

Dear Red Barn Patrons,

Prior to issuance of the permit, a current insurance policy must be on file. Below are the requirements for your reference. Please do not hesitate to contact [info@allendalenj.gov](mailto:info@allendalenj.gov) or 201-818-4400 x200 with any questions.

**For resident events with 100 or more people (having alcohol):**

- Declaration page of homeowner's policy showing the coverage dates and limits
- Signed Hold Harmless Agreement
- Event Insurance Policy or TULIP insurance (contact an insurance agent). The Borough of Allendale, 500 West Crescent Ave, Allendale, NJ 07401 needs to be the Certificate Holder and an Additional Insured. Minimum coverage required is \$1,000,000 and policy must include host liquor liability coverage.

**For all other resident events:**

- Declaration page of homeowner's policy showing the coverage dates and limits
- Signed Hold Harmless Agreement

**For businesses (not having alcohol):**

- Company's Certificate of Insurance showing \$1,000,000 minimum of general liability coverage as well as automobile and worker's compensation coverage
- The Borough of Allendale, 500 West Crescent Avenue, Allendale, New Jersey 07401 must be named as the Certificate Holder and an Additional Insured
- Signed Hold Harmless Agreement

**For businesses (having alcohol):**

- Company's Certificate of Insurance showing \$1,000,000 minimum of general liability coverage as well as automobile and worker's compensation coverage
- The Borough of Allendale, 500 West Crescent Avenue, Allendale, New Jersey 07401 must be named as the Certificate Holder and an Additional Insured
- Liquor Liability coverage
- Signed Hold Harmless Agreement

**\*\*\*For events having any caterers, entertainment or other vendors, the Borough of Allendale also requires the following from EACH vendor:**

- Company's Certificate of Insurance showing \$1,000,000 minimum of general liability coverage as well as automobile and worker's compensation coverage
- The Borough of Allendale, 500 West Crescent Avenue, Allendale, New Jersey 07401 must be named as the Certificate Holder and an Additional Insured
- Liquor Liability coverage (if applicable)
- Signed Hold Harmless Agreement