

**Mayor and Council of the Borough of Allendale  
Combined Work and Regular Session Meeting Minutes  
October 26, 2023 – 7:30 p.m.**

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A combined Work and Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, New Jersey on October 26, 2023. The meeting was called to order at 7:30 pm by Mayor Wilczynski who welcomed everyone who is joining the meeting in the audience and on Zoom Webinar.

Mayor Wilczynski asked that the Municipal Clerk read the open public meetings statement: “In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building and on the Borough Website, published in The Record within the first 10 days of the New Year, and copies are sent to The Ridgewood News and Star-Ledger. Notice of this meeting by the October 12, 2023, Sunshine Notice was sent to The Record, The Ridgewood News and Star Ledger and has been posted on the public bulletin board in the Municipal Building and Borough website.”

**ROLL CALL:**

PRESENT: Councilmembers, Liz Homan, Susanne Lovisolo, Ed O’Connell, Matthew O’Toole, Tyler Yaccarino, Joseph Daloisio and Mayor Amy Wilczynski

ABSENT: None

ALSO PRESENT: Raymond Wiss, Borough Attorney  
Ron Kistner, Director of Operations/Administrative Officer  
Linda Louise Cervino, Municipal Clerk  
Alison Altano, CFO

**FLAG SALUTE:** Mayor Wilczynski led the salute to the flag

**PRESENTATION:** Best Practices Inventory Checklist presented by Alison Altano, CFO.

Ms. Altano stated that the Best Practices Inventory is required every year by the State of New Jersey. Its purpose is to assess each municipality’s compliance with various laws and evaluates implementation of Fiscal and Operational Best Practices. It’s also used by the DCA to determine areas that may need attention, which are unscored survey questions. Our answers to the scored questions determine if we will receive our full final aid payment. This year’s inventory is as follows: There were 67 questions in total; 48 scored and 19 unscored which are used for informational purposes only. A score of 29 and greater assures full payment of aid. The borough scored 37.5 points this year, which allows the borough to be getting their full portion of Energy Tax Receipts Aid in 2024.

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The topics with a score of zero included electrical vehicle charging stations and municipal ordinance and code of ethics. The areas that scored a zero do not need to be addressed as we are very compliant of the standard best practices recommended by the DCA.

Mayor Wilczynski thanked Alison Altano. She also thanked the Director of Operations, Ron Kistner, who jointly worked together with Ms. Altano.

**APPROVAL OF MINUTES:**

Motion by Councilman Yaccarino, second by Councilman Daloisio that the October 12, 2023, Combined Work and Regular Session minutes be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O'Connell:	aye	Councilman Daloisio:	aye

(Please note Councilwoman Homan stated “yes” instead of “abstain”. She was absent at the October 12, 2023 Mayor and Council meeting and her vote should have been abstain.

**AGENDA REVIEW**

Mayor Wilczynski reviewed the Agenda and spoke about the second reading of the following Ordinances:

- Ordinance 23-14, Bond Ordinance. This is for the new concession stand and new community center.
- Ordinance 23-15, an Ordinance to the Code to help with growing bamboo in the borough. Bamboo is a major issue that we have in New Jersey. Thank you to Councilman Daloisio for getting this Ordinance on the agenda.
- Ordinance 23-16, which is to amend the code to help with the maintenance of some of the downtown establishments, mainly, the awnings.

Mayor Wilczynski reviewed the Consent Agenda, which are routine matters enacted by one motion. She pointed out a few specifically.

**RES 23-233:** AUTHORIZATION TO ADVERTISE BIDS FOR SOLID WASTE COLLECTION AND RECYCLING COLLECTION SERVICES.

Mayor Wilczynski thanked Ron Kistner for getting this on the agenda today.

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**RES 23-232:** RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE PAVING OF CRESCENT PLACE TURNAROUND – DS MEYER ENTERPRISES, LLC.

Mayor Wilczynski thanked everyone who was involved in this. It was a long process. The residents of Crescent Place are going to be very happy.

**RES 23-236:** APPROVAL OF OCTOBER 26, 2023 LIST OF BILLS.

Mayor Wilczynski stated that she went over the bills today as well as Councilwoman Lovisolo.

**RES 23-235:** RESOLUTION APPOINTING INTERIM ADMINISTRATIVE OFFICER.

Mayor Wilczynski stated that Alison Altano is going to be our interim Administrative Officer for two months as she's transitioning into the permanent position in January 2024. Starting November 1<sup>st</sup>, she will be official.

**PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

No one came forward from the public to comment on agenda items.

**SECOND READING AND PUBLIC HEARING OF ORDINANCE 23-14:**

The Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on October 12, 2023 and posted on the bulletin board of the lobby of the municipal building and borough website.

**ORDINANCE 23-14:** BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$4,200,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT OR FULLY FUND AN APPROPRIATION FROM THE CAPITAL IMPROVEMENT FUND, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

No one came forward from the public on Ordinance 23-14.

Motion by Councilman Yaccarino, second by Councilman Daloisio, that Ordinance 23-14 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

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Councilwoman Homan:	aye	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O'Connell:	aye	Councilman Daloisio:	aye

**(See Ordinance 23-14 attached and made a part hereof)**

**SECOND READING AND PUBLIC HEARING OF ORDINANCE 23-15:**

The Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on October 12, 2023 and posted on the bulletin board of the lobby of the municipal building and borough website.

**ORDINANCE 23-15:** AN ORDINANCE TO AMEND AND SUPPLEMENT THE CODE OF THE BOROUGH OF ALLENDALE TO ADD TO CHAPTER 199 A NEW §199-14.1, ENTITLED PLANTING OR GROWING BAMBOO WITHIN THE BOROUGH.

No one came forward from the public on Ordinance 23-15.

Motion by Councilman Daloisio, second by Councilman Lovisolo, that Ordinance 23-15 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman O'Too-le:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O'Connell:	aye	Councilman Daloisio:	aye

**(See Ordinance 23-15 attached and made a part hereof)**

**SECOND READING AND PUBLIC HEARING OF ORDINANCE 23-16:**

The Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on October 12, 2023 and posted on the bulletin board of the lobby of the municipal building and borough website.

**ORDINANCE 23-16:** AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF THE BOROUGH OF ALLENDALE, ZONING, CHAPTER 270-33(D)(1).

No one came forward from the public on Ordinance 23-16.

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Motion by Councilman Daloisio, second by Councilman O’Connell, that Ordinance 23-16 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O’Connell:	aye	Councilman Daloisio:	aye

**(See Ordinance 23-16 attached and made a part hereof)**

**CONSENT AGENDA:**

Motion by Councilwoman Homan, second by Councilman Yaccarino that the Consent Agenda be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilwoman Homan:	aye	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye
Councilman O’Connell:	aye	Councilman Daloisio:	aye

**(See Resolutions 23-231 through 23-237 attached and made a part hereof)**

**ADMINISTRATION:**

Council Committee Reports:

**Councilman Ed O’Connell, Department of Public Works**, stated regarding the Budget, the DPW is right where we should be, but just under budget, which is good. The following landscaping projects have been completed. The clock tower entrance to Orchard Park, the area in front of ACME center on West Allendale; and grove trees at Crestwood playground. The leaf pickup program is in its second week and is going well. The seasonal water meters have been removed. Major plumbing improvements to the Borough Hall and upgrades to the Library employee bathroom have been completed.

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**Councilman Joseph Daloisio, Land Use Board**, stated at the last meeting I reported that we had the Land use Committee meeting that day. The only real Land Use issue since then was Councilwoman Lovisolo and me met with a couple residents at Crescent Place to go over what we just passed on the Consent Agenda and that the project is moving forward and the enhancement to that road is coming shortly. I'd like to thank Mr. Kistner for the hard work that he did as well as Mr. Vreeland, our borough engineer, and all the time and effort that you and other councilmembers have done. The residents are going to be very pleased when it's done.

**Councilwoman Lovisolo, Finance, Human Resources and Administration/Council Liaison to Library Board**, stated that in October, the library started a new theme; Storytime and Imaginative Play Sessions every Tuesday at 10:30 a.m. On Thursdays at 10:30 a.m., they have a more traditional story time. On Monday at 10/30, they have a spooky Halloween story time and stuffed animal sleepover at the library. Upcoming adult and family programs include a book talk and signing with local author and wildlife expert, Jim Wright on November 2. Jim will be discussing his latest book, "The Screech Owl Companion". They will also be featuring an ink brush-painting program on November 14<sup>th</sup> for families. As far as our Finance, Admin and HR Committee, we've been very busy. There's been a lot going on. I want to thank Mayor Wilczynski, Councilwoman Homan and Alison Altano.

**Councilpresident Homan, Water, Sewer and Public Utilities** stated that the West Crescent well, since we've last met, has been turned off. The plan is that the West Crescent well will not be turned back on until there is temporary treatment put in at the West Crescent well. Thank you to the Borough of Allendale for voting in favor of having Veolia acquire our system. In order to facilitate having the temporary treatment put in, there will be vessels that will be delivered to the West Crescent well on October 31<sup>st</sup>, starting at 7:30 a.m. until 12 noon. There will be a traffic diversion on that morning, but it will be cleaned up by the time Halloween trick or treating starts.

**Councilman O'Toole, Public Safety**, stated the Public Safety Committee last met before the last council meeting. We have not had an official meeting since. Since we last met, we interviewed prospective officers to bring out police force to full compliment. We were interviewing officers who already have their police training certificate so that they can pretty much go right out on the road. The police department recently completed a capital upgrade to the facility infrastructure which required operations to be moved to a neighboring agency. We would like to thank the Ramsey Police who welcomed Allendale staff in there. It was a great test of our designated backup dispatch point, which would be used should an issue render the Allendale Police Station unusable.

Coffee with the Mayor and the Police was a great success. Residents came and met our newest officers and spoke to command staff about various issues around town. We've installed a speed sign on Macintyre Lane, which will inform motorists of their speed. It also collects data so that the police can review the speeds on the street and see if there is a need for any enforcement in that area.

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Last Thursday, we held the Gary Letezia Memorial Blood Drive at the Firehouse. We collected 29 units of much needed blood. I'm hopeful that this will become an annual event and next year we can contribute even more to the ongoing blood shortage.

Finally, the police department is preparing for Halloween night. It's important to stress that this night brings a large amount of children to specific areas of town. Vehicles traveling through town are expected to drive carefully and slowly always expecting young children to be in the roadway.

**Councilman Yaccarino, Facilities, Parks and Recreation**, stated that Councilwoman Lovisolo and I went to the concession stand at Crestwood as we start to begin our replacement project on, of which we completed a very exciting Lidar scan of the exterior of the structure in which we're starting to look at different options to come up with a functional replacement, but also a cost-efficient replacement of the concession stand. We were joined by Rich from the DPW who was very instrumental in pointing out key aspects of the concession stand and explaining where things need to be with regard to the sewer line, water line and the propane tanks that were there. Rich was very helpful and contributed to the conversations. We're very excited to get that project, so over the next couple months we will be sharing more information regarding that.

We are also looking at couple different things. We have one more quote regarding the style kitchen. I'm hoping that will be finalized within the next week. We have a timeline in motion there.

We will have another facilities meeting within the next week or so to look at more 2024 capital budget requests and things that need attention from the committee.

Staff Reports:

**Linda Louise Cervino, Municipal Clerk**, stated that the Ballot Marketing Devices or (BMD'S), also known as the Voting Machines and the scanners were delivered to the voting locations; the Fire House, council chambers and the Quilt Room yesterday for the General Election is Tuesday, November 7th. The polling pads should come next week or so. So, just preparing for Election Day. There is a Bergen County Voter Instruction Video that John Gil shared on the Borough website and Borough Facebook page, so be sure to check that out. It's in English, Spanish and Korean.

Just a reminder that the November Mayor and Council meeting date has been changed to November 9th via Resolution 23-223. Notice was sent to the newspapers, posted on the borough website and borough bulletin board. There will be no meeting on November 16. And I would like to thank the Mayor & Council and Administrative Officer for that change.

**Alison Altano, CFO** thanked the Mayor and Council for giving her the opportunity to serve as interim borough administrator. In the last eight months that I've been employed here as CFO, I've built great relationships with everyone and I'm looking forward to continuing growing with the borough.

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For Finance, I am happy to announce that as of November 1, 2023, the borough will be able to receive electronic payments through our website for cat and dog licenses, compost permits, OPRA requests and garage sales. Electronic payments will consist of credit card acceptance or E-check. It will be online only through our website. We are not going to be accepting electronic payments at the counter, but we will have a laptop should residents come in and are confused with the process. We will allow them to go through the website and do their payment that way. The process is going to be exactly the same as what we already have implemented for submitting applications. There's just going to be an additional portal for payment. We will still continue to allow the option if someone chooses to pay with check or cash in person. Once we become familiar with the new procedures we plan to accept electronic payments for the building department as well. The tentative date for implantation for that department is likely January to February 2024. The Building Department is much more cumbersome and we have to perfect the permits and the process and be familiar with how we're going to be accepting these payments between the building department and finance department prior to initiating.

Our tax collector is the borough tax sale on December 7<sup>th</sup> at 10 a.m. at the borough hall.

We've begun prepping all budget documents, so I can begin analyzing and working with each department on their 2024 budget. This year, we're going to be implementing a five-year capital request moving forward. It's going to allow proper budgeting to ensure we're efficiently utilizing funds towards capital expenditures and capital improvements. This year's budget for 2023 has remained on target and we're in good place to move into 2024.

**Ron Kistner, Director of Operations**, thanked Linda Cervino and Kim Olivieri for assisting me in getting the solid waste specifications done. They will be working with me on getting the specifications done for the landscaping, cleaning building and lawn treatment. In regards to the employee manual, Alison Altano is working on that and I am very confident that the borough's employee manual per JIF requirements will be on schedule early 2024.

Mr. Wiss's office has been very helpful so that we can get the snow bid specifications out for 2024. We do have coverage through 2023 and I changed some of the specs so we have a monthly charge.

The JIF annual inspection is next Thursday, November 2. One of the major improvements we need to make is the change of the drainage at the firehouse. We awarded that job to Conquest and that's being done on Monday and finish up on Tuesday.

The Crescent Place project was awarded to D.S. Meyer who had done paving last year for us on some of the commercial streets. I spoke with the owner today and he ensured me that the job will be done before Thanksgiving.



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Tomorrow I'll be with Z+ on the firehouse ADA bathroom project which was being paid for through a Community Development grant from Bergen County. It's a HUD project and they changed their requirements so we must do prevailing wage. The specifications were more difficult. I spoke to Linda Cervino today and as soon as I get the package from Z+ we will be getting dates that we can put the bid out properly.

**Mike Dillon, Police Chief**, stated improving traffic signage in town including Park Avenue one way and downtown. Working with department heads to update the borough's emergency operations plan. I met with Orange and Rockland today to discuss winter response plans and to keep up positive relations with this critical utility provider.

**Ray Wiss, Borough Attorney**, stated that that he's been working on the following:

- Working with Ron Kistner on some Land Use and Personnel matters; and
- Working on some ordinances on tonight's agenda and some things that are contemplated for November; and
- Working on the contract for 210; and
- The sewer agreement with Ramsey is ongoing; and
- Veolia, the easements are really the thing that remains ahead of us little by little. The biggest issue there is working out some things with Green Acres really a historic dimension that have to be remedied and Green Acres needs to approve them before we can complete that phase. It's an important phase for us because the escrow agreement with Veolia has a fair chunk of money coming to the borough once we can clean up things with Green Acres. Last week we did engage the Green Acres appraiser. He told us about 30 days for him to complete his work. We will get the valuation. Then we probably will have to do a little bit of negotiating with Green Acres as to whether this is going to be a land exchange or a cash exchange or a hybrid exchange. But that's all ahead of us and probably will be between now and the end of the year; and
- Working with Mr. Kistner on the bid specs for snow removal; and
- Working with the clerk's office. There was a rather large OPRA matter that requires redactions. My office was sitting down trying to figure out what had to be taken out. And the nature of that request is that one of the unsuccessful bidders had requested the full packages of all of the bidders. So whether that's a form of business development, somebody trying to figure out what other people are doing or what the purpose is it hasn't come associated with any bid challenge or anything. But you can guess now we've had to put together and look through all of the bid packages by all the bidders on the project which is a voluminous task for us and the clerk's office; and
- Working on some employment contracts and employee matters.

**John Gil, Director of Communications** was not present.

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Mayor's Report:

Mayor Wilczynski stated with regard to Human Resources, there is a lot going on in our committee. I sent out my first mayor's internal memo to all borough employees announcing some of the organizational design and changes that we will be doing in borough hall. Also announcing that Ron Kistner will be retiring and that Alison Altano will take his place. Thank you to Ron for all of the work you're doing to leave the borough in a better place. I think the transition is going to be very smooth. Alison has already hit the ground running and we've talked to everybody personally at borough hall. Thank you to the HR committee; Susanne Lovisolo and Liz Homan. This is going to be an exciting time for the borough.

Regarding 230 space, part of our negotiations with Hampshire is that we retained about 3,500 square feet of storage space. In cleaning up all of our old files, we're going to be using that storage space. I want to thank Councilwoman Lovisolo for her personal tours of that over the past week. Most of the borough has already seen this space. The rest of the borough is scheduled for the next week or so. It's going to make a big difference. Our space here is quite tight and with all of our files having that space is going to really be able to clear out the space and make it a better place to work for everybody.

As Ray Wiss mentioned, we have our new contractor for 210. I mentioned it at our last meeting as well. They are going to be starting very soon and anticipated to end around June 2024.

We are going to start to some of the public and get a committee together to talk about how we're going to use the space as well as talk to borough hall on how we're going to manage that.

Our downtown mural had been in pretty poor shape for the past couple years. We will be starting up a committee to refurbish that. I have been talking behind the scenes with a sculpture and another person who is very big in the art world and we're ready to make a presentation to the public soon.

Mayor Wilczynski wished Councilwoman Lovisolo a happy birthday.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** None.

**PUBLIC COMMENT ON ANY MATTER:** Mayor Wilczynski opened the floor to the public on any matter and asked them to come up and state their name and address for the record. She reminded them there is a three-minute time limit.

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**Blake Giannisis, 66 Arcadia Road, Allendale** stated his concern relating to a water drainage issue on Arcadia Road that continues to impact his home. Mr. Giannisis stated that it has become a quality of life issue. It's an issue I've been reaching out to for roughly the last ten months and we haven't really gotten anywhere yet with a meaningful response. During that time, I reached out to various individuals and offered to provide additional information. A few times, I've sent through some videos and pictures of what happens with the storm water that comes down the street and, ultimately, pours into our driveway. We were not getting anywhere with that so a few people in town suggested that I attend one of these meetings and bring it up as public comment.

Mr. Giannisis also stated that it's also a safety issue at this point when we're seeing these storms as regularly as we are now. We have to go outside and clear drains to try to avoid the water getting into our driveway. We've been outside where it's been windy. There have been limbs that we're worried about coming down. There's a concern about lightening. It's also about the personal appeal about having to go outside and worry about the house getting flooded every time it rains. It doesn't even take a lot of rain to get the flow of water that comes down the street to rush into our driveway. Unfortunately, I think it's where we sit on the street, there's not really any drainage up the street from us.

There's one drain that Mr. Kistner was involved with in putting in a few years ago, which we greatly appreciate. We thought that would fix it and it hasn't because it's still too much water inundation coming down the street. I did receive that letter from Mike and it basically just said your email request to install additional drainage along Arcadia Road was discussed during a recent Land Use Committee meeting. Currently, the Borough does not have plans to install additional drainage along Arcadia Road. That really did get us anywhere. That's why I've been reaching out for the last ten months because we know there was no plan to do it. We're appealing to the town to give it another look and give it additional consideration. Sadly, every time it rains, I have new footage of how bad it is. In the fall, it's even worse because there's more debris that stocks up any kind of drainage that exists on Arcadia Road. I've built a Plexiglas wall to try to avoid the water getting into the driveway, but you have to be there to do it. So we've had times where we've been away and nobody is there. It requires active intervention on our part. We have no automatic way to address it, unfortunately.

Councilwoman Lovisolo stated, you have a drain at the base of your driveway and then the road is pitched both sides tend to come down towards you? Mr. Giannisis said it comes down from up the street from us towards Franklin Turnpike. We have one drainage inlet in the street right in front of our house. In our driveway we had drains installed to combat the water that comes in but, unfortunately, it's not enough. They get overwhelmed. Any kind of debris that comes in from the street gets washed down the curb line and renders the drain in front of our house useless. So the water goes around that. And even when that drain is open completely without debris, you can see from the videos that I do have the stan of the water flow that comes through is wider than that drain. So, the water goes right around the actual public drain and comes into the driveway.

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Mayor Wilczynski said I'd like to talk to our engineer, Mike Vreeland, and see if him and our Direction of Operations might want to go out again and just take another look at it. I will say that the borough is not responsible for drainage on people's property. I will offer that he can come out again and look. I don't want to make any promises. Mr. Giannisis stated that he will share everything with them.

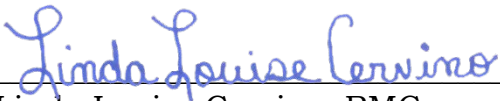
**Walter Widmer, 38 Hamilton Street, Allendale**, stated that he was unaware of licensing cats. Chief Dillon said it's a borough ordinance and a fine is issued for unlicensed dogs and cats. Mr. Widmer also asked to explain what Best Practice Inventory Checklist is. Ms. Altano stated that it's a long questionnaire to make sure that we're in compliance with certain statute per The Department of Community Affairs. It's a way of forcing municipalities to comply with the law and if you don't reach a certain threshold of compliance they can hold back money. Lastly, Mr. Widmer asked what you do if someone has bamboo. Mr. Daloisio stated that the new ordinance dictates if you have existing bamboo and how it gets maintained. It's really the restriction of planting new bamboo because bamboo spreads and you can't get rid of it. If you want to plant bamboo, there's language in the ordinance where it has to be potted. But, there is language in there about existing bamboo and mitigating it and controlling it.

No one else from the public came forward.

**ADJOURNMENT:**

There being no further business to come before the Mayor and Council, on a motion by Councilman Yaccarino, with second by Councilman O'Toole, and unanimously carried, the meeting was adjourned at 8:10 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Linda Louise Cervino, RMC  
Municipal Clerk

11/9/2023  
Date Approved

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #23-14**

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$4,200,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT OR FULLY FUND AN APPROPRIATION FROM THE CAPITAL IMPROVEMENT FUND, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

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BE IT ORDAINED by the Borough Council of the Borough of Allendale, in the County of Bergen, State of New Jersey, as follows:

Section 1. The Borough of Allendale, in the County of Bergen, State of New Jersey (the "Borough") is hereby authorized to make various public improvements in, by and for said Borough, as more particularly described in Section 4 hereof. The cost of the improvements includes all work, materials and appurtenances necessary and suitable therefor.

Section 2. There is hereby appropriated to the payment of the cost of making the improvements described in Sections 1 and 4 hereof (hereinafter referred to as "purposes"), the respective amounts of money hereinafter stated as the appropriation for said respective purposes. Said appropriation shall be met from the proceeds of the sale of the bonds authorized and the Capital Improvement Fund moneys (either to make a down payment or to fully fund an appropriation) appropriated by this ordinance. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #23-14**

Section 3. It is hereby determined and stated that the making of such improvements is not a current expense of said Borough.

Section 4. The several purposes hereby authorized for the financing of which said obligations are to be issued are set forth in the following "Schedule of Improvements, Purposes and Amounts" which schedule also shows (1) the amount of the appropriation and the estimated cost of each such purpose, and (2) the amount of each sum which is to be provided by the appropriation from the Capital Improvement Fund hereinafter made to either fully fund the appropriation or to provide a down payment, and (3) the estimated maximum amount of bonds and notes to be issued for each such purpose, and (4) the period of usefulness of each such purpose, according to its reasonable life, computed from the date of said bonds:

SCHEDULE OF IMPROVEMENTS, PURPOSES AND AMOUNTS

A. Supplemental funding for the construction of a Community Center on Crescent Avenue, including the acquisition of original furnishings and equipment. It is hereby determined and stated that (A) the Borough has previously provided \$2,000,000 for such purpose in the Reserve for Community Center and (B) said public building to be constructed will be of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #23-14**

Appropriation and Estimated Cost	\$4,000,000
Down Payment Appropriated	\$ 210,000
Bonds and Notes Authorized	\$3,790,000
Period of Usefulness	30 years

B. Rehabilitation of the Crestwood Lake Concession Stand.

Appropriation and Estimated Cost	\$ 200,000
Capital Improvement Fund Appropriated	\$ 200,000
Period of Usefulness	15 years

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Aggregate Appropriation and Estimated Cost	\$4,200,000
Aggregate Capital Improvement Fund Appropriated either as a Down Payment or to Fully Fund an Appropriation	\$ 410,000
Aggregate Amount of Bonds and Notes Authorized	\$3,790,000

Section 5. The cost of such purposes, as hereinbefore stated, includes the aggregate amount of \$150,000 which is estimated to be necessary to finance the cost of such purposes, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 6. It is hereby determined and stated that moneys exceeding \$410,000, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said Borough, are now available to finance said purposes.

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #23-14**

The sum of \$410,000 is hereby appropriated from such moneys to the payment of the cost of said purposes.

Section 7. To finance said purposes, bonds of said Borough of an aggregate principal amount not exceeding \$3,790,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 8. To finance said purposes, bond anticipation notes of said Borough of an aggregate principal amount not exceeding \$3,790,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.



**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #23-14**

Section 9. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the Mayor and by a financial officer and shall be under the seal of said Borough and attested by the Borough Clerk or Deputy Borough Clerk. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 10. It is hereby determined and declared that the period of usefulness of the purpose to be financed with bonds or notes, according to its reasonable life, is a period of 30 years computed from the date of said bonds.

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #23-14**

Section 11. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Borough Clerk of said Borough, and that such statement so filed shows that the gross debt of said Borough, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$3,790,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 12. Any funds received from private parties, the County of Bergen, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purposes, shall be applied to the payment of the cost of such purposes, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 13. The Borough intends to issue the bonds or notes to finance the cost of the improvement described in Section 4.A of this bond ordinance. If the Borough incurs such costs prior to the issuance of the bonds or notes, the Borough hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #23-14**

Section 14. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Borough, and the Borough shall levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 15. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 16. This ordinance shall take effect twenty days after the first publication thereof after final passage.

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

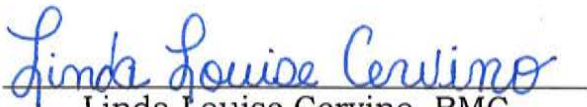
**ORDINANCE #23-14**

BOND ORDINANCE TO AUTHORIZE THE MAKING OF VARIOUS PUBLIC IMPROVEMENTS IN, BY AND FOR THE BOROUGH OF ALLENDALE, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$4,200,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT OR FULLY FUND AN APPROPRIATION FROM THE CAPITAL IMPROVEMENT FUND, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
Lovisololo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino	✓		✓			
Daloisio		✓	✓			
Mayor Wilczynski	-----	-----				

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I hereby certify the above to be a true copy of an Ordinance Adopted by the Governing Body of the Borough of Allendale on October 26, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

  
Amy Wilczynski  
Mayor

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #23-15**

**AN ORDINANCE TO AMEND AND SUPPLEMENT  
THE CODE OF THE BOROUGH OF ALLENDALE  
TO ADD TO CHAPTER 199 A NEW §199-14.1, ENTITLED  
PLANTING OR GROWING BAMBOO WITHIN THE BOROUGH**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Chapter 199 of the Code of the Borough of Allendale (the “Code”), be and hereby is amended and supplemented to add a new §199-14.1 as set forth hereinbelow:

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Allendale, in the County of Bergen and State of New Jersey, that:

**Section 1.** The Code be and is amended and supplemented to add to Chapter 199 of the Code, a new §199-14.1 entitled Planting or Growing Bamboo within the Borough, to read as follows:

**Chapter 199-14.1 Planting or Growing Bamboo within the Borough**

**§ 199-14.1 Purpose and Intent**

The purpose of this Ordinance is to preserve and protect private and public property from the damaging spread of running bamboo grasses and to protect indigenous plants and the wildlife they support from the invasive spread of such bamboo from any neighboring property line.

**§ 199-14.2 Definitions**

A. Running Bamboo – Any monopodial (running) woody grass from the genera of bamboos including, but not limited to, Bambusa, Phyllostachys and Pseudosasa, as well as common bamboo, golden bamboo and arrow bamboo.

B. Running Bamboo Property Owner(s) – Any property owner(s) or tenant(s) who has Running Bamboo on their property, even if the Running Bamboo has spread onto their property from an adjoining property.

C. Buffer Zone – A distance of at least 10 feet from any lane, street or road, whether public or private, or from any neighboring property.

D. Borough – The Borough of Allendale, Bergen Bountu, New Jersey.

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #23-15**

E. Notice – Any written notice by, from or on behalf of the Borough, (1) notifying the Running Bamboo Property Owner(s) that they are in violation of this Ordinance and (2) directing them to cure or fix the violation within sixty (60) days. Such Notice shall be sent by certified mail, return receipt requested, addressed to the owner(s) listed on the current tax address on file with the Borough or personally-served on the property owner or tenant. A copy of the Notice may also be posted on the property in question.

F. Receipt of Notice – Receipt of the Notice shall be the date of mailing the Notice, or, if applicable, the date of personally serving or posting of the Notice on the property in question, whichever is earlier.

**§ 199-14.3 No Planting of Running Bamboo**

A. The planting of Running Bamboo is prohibited in the Borough.

B. Any existing Running Bamboo may not be replanted or replaced after having died or been removed.

C. Any person who plants or replants Running Bamboo within the Borough after the effective date of this Ordinance shall be in violation of this Ordinance and shall be subject to the penalties set forth herein, subject to the following exceptions:

(1) The root system of such Running Bamboo is entirely contained within an above ground planter and located so as to entirely prevent the spread or growth of the bamboo plants' root system beyond the container in which it is planted; or

(2) The root system is contained within a barrier, constructed in accordance with the following specifications:

a. The barrier itself shall be composed of a high-density polypropylene or polyethylene, with a minimum thickness of 40 mm;

b. Each portion of the barrier shall be joined together by the use of stainless steel strips or clamps;

c. The barrier shall be a minimum of 30 inches deep, with 2-3 inches of the barrier protruding above ground level around the entire perimeter of the Running Bamboo; and

d. When installed, the barrier shall slant outward from the bottom to top.

(3) Whether planted or growing in a container, as described herein, all Running Bamboo plants shall be located, trimmed and maintained so that no part of the plant shall be closer than 10 feet from any property line.

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #23-15**

**§ 199-14.4 Regulation of and Limitations on Existing Running Bamboo**

A. Any Running Bamboo already in existence on any property within the Borough as of the effective date of this Ordinance may remain on such property, provided however, that the Running Bamboo shall not be permitted to exist within any Buffer Zone.

B. Running Bamboo Property Owner(s) shall take all necessary measures to ensure that any Running Bamboo on their property does not exist within any Buffer Zone. Such measures shall include, but are not limited to, cutting down Running Bamboo existing in the Buffer Zone and physically removing the Rhizomes and, if Running Bamboo is permitted to remain outside the Buffer Zone, installing sheathing comprised of metal or other impenetrable material and placed no less than 10 feet from the property line at a sufficient depth to prevent any growth of Running Bamboo within any Buffer Zone. Under no circumstances shall poisons or chemicals be used to kill, control or remove the Rhizomes.

C. This Ordinance shall not be deemed to alter any rights at common law or otherwise that any property owner may have to recover the cost of removal of Running Bamboo on their own property from another property owner from whose property the Running Bamboo has spread.

**§ 199-14.5 Enforcement**

This Chapter shall be enforceable by the Property Maintenance Officer and shall apply to all properties and premises within the Borough.

**§ 199-14-6 Violations and Penalties**

A. Whenever Running Bamboo is found planted in the ground or otherwise on any property or premises in the Borough in violation of this Chapter, a Notice shall be given to the Running Bamboo Property Owner to abate the violation within sixty (60) days of such owner's Receipt of Notice.

B. The cost of the abatement shall be borne by the Running Bamboo Property Owner.

C. If the Running Bamboo Property Owner fails to comply with the Notice within the 60-day period, the Property Maintenance Officer may remove or otherwise control the invasive plant species and the Borough may thereafter recover the cost of such removal from the Running Bamboo Property Owner and place a lien on the property to recover the cost of the removal.

D. Any person violating any of the provisions of this Ordinance who fails to abate the violation within sixty (60) days of such person's Receipt of Notice shall be subject to the following penalties:

(1) A fine, not to exceed \$1,000.00 plus the costs of prosecution, for each day on which a violation continues, and for which the property owners has been found guilty.

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #23-15**

(2) Each day on which the violation continues shall constitute a separate offense under this Ordinance.

**Section 2.** Each section of this Ordinance and every subsection hereof shall be deemed independent, separate and distinct from all other sections, and the holding of any section or a part hereof to be unconstitutional, void, or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any other section or part hereof, and to this end, the provisions of this Ordinance are hereby declared severable.

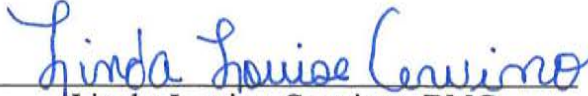
**Section 3.** In the event of any inconsistencies between the provisions of this Ordinance and any prior Borough ordinances, the provisions hereof shall be determined to govern.

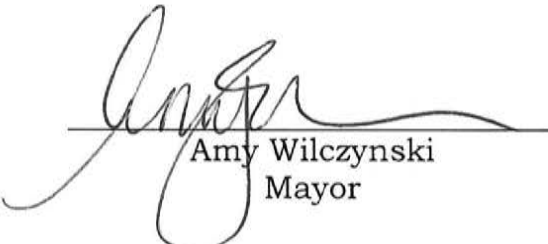
**Section 4.** This Ordinance shall take effect upon passage and publication as required by law.

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
Lovisolo		✓	✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio	✓		✓			
Mayor Wilczynski	-----	-----				

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I hereby certify the above to be a true copy of an Ordinance adopted by the Governing Body of the Borough of Allendale on October 26, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

  
Amy Wilczynski  
Mayor



**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #23-16**

**AN ORDINANCE TO AMEND, SUPPLEMENT AND REVISE THE CODE OF  
THE BOROUGH OF ALLENDALE, ZONING, CHAPTER 270-33(D)(1)**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Chapter 270-33(D)(1) of the Code of the Borough of Allendale, be and hereby is amended and revised in its entirety to read as follows:

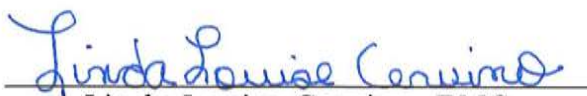
D. Maintenance

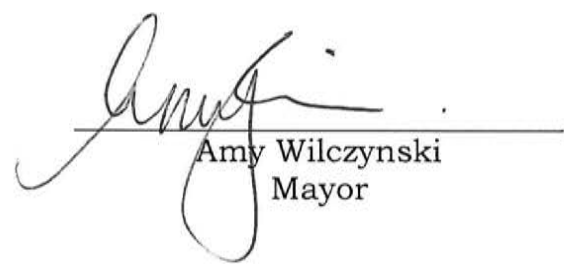
- (1) All awnings, canopies or marquees shall be maintained in a clean and neat-appearing condition, and such maintenance, where applicable, shall include (i) regular cleaning, which cleaning should include power-washing to remove mildew, dirt, bird droppings, mold stains and other such substances; and (ii) removal and repainting of any chipped or blistered paint or replacement of fabric or material which is cracked, torn, ripped or otherwise disintegrating.

**BE IT FURTHER ORDAINED** that, except as modified herein, all other provisions of Chapter 270 shall remain in full force and effect as previously adopted.

Council	Motion	Second	Yes	No	Abstain	Absent
Homan			✓			
Lovisollo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio	✓		✓			
Mayor Wilczynski	-----	-----				

I hereby certify the above to be a true copy of an Ordinance Adopted by the Governing Body of the Borough of Allendale on October 26, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

  
Amy Wilczynski  
Mayor

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 10/26/2023**

**RESOLUTION# 23-231**

<b>Council</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Homan	✓		✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino		✓	✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent  
Agenda

**APPOINTMENT OF CROSSING GUARD, P/T, HOURLY, PER DIEM BASIS –  
JENNIFER GILL**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey and approval by the Public Safety Committee that Jennifer Gill is appointed as a Crossing Guard, P/T, Hourly on a per diem basis at a rate of \$20.00 per hour effective October 26, 2023.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 26, 2023.

*Linda Louise Cervino*

Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 10/26/2023**

**RESOLUTION# 23-232**

<b>Council</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Homan	✓		✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino		✓	✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent  
Agenda

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE PAVING OF  
CRESCENT PLACE TURNAROUND – DS MEYER ENTERPRISES, LLC**

**WHEREAS**, the Borough of Allendale, County of Bergen, has a need to acquire paving services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and,

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

**WHEREAS**, DS Meyer Enterprises, LLC, 2 North Street, Suite 2A, Waldwick New Jersey 07463 has submitted a Proposal and Agreement dated October 12, 2023, indicating they will provide the paving of Crescent Place Turnaround for the total price of \$33,450.00; and

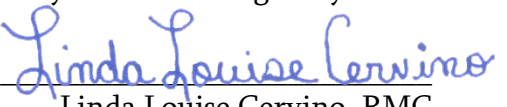
**WHEREAS**, DS Meyer Enterprises, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that DS Meyer Enterprises, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Allendale in the previous one year, and that the contract will prohibit the DS Meyer Enterprises, LLC from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated for the release of funds.

**NOW THEREFORE, BE IT RESOLVED** that the governing body of the Borough of Allendale authorizes Borough of Allendale to enter into a contract with DS Meyer Enterprises, LLC as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 26, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 10/26/2023**

**RESOLUTION# 23-233**

<b>Council</b>	<b>Motion</b>	<b>Second</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Homan	✓		✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino		✓	✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

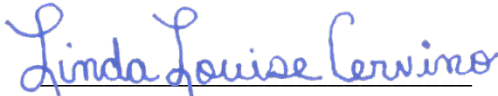
- Carried
- Defeated
- Tabled
- Approved on Consent  
Agenda

**AUTHORIZATION TO ADVERTISE BIDS FOR  
SOLID WASTE COLLECTION AND RECYCLING COLLECTION SERVICES**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that it hereby authorizes the Municipal Clerk to advertise and receive bids for Solid Waste Collection and Recycling Collection Services.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 26, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ

DATE: 10/26/2023

RESOLUTION# 23-234

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisollo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino		✓	✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent  
Agenda

**APPROVAL TO SUBMIT AN AWARD EXTENSION REQUEST FOR  
LA-2022 MA ALLENDALE BORO W ALLENDALE AVE PHASE 5 02  
TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION**

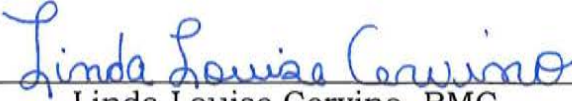
NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough of Allendale formally approves the request for a(n) Six (6) month award extension for the above stated project.

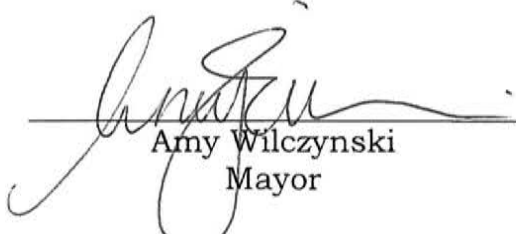
BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk, or those authorized on their behalf, are to submit a formal request for a(n) Six (6) month award extension for the above referenced project to they New Jersey Department of Transportation.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk are hereby authorized to sign the Six (6) month award extension request on behalf of the Borough of Allendale and that their signature constitutes acceptance of the terms and conditions of the grant agreement.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 26, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

  
Amy Wilczynski  
Mayor

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 10/26/2023

RESOLUTION# 23-235

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisollo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino			✓			
Daloisio		✓	✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent  
Agenda

**RESOLUTION APPOINTING  
INTERIM ADMINISTRATIVE OFFICER**

**WHEREAS**, there exists a need on the part of the Borough of Allendale (the “Borough”) to hire an Interim Administrative Officer for the period November 1, 2023 through December 31, 2023; and

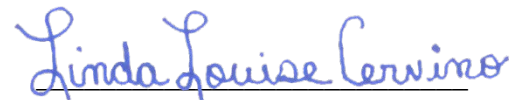
**WHEREAS**, the Borough, by adoption of this Resolution, wishes to appoint Alison Altano to the position of Interim Administrative Officer; and

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale that Alison Altano be and hereby is appointed as Interim Administrative Officer for the period November 1, 2023 through December 31, 2023 to serve at the pleasure of the Governing Body, with compensation during the foregoing period of time to be \$4,166.00 per month payable on a regular payroll basis.

**NOW THEREFORE BE IT FURTHER RESOLVED** that the Mayor, the Chief Financial Officer, Municipal Clerk and the Borough Attorney are authorized to take all appropriate actions so as to implement this Resolution.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 26, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 10/26/2023

RESOLUTION# 23-236

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino		✓	✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent  
Agenda

**APPROVAL OF OCTOBER 26, 2023 LIST OF BILLS**

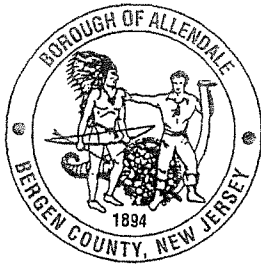
NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated October 26, 2023 in the amounts of:

Bill List Numbers	OCTOBER 26, 2023
Current Fund	\$ 1,851,556.49
Payroll Account	170,206.66
General Capital	51,994.55
Animal Fund	
Grant Fund	
COAH/Housing Trust	
Improvement & Beautification	5,565.00
Unemployment Fund	
Trust Fund	11,905.00
Water Operating	10,387.33
Water Capital	
<hr/>	
<b>Total</b>	<b>\$ 2,101,615.03</b>

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 26, 2023.

*Linda Louise Cervino*

Linda Louise Cervino, RMC  
Municipal Clerk



# THE BOROUGH OF ALLENDALE

N E W J E R S E Y

500 WEST CRESCENT AVENUE, ALLENDALE, NJ 07401

WWW.ALLENDALE.NJ.GOV

OFFICE OF TAX COLLECTOR  
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205

I, Alison Altano, Chief Financial Officer of the Borough of Allendale, having reviewed the bill list for the Borough, do hereby certify that funds are available in the accounts so designated.

Certified 10/23/23



Alison Altano  
Chief Financial Officer



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 10/26/2023

RESOLUTION# 23-237

Council	Motion	Second	Yes	No	Abstain	Absent
Homan	✓		✓			
Lovisolo			✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino		✓	✓			
Daloisio			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent  
Agenda

**APPROVAL OF PROPOSAL  
2023 REMEDIAL ACTION PLAN FOR ENVIRONMENTAL SERVICES  
AT THE DEPARTMENT OF PUBLIC WORKS FACILITY ON NEW STREET  
DEWBERRY ENGINEERS, INC.**

**WHEREAS**, the Borough requires environmental services to address 2023 remedial action plan for environmental services at the Borough's Department of Public Works facility located at New Street; and

**WHEREAS**, Dewberry Engineers, Inc., has submitted a proposal for such services dated September 7, 2023, which the Public Works Committee finds acceptable and which has been recommended to the Governing Body; and

**WHEREAS**, Dewberry Engineers, Inc., is duly qualified and is available to perform such services; and

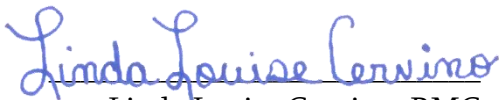
**WHEREAS**, the Chief Financial Officer has attached hereto a Certification pursuant to NJAC 5:30-5.4 that adequate funds are available to pay for the Contract;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body that it does hereby award a Contract to Dewberry Engineers, Inc., of Parsippany, New Jersey in the amount of \$36,007.00; and

**BE IT FURTHER RESOLVED**, that the Mayor and Municipal Clerk are authorized to sign the Dewberry proposal or an appropriate agreement to reflect these services; and

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on October 26, 2023.

  
Linda Louise Cervino, RMC  
Municipal Clerk