



State of New Jersey Local Government Services

Year: **Municipal User Friendly Budget**

MUNICIPALITY:

Municode: **Filename:** 0201_fba_2015.xlsm

Website:

Phone Number:

Mailing Address:

[Email the UFB if not using Outlook](#)

Municipality: **State:** **Zip:**

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Elizabeth		White	12/31/2018	lizwhite@allendalenj.gov

Chief Administrative Officer

Frank		Valenzuela		frankvalenzuela@allendalenj.gov
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Chief Financial Officer

M.	Alissa	Mayer		alissamayer@allendalenj.gov
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Municipal Clerk

Frank		Valenzuela		frankvalenzuela@allendalenj.gov
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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
Ari		Bernstein	12/31/2016	aribernstein@allendalenj.gov
Liz		Holman	12/31/2015	lizholman@allendalenj.gov
Jacqueline		McSwiggan	12/31/2017	jackiemcswiggan@allendalenj.gov
Steve		Sasso	12/31/2016	stevesasso@allendalenj.gov
Jim		Strauch	12/31/2015	jimstrauch@allendalenj.gov
Amy		Wilczynski	12/31/2017	amywilczynski@allendalenj.gov

USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

2014 Calendar Year Property Tax Levies - ALL entities levying property taxes

	Calendar Year Tax Rate	Calendar Year Tax Levy	% of Total Levy	Avg Residential Taxpayer Impact
Municipal Purpose Tax	0.552	\$8,497,980.70	23.17%	\$3,577.17
Municipal Library	0.035	\$549,424.00	1.50%	\$226.81
Municipal Open Space	0.005	\$76,964.00	0.21%	\$32.40
Fire Districts (avg. rate/total levies)			0.00%	\$0.00
Other Special Districts (total levies)			0.00%	\$0.00
Local School District	0.978	\$15,054,777.00	41.05%	\$6,337.82
Regional School District	0.561	\$8,635,836.00	23.55%	\$3,635.50
County Purposes	0.249	\$3,818,242.02	10.41%	\$1,613.62
County Library			0.00%	\$0.00
County Board of Health			0.00%	\$0.00
County Open Space	0.003	\$41,391.69	0.11%	\$19.44
Other County Levies (total)			0.00%	\$0.00
Total (Calendar Year 2014 Budget)	2.383	\$36,674,615.41	100.00%	\$15,442.76

Total Taxable Valuation as of	October 1, 2014	<u>\$1,663,899,200.00</u>
(To be used to calculate the current year tax rate)		
Current Year Average Residential Assessment		<u>\$648,038.45</u>

Prior Year to Current Year Comparison

Comparison - Municipal Purposes Tax Rate

Prior Year	Current Year	% Change (+/-)
0.552	0.523	-5.25%

Comparison - Municipal Purposes Tax Levy

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$8,497,980.70	\$8,699,271.00	2.37%	\$201,290.30

Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes On

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$3,577.17	\$3,389.24	-5.25%	(\$187.93)

Current Year 2015 Budget

Taxes	Actual/Estimated	Tax Levy
Municipal Purpose Tax	ACTUAL	\$8,699,271.00
Municipal Library	ACTUAL	\$561,921.00
Municipal Open Space	ACTUAL	\$83,195.00
Fire Districts (total levies)		
Other Special Districts (total levies)		
Local School District	ACTUAL	\$15,383,265.00
Regional School District	ACTUAL	\$8,590,116.00
County Purposes	ESTIMATED	\$3,894,606.85
County Library		
County Board of Health		
County Open Space	ESTIMATED	\$41,500.00
Other County Levies (total)		
Total ESTIMATED amount to be raised by taxes		\$37,253,874.85

Revenue Anticipated, Excluding Tax Levy	3,533,104.18
Budget Appropriations, before Reserve for Uncollected Taxes	12,344,296.18
Total Non-Municipal Tax Levy	\$27,992,682.85
Amount to be Raised by Taxes - Before RUT	\$36,803,874.85
Reserve for Uncollected Taxes (RUT)	\$450,027.14
Total Amount to be Raised by Taxes	\$37,253,901.99

% of Tax Collections used to Calculate RUT	<u>98.79%</u>
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If % used exceeds the actual collection % then reference the statutory exception used

Tax Collections - ACTUAL as of Prior Year

Total Tax Revenue, Collections CY 2014	36,488,475.19
Total Tax Levy, CY 2014	36,892,184.67
% of Taxes Collected, CY 2014	<u>98.91%</u>

Delinquent Taxes - December 31, 2014	<u>\$346,565.11</u>
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USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Water Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	-26.80%	(\$410,000.00)	\$1,530,000.00	\$1,120,000.00	\$1,000,000.00		\$120,000.00					
08	Local Revenue	-2.38%	(\$61,512.70)	\$2,587,432.70	\$2,525,920.00	\$937,920.00		\$1,588,000.00					
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$1,068,869.00	\$1,068,869.00	\$1,068,869.00							
08	Uniform Construction Code Fees	-12.04%	(\$41,046.00)	\$341,046.00	\$300,000.00	\$300,000.00							
	<i>Special Revenue Items w/ Prior Written Consent</i>												
11	Shared Services Agreements	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00							
08	Additional Revenue Offset by Appropriations	-0.16%	(\$188.51)	\$115,188.51	\$115,000.00	\$0.00		\$115,000.00					
10	Public and Private Revenue	-53.77%	(\$12,581.34)	\$23,396.52	\$10,815.18	\$10,815.18							
08	Other Special Items	-64.65%	(\$28,343.86)	\$43,843.86	\$15,500.00	\$15,500.00							
15	Receipts from Delinquent Taxes	-32.12%	(\$94,643.39)	\$294,643.39	\$200,000.00	\$200,000.00							
	<i>Amount to be raised by taxation</i>												
07	Local Tax for Municipal Purposes	2.37%	\$201,290.30	\$8,497,980.70	\$8,699,271.00	\$8,699,271.00							
07	Minimum Library Tax	2.27%	\$12,497.00	\$549,424.00	\$561,921.00	\$561,921.00							
54	Open Space Levy Tax	7.48%	\$5,792.78	\$77,402.22	\$83,195.00		\$83,195.00						
07	Addition to Local District School Tax	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00							
08	Deficit General Budget	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00							
	Total	-2.83%	(\$428,735.72)	\$15,129,226.90	\$14,700,491.18	\$12,794,296.18	\$83,195.00	\$1,823,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA	Budgeted Positions		% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Water Utility	Utility	Utility	Utility	Utility	Utility	
	Full-Time	Part-Time														
20	General Government	3.85	5.00	13.96%	\$106,105.00	\$760,036.00	\$866,141.00	\$866,141.00								
21	Land-Use Administration		1.00	39.82%	\$18,000.00	\$45,200.00	\$63,200.00	\$63,200.00								
22	Uniform Construction Code		5.50	9.25%	\$12,032.00	\$130,063.00	\$142,095.00	\$142,095.00								
23	Insurance			-1.46%	(\$19,400.00)	\$1,324,500.00	\$1,305,100.00	\$1,305,100.00								
25	Public Safety	19.00	27.50	-3.53%	(\$85,585.39)	\$2,425,058.31	\$2,339,472.92	\$2,337,792.00	\$1,680.92							
26	Public Works	10.00	6.00	3.46%	\$61,504.05	\$1,779,630.21	\$1,841,134.26	\$1,832,000.00	\$9,134.26							
27	Health and Human Services	1.00		-0.87%	(\$815.00)	\$93,489.00	\$92,674.00	\$92,674.00								
28	Parks and Recreation		65.00	7.64%	\$21,300.00	\$278,700.00	\$300,000.00	\$300,000.00								
29	Education (including Library)	2.00	10.00	1.04%	\$5,768.00	\$556,153.00	\$561,921.00	\$561,921.00								
30	Unclassified			38.17%	\$44,202.00	\$115,798.00	\$160,000.00	\$160,000.00								
31	Utilities and Bulk Purchases	0.15		-1.35%	(\$44,153.00)	\$3,265,681.00	\$3,221,528.00	\$1,944,060.00		\$1,277,468.00						
32	Landfill / Solid Waste Disposal			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
35	Contingency			0.00%	\$0.00	\$30,000.00	\$30,000.00	\$30,000.00								
36	Statutory Expenditures			0.26%	\$2,140.00	\$821,031.00	\$823,171.00	\$803,339.00		\$19,832.00						
37	Judgements			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
42	Shared Services	1.00	1.00	0.00%	\$0.00	\$41,000.00	\$41,000.00	\$41,000.00								
43	Court and Public Defender		2.00	22.91%	\$4,172.00	\$18,209.00	\$22,381.00	\$22,381.00								
44	Capital			-18.56%	(\$92,062.00)	\$496,000.00	\$403,938.00	\$288,938.00		\$115,000.00						
45	Debt			-16.83%	(\$404,369.63)	\$2,402,909.63	\$1,998,540.00	\$1,507,840.00	\$80,000.00	\$410,700.00						
46	Deferred Charges			-87.08%	(\$235,918.00)	\$270,918.00	\$35,000.00	\$35,000.00								
48	Debt - Type 1 School District			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
50	Reserve for Uncollected Taxes			1.52%	\$6,729.00	\$443,271.00	\$450,000.00	\$450,000.00								
55	Surplus General Budget			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
	Total	37.00	123.00	-3.92%	(\$600,350.97)	\$15,297,647.15	\$14,697,296.18	\$12,783,481.00	\$10,815.18	\$80,000.00	\$1,823,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

Property Tax Assessments - Taxable Properties (October 1, 2014 Value)			
	# of Parcels	Assessed Value	% of Total
1 Vacant Land	55	\$8,901,700.00	0.53%
2 Residential	2,252	\$1,459,382,600.00	87.71%
3A/3B Farm	6	\$989,700.00	0.06%
4A Commercial	43	\$93,741,200.00	5.63%
4B Industrial	22	\$100,784,000.00	6.06%
4C Apartments	0	\$0.00	0.00%
5A/5B Railroad			0.00%
6A/6B Business Personal Property	1	\$100,000.00	0.01%
Total	2,379	\$1,663,899,200.00	100.00%

Property Tax Assessments - Exempt Properties (October 1, 2014 Value)			
	# of Parcels	Assessed Value	% of Total
15A Public Schools	5	\$61,393,100.00	48.82%
15B Other Schools	0	\$0.00	0.00%
15C Public Property	37	\$45,015,400.00	35.80%
15D Church and Charities	6	\$16,128,600.00	12.83%
15E Cemeteries & Graveyards	0	\$0.00	0.00%
15F Other Exempt	4	\$3,214,800.00	2.56%
Total	52	\$125,751,900.00	100.00%

Average Ratio (%), Assessed to True Value	100.00%
Equalized Valuation, Taxable Properties	\$1,663,899,200.00
Total # of property tax appeals filed in 2014	County Tax Board 30.00
	State Tax Court 14.00
Number of 2014 County Tax Board decisions appealed to Tax Court	2.00
Number of pending property tax appeals in State Tax Court	14.00
Amount paid out by municipality for tax appeals in 2014	\$24,584.72

Percentage of Exempt vs. Non-Exempt Properties 2.14%

Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2014 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
Total 5 Yr Exemptions/Abatements	0	0.00	0.00	0.00

**USER FRIENDLY BUDGET SECTION
Long Term Tax Exemptions**

Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions					Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions					Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions					Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions				
Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2014 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2014 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2014 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2014 Total Tax Rate
Crescent Commons, Affordable Housing	Aff. Housing	\$15,000/year	\$1,546,400.00	\$36,850.71															
Orchard Commons, Affordable Housing	Aff. Housing	\$5,000/year	\$1,595,700.00	\$38,025.53															
Crescent Commons, Affordable Housing	Aff. Housing	\$2,000/Year	\$375,400.00	\$9,945.78															
Total Long Term Exemptions - Column Total					Total Long Term Exemptions - Column Total					Total Long Term Exemptions - Column Total					Total Long Term Exemptions - Column Total				
		0.00	3,517,500.00	\$3,822.02			\$0.00	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00
Mark "X" if Grand Total																			
		x																	

**USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body	0.00	0.00	0.00	\$0.00				
Supervisory Staff (Department Heads & Managers)	3.00	4.00	549,943.43	\$444,346.00		\$38,469.00	\$21,633.48	\$45,494.95
Police Officers (Including Superior Officers)	14.00	0.00	2,444,617.77	\$1,546,700.00	\$160,000.00	\$334,245.00	\$247,683.65	\$155,989.12
Fire Fighters (Including Superior Officers)	0.00	0.00	0.00	\$0.00				
All Other Union Employees not listed above	17.00	7.00	1,597,779.63	\$1,024,349.00	\$137,798.00	\$88,707.00	\$251,886.84	\$95,038.79
All Other Non-Union Employees not listed above	1.00	102.00	559,976.40	\$484,058.00		\$41,918.40		\$34,000.00
Totals	35.00	113.00	5,152,317.23	\$3,499,453.00	\$297,798.00	\$503,339.40	\$521,203.97	\$330,522.86

Is the Local Government required to comply with NJSA 11A (Civil Service)? - YES or NO

NO

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost
Active Employees - Health Benefits - Annual Cost			
Single Coverage	10.00	\$10,816.92	\$108,169.20
Parent & Child	1.00	\$18,280.56	\$18,280.56
Employee & Spouse (or Partner)	7.00	\$21,633.48	\$151,434.36
Family	12.00	\$29,097.48	\$349,169.76
Employee Cost Sharing Contribution (enter as negative -)			(\$146,385.61)
Subtotal	30.00	\$79,828.44	\$480,668.27
Elected Officials - Health Benefits - Annual Cost			
Single Coverage			\$0.00
Parent & Child			\$0.00
Employee & Spouse (or Partner)			\$0.00
Family			\$0.00
Employee Cost Sharing Contribution (enter as negative -)			
Subtotal	0.00	\$0.00	\$0.00
Retirees - Health Benefits - Annual Cost			
Single Coverage	7	\$3,441.00	\$24,087.00
Parent & Child	0		\$0.00
Employee & Spouse (or Partner)	11	\$18,347.52	\$201,822.72
Family	1	\$36,251.64	\$36,251.64
Employee Cost Sharing Contribution (enter as negative -)			\$0.00
Subtotal	19.00	\$58,040.16	\$262,161.36
GRAND TOTAL	49.00	\$137,868.60	\$742,829.63

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

YES

Is prescription drug coverage provided by the SHBP (Yes or No)?

YES

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

			Current Year	2016	2017	All Additional Future
Gross Debt	Deductions	Net Debt	Budget	Budget	Budget	Years' Budgets
Local School Debt	\$5,091,000.00	\$5,091,000.00	\$0.00			
Regional School Debt	\$4,157,612.59	\$4,157,612.59	\$0.00			
Utility Fund Debt						
Water	\$3,903,550.00	\$3,903,550.00	\$0.00			
0			\$0.00			
0			\$0.00			
0			\$0.00			
0			\$0.00			
0			\$0.00			
Municipal Purposes						
Debt Authorized	\$58,600.00	\$0.00	\$58,600.00			
Notes Outstanding	\$4,409,390.00	\$71,062.28	\$4,338,327.72			
Bonds Outstanding	\$7,940,000.00		\$7,940,000.00			
Loans and Other Debt			\$0.00			
Total (Current Year)	\$25,560,152.59	\$13,223,224.87	\$12,336,927.72			
Population (2010 census)	<u>6,505</u>					
Per Capita Gross Debt	<u>\$3,929.31</u>					
Per Capita Net Debt	<u>\$1,896.53</u>					
3 Yr. Average Property Valuation		<u>\$1,666,066,407.00</u>				
Net Debt as % of 3 Year Avg Property Valuation		<u>0.74%</u>				
Utility Fund - Principal			\$323,600.00	\$360,000.00	\$390,000.00	\$3,211,000.00
Utility Fund - Interest			\$87,111.00	\$97,349.75	\$90,399.75	\$444,575.38
Bond Anticipation Notes - Principal			\$362,760.00			
Bond Anticipation Notes - Interest			\$15,340.00			
Bonds - Principal			\$875,000.00	\$1,160,000.00	\$1,245,000.00	\$8,260,000.00
Bonds - Interest			\$254,740.00	\$218,746.25	\$198,996.25	\$637,873.75
Loans & Other Debt - Principal						
Loans & Other Debt - Interest						
Total			\$1,918,551.00	\$1,836,096.00	\$1,924,396.00	\$12,553,449.13
Total Principal			\$1,561,360.00	\$1,520,000.00	\$1,635,000.00	\$11,471,000.00
Total Interest			\$357,191.00	\$316,096.00	\$289,396.00	\$1,082,449.13
% of Total Current Year Budget			13.13%			
Description	Debt Not Listed Above					
Total Guarantees - Governmental						
Total Guarantees - Other						
Total Capital/Equipment Leases						
Total Other						
Bond Rating	Moody's	Standard & Poors	Fitch			
Rating		AAA				
Year of Last Rating		2015				
Mark "X" if Municipality has no bond rating						

USER FRIENDLY BUDGET SECTION - Notes

(Press ALT-Enter to go to a new line in each cell)

The Borough of Allendale had a reassessment performed in January 2015.
