACCOUNT SUMMARY	AMOUNT
11/08/2023	Balance Forward	10,662.50
	Other payments and credits after 11/08/2023 through 12/04/2023	0.00
12/05/2023	Other invoices from this date	0.00
	New charges (details below)	10,662.50
	Total Amount Due	21,325.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Winter Services: Snow Management Contract	1	10,000.00	10,000.00T
	2 of 6			

SUBTOTAL	10,000.00
TAX	662.50
TOTAL	10,662.50
TOTAL OF NEW CHARGES	10,662.50
BALANCE DUE	\$21,325.00

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Report ID: JZGHD4N

New Jersey: January 14th, 2023

Snow Showers and Flurries January 14th

Start: 3 - 5 AM January 14th **End:** 11 AM - 1 PM January 14th

As a coastal system moved well offshore, a few snow showers and flurries began to form 3 - 5 AM January 14th on the outer fringes of it. Snow fell in several light, short periods throughout the morning with frequent breaks in between. All activity ended 11 AM - 1 PM. Temperatures held steadily 33 - 36 degrees, with spots as cool as 32 as snow fell.

Zipcode	City	Type	Total	Freezing Rain	Notes
07401	Allendale	Snow	Widely Scattered Coating	0.00"	

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Report ID: **6B38R9W**

New Jersey: January 25th, 2023

Period of Snow January 25th

Start: 12 - 1 PM January 25th **End:** 2:30 - 3:30 PM January 25th

Snow developed 12 - 1 PM January 25th. At the onset of snow (which occasionally mixed with rain), the temperature was mostly in the mid to upper 30s. But as snow turned moderate, it cooled to 33 - 36 degrees. The snow tapered to flurries and even changed to light rain 2:30 - 3:30 PM, as it warmed back into the mid 30s.

Zipcode	City	Type	Total	Freezing Rain	Notes
07401	Allendale	Snow	0.7"	0.00"	

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Report ID: 6KWLUN

New Jersey: January 31st, 2023

Rain / Snow Mix Goes to Snow January 31st

Start: 4 - 5 AM January 31st **End:** 8 - 9:30 AM January 31st

After falling initially as a mix of rain and snow with temperatures in the upper 30s, a change to snow and sleet occurred 4 - 5 AM January 31st. As the changeover occurred, temperatures dropped to 32 - 34 degrees with a briefly moderate snow through daybreak. Snow then lightened to flurries and ended 8 - 9:30 AM.

Zipcode	City	Type	Total	Freezing Rain	Notes
07401	Allendale	Snow / Sleet	0.1"	0.00"	

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Report ID: X4XJLT8

New Jersey: February 25th, 2023

A Moderate Snowfall Finished as Flurries February 25th

Start: 9 - 10 AM February 25th **End:** 12:30 - 2:30 PM February 25th

After taking some time to fight off dry air, a band of snow finally broke through 9 - 10 AM February 25th. At its peak, the snow was moderate to heavy for about an hour through the late morning. Snow then became lighter and more intermittent toward midday with some lingering flurries into the afternoon. All remaining snow showers or flurries ended 12:30 - 2:30 PM. Temperatures were between 21 - 26 degrees for the event.

Zipcode	City	Type	Total	Freezing Rain	Notes
07401	Allendale	Snow	0.5"	0.00"	

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Report ID: 63VKWRT

New Jersey: February 27th - 28th, 2023

Rounds of Heavy Snowfall February 27-28

Start: 6:30 - 8:30 PM February 27th **End:** 1 - 3 PM February 28th

Initial precipitation started 6:30 - 8:30 PM February 27th as snow with a little sleet and rain mixed in as temperatures were 35 - 40 degrees. Intensity quickly increased after this time, and temperatures rapidly cooled to 30 - 33 degrees, and snow that was heavy at times during the evening, allowed for pavements to cover despite milder conditions leading in. Bouts of heavy snow moved through the area into the late evening and overnight, before snow turned much lighter during the following predawn hours. Snow then persisted through a good deal of the morning at this mainly light intensity, before it tapered to flurries and ended 1 - 3 PM February 28th.

Zipcode	City	Type	Total	Freezing Rain	Notes
07401	Allendale	Snow / Sleet	5.6"	0.00"	

Certification

WeatherWorks assures that the above Certified Snowfall Totals® (CST) report is the result of a thorough analysis of meteorological data collected from both private and public sources. Our professionally trained CST analysts employ a scientific evaluation process, producing the most accurate and representative total for a location. WeatherWorks reserves the right to amend reports at any time upon further review and/or discovery of additional data.

About WeatherWorks: Since 1986, WeatherWorks has provided dependable meteorological services to thousands of clients in the private and public sectors by understanding the core principles and complexities of meteorology in addition to utilizing technological advances.



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certifiedsnowfalltotals.com/lookup/

Report ID: 8G5G35Q

New Jersey: March 7th, 2023

Some Snow on the Northern Fringe of a Band March 7th

Start: 12:30 - 2:30 AM March 7th **End:** 4:30 - 6 AM March 7th

Snow began to fall on the northern fringes of a narrow band 12:30 - 2:30 AM March 7th. The snow fell in a couple of mostly light periods, with the first one in the initial hour or two of the event. After a slight lull, a final period of light snow worked through before it all exited completely 4:30 - 6 AM. Temperatures beforehand were between 35 - 40 degrees, then cooled to 29 - 32 through the early morning especially as it snowed.

Zipcode	City	Type	Total	Freezing Rain	Notes
07401	Allendale	Snow	0.3"	0.00"	

Certification

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certifiedsnowfalltotals.com/lookup/

Report ID: QP26QWE

New Jersey: March 10th - 11th, 2023

Rain to a Period of Snow March 10-11

Start: 10 PM March 10th - 12 AM March 11th **End:** 8 - 10 AM March 11th

After falling as rain most of the night, snow began to mix in 10 PM March 10th - 12 AM March 11th. A full change to snow then occurred into the overnight, first in hills and then making its way into valley spots. Snow was light to briefly moderate in intensity for a time in the predawn and around daybreak as temperatures cooled from the upper 30s down to 33 - 36 degrees (coolest while snowing and in elevated locations). All snow ended later in the morning, even mixed back with a little rain again, 8 - 10 AM March 11th.

Zipcode	City	Type	Total	Freezing Rain	Notes
07401	Allendale	Snow	0.5"	0.00"	

Certification

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Prepared Exclusively For TRC Landscapes LLC



certifiedsnowfalltotals.com/lookup/

Report ID: DTLP7GH

New Jersey: March 14th, 2023

All-Day Wet Snow in Marginal Temperatures March 14th

Start: 6 - 8 AM March 14th **End:** 8 - 11 PM March 14th

After raining much of the prior day and night, rain began to mix with and change to wet snow 6 - 8 AM March 14th. Snow was able to fall moderately enough to stick to colder surfaces during the morning with temperatures between 33 - 36 degrees. As the morning progressed and daylight increased, snow struggled to accumulate, especially through the afternoon as temperatures remained above freezing. It was not until late in the day, when surfaces were able to accumulate better as the snow lingered moderately into the evening, before it ended fully 8 - 11 PM. Strong sustained west winds between 15 - 30 mph accompanied the snow through the day, with occasional gusts to 40 - 45 mph at times.

Zipcode	City	Type	Total	Freezing Rain	Notes
07401	Allendale	Snow	1.0"	0.00"	

Certification

WeatherWorks assures that the above Certified Snowfall Totals® (CST) report is the result of a thorough analysis of meteorological data collected from both private and public sources. Our professionally trained CST analysts employ a scientific evaluation process, producing the most accurate and representative total for a location. WeatherWorks reserves the right to amend reports at any time upon further review and/or discovery of additional data.

About WeatherWorks: Since 1986, WeatherWorks has provided dependable meteorological services to thousands of clients in the private and public sectors by understanding the core principles and complexities of meteorology in addition to utilizing technological advances.



**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/13/2025

RESOLUTION# 25-102

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino	✓		✓			
O'Toole			✓			
Homan						✓
Lovisollo		✓	✓			
Daloisio						✓
O'Connell			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

AUTHORIZING EMERGENCY TEMPORARY BUDGET APPROPRIATIONS

WHEREAS, an emergent condition has arisen with respect to certain budget appropriations and no adequate provision has been made in the 2025 Temporary Budget, and N.J.S.A. 40A: 4-20 provides for the creation of emergency temporary appropriations for said purpose; and

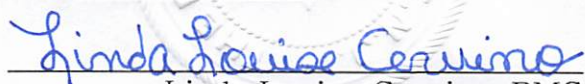
NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that in accordance with the provisions of N.J.S.A. 40A: 4-20;

1. An emergency temporary appropriation be and the same is hereby made in the total amount of:

Current Fund	
Finance - OE	2,000
Police - OE	5,000
Senior Citizens - OE	1,500
Electricity - OE	10,000
Street Lighting	17,000
Gas (Natural) - OE	20,000
Total Current Fund Appropriations	\$55,500

2. That said emergency temporary appropriation will be provided in the 2025 budget;
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 13, 2025.


 Linda Louise Cervino, RMC
 Municipal Clerk

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/13/2025

RESOLUTION# 25-103

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino	✓		✓			
O'Toole			✓			
Homan						✓
Lovisollo		✓	✓			
Daloisio						✓
O'Connell			✓			
Mayor Wilczynski	-----	-----				

Carried
 Defeated
 Tabled
 Approved on
 Consent Agenda

**AWARD OF CONTRACT FOR GRANDSTAND PARKING LOT RESURFACING BID
- D.S. MEYER ENTERPRISES, LLC**

WHEREAS, the Governing Body of the Borough of Allendale authorized advertisement and receipt of bids for the Grandstand Parking Lot Resurfacing within the Borough of Allendale; and

WHEREAS, a total of nine (9) bids were accepted on March 4, 2025; and

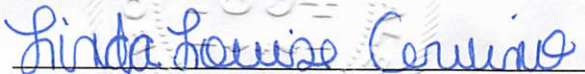
WHEREAS, after review by the Borough Attorney and Borough Engineer, D.S. Meyer Enterprises, LLC, 2 North Street, Suite 2A, Waldwick, New Jersey 07463, is the lowest responsible, responsive bidder with a bid of Seventy-Four Thousand, Seven Hundred Eighty-Three Dollars and Zero Cents (\$74,783.00); and

WHEREAS, the Chief Financial Officer has attached a Certification that adequate funds have been duly budgeted and appropriated to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that the contract for the Grandstand Parking Lot Resurfacing bid be and is hereby awarded to D.S. Meyer Enterprises, LLC, 2 North Street, Suite 2A, Waldwick, New Jersey 07463 in the amount of Seventy-Four Thousand, Seven Hundred Eighty-Three Dollars and Zero Cents (\$74,783.00); and

BE IT FURTHER RESOLVED that the Mayor and Acting Municipal Clerk are authorized to sign an agreement with D.S. Meyer Enterprises, LLC.


I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 13, 2025.


 Linda Louise Cervino, RMC
 Municipal Clerk

Memorandum

To: Mayor and Council

CC: L. Cervino, Borough Clerk / A. Altano, Borough Administrator /
A. Agugliaro, Borough DPW Superintend / R. Wiss, Borough Attorney

From: Michael Vreeland, Borough Engineer 

Date: March 4, 2025

Re: Grandstand Parking Lot Resurfacing
Borough of Allendale
VCEA Project No. ALN-1003.011

Pursuant to the Borough's authorization, Bids were received for the above referenced project on Tuesday, March 4, 2025, at 10:30 am. Nine (9) Bids were submitted and opened in public at that time.

A summary of Bid Results is listed below.

CONTRACTOR	TOTAL BID
D.S. Meyer Enterprises	\$74,783.00
DLS Contracting Inc	\$84,278.50
4 Clean-Up, Inc	\$89,397.50
D&L Paving Contractors, Inc	\$98,687.54
AJM Contractors Inc	\$111,908.00
Crossroads Paving	\$118,703.00
Ciffeli & Sons	\$119,271.00
Frank Macchione Construction , Inc	\$129,594.50
Diamond Construction	\$146,102.00

A complete Bid Summary including unit prices is attached.

We have no engineering objection to awarding this project to D.S. Meyer Enterprises, as the lowest responsible bidder, subject to availability.

We defer to the Borough Attorney concerning the legal aspects of the Bid.

Please contact me should you have any questions.

OFFICE LOCATIONS

www.vancleefengineering.com

Hillsborough, NJ
908-359-8291

Mt. Arlington, NJ
862-284-1100

Phillipsburg, NJ
908-454-3080

Doylestown, PA
215-345-1876

Pottstown, PA
610-323-4040

Hamilton, NJ
609-689-1100

Toms River, NJ
732-573-0490

Freehold, NJ
732-303-8700

Bethlehem, PA
610-332-1772

Engineer's Tabulation of Bids

Project: Grandstand Parking Lot Resurfacing VCEA Proj # ALN-1003.011 Municipality: Borough Of Allendale County: Bergen				Engineer's Estimate		D.S. Meyer Enterprises		DLS Contracting Inc		4 Clean-Up, Inc.	
						Contractor Name 2 North Street, Suite 2A		Contractor Name 36 Montesano Road		Contractor Name 4501 Dell Avenue	
						Street Address Waldwick NJ 07463		Street Address Fairfield NJ 07004		Street Address North Bergen NJ 07047	
						City	State/Zip	City	State/Zip	City	State/Zip
Item #	Description	Quantity	Unit			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	MOBILIZATION	1	LS	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00	\$ 8,900.00	\$ 8,900.00	\$ 8,000.00	\$ 8,000.00
2	REMOVAL OF PAVEMENT	2,425	SY	\$ 5.00	\$ 12,125.00	\$ 4.50	\$ 10,912.50	\$ 5.50	\$ 13,337.50	\$ 10.00	\$ 24,250.00
3	BASE COURSE PREPARATION	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 6,000.00	\$ 6,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,000.00
4	DENSE GRADED AGGREGATE, IF AND WHERE DIRECTED	110	TON	\$ 45.00	\$ 4,950.00	\$ 15.00	\$ 1,650.00	\$ 1.00	\$ 110.00	\$ 1.00	\$ 110.00
5	HMA 9.5M64 SURFACE COURSE	310	TON	\$ 90.00	\$ 27,900.00	\$ 125.00	\$ 38,750.00	\$ 110.00	\$ 34,100.00	\$ 125.00	\$ 38,750.00
6	UNDERDRAIN, TYPE F	235	LF	\$ 30.00	\$ 7,050.00	\$ 40.00	\$ 9,400.00	\$ 75.00	\$ 17,625.00	\$ 45.00	\$ 10,575.00
7	YARD INLET	3	EA	\$ 500.00	\$ 1,500.00	\$ 650.00	\$ 1,950.00	\$ 1,500.00	\$ 4,500.00	\$ 1,000.00	\$ 3,000.00
8	TRAFFIC MARKING LINES, 12"	150	LF	\$ 4.00	\$ 600.00	\$ 6.75	\$ 1,012.50	\$ 7.00	\$ 1,050.00	\$ 6.75	\$ 1,012.50
9	TRAFFIC MARKING SYMBOLS	48	SF	\$ 5.00	\$ 240.00	\$ 10.00	\$ 480.00	\$ 11.00	\$ 528.00	\$ 10.00	\$ 480.00
10	TOPSOIL SPREADING, 4" THICK, IF AND WHERE DIRECTED	204	SY	\$ 8.00	\$ 1,632.00	\$ 5.00	\$ 1,020.00	\$ 5.00	\$ 1,020.00	\$ 3.00	\$ 612.00
11	FERTILIZING AND SEEDING, TYPE A-3, IF AND WHERE DIRECTED	204	SY	\$ 4.00	\$ 816.00	\$ 1.00	\$ 204.00	\$ 1.00	\$ 204.00	\$ 1.00	\$ 204.00
12	STRAW MULCHING, IF AND WHERE DIRECTED	204	SY	\$ 2.00	\$ 408.00	\$ 1.00	\$ 204.00	\$ 1.00	\$ 204.00	\$ 1.00	\$ 204.00
13	FUEL PRICE ADJUSTMENT	ALLOWANCE	LS	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
TOTAL BID AMOUNT					\$ 71,421.00		\$ 74,783.00		\$ 84,278.50		\$ 89,397.50

Engineer's Tabulation of Bids

Project: Grandstand Parking Lot Resurfacing VCEA Proj # ALN-1003.011 Municipality: Borough Of Allendale County: Bergen				Engineer's Estimate		D&L Paving Contractors, Inc.		AJM Contractors Inc.		Crossroads Paving	
						Contractor Name		Contractor Name		Contractor Name	
						675 Franklin Avenue		Street Address		Street Address	
						City	State/Zip	City	State/Zip	City	State/Zip
Item #	Description	Quantity	Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount		
1	MOBILIZATION	1	LS	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 8,000.00	\$ 8,000.00	\$ 10,000.00	\$ 10,000.00
2	REMOVAL OF PAVEMENT	2,425	SY	\$ 5.00	\$ 12,125.00	\$ 7.00	\$ 16,975.00	\$ 6.00	\$ 14,550.00	\$ 15.00	\$ 36,375.00
3	BASE COURSE PREPARATION	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	\$ 9,000.00	\$ 9,000.00	\$ 10,000.00	\$ 10,000.00
4	DENSE GRADED AGGREGATE, IF AND WHERE DIRECTED	110	TON	\$ 45.00	\$ 4,950.00	\$ 1.00	\$ 110.00	\$ 20.00	\$ 2,200.00	\$ 40.00	\$ 4,400.00
5	HMA 9.5M64 SURFACE COURSE	310	TON	\$ 90.00	\$ 27,900.00	\$ 146.65	\$ 45,461.50	\$ 150.00	\$ 46,500.00	\$ 120.00	\$ 37,200.00
6	UNDERDRAIN, TYPE F	235	LF	\$ 30.00	\$ 7,050.00	\$ 65.00	\$ 15,275.00	\$ 80.00	\$ 18,800.00	\$ 40.00	\$ 9,400.00
7	YARD INLET	3	EA	\$ 500.00	\$ 1,500.00	\$ 2,500.00	\$ 7,500.00	\$ 2,500.00	\$ 7,500.00	\$ 2,000.00	\$ 6,000.00
8	TRAFFIC MARKING LINES, 12"	150	LF	\$ 4.00	\$ 600.00	\$ 8.00	\$ 1,200.00	\$ 10.00	\$ 1,500.00	\$ 8.00	\$ 1,200.00
9	TRAFFIC MARKING SYMBOLS	48	SF	\$ 5.00	\$ 240.00	\$ 15.00	\$ 720.00	\$ 15.00	\$ 720.00	\$ 10.00	\$ 480.00
10	TOPSOIL SPREADING, 4" THICK, IF AND WHERE DIRECTED	204	SY	\$ 8.00	\$ 1,632.00	\$ 10.00	\$ 2,040.00	\$ 7.00	\$ 1,428.00	\$ 10.00	\$ 2,040.00
11	FERTILIZING AND SEEDING, TYPE A-3, IF AND WHERE DIRECTED	204	SY	\$ 4.00	\$ 816.00	\$ 1.00	\$ 204.00	\$ 2.00	\$ 408.00	\$ 1.00	\$ 204.00
12	STRAW MULCHING, IF AND WHERE DIRECTED	204	SY	\$ 2.00	\$ 408.00	\$ 0.01	\$ 2.04	\$ 0.50	\$ 102.00	\$ 1.00	\$ 204.00
13	FUEL PRICE ADJUSTMENT	ALLOWANCE	LS	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
TOTAL BID AMOUNT					\$ 71,421.00		\$ 98,687.54		\$ 111,908.00		\$ 118,703.00

Engineer's Tabulation of Bids

Project: Grandstand Parking Lot Resurfacing VCEA Proj # ALN-1003.011 Municipality: Borough Of Allendale County: Bergen				Engineer's Estimate				Ciffeli & Sons		Frank Macchione Const., Inc.		Diamond Construction	
								Contractor Name		Contractor Name		Contractor Name	
								Street Address		Street Address		Street Address	
								City	State/Zip	City	State/Zip	City	State/Zip
Item #	Description	Quantity	Unit			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount		
1	MOBILIZATION	1	LS	\$ 3,000.00	\$ 3,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 50,000.00	\$ 50,000.00		
2	REMOVAL OF PAVEMENT	2,425	SY	\$ 5.00	\$ 12,125.00	\$ 15.00	\$ 36,375.00	\$ 10.00	\$ 24,250.00	\$ 15.00	\$ 36,375.00		
3	BASE COURSE PREPARATION	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00	\$ 4,500.00	\$ 4,500.00		
4	DENSE GRADED AGGREGATE, IF AND WHERE DIRECTED	110	TON	\$ 45.00	\$ 4,950.00	\$ 30.00	\$ 3,300.00	\$ 10.00	\$ 1,100.00	\$ 1.00	\$ 110.00		
5	HMA 9.5M64 SURFACE COURSE	310	TON	\$ 90.00	\$ 27,900.00	\$ 140.00	\$ 43,400.00	\$ 155.00	\$ 48,050.00	\$ 125.00	\$ 38,750.00		
6	UNDERDRAIN, TYPE F	235	LF	\$ 30.00	\$ 7,050.00	\$ 35.00	\$ 8,225.00	\$ 120.00	\$ 28,200.00	\$ 35.00	\$ 8,225.00		
7	YARD INLET	3	EA	\$ 500.00	\$ 1,500.00	\$ 1,200.00	\$ 3,600.00	\$ 1,700.00	\$ 5,100.00	\$ 1,500.00	\$ 4,500.00		
8	TRAFFIC MARKING LINES, 12"	150	LF	\$ 4.00	\$ 600.00	\$ 8.50	\$ 1,275.00	\$ 6.75	\$ 1,012.50	\$ 9.00	\$ 1,350.00		
9	TRAFFIC MARKING SYMBOLS	48	SF	\$ 5.00	\$ 240.00	\$ 14.00	\$ 672.00	\$ 10.00	\$ 480.00	\$ 10.00	\$ 480.00		
10	TOPSOIL SPREADING, 4" THICK, IF AND WHERE DIRECTED	204	SY	\$ 8.00	\$ 1,632.00	\$ 3.00	\$ 612.00	\$ 8.50	\$ 1,734.00	\$ 1.00	\$ 204.00		
11	FERTILIZING AND SEEDING, TYPE A-3, IF AND WHERE DIRECTED	204	SY	\$ 4.00	\$ 816.00	\$ 2.00	\$ 408.00	\$ 8.50	\$ 1,734.00	\$ 1.00	\$ 204.00		
12	STRAW MULCHING, IF AND WHERE DIRECTED	204	SY	\$ 2.00	\$ 408.00	\$ 1.00	\$ 204.00	\$ 8.50	\$ 1,734.00	\$ 1.00	\$ 204.00		
13	FUEL PRICE ADJUSTMENT	ALLOWANCE	LS	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00		
TOTAL BID AMOUNT					\$ 71,421.00		\$ 119,271.00		\$ 129,594.50		\$ 146,102.00		

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/13/2025

RESOLUTION# 25-104

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino	✓		✓			
O'Toole			✓			
Homan						✓
Lovisollo		✓	✓			
Daloisio						✓
O'Connell			✓			
Mayor Wilczynski	-----	-----				

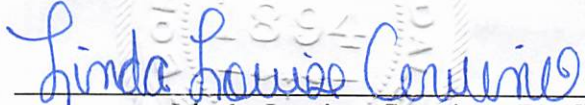
- Carried
- Defeated
- Tabled
- Approved on
Consent Agenda

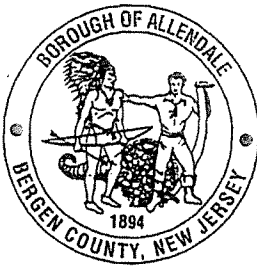
APPROVAL OF MARCH 13, 2025 LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated March 13, 2025 in the amounts of:

Bill List Numbers	March 13, 2025
Current Fund	\$1,138,837.27
Payroll Account	361,354.24
General Capital	54,771.75
Animal Fund	
Grant Fund	
COAH/Housing Trust	3,913.00
Improvement & Beautification	
Unemployment Fund	
Trust Fund	35,822.50
Water Operating	
Water Capital	
<hr/>	
Total	\$1,594,698.76

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 13, 2025.


 Linda Louise Cervino, RMC
 Municipal Clerk



THE BOROUGH OF ALLENDALE

N E W J E R S E Y

500 WEST CRESCENT AVENUE, ALLENDALE, NJ 07401

WWW.ALLENDALE.NJ.GOV

OFFICE OF TAX COLLECTOR
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205

I, Alison Altano, Chief Financial Officer of the Borough of Allendale, having reviewed the bill list for the Borough, do hereby certify that funds are available in the accounts so designated.

Certified 3/13/25

Alison Altano
Chief Financial Officer

BILL LIST For MARCH 13, 2025

PAYROLL ACCOUNT	\$ 361,354.24
<hr/>	
<u>Borough of Allendale Payroll Fund, Bank Transfer 2/19/2025</u>	\$ 180,061.97
Salaries and Wages	\$ 165,204.52
FICA	\$ 11,834.88
DCRP	\$ 201.35
LIFE	\$ 112.00
DISABILITY	\$ 2,709.22
<u>Borough of Allendale Payroll Fund, Bank Transfer 3/5/2025</u>	\$ 181,292.27
Salaries and Wages	\$ 168,870.36
FICA	\$ 12,263.60
DCRP	\$ 158.31
TOTAL	<u>\$ 361,354.24</u>

**RESOLUTION
BOROUGH OF ALLENDALE
BERGEN COUNTY, NJ**

DATE: 03/13/2025

RESOLUTION# 25-105

Council	Motion	Second	Yes	No	Abstain	Absent
Yaccarino	✓		✓			
O'Toole			✓			
Homan						✓
Lovisollo		✓	✓			
Daloisio						✓
O'Connell			✓			
Mayor Wilczynski	-----	-----				

Carried
 Defeated
 Tabled
 Approved on
 Consent Agenda

RESOLUTION APPROVING CONSENT ORDER

WHEREAS, Wells Fargo is the current owner of certain property known and designated as 98 Elm Street, Allendale, New Jersey (Lot 8, C0098 Block 1809); and

WHEREAS, an affordable unit has been constructed on the site that was used to address the Borough's affordable housing obligation for Round 3; and

WHEREAS, the unit fell into disrepair and Wells Fargo foreclosed on the unit; and

WHEREAS, an opportunity arose where the unit could be purchased by a non-profit entity from the Bank; brought up to code with trust fund money; and turned into a two bedroom special need unit, thereby curing the problem with a deficient unit that was part of our Round 3 plan and creating credits and rental bonuses for Round 4; and

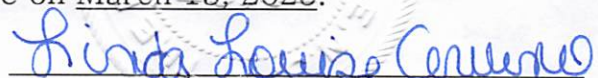
WHEREAS, Fair Share Housing Center, Inc. was amenable to proceeding in this way and signed a Consent Order memorializing the agreement, attached hereto; and

WHEREAS, the Borough by this resolution seeks authorization to sign the Consent Order and seek Court approval of same.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale as follows:

1. Special Affordable Housing Counsel, Jeffrey R. Surenian, is authorized to sign the Consent Order attached hereto.
2. Special Counsel is directed to seek Court approval of same.
3. The Mayor, the Borough Administrator and the attorneys for the Borough are authorized to take any and all additional appropriate action to implement the terms of this resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on March 13, 2025.


 Linda Louise Cervino, RMC
 Municipal Clerk

SURENIAN, EDWARDS, BUZAK & NOLAN LLC

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Attorneys for Declaratory Plaintiff, Borough of Allendale

**IN THE MATTER OF THE
APPLICATION OF THE
BOROUGH OF ALLENDALE,
COUNTY OF BERGEN, STATE OF
NEW JERSEY**

**SUPERIOR COURT OF NEW
JERSEY**

LAW DIVISION: BERGEN COUNTY

DOCKET NO.: BER-L-6162-15

CONSENT ORDER RE 98 ELM

THIS MATTER having been opened to the Court by Surenian, Edwards, Buzak & Nolan, LLC, Jeffrey R. Surenian, Esq. appearing for the Borough of Allendale (hereinafter "Allendale" or "Borough"); and the Borough seeking court approval of an agreement that would result in the acquisition of an affordable unit located at 98 Elm Street, Allendale, New Jersey 07401 (Lot 8 C0098 Block 1809) currently owned by Wells Fargo by a non-profit named Allendale Housing Inc ("AHI"); the rehabilitation of the unit to bring it up to code with trust fund money from the Borough; and the use of the unit as a two bedroom special needs unit; and the Borough having sought consent from Fair Share Housing Center to proceed in this way to cure a problem that has arisen with its Third Round Housing Element and Fair Share Plan and to secure credits and rental bonuses for Round 4; and for good cause shown;

IT IS on this _____ day of _____ 2025 ORDERED as follows:

1. Allendale Housing, Inc., a non-profit organization, may purchase the unit from Wells Fargo Bank, N.A.;
2. The Borough will spend up to \$90,000 from its Affordable Housing Trust Fund to rehabilitate the unit and convert it into two (2) special needs rental units and will update the Spending Plan accordingly;
3. If the cost to rehabilitate the unit exceeds \$90,000, the balance of rehabilitation costs shall be paid by AHI.
4. This rehabilitation and reuse of the unit shall cure any issues with the unit concerning the Borough's Third Round Housing Element and Fair Share Plan
5. The units shall be deed restricted and marketed in compliance with N.J.A.C. 5:80-26.1.
6. The units shall provide the Borough credit and eligible bonuses toward the municipal affordable housing obligations. The application of credits toward these units shall be confirmed and addressed in the updated and forthcoming Fourth Round Housing Element and Fair Share Plan.

By: _____

Honorable Gregg A. Padovano, J.S.C.

Dated: _____

The undersigned hereby consent to the form, entry and content of the within Consent Order.

SURENIAN, EDWARDS, BUZAK & NOLAN LLC
Attorney for Declaratory Plaintiff, Borough of Allendale

By: _____
Jeffrey R. Surenian, Esq.

ARIELA RUTBECK-GOLDMAN, ESQ.
Counsel for Fair Share Housing Center

By: *Ariela Rutbeck-Goldman*
Ariela Rutbeck-Goldman, Esq.