

**Mayor and Council of the Borough of Allendale  
Combined Work and Regular Session Meeting Minutes  
April 11, 2024 – 7:30 p.m.**

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A combined Work and Regular Session Meeting of the Mayor and Council of the Borough of Allendale was held in the Municipal Building at 500 West Crescent Avenue, Allendale, New Jersey on April 11, 2024. The meeting was called to order at 7:30 pm by Mayor Wilczynski.

Linda Cervino, the Municipal Clerk, read the open public meetings statement: “In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in the Municipal Building and on the Borough Website, published in The Record within the first 10 days of the New Year, and copies are sent to The Ridgewood News and Star-Ledger. Notice of this meeting by the April 2, 2024, Sunshine Notice was sent to The Record, The Ridgewood News and Star Ledger and has been posted on the public bulletin board in the Municipal Building and Borough website.”

On Roll Call, the following were present: Councilman Joseph Daloisio, Liz Homan, Susanne Lovisolo, Councilman Edward O’Connell, Matthew O’Toole, Tyler Yaccarino, and Mayor Amy Wilczynski. A quorum was met.

The following were also present: Ray Wiss, Borough Attorney’s Office; Linda Louise Cervino, Municipal Clerk; Michael Dillon, Police Chief; and Andrew Agugliaro, DPW Superintendent.

Mayor Wilczynski led the salute to the flag.

**AGENDA REVIEW:**

Mayor Wilczynski reviewed a few items on the agenda for the night which included:

Second reading of Ordinance 24-04 to tweak the outdoor café code. We also have Introduction 24-05 to establish an increase of the CAP. We do this every year to 3.5.

**CONSENT AGENDA REVIEW:**

Mayor Wilczynski reviewed the Consent Agenda, which included the following:

RES 24-113: AUTHORIZING EMERGENCY TEMPORARY BUDGET APPROPRIATIONS.

RES 24-114: APPROVE CHANGE ORDER NUMBER FOUR HM COMPANY LLC - ALLENDALE ADA FIREHOUSE BATHROOM RENOVATION.

RES 24-115: APPROVE CHANGE ORDER NUMBER ONE-HAAS CONSTRUCTION MANAGEMENT – ALLENDALE BOROUGH HALL KITCHEN RENOVATION.

RES 24-116: AUTHORIZE THE PURCHASE OF A JOHN DEERE GATOR THROUGH ESCNJ COOPERATIVE PRICING SYSTEM – DEERE & COMPANY.

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- RES 24-117: BURGIS ASSOCIATES, INC. TO PROVIDE PROFESSIONAL PLANNING SERVICES – MASTER PLAN PHASE I - LAND USE PLAN ELEMENT AMENDMENT AND PHASE II - HAZARD VULNERABILITY STUDY OF THE BOROUGH OF ALLENDALE.
- RES 24-118: BILL LIST OF APRIL 11, 2024.
- RES 24-119: BOROUGH OF ALLENDALE RESOLUTION AUTHORIZING BID FOR AWARD OF LEASES AND ASSOCIATED WORK FOR 300 WEST CRESCENT AVENUE AND CELL TOWER SPACE LOCATED THEREON.
- RES 24-120: APPROVAL OF 2024 SHARED SERVICE AGREEMENT - COUNTY OF BERGEN – THE PROVISION OF LIMITED TREE REMOVAL SERVICES.
- RES 24-121: AUTHORIZATION TO ENTER INTO A GRANT AGREEMENT - HANDICAP ACCESSIBLE BATHROOM AT THE FIREHOUSE CONTRACT NO. CS-ALL-FHBR-22.

Under New Business we have the Introduction to the Municipal Budget.

**PUBLIC COMMENT ON ANY AGENDA ITEMS**

**Walter Widmer, 38 Hamilton Street** asked, regarding Resolution 24-115, where the kitchen is. Mayor Wilczynski explained that the kitchen is through the Quilt Room. It is a kitchen for the community as well as for the staff. We have had it here since the building was initially built. It was very tired and falling apart so we spruced it up. This is the only space that our community and a lot of our volunteer groups can use, and the kitchen was part of that. We're going to have our new community center now, so, most of the groups are going over there. There will be some groups here, but for the most part it's going to be for the staff and whatever groups that are here to use as well as the library. It is not open for anyone to come off the street.

Regarding Resolution 24-119, Mr. Widmer asked where the cell tower was. Mayor Wilczynski explained that the cell tower is by Crestwood. We own the land that it's on, but the actual tower was leased out by another company and that lease has expired so we are now taking over the ownership of the leases.

Mr. Widmer also stated when the firehouse has their yearly contribution from the residents, for what do they use the money? Mayor Wilczynski stated that the donations go into a fund which they use for some extra equipment they may need, some extra clothing, some safety apparatus. They save up to help pay for trucks.

Mr. Widmer asked if the money is used for the renovations of the firehouse. Mayor Wilczynski said it could be partially potentially paid with that. They try to use donations mostly for safety equipment. The renovation right now, the bathroom, is being paid for by the borough as well as by a grant. We try to go out for grants on behalf of the firehouse as much as we can.

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**SECOND READING AND PUBLIC HEARING OF ORDINANCE**

The Municipal Clerk read into the record:

The following ordinance published herewith was first read by title only on March 21, 2024, and posted on the bulletin board of the lobby of the municipal building and borough website.

- **ORDINANCE 24-04:** AN ORDINANCE TO AMEND CHAPTER 185, OUTDOOR CAFES, CHAPTER 185-1, ENTITLED “PURPOSE”, AND CHAPTER 185-16 ENTITLED “MONTHS OF OPERATION”, OF THE CODE OF THE BOROUGH OF ALLENDALE.

Public Comment on Ordinance 24-04. **Walter Widmer, 38 Hamilton Street**, stated that recently, he went in the lobby of the borough trying to find these resolutions and did not see them. Linda Cervino, Municipal Clerk, advised that she made Walter a packet with all the resolutions and agenda materials, but he can find them on the borough website.

No one else from the public came forward regarding Ordinance 24-04.

Motion by Councilwoman Lovisolo, second by Councilwoman Homan that Ordinance 24-04 be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilman Daloisio:	aye	Councilman O’Connell:	aye
Councilwoman Homan:	aye	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye

(See Ordinance 24-04 attached and made a part hereof)

**INTRODUCTION OF ORDINANCE**

The Municipal Clerk read the title of the ordinance into the record:

- **ORDINANCE 24-05:** CALENDAR YEAR 2024 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14).

Motion by Councilwoman Homan that the following ordinance be introduced and passed on first reading and setting May 9, 2024, at 7:30 p.m. or as soon thereafter as the matter can be heard as the date and time, and the Council Chambers of the Allendale Municipal Building as the place for a hearing on said ordinance. Second by Councilwoman Lovisolo.

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On a roll call, the vote was recorded as follows:

Councilman Daloisio:	aye	Councilman O’Connell:	aye
Councilwoman Homan:	aye	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye

(See Ordinance 24-05 attached and made part hereof)

**APPROVAL OF CONSENT AGENDA:**

Motion by Councilman Daloisio, second by Councilman O’Connell that the Consent Agenda be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilman Daloisio:	aye	Councilman O’Connell:	aye
Councilwoman Homan:	aye	Councilman O’Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	abstained 24-118/aye to all the rest

(See Resolutions 24-113 through 24-121 attached and made a part hereof)

**ADMINISTRATION**

**Council Committee Reports**

**Councilman Tyler Yaccarino - Facilities, Parks and Recreation**

Councilman Yaccarino stated that he, the mayor and Andy met with Lake Director, Tom Viscardi, as we’re preparing for the lake season and the Crestwood Season as a whole. We discussed a variety of topics, including the upcoming county inspection, docks that are going to be placed within the lake, the treatment plan that we have ongoing, as well as just usual prepping for the lake. We are also moving ahead with our concession stand project. This Wednesday, we are going to have a courtesy review by the Land Use Board so we’re really excited to get bid specs over the next month. Ultimately, go out to bid and have our plan ready to open in the Spring of 2025.

Also, within the committee, we follow up with members of the ASA board regarding our fields and we are getting ready for our big opening day next Saturday, April 20<sup>th</sup>. I did speak with Alison today as we touched upon briefly already. The kitchen is ready for launch. It looks quite amazing. Alison put a lot of time and effort into it. It’s nice to have all members of our community organizations that use the space as well as the library and the borough staff. Amanda and John were a big help with her moving furniture and building the furniture. Alison is very thankful and wanted me to note that to the rest of the council as well.

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**Councilman O’Connell – Second to Facilities, Parks and Recreation**

Councilman O’Connell stated that he had the pleasure of attending AVAC’s fundraiser, Casino Night. It looked like they were doing very well. They had to set up more tables, so that was good news. I hope they did well. With the scouts, we have Cian (phonetic), who will be doing the garbage cans to dress up Crestwood Lake. She’s still getting approval from her scout master and Dean will be doing a new fire pit behind the Red Barn with possibly a bench and some gravel around the pit so it doesn’t look worn. He’s still waiting for his scout master. I’m hoping if it’s alright with you, once they get approval from their scout master, we’ll have them come in and explain to the entire council.

**Councilwoman Susanne Lovisolo - Finance, Human Resources, Administration and Information Technology, Land Use and Construction Code and Council Liaison to Library Board.**

Councilwoman Lovisolo stated regarding the Finance Committee, as you can see later tonight on our agenda, we are pleased to introduce our 2024 Municipal Budget this evening for adoption in May. While things are not 100 percent solid yet, we are anticipating a modest one percent increase. Alison Altano is unable to be at tonight’s meeting, but she did a great job with this year’s budget after being in her role for only slightly over a year. She was able to anticipate enough increases in last year’s budget that we didn’t get slammed this year. Our largest budget increases this year are pension and health benefits. Police salaries and wages are usually a major part of our increases, but due to retirements, that number is lower than it typically is. Our revenues are, essentially, around the same as prior years. I want to thank Alison and our finance department as well as our department heads for all the work that goes into ensuring that we stay true to our pledge of fiscal responsibility while also continuing to modernize our systems and maintaining the integrity of the infrastructure and the beauty of our borough.

Regarding Land Use Committee, we met on March 27<sup>th</sup>. There is always a lot to discuss at these meetings, so I want to thank our committee of Anthony Hackett, Mike Vreeland, Andy Agugliaro, Joe Daloisio and Mayor Wilczynski. It really is a team effort to address resident property concerns and challenges and I appreciate everyone’s diligence.

As the mayor and I have mentioned in our previous reports, we’ve had an incredibly rainy stretch from last year to the first quarter of this year and flooding is still a major issue in our borough. We continue to address this topic across all of our committees on this council and encourage our residents to continue to reach out to us. We also continue to look at cleaning up and clarifying our code and we will be starting to look at our masterplan and affordable housing mandate in the State of New Jersey.

Regarding town hall, on March 27, 2024, we had a great town hall meeting here in borough hall. The mayor presented her overview of the goals and strategy for this year and beyond. It gave all of us an opportunity to explain our committees and then meet with residents afterwards one on one to chat and answer questions pertinent to our committee. It was a wonderful turnout and event and thank you to everyone who attended. Thank you, Mayor, for organizing.

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April 27<sup>th</sup> will be a busy day in Allendale as we have our third annual spring-cleaning day. The Green Team is busy planning a day of recycling, shredding and donating, so check our borough website for details. That day is also history day so the John Fell House in conjunction with other local historical homes and museums will be open for tours.

The week of April 8<sup>th</sup> is National Library week. I want to thank our staff and volunteers at Lee Memorial Library for all that they do to keep the library the wonderful resource that it is to Allendale. Some upcoming events at the library of interest for the kids, tomorrow is silent book club. April 22<sup>nd</sup> is Earth Day, featuring a reading of the Lorax. On the 23<sup>rd</sup>, another session of their popular slime time. For the adults, April brings Part 2 of a memoir writing class on April 15<sup>th</sup>. On April 23<sup>rd</sup>, spend less time cleaning and more time reading. This program features a professional organizer who will share tips on effective cleaning techniques and products.

**Councilwoman Liz Homan - Second to Finance, Human Resources, Administration and Information Technology and Public Works & Public Utility.**

Councilwoman Homan stated that our meetings continue with Veolia. We are in discussions to possibly try to free up some open space to settle our green acres challenges that we have to resolve before we can really close up the easements and other things. Regarding the sewers, we're having a lot of meetings around sewers as a team and we're just trying to ensure that we develop a good strategy to work with our neighboring towns as far as developments that they are embarking upon and how can best ensure that that does not negatively impact Allendale.

I will second Susanne that the town hall meeting was a great idea. I think both for ourselves as council people, it was awesome to have that opportunity and I think, there, we shared our goals.

**Councilpresident Matthew O'Toole - Public Safety Committee**

Councilpresident Matthew O'Toole stated the Public Safety Committee sat down with Fire Chief Baez and Assistant Chief Andersen to discuss ways that the borough can assist the fire department to attract and retain new members. As we are all acutely aware, volunteerism is down across the board and it's not just here. It is a problem that many municipalities are facing and looking for solutions to. We discussed some programs which the fire department is exploring to make residents interested in becoming part of the team. For instance, a FEMA training in New Mexico which is 100 percent free to anyone who wants to participate, some training at Crestwood Lake, which some residents may want to watch, and some simpler things like having an open house or touch a truck events. We're going to be meeting with Chief Bottaro of AVAC next month to have a similar type of conversation.

A few of us were happy to join the fire department for their annual installation dinner last week. It was a very nice time. It was fun for the members.

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Thank you to the FBI Office of Partner Engagement and Agent Tim Latterner who is an Allendale resident for presenting the run, hide, fight program at borough hall on March 26<sup>th</sup>. The program was extremely well received by residents. I attended it. It was a great program. If Agent Latterner offers it again, I highly recommend it.

Finally, on Good Friday, the police department assisted local religious leaders and attendees at the annual Good Friday walk.

**Councilman Joseph Daloisio – Councilman Joseph Daloisio - Public Works & Public Utility**

Councilman Daloisio said that he's been traveling the last several weeks, so he doesn't have a report. We haven't had a meeting with the DPW, but general conversations, I know the DPW is hard at work trying to get the fields up and ready for baseball season. They are working on cleaning up Crestwood. They've been around town picking up tree branches and trying to clean up with these rainstorms we've been having. I know they're trying to keep busy and really address the needs of the borough. We have a meeting scheduled tomorrow, so I will have a better report at the next council meeting.

Staff Reports:

**Linda Louise Cervino, Municipal Clerk** reminded everyone to file their financial disclosure statement. The deadline is April 30<sup>th</sup>. The notices went out on April 1<sup>st</sup>. Linda reminded everyone that she will be on vacation next week. The week after that she will be attending the Municipal Clerks Association Education Conference.

**Mike Dillon, Police Chief**, stated that the police department is busy working to start a plan for the Memorial Day parade and preliminary plans for July 4<sup>th</sup> working with the holiday observers. We've been seeing a lot of Crestwood Park issues. Just as a reminder, there's absolutely no swimming even though there is water in the lake. It is not treated and there is no swimming. Abide by Borough Ordinance, specifically park hours and dog-related codes, non-goose patrol dogs must be on leashes at all times and must remain clear of the beach and fields. Violators will be issued summonses.

**Andrew Agugliaro, DPW Superintendent** stated the operation of Crestwood Lake, and the ball fields are both in full swing despite the weather we have been having. Tomorrow, as long as the weather permits, we will be putting the baseball bases in on Field Two. In between rain drops, we've been filling potholes. Today, we dug out one of the catch basins in front of Crestwood Lake that was filled to the top with storm debris. That's now clear.

At the DPW, we had Simon Rigg there the past couple days with students from Northern Highlands putting together pieces for the mural, which look absolutely amazing. On the 28<sup>th</sup>, the girl scouts will be here at borough hall to do the Arbor Day planting. We're looking for some summer part-time help. If anyone is interested, please let me know. We are still on the lookout for a new mechanic. We do have a seasonal person starting on Monday.

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**Ray Wiss, Esq. of Wiss & Bouregy, Municipal Attorney**

Mr. Wiss stated we had a sewer meeting at 7:00 a.m. which was followed by a 9:00 a.m. meeting with Veolia and their council. Both projects are moving forward pretty well. We sort of developed a game plan with respect to the sewers and Veolia. It looks like we're going to have at least a mini closing. The notion was to wait until all of these easements were done and conclude them at one time, but Veolia has consented to advancing and recording those easements that are already done. We also have an agenda for the ones that can be done in short order. We'll have to probably talk internally about how to best approach some of the residential property owners in terms of easements that are not of record. That's proceeding in good order.

I met with the chief on some departmental matters that are ongoing. We have an upcoming settlement conference on our litigation with PK. I think the mayor is going to join in on that on April 18<sup>th</sup>. TJ has been working with Mike Limatola on stormwater management issues and working with the chief on multiple OPRA requests that the department has been getting hammered with. Tom has been working extensively on cell towers that the mayor has referenced and working with the mayor on the mural project.

**MAYOR'S REPORT:**

Mayor Wilczynski stated that she had a mayor's meeting for the New Jersey League of Municipalities. It was all about fair share housing. On March 20<sup>th</sup>, our governor signed a new legislation that dramatically modifies the state's affordable housing obligations. The numbers are going to be onerous, and they pretty much know already that no one can meet the numbers, so, income in the vacant land analysis and the overlay zones. There's also going to be some requirements on our current overlay zones, which is interesting because the reason that you have the overlay zone is because you don't have the space, but then they're going to actually then start making you use your prior overlay zones for the numbers this year. So, it's confusing, it's onerous, but I have to say that some of the towns are in big trouble. We've always been ahead of the curb. We've always done proper planning. You see on the consent agenda today; we're doing our hazard study and our masterplan study. One of the best things we can do is start planning now and get ahead of it and deal with it head on. More to come on that.

Regarding 210 West Crescent, it is moving along very well. You can see the rooms now. We have our OAC meeting tomorrow, which is the owner architect contractor meeting. I will get another update, but it is looking great.

Regarding the budget, as you saw, we are going to introduce our budget. Thank you to Councilwoman Lovisolo and Councilwoman Homan and our CFO Alison Altano. We've been working on this budget as we always do. It's a zero-base budget. Line by line, we don't leave anything unturned. We go through many iterations. We're introducing it now and on May 9<sup>th</sup>, we will be adopting it. So, on May 9<sup>th</sup>, we will have Paul Learch here. He will go through the budget, line by line, and explain it to everybody. It's an important meeting to attend so we hope a lot of residents come to ask questions and hear about the budget. We are in very good shape through a lot of great planning and a lot of it also has to do with the fact that we have our revals every year. It makes the tax pretty much level and not so dramatic from year to year.



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Regarding the mural project, it's going really well. All the schools have been involved, so it's really a special project. There was a great article that was in The Record today that really showed some of the progress that we've made so far. It's still in big fundraising mode, so look out for some fundraising. There's a committee that's meeting next week.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

A. RES 24-122: Introduce 2024 Municipal Budget.

Motion by Councilwoman Lovisolo, second by Councilwoman Homan that Resolution 24-122 be and is hereby approved.

On a roll call, the vote was recorded as follows:

Councilman Daloisio:	aye	Councilman O'Connell:	aye
Councilwoman Homan:	aye	Councilman O'Toole:	aye
Councilwoman Lovisolo:	aye	Councilman Yaccarino:	aye

(See Resolution 24-122 attached and made a part hereof)

**PUBLIC COMMENTS ON ANY MATTER:**

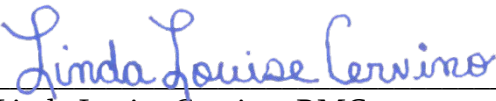
**Walter Widmer, 38 Hamilton Street, Allendale**, asked when we put out a contract for work to be done, it's all through bid, correct? Mayor Wilczynski said yes. Mr. Widmer asked who is the individual that determines the one selected. Mayor Wilczynski said that the bids come in and they're opened by the Municipal Clerk, Linda Cervino, and she goes through a checklist. There are certain requirements they have to have based on the checklist. If everyone checks that off completely, then you look and see which one is the lowest and the lowest one wins. If some of them don't have all of the requirements, they get thrown out and then the second lowest one wins.

Mr. Widmer asked with regard to 220, the construction I've been watching all along, is there an individual overseeing that whole operation? Mayor Wilczynski said there is a project manager on the side of DCC, the construction company and we also have our own project manager, Chuck Tatosian, who is watching it on our behalf.

**ADJOURNMENT:**

There being no further business to come before the Mayor and Council, on a motion by Councilman Yaccarino, second by Councilwoman Homan and unanimously carried, the meeting was adjourned at 8:04 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Linda Louise Cervino, RMC  
Municipal Clerk

04/25/2024  
\_\_\_\_\_  
Date Approved

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #24-04**

**AN ORDINANCE TO AMEND CHAPTER 185, OUTDOOR CAFES, CHAPTER 185-1, ENTITLED “PURPOSE”, AND CHAPTER 185-16 ENTITLED “MONTHS OF OPERATION”, OF THE CODE OF THE BOROUGH OF ALLENDALE.**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey that Chapter 185-1, entitled “Purpose”, and Chapter 185-16 entitled “Months of Operation”, of the Code of the Borough of Allendale is amended as follows:

§185-1, be and hereby is amended, supplemented and revised in its entirety to read as follows:

The purpose of this chapter is to establish a procedure and authorize rules and regulations thereunder for the licensing of all outdoor cafes located within the Borough of Allendale.


§185-16, be and hereby is amended, supplemented and revised in its entirety to read as follows:

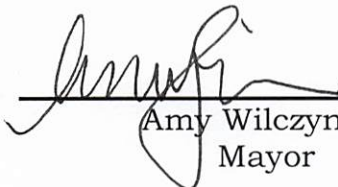
Outdoor cafes shall be permitted to operate from March 1 to November 30 in any calendar year, provided that application for such operation is submitted to, and reviewed and approved by, the Borough Construction Code Official. The license for such operation, when issued, shall be valid for one season. The application fee for such license set forth in §185-4(F) shall be paid annually.

**BE IT FURTHER ORDAINED** that, except as modified herein, all other provisions of Chapter 185 shall remain in full force and effect as previously adopted.

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan		✓	✓			
Lovisolo	✓		✓			
O’Connell			✓			
O’Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

I hereby certify the above to be a true copy of an Ordinance adopted by the Governing Body of the Borough of Allendale on April 11, 2024.

  
 Linda Louise Cervino, RMC  
 Municipal Clerk

  
 Amy Wilczynski  
 Mayor

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #24-05**

**BOROUGH OF ALLENDALE  
CALENDAR YEAR 2024  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% or the cost of living adjustment, whichever is less, unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, the cost of living adjustment for calendar year 2024 budget is calculated at 2.5% pursuant to N.J.S.A. 40A:4-45.2; and

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Mayor and Council of the Borough of Allendale in the County of Bergen finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Mayor and Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$112,194 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Mayor and Council of the Borough of Allendale in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Borough of Allendale shall, in accordance with this ordinance and

**BOROUGH OF ALLENDALE  
COUNTY OF BERGEN  
STATE OF NEW JERSEY**

**ORDINANCE #24-05**

N.J.S.A. 40A: 4-45.14, be increased by up to 3.5%, amounting to \$392,680, and that the CY 2024 municipal budget for the Borough of Allendale be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan		✓	✓			
Lovisolo	✓		✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

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I hereby certify the above to be a true copy of an Ordinance introduced by the Governing Body of the Borough of Allendale on April 11, 2024.

*Linda Louise Cervino*  
Linda Louise Cervino, RMC  
Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 04/11/2024

RESOLUTION# 24-113

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolio			✓			
O’Connell		✓	✓			
O’Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**AUTHORIZING EMERGENCY TEMPORARY BUDGET APPROPRIATIONS**

WHEREAS, an emergent condition has arisen with respect to certain budget appropriations and no adequate provision has been made in the 2024 Temporary Budget, and N.J.S.A. 40A: 4-20 provides for the creation of emergency temporary appropriations for said purpose; and

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale that in accordance with the provisions of N.J.S.A. 40A: 4-20;

- An emergency temporary appropriation be and the same is hereby made in the total amount of:

<b>Current Fund</b>	
Administration – OE	5,000
Finance - OE	3,000
Tax Assessment – SW	3,000
Legal Services – OE	10,000
Land Use Board – SW	5,000
Electrical inspector – SW	1,500
Property Maintenance – SW	4,500
Police – SW	180,000
Emergency Management – SW	500
Fire – OE	70,000
Streets & Roads – SW	100,000
Garbage & Trash Removal	50,000
Municipal Recycling	30,000
Natural Gas – OE	6,000
Electricity – OE	25,000
Library – OE	184,233
Municipal Alliance – OE	1,000
Waldwick Well Baby - OE	500
N W Bergen Sewer Authority	513,000
<b>Total Current Fund Appropriations</b>	<b>\$1,192,233</b>

RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ

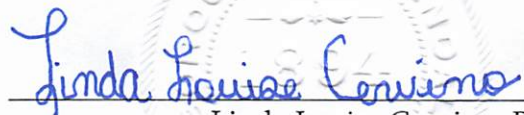
DATE: 04/11/2024

RESOLUTION# 24-113

2. That said emergency temporary appropriation will be provided in the 2024 budget;
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on April 11, 2024.



Linda Louise Cervino, RMC  
Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 04/11/2024

RESOLUTION# 24-114

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisollo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPROVE CHANGE ORDER NUMBER FOUR  
HM COMPANY LLC - ALLENDALE ADA FIREHOUSE BATHROOM RENOVATION**

**WHEREAS**, the Contractor has requested labor and material for two (2) additional strobes in shower and ADA bathroom as per Fire Subcode Official for the Allendale Firehouse ADA Bathroom; and

**WHEREAS**, a net increase of \$1,682.88 will result from the actual quantities of work measured and performed; and

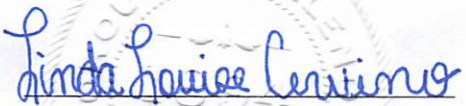
**WHEREAS**, the Borough wishes to authorize and approve Change Order Number Four to authorize labor and material for two (2) additional strobes in shower and ADA bathroom as per Fire Subcode Official; and

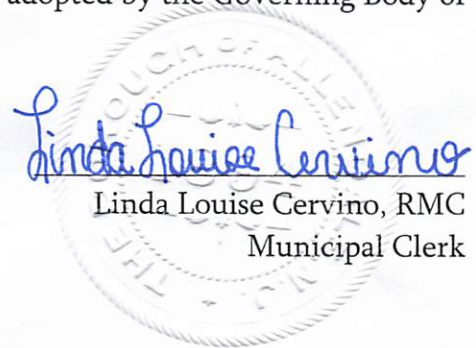
**WHEREAS**, the CFO has certified that sufficient funds are available.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Change Order Number Four resulting in an increase of \$1,682.88 be approved for the Allendale Firehouse ADA Bathroom Renovation.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on April 11, 2024.

  
 Linda Louise Cervino, RMC  
 Municipal Clerk





**DESCRIPTION OF CHANGE ORDER**

Provide the following services:

1) Provide labor and material for (2) additional strobes in Shower and ADA Bathroom as per Fire Subcode Official.

**CONTRACTOR PROPOSAL**

Contractor Name:	<u>HM COMPANY LLC</u>	Date:	<u>4/3/2024</u>
Address:	<u>3 Orlando Drive</u> <u>Fairfield, NJ 07004</u>	Project:	<u>Allendale Firehouse ADA</u> <u>Bathroom</u>
Telephone No:	<u>(917) 200-3768</u>	Change Proposal No:	<u>#004</u>
		Revision No:	
		Time extension	<u>TBD</u>

**Section A: Contractor Work**

1. Total Contractor Labor	\$	-
2. Total Contractor Material	\$	-
3. Total Contractor Equipment Rented	\$	-
4. Total Contractor Equipment Owned		
4. Total Unit Price Costs		
5. SUBTOTAL	\$	-
6. Contractor's OH&P 10%	\$	-
6a. Contractor's Bonds&Insurances 5%	\$	-
7. Total Premium Portion of Contractor Labor		
8. CONTRACTOR TOTAL	\$	-

**SECTION B: SUBCONTRACTOR WORK**

Round Totals to Nearest Dollar

9. Names of Subcontractors: Aber Electric		
A. Labor for line item #1 in Description above	\$	1,214.41
B. Material for line item #1 in Description above	\$	176.40
C. _____		
D. _____		
E. _____		
9a. 10% Overhead & Profit	\$	139.08
10. TOTAL SUBCONTRACTOR PROPOSALS	\$	1,529.89
11. Contractor's Override on Subs' Proposal:		
11a. 10% Overhead & Profit	\$	152.99
12. Total Premium Portion of Subcontractor Labor		
13. Subcontractor Total	\$	1,682.88

**SECTION D: CONTRACTOR'S REQUESTED TOTAL**

15. AMOUNT REQUESTED	15	\$	1,682.88
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Christian Miceski 4/3/2024  
Contractor's Signature Date

Christian Miceski  
Print Name of Authorized Representative  
Project Manager  
Print Title

APPROVED BY: 4.4.2024  
Date

Jesús H. Mones  
Print Name of Authorized Representative  
Project Manager  
Print Title

HM reserves its rights to seek additional time from the cumulative effect of multiple change of plans including general condition associated with the delay.



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 04/11/2024

RESOLUTION# 24-115

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisollo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPROVE CHANGE ORDER NUMBER ONE  
HAAS CONSTRUCTION MANAGEMENT –  
ALLENDALE BOROUGH HALL KITCHEN RENOVATION**

WHEREAS, the Contractor has requested a change order to add dedicated outlet and circuiting for microwave in kitchenette area for the Allendale Borough Hall kitchen renovation; and

WHEREAS, a net increase of \$948.76 will result from the actual quantities of work measured and performed; and

WHEREAS, the Borough wishes to authorize and approve Change Order Number One to authorize to add dedicated outlet and circuiting for microwave in kitchenette area; and

WHEREAS, the CFO has certified that sufficient funds are available.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that Change Order Number One resulting in an increase of \$948.76, a 3% increase in the original contracted amount, to be approved for the Allendale Borough Hall kitchen resulting in a new contract amount of \$32,078.84.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on April 11, 2024.

  
 Linda Louise Gervino, RMC  
 Municipal Clerk



**OWNER CHANGE ORDER**

Change Order # 4117 - 001

BETWEEN the Owner:

Borough of Allendale  
500 West Crescent Ave.  
Allendale, NJ 07401  
Tel: 201-818-4400

Trade Contractor:

Haas Construction Management, LLC  
51 Cannonball Rd.  
Pompton Lakes, NJ 07442  
Tel: 201-485-7733

Project:

Allendale Town Hall  
500 West Crescent Ave.  
Allendale, NJ 07401

Date of Presentation of Change Order:

4/5/2024

Change Order Type:

Owner Requested Change

PCO Reference #

N/A

Added Days to the Schedule:

0

**Description of Change:**

Add dedicated outlet and circuiting for microwave in kitchenette area.

**Determination of Valuation of Change:**

Original purchase order amount	\$	31,130.08
Amount of this change	\$	948.76
Revised amount	\$	32,078.84

---

Owner Acceptance

---

Date

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 04/11/2024

RESOLUTION# 24-116

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**AUTHORIZE THE PURCHASE OF A JOHN DEERE GATOR THROUGH ESCNJ COOPERATIVE PRICING SYSTEM – DEERE & COMPANY**

WHEREAS, a need exists to purchase a John Deere Gator for the Department of Public Works; and

WHEREAS, the Borough of Allendale authorized participation in the Educational Services Commission of New Jersey Cooperative Pricing System (ESCNJ) via Resolution 17-259 on October 12, 2017; and

WHEREAS, the Borough was approved as a member of the ESCNJ Cooperative Pricing System on December 4, 2017; and

WHEREAS, the ESCNJ offers competitively-bid contracts for its members to purchase from on an as-needed basis; and

WHEREAS, Deere & Company, 2000 John Deere Run, Cary, North Carolina 27513, is an approved vendor through the ESCNJ via New Jersey State Approved Co-op (NJ Grounds Equipment ESCNJ 22/23-12); and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds have been or will be duly budgeted and appropriated to pay for the contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that an Agreement is hereby authorized for the purchase of a John Deere Gator, HPX615E, Model 2024, from Deere & Company, 2000 John Deere Run, Cary, North Carolina 27513 in the amount of \$17,033.06; and

BE IT FURTHER RESOLVED that the Mayor and Borough Clerk are hereby authorized to take such action as may be necessary to implement this Resolution, including the execution of an Agreement or Proposal for the above services.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on April 11, 2024.

  
 Linda Louise Cervino, RMC  
 Municipal Clerk



**Customer:**

**Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.**

**A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.**

- Vendor: Deere & Company
- 2000 John Deere Run  
Cary, NC 27513
  
- Signature on all LOIs and POs with a signature line
- Contract name or number; or JD Quote ID
- Sold to street address
- Ship to street address (no PO box)
- Bill to contact name and phone number
- Bill to address
  
- Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)
  
- Membership number if required by the contract

**For any questions, please contact:**

**Pienkosz David**

Power Place, Inc.  
297 Route 22 East  
Whitehouse St, NJ 08889

Tel: 908-534-2837

Fax: 908-534-5845

Email: [david@powerplaceinc.com](mailto:david@powerplaceinc.com)

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.



**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

Power Place, Inc.  
297 Route 22 East  
Whitehouse St, NJ 08889  
908-534-2837  
josh@powerplaceinc.com

**Quote Summary**

**Prepared For:**

ALLENDALE BOROUGH DEPARTMENT OF PUBLIC WORKS  
101 NEW ST  
ALLENDALE, NJ 07401  
Business: 201-818-4414

**Delivering Dealer:**

**Power Place, Inc.**  
Pienkosz David  
297 Route 22 East  
Whitehouse St, NJ 08889  
Phone: 908-534-2837  
david@powerplaceinc.com

**Quote ID:** 30610293  
**Created On:** 26 March 2024  
**Last Modified On:** 05 April 2024  
**Expiration Date:** 26 April 2024

**Equipment Summary**

JOHN DEERE GATOR™HPX615E  
(Model Year 2024)

Selling Price	Qty	Extended
\$ 17,033.06 X	1 =	\$ 17,033.06

**Contract:** NJ Grounds Equip ESCNJ 22/23-12 (PG 0F CG 22)

**Price Effective Date:** February 1, 2024

**Equipment Total**


**\$ 17,033.06**

\* Includes Fees and Non-contract items

**Quote Summary**

Equipment Total	\$ 17,033.06
Trade In	
SubTotal	<b>\$ 17,033.06</b>
Est. Service Agreement Tax	\$ 0.00
Total	\$ 17,033.06
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 17,033.06</b>

Salesperson : X \_\_\_\_\_

Accepted By : X  \_\_\_\_\_



# Selling Equipment



Quote Id: 30610293      Customer Name: ALLENDALE BOROUGH DEPARTMENT OF PUBLIC WORKS

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**  
Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**  
Power Place, Inc.  
297 Route 22 East  
Whitehouse St, NJ 08889  
908-534-2837  
josh@powerplaceinc.com

## JOHN DEERE GATOR™ HPX615E (Model Year 2024)

Hours:

Stock Number:

Contract: NJ Grounds Equip ESCNJ 22/23-12 (PG 0F CG 22)

Selling Price \*  
\$ 17,033.06

Price Effective Date: February 1, 2024

\* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
57GAM	GATOR™ HPX615E (Model Year 2024)	1	\$ 14,899.00	13.00	\$ 1,936.87	\$ 12,962.13	\$ 12,962.13
<b>Standard Options - Per Unit</b>							
0202	United States	1	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
0505	Build To Order	1	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
1011	High-Performance All-Purpose (HPAP) Tires	1	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
2007	Standard Bench Seat - Black	1	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
2350	Park Position in Transmission	1	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
3003	Cargo Box with Spray In Liner, Brake and Tail Lights	1	\$ 573.00	13.00	\$ 74.49	\$ 498.51	\$ 498.51
3100	Cargo Box Power Lift	1	\$ 1,100.00	13.00	\$ 143.00	\$ 957.00	\$ 957.00
4000	OPS with Nets	1	\$ 0.00	13.00	\$ 0.00	\$ 0.00	\$ 0.00
4030	Black Poly Roof	1	\$ 591.00	13.00	\$ 76.83	\$ 514.17	\$ 514.17
4201	Front Brush Guard	1	\$ 330.00	13.00	\$ 42.90	\$ 287.10	\$ 287.10
<b>Standard Options Total</b>			<b>\$ 2,594.00</b>		<b>\$ 337.22</b>	<b>\$ 2,256.78</b>	<b>\$ 2,256.78</b>
<b>Dealer Attachments/Non-Contract/Open Market</b>							
BM24737	Occupant Protective Structure (OPS) Side Mirrors	1	\$ 258.94	13.00	\$ 33.66	\$ 225.28	\$ 225.28
BM25148	Occupant Protective Structure (OPS) Rear View Mirror	1	\$ 130.65	13.00	\$ 16.98	\$ 113.67	\$ 113.67
BM25922	OPS Abrasion Resistant Full Windshield	1	\$ 809.99	13.00	\$ 105.30	\$ 704.69	\$ 704.69
BM26216	LED Work Lights (2 Lights)	1	\$ 453.69	13.00	\$ 58.98	\$ 394.71	\$ 394.71



# Selling Equipment



Quote Id: 30610293      Customer Name: ALLENDALE BOROUGH DEPARTMENT OF PUBLIC WORKS

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company  
2000 John Deere Run  
Cary, NC 27513  
FED ID: 36-2382580  
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Power Place, Inc.  
297 Route 22 East  
Whitehouse St, NJ 08889  
908-534-2837  
josh@powerplaceinc.com

BM24089	Occupant Protective Structure (OPS) Switch Bank	1	\$ 116.84	100.00	\$ 116.84	\$ 0.00	\$ 0.00
BUC11245	Turn Signal Light Harness Kit	1	\$ 195.37	13.00	\$ 25.40	\$ 169.97	\$ 169.97
BUC10608	Front Turn Signal Light Kit	1	\$ 117.70	13.00	\$ 15.30	\$ 102.40	\$ 102.40
BM25620	Front OPS/Roof Light Harness Kit	1	\$ 118.88	13.00	\$ 15.45	\$ 103.43	\$ 103.43
<b>Dealer Attachments Total</b>			<b>\$ 2,202.06</b>		<b>\$ 387.91</b>	<b>\$ 1,814.15</b>	<b>\$ 1,814.15</b>
<b>Value Added Services Total</b>			<b>\$ 0.00</b>			<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Additional Discounts</b>							
<b>Additional Discount Total</b>					<b>\$ 0.00</b>	<b>\$ -0.00</b>	<b>\$ -0.00</b>
<b>Total Selling Price</b>			<b>\$ 19,695.06</b>		<b>\$ 2,662.00</b>	<b>\$ 17,033.06</b>	<b>\$ 17,033.06</b>

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 04/11/2024

RESOLUTION# 24-117

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisollo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**BURGIS ASSOCIATES, INC. TO PROVIDE PROFESSIONAL PLANNING SERVICES –  
MASTER PLAN  
PHASE I - LAND USE PLAN ELEMENT AMENDMENT AND  
PHASE II - HAZARD VULNERABILITY STUDY  
OF THE BOROUGH OF ALLENDALE**

WHEREAS, the Borough of Allendale has a need to acquire professional planning services for the Master Plan – Land Use Plan Element Amendment and Hazard Vulnerability Study within the Borough of Allendale; and

WHEREAS, Burgis Associates, Inc., is a firm duly qualified and available to perform said services; and

WHEREAS, the Chief Financial Officer has attached hereto a certification that adequate funds are duly budgeted and appropriated to pay for the contract.

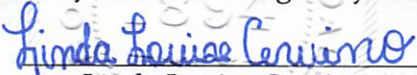
NOW, THEREFORE, BE IT RESOLVED, by the Governing Body that a contract for the above-referenced project be awarded to Burgis Associates, Inc., 25 Westwood Avenue, Westwood, New Jersey 07675, in accordance with their proposal for Phase I – Land Use Plan and Phase II – Hazard Vulnerability Assessment, dated March 7, 2024, not to exceed \$32,500.00.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to execute a contract with said planning firm; and

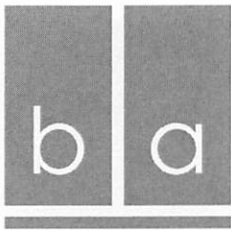
BE IT FURTHER RESOLVED that this contract is being awarded as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

BE IT FURTHER RESOLVED that a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in The Record within ten days of the passage as required by law.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on April 11, 2024.

  
Linda Louise Cervino, RMC  
Municipal Clerk





COMMUNITY PLANNING  
LAND DEVELOPMENT AND DESIGN  
LANDSCAPE ARCHITECTURE

PRINCIPALS:  
*Joseph H. Burgis PP, AICP*  
*Edward Snieckus, Jr. PP, LLA, ASLA*  
*David Novak PP, AICP*

**B U R G I S**  
ASSOCIATES, INC.

March 7, 2024

Mayor Amy Wilczynski,  
Borough of Allendale  
500 West Crescent Avenue  
Allendale, NJ 07401

Re: Professional Planning Services  
Master Plan-Land Use Plan Element Amendment and Hazard Vulnerability Study  
Borough of Allendale, New Jersey  
BA# 3987.07

Dear Mayor Wilczynski,

We are pleased to submit this proposal in response to the Borough's request for professional planning services regarding the above captioned matter. This response is in a form which may serve as an Agreement, entered into by and between the Borough and Burgis Associates, Inc. (hereinafter called the Consultant), with respect to the Consultant's preparation of a Land Use Plan Element Amendment and Hazard Vulnerability Study of the Borough's Master Plan. The details of this proposal are preliminary and may be modified following discussion with the Borough.

This proposal identifies a two phase master plan program. The initial phase shall consist of the preparation of an amended Land Use Plan Element and its associated components. The second phase will provide the climate change-related Hazard Vulnerability Assessment Study which was made an obligatory requirement of the Municipal Land Use Law (M.L.U.L.) for all master plans in 2020. We have provided pricing for phases one and two herein.

## I SCOPE OF SERVICES – LAND USE PLAN

### A. Background Data Base

1. Existing Land Use Survey. The Planner will prepare a land use survey of the community. The survey will encompass a review of the current Borough tax assessment records with respect to the Use Classification the Borough imposes on each property. The Planner will analyze this data as to the amount of land use in specified land use categories (including but not limited to detached and

attached residential, retail/commercial, office, industrial, public, semi-public, and vacant sites), the development patterns in the community, compatibility between uses, the intensity of development, and the development potential of vacant land under present zoning. Approved but-not-yet-built developments shall also be identified in mapped and text/tabular form, going back for at least a two-year period.

The Planner shall incorporate into this component an assessment of portions of the community's central business district for the purpose of evaluating the evaluation the area's land use pattern, lot arrangements and building design, orientation, and configurations.

2. Environmental Features. Data concerning selected environmental features, including steep sloping lands, lands subject to flooding, lands designated as wetlands by the State, and soil conditions will be noted and identified in mapped form. Information from available natural resource inventories will be incorporated into the document and analyzed for the development of the land use plan.
3. Population and Other Socio-Economic Data. Demographic data from Borough's Master Plan Reexamination Report and Housing Element and Fair Share Plan shall be incorporated into the Plan, including data on such indices as population size, age characteristics, income, employment, housing, and related information. Related data and updated data from local, county and state sources will also be incorporated in the study, as available and as determined to be appropriate.
4. Relationship to County and State Plans and Adjoining Municipalities. As required by statute, the master plan Land Use Element will include a policy statement which indicates the relationship of the proposed development of the community as set forth in the master plan to the master plans of adjacent municipalities, the County master plan, and the State Development and Redevelopment Plan.
5. Electrical Charging Infrastructure. Pursuant to statutory changes implemented in 2017, a statement of strategy will be included pertaining to the potential installation locations of electric vehicle charging stations.

## B. Preparation of Plan

1. Formulation of Goals and Objectives. A series of community goals and objectives will be prepared for consideration by the Planning Board. The selection of a preliminary set of objectives will serve as the basis for the ensuing planning proposals. The set of objectives will be formulated based on a review of existing local, county and State planning goals, and discussions with local officials and the public.
2. Land Use Plan Recommendations. A land use plan shall be prepared for presentation to the Planning Board. This plan will identify the proposed distribution of use and intensity-of-use for land in the community, and the prospective development potential of the community based upon the land use

recommendations. The Plan will include a determination of prospective change in population size at a full build-out scenario.

## II. SCOPE OF SERVICES - HAZARD VULNERABILITY ASSESSMENT

### A. Hazard Vulnerability Assessment

This study will identify a series of core topics, and prepare strategies, goals and objectives for each core topic. Consistent with the recent hazard vulnerability assessment set forth in the Municipal Land Use Law (MLUL), this vulnerability assessment includes:

1. An analysis of current and future threats to, and vulnerabilities of, the municipality associated with climate change-related natural hazards.
2. A build-out analysis of development and an assessment of the threats and vulnerabilities identified above.
3. An identification of critical facilities and infrastructure necessary for evacuation purposes and for sustaining quality of life during a natural disaster, to be maintained at all times in an operational state.
4. An analysis of the potential impact of natural hazards on relevant components and elements of the master plan.
5. Provide strategies and design standards that may be implemented to reduce or avoid risks associated with natural hazards.
6. Include specific policy statements on the consistency, coordination and integration of vulnerability assessment with existing and proposed applicable planning.
7. The municipality shall rely on NJDEP hazard projections and 'best available science', as provided by law.

This vulnerability assessment may be adjusted following discussions with the Borough and a determination of on-going local efforts that address some or all these items.

## III MEETINGS

The Consultant will be available to attend meetings with the Planning Board, its sub-committees, if any, the Governing Body and other governmental representatives in order to fulfill this Contract and keep the Borough informed of progress, receive local input, and participate in public meetings and hearings regarding this matter. A significant component of the plan process is the municipal department/consultant collaboration, information gathering, and a public participatory component. This shall include initial municipal collaborations, NJDEP data integration and discussions of resident and property owners' concerns.

Attendance at five (5) meetings are provided as a separate line item for budgetary purposes. Attendance at additional meetings shall be compensated in accordance with the fee schedule set forth below in Article XI.

#### IV PREPARATION OF REPORT

- A. The Consultant shall prepare draft reports of work elements for consideration by the Board, as well as the final work product. Digitized versions of this report will be made available for distribution, review, and placement on the Borough website. In addition, two copies of the draft report will be made available for the Borough's records.
- B. Copies of all reports and correspondence prepared by this office shall be submitted to the Office of the Planning Board, for distribution to the appropriate governmental officials.
- C. All rights, title, ownership and interest, in and to any and all materials provided or created for and/or delivered to the Planning Board by the Consultant under this contract shall be the sole and exclusive property of the Borough of Westwood.

#### V TIME OF PERFORMANCE

The services of the Consultant are to commence upon execution of this Agreement. It is anticipated that the entire land use plan process shall require a period of twelve months. A schedule of submission of plan components including background data and preliminary plan recommendations, shall be submitted following an initial discussion with the Planning Board.

#### VI COMPENSATION AND METHOD OF PAYMENT

- A. The Consultant shall be compensated thirty two thousand five hundred dollars (\$32,500) for the work product referenced herein.
- B. Compensation shall be made in accordance with the following schedule:

1. Land Use Plan Element

i. Existing land use survey, analysis and mapping:	\$ 2,500
ii. Environmental Features review and mapping:	\$ 1,500
iii. Population and socio-economic data:	\$ 3,000
iv. Goals, objectives and policy statements:	\$ 4,000
v. <u>Land Use Plan document and mapping:</u>	<u>\$ 3,000</u>
(incl assessment of adjacent municipalities plans, State Plan, etc.)	
Sub-total	\$14,000

2. Hazard Vulnerability Assessment\*

i. Analysis of current and future threats and vulnerabilities	\$ 2,500
ii. Build-out analysis	\$ 3,000
iii. Identification of critical facilities and infrastructure study	\$ 3,000
iv. Analysis of the potential impact on master plan elements	\$ 2,000

v. Strategies and design standards compilation	\$ 3,000
vi. <u>Policy statements from vulnerability assessment</u>	\$ 2,500
Subtotal	\$16,000
3. <u>Meeting Attendance (estimate based upon 5 meetings)</u>	\$ 2,500
Total for items B1 thru B3	\$32,500

\* With respect to the Vulnerability Assessment: The MLUL states NJDEP shall provide technical assistance with respect to this line item. However, it is not clearly established how this information and assistance will be provided. Additionally, discussions with the Borough, and a determination of local efforts that already address some or all the applicable items, are necessary and therefor may impact costs provided herein. The Consultant will keep the Borough apprised of how these variables may influence the cost of these services prior to finalizing said item.

- C. Additional items provided, which are beyond the scope of this Agreement, or documents or reports which are requested following the submittal of the draft documents, and attendance at meetings, shall be compensated pursuant to the firm's current fee schedule, which is as follows for the years 2024:

Year 2024 Fee Schedule:

Principal	\$155/hour
Senior Associate	\$145/hour
Associate	\$135/hour
Project Planner	\$125/hour
CADD	\$ 80/hour
Reprographics	At cost
Meeting Attendance	Hourly rate; minimum \$200/mtg.

Hourly rates are portal-to-portal, with a maximum one-hour charge, round-trip.

- D. The Consultant shall submit monthly vouchers enumerating billable hours by the applicable hourly rate as set forth above, and a narrative describing the services performed.

VII QUALIFICATIONS OF THE CONSULTANT

The Consultant represents that he has or will secure all personnel required in the performance of services proposed herein. All of the required services will be performed by personnel who shall be fully qualified to perform same under the direct supervision of Joseph Burgis, P.P., AICP.

VIII CONFLICT OF INTEREST

The Consultant shall not engage in any act or perform any services which will constitute a conflict of interest.

IX LIMITATION OF SCOPE OF SERVICES

In the event of a court action or litigation relating to the matter which is the subject of this Agreement, the Consultant, if so authorized by the Governing Body or Planning Board, shall serve as an expert witness representing the Governing Body or Planning Board. It is understood that the cost of preparing any materials, documents or other supportive information, or giving of testimony relative to such court action or litigation shall be governed by the fee schedule set forth in Section XI C above.

X AFFIRMATIVE ACTION REQUIREMENTS


During the term of this Agreement, the Consultant agrees to comply with the Affirmative Action requirements of N.J.A.C. 17:27.

The parties hereby cause this Agreement to be executed by their duly authorized officers regarding the following scope of this proposal as identified under Article VI B herein.

Burgis Associates, Inc.

  
\_\_\_\_\_  
Joseph H. Burgis, P.P., AICP

Borough of Allendale, New Jersey

  
\_\_\_\_\_  
Authorized Representative  
Dated: 4/11/2024

RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ

DATE: 04/11/2024

RESOLUTION# 24-118

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino					✓	
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

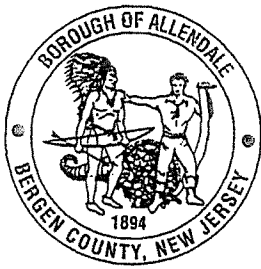
APPROVAL OF APRIL 11, 2024 LIST OF BILLS

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it hereby approves the Bill List dated April 11, 2024 in the amounts of:

Bill List Numbers	April 11, 2024
Current Fund	\$ 2,266,559.34
Payroll Account	349,348.21
General Capital	712,725.18
Animal Fund	51.60
Grant Fund	
COAH/Housing Trust	1,860.00
Improvement & Beautification	
Unemployment Fund	17,292.58
Trust Fund	968.75
Water Operating	
Water Capital	
<hr/>	
<b>Total</b>	<b>\$ 3,348,805.66</b>

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on April 11, 2024.

  
 Linda Louise Cervino, RMC  
 Municipal Clerk



# THE BOROUGH OF ALLENDALE

N E W J E R S E Y

500 WEST CRESCENT AVENUE, ALLENDALE, NJ 07401

WWW.ALLENDALENJ.GOV

OFFICE OF TAX COLLECTOR  
OFFICE OF CHIEF FINANCIAL OFFICER

201-818-4400 EXT 205

I, Alison Altano, Chief Financial Officer of the Borough of Allendale, having reviewed the bill list for the Borough, do hereby certify that funds are available in the accounts so designated.

Certified 4/11/24

Alison Altano

Alison Altano  
Chief Financial Officer



# BILL LIST For APRIL 11, 2024

**CURRENT ACCOUNT** **\$ 1,029,505.10**

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**Manual Checks**

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Check #14195 Borough of Allendale - PERS/PRFS Annual Appropriation \$ 1,029,505.10

**PAYROLL ACCOUNT** **\$ 349,348.21**

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**Borough of Allendale Payroll Fund, Bank Transfer 3/20/2024** **\$ 181,412.61**

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Salaries and Wages \$ 166,373.22

FICA \$ 12,169.93

DCRP \$ 247.25

LIFE \$ 112.00

DISABILITY \$ 2,510.21

**Borough of Allendale Payroll Fund, Bank Transfer 4/3/2024** **\$ 167,935.60**

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Salaries and Wages \$ 156,181.39

FICA \$ 11,517.86

DCRP \$ 236.35

**TOTAL** **\$ 1,378,853.31**

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**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 04/11/2024

RESOLUTION# 24-119

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisollo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**BOROUGH OF ALLENDALE  
RESOLUTION AUTHORIZING BID FOR AWARD OF LEASES AND  
ASSOCIATED WORK FOR 300 WEST CRESCENT AVENUE  
AND CELL TOWER SPACE LOCATED THEREON**

**WHEREAS**, on August 31, 1995, the Borough of Allendale (“Borough”), as Landlord, entered into a Lease Agreement of same date with New York SMSA, a New York Limited Partnership (“New York SMSA”), as Tenant, for a certain portion of real property owned by the Borough having a street address of 300 West Crescent Avenue, Allendale, New Jersey and consisting of approximately 2340 square feet for, inter alia, the construction of a tower and placement thereon of wireless telecommunication equipment and facilities; and

**WHEREAS**, subsequent to August 31, 1995 all of New York SMSA’s right, title and interest in the foregoing August 31, 1995 lease between the Borough and New York SMSA was conveyed and transferred by New York SMSA to Crown Atlantic Company LLC (“Crown”) (said lease, as same has been amended since August 31, 1995 hereinafter being referred to as the “Crown Lease”) and Crown is thereby a current tenant of the Premises under the Crown Lease; and

**WHEREAS**, on August 31, 1995 the Borough also entered into a Lease Agreement of same date with Cellular Telephone Company, d/b/a Cellular One, a New York General Partnership

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 04/11/2024**

**RESOLUTION# 24-119**

("Cellular One") for the Premises for, inter alia, the construction of a tower (the "Cell Tower") and placement thereon of wireless telecommunication equipment and facilities; and

**WHEREAS**, subsequent to August 31, 1995, all of Cellular One's right, title and interest in the foregoing August 31, 1995 lease between the Borough and Cellular One was conveyed and transferred to CCATT, LLC ("AT&T") (said lease and any and all amendments, if any, to same since August 31, 1995 being hereinafter referred to as the "AT&T Lease") and AT&T is thereby a current tenant of the Premises under the AT&T Lease; and

**WHEREAS**, pursuant to the AT&T Lease and the Crown Lease, the Cell Tower was constructed on the Premises; and

**WHEREAS**, the portion of property upon which wireless telecommunications equipment and facilities are situated was later expanded to approximately 4008 square feet (the "Premises").

**WHEREAS**, the terms of the Crown Lease and the AT&T Lease were both extended by mutual agreement between the Borough and Crown respectively by way of agreement dated May 25, 2023; and

**WHEREAS**, the terms of both the Crown Lease and AT&T Lease will terminate on May 31, 2024; and

**WHEREAS**, pursuant to the terms of the Crown Lease and the AT&T Lease the Borough has notified Crown and AT&T that it has exercised its option to have the title to the Cell Tower conveyed and assigned to the Borough effective June 1, 2024; and

**WHEREAS**, the Borough, upon the termination of the Crown Lease and the AT&T Leases, and its acquisition of ownership of the Cell Tower as of June 1, 2024, wishes to enter into

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 04/11/2024**

**RESOLUTION# 24-119**

up to eight (8) leases, pursuant to N.J.S.A. 40A:12-14 and other applicable laws, by which the Premises and eight (8) different locations/elevations upon the Cell Tower (except for the location at the 130 feet elevation which will be for the lease of elevation space on the Cell Tower only, and will not include any ground space) will each be leased for an initial lease term of five (5) years, with four (4) successive renewal terms of five (5) years, commencing on June 1, 2024 or on such other lease commencement date as provided for in the lease and bid specifications referenced hereinbelow, each, and work will performed in connection with the Cell Tower for the purpose of such lessees' installation, use and maintenance of such lessees' wireless telecommunications fixture and related equipment, cables, accessories and improvement ("Communications Facility"); and

**WHEREAS**, by Resolution No. 24-054 the Borough has appointed Hoplite Communications, LLC ("Hoplite") as a consultant to the Borough with respect to the Borough's communication carriers; and

**WHEREAS**, the Borough has requested, and Hoplite has agreed, to prepare contract specification and bid documents for the foregoing lease of spaces on the Cell Tower and on the Premises (along with certain easements providing access to the Premises and Cell Tower) and for the installation of wireless telecommunication antennas and related facilities at the Premises; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough that the Borough Clerk be and hereby is authorized and directed to publicly advertise for sealed bids, in accordance with all applicable laws, for the foregoing lease of spaces on the Cell Tower and the Premises (each a "Space") for the placement and use of by F.C.C. Licensed wireless

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BERGEN COUNTY, NJ**

**DATE: 04/11/2024**

**RESOLUTION# 24-119**

telecommunications companies of wireless telecommunications equipment and facilities, and the performance of work in connection with same; and

Bids will be received by the Borough Clerk on May 8, 2024 at 11:00 A.M. at the Borough Hall, 500 West Crescent Avenue, Allendale, New Jersey; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized and directed to advertise notice of bidding in a newspaper circulating in the Borough of Allendale by two (2) insertions at least once a week during two (2) consecutive weeks; the lease publication to be not earlier than seven (7) days prior to the letting of the lease; and

**NOW THEREFORE, BE IT FURTHER RESOLVED**, that the lease(s) shall be let upon the following terms and conditions:

1. An initial five (5) year term with four (4) successive renewal option periods of five (5) years each.
2. Annual adjustments to rent for the balance of the initial term and each renewal option period shall be in an amount equal to three (3%) percent of the prior year's annual rent.
3. Security deposit for each lease will be \$25,000.00.
4. The successful bidder(s) (except as to the successful bidder for 130 feet elevation to whom no ground space shall be leased) will be granted a right to erect and maintain equipment cabinets or an equipment building on the Premises, all as further described in and subject to the terms and conditions of a written lease.

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BERGEN COUNTY, NJ**

**DATE: 04/11/2024**

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5. The successful bidder(s) must comply with all land use, zoning, wireless communication and all other applicable ordinances of the Borough.
6. The successful bidder(s) shall be required to sign a Lease Agreement to be prepared by Hoplite, and Borough Counsel, on behalf of the Borough.
7. The successful bidder(s) shall be responsible for the costs of publication of the bid advertisement.
8. The successful bidder(s) shall each be responsible for the payment of \$5,000.00 for each successful bid by such bidder(s), to Hoplite for consulting fees.
9. The successful bidder(s) shall each be responsible for the payment of \$1,500.00, for each successful bid by such bidder(s) to the Borough for payment of the Borough's counsel fees in connection with the preparation and review of the bid specifications and subject leases.

**BE IT FURTHER RESOLVED**, that the successful bidder(s) may only utilize the respective Space(s) in conjunction with use of the Cell Tower for the providing of wireless communication service.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Mayor, Borough Clerk, the Borough Attorney, and Borough Administrator be and hereby are authorized to take all necessary actions, including the preparation, in conjunction with Hoplite, of the foregoing bid documents, and documents related thereto, including but not limited to the proposed lease(s) for such Spaces for wireless telecommunication facilities as, in the opinion of Borough Counsel and

**RESOLUTION  
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BERGEN COUNTY, NJ**

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Hoplite, may be necessary or desirable, including but not limited to the advertising of such bidding at such times and in such manner as provided by law; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the respective minimum bid (“Minimum Bids”) for each of the Spaces to be leased are as follows:

<b><u>Elevation</u></b>	<b><u>Ground Space</u></b>	<b><u>Minimum Bid</u></b>
163 feet	25 sq. ft. platform (MW Dish)	\$71,400 per year
158 feet	32 sq. ft. platform (MW Dish)	\$68,850 per year
148 feet	360 sq. ft. shelter	\$78,000 per year
144 feet	15 sq. ft. platform (MW Dish)	\$63,750 per year
138 feet	223 sq. ft. shelter	\$72,000 per year
130 feet	No Ground Space	\$69,000 per year
119 feet	200 sq. ft. platform	\$66,000 per year
109 feet	35 sq. ft. platform	\$63,000 per year

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

**DATE: 04/11/2024**

**RESOLUTION# 24-119**

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that in the event that no bid is received for any of the foregoing Spaces in an amount at least equal to or greater than the foregoing minimum bids, the Borough reserves the right to reject any or all of the bids for each respective Space.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Borough also reserves the right, in its sole and absolute discretion if it deems it to be in best interests of the Borough, upon the completion of the bidding to either accept the highest respective bid for any or all of the Spaces, or to reject any or all bids including all bids equal to or greater than each Minimum Bid for any or all of the Spaces; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the leases and tenancies for the Spaces are only for the use of wireless telecommunication facilities by persons/entities legally permitted to operate such facilities, and the bids therefore shall only be awarded to bidders who are wireless telecommunication companies authorized and licensed by the Federal Communication Commission (FCC), or any other local, state or federal governing body with the authority to issue such licenses and authorizations, to broadcast wireless transmissions from the Property, including, but not limited to, cellular services via the applicable Wireless Communications Service (WCS) license and associated spectrum licenses issued by the FCC.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the Governing Body does hereby reserve the right to negotiate future leases for any location not awarded to bidders in conjunction with this public bid. Any subsequent award of bid shall be subject to the same terms and conditions of this bid; and



RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ

DATE: 04/11/2024


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**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that said lease(s) shall be let based upon terms and conditions as set forth in a form of lease agreement and bid specifications, together with an instruction to bidders which may be obtained from the office of the Borough Clerk at the Borough Hall, 500 West Crescent Avenue, Allendale, New Jersey between the hours of 9:00 A.M. and 4:00 P.M. Monday through Friday.

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that acceptance or rejection of the bid or bids shall be made not later than at the second regular meeting of the Governing Body following the completion of the bidding and, if the Governing Body shall not so accept such highest bid, or reject all bids, said bids shall be deemed to have been rejected. Any such award may be adjourned at the time advertised for not more than one (1) week without readvertising.

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I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on April 11, 2024.

  
Linda Louise Cervino, RMC  
- Municipal Clerk



**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 04/11/2024

RESOLUTION# 24-120

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisolo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**APPROVAL OF 2024 SHARED SERVICE AGREEMENT  
COUNTY OF BERGEN – THE PROVISION OF LIMITED TREE REMOVAL SERVICES**

WHEREAS, there is a need for tree removal services in the Borough of Allendale; and,

WHEREAS, the Borough of Allendale seeks to enter into a Shared Services Agreement with the County of Bergen, One Bergen County Plaza, Room 580, Hackensack, New Jersey 07601-7076, allowing it to request assistance from the County of Bergen with regard to individual tree removal; and

WHEREAS, the term of this Agreement shall be for five (5) years, commencing on January 1, 2024 and continuing through December 31, 2029.

WHEREAS, while it is not the responsibility of County of Bergen to remove dead or dying trees within the municipalities of Bergen County, said removal being the responsibility of the individual municipality in which a tree is located, the County of Bergen does assist local municipalities with the removal of dead or dying trees located within the public right of way along Bergen County roadways on a limited basis and only when the County of Bergen determines that it is appropriate to provide such assistance and that County of Bergen has the resources to provide such assistance; and

WHEREAS, County of Bergen provides municipalities with tree removal assistance pursuant to Shared Service Agreements with municipalities when the County of Bergen determines, in its sole and absolute discretion and pursuant to Bergen County criteria, that it is appropriate to provide such assistance; and

RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ

DATE: 04/11/2024

RESOLUTION# 24-120

WHEREAS, pursuant to such Shared Service Agreements participating municipalities may send written requests to Bergen County for assistance with regard to the removal of a particular tree or trees, with such requests subject to review by County of Bergen; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) promotes the broad use of shared services as a technique to reduce local expenses funded by property tax payers; and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) allows any local unit to enter into an agreement with any other local unit or units to provide or receive any services that each local participating in the Agreement is empowered to provide or receive within its own jurisdiction, as set forth in N.J.S.A. 40A:65-7(4); and

NOW, THEREFORE, BE IT AGREED, in consideration of the promises and of the covenants, terms, and conditions hereinafter set forth, the Mayor and Council of the Borough of Allendale, County of Bergen, State of New Jersey, that it agree to perform in accordance with the provisions, terms and conditions set forth in this Agreement and hereby approves the contract between the County of Bergen and the Borough of Allendale.

BE IT FURTHER RESOLVED that the Mayor and Municipal Clerk be and they are hereby authorized to sign said contract.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on April 11, 2024.



Linda Louise Cervino, RMC  
Municipal Clerk



# SHARED SERVICES AGREEMENT

BETWEEN

COUNTY OF BERGEN

AND

BOROUGH OF ALLENDALE

FOR:

**THE PROVISION OF  
LIMITED TREE REMOVAL SERVICES**

Approved by Bergen County Resolution No. 1491-23

Approved by BOROUGH OF ALLENDALE Resolution No. 24-120

**DATE: 4/11/2024, 2024**

PREPARED BY:

**BERGEN COUNTY COUNSEL  
ONE BERGEN COUNTY PLAZA  
HACKENSACK, NJ 07601-7076**

**THIS AGREEMENT** is made this 11<sup>th</sup> day of April 2024, by and between:

**COUNTY OF BERGEN**, a body politic of the State of New Jersey, with administrative offices at One Bergen County Plaza, Room 580, Hackensack, New Jersey 07601-7076, hereinafter referred to as the "COUNTY;" and

**BOROUGH OF ALLENDALE**, a body politic of the State of New Jersey with administrative offices at 500 West Crescent Ave., Allendale, hereinafter referred to as the "MUNICIPALITY."

**WITNESSETH:**

**WHEREAS**, while it is not the responsibility of the COUNTY to remove dead or dying trees within the municipalities of Bergen County, said removal being the responsibility of the individual municipality in which a tree is located, the COUNTY does assist local municipalities with the removal of dead or dying trees located within the public right of way along COUNTY roadways on a limited basis and only when the COUNTY determines that it is appropriate to provide such assistance and that the COUNTY has the resources to provide such assistance; and

**WHEREAS**, the COUNTY provides municipalities with tree removal assistance pursuant to Shared Service Agreements with municipalities when the COUNTY determines, in its sole and absolute discretion and pursuant to COUNTY criteria, that it is appropriate to provide such assistance; and

**WHEREAS**, pursuant to such Shared Service Agreements participating municipalities may send written requests to the COUNTY for assistance with regard to the removal of a particular tree or trees, with such requests subject to review by the COUNTY; and

**WHEREAS**, MUNICIPALITY seeks to enter into a Shared Services Agreement with the COUNTY allowing it to request assistance from the COUNTY with regard to individual tree removal; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) promotes the broad use of shared services as a technique to reduce local expenses funded by property tax payers; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et seq.) allows any local unit to enter into an agreement with any other local unit or units to provide or receive any services that each local participating in the Agreement is empowered to provide or receive within its own jurisdiction, as set forth in N.J.S.A. 40A:65-7(4); and

**WHEREAS**, pursuant to N.J.S.A. 40A:65-5, the COUNTY and MUNICIPALITY have each adopted resolutions authorizing entry into this Agreement, copies of which are annexed hereto as exhibits,

**NOW, THEREFORE, BE IT AGREED**, in consideration of the promises and of the covenants, terms, and conditions hereinafter set forth, the COUNTY and MUNICIPALITY agree to perform in accordance with the provisions, terms and conditions set forth in this Agreement as follows:

1. **PROCEDURES GOVERNING TREE REMOVAL REQUESTS.** MUNICIPALITY understands and acknowledges that the COUNTY has no obligation to remove any trees within the MUNICIPALITY, whether dead, dying or otherwise and that the COUNTY'S willingness to assist in the removal of any trees constitutes the voluntary act of the COUNTY in an effort to assist municipalities within the COUNTY to the extent it is able to do so. MUNICIPALITY further understands and acknowledges that the COUNTY may terminate this assistance policy at any time as provided hereunder.

Specific procedures for requesting assistance with regard to tree removal are as follows:

- a) MUNICIPALITY may submit to the COUNTY individual requests for the removal of a dead or dying tree(s) located solely on COUNTY roadways by completing a form (the "Request Form;" sample attached hereto) provided by the COUNTY.
- b) Said completed Request Form shall be returned to the COUNTY via email to [treerequest@co.bergen.nj.us](mailto:treerequest@co.bergen.nj.us). Any questions can be directed to [treerequest@co.bergen.nj.us](mailto:treerequest@co.bergen.nj.us) or to the Bergen County Department of Parks Forestry Superintendent.
- c) Upon receipt of said completed Request Form, the COUNTY shall inspect and evaluate the tree(s) proposed for removal. Upon completing said inspection, the COUNTY shall notify the MUNICIPALITY as to whether it will remove said tree(s) or whether it is not willing to remove said tree(s). There shall be no time limit within which the COUNTY shall complete its inspection or advise the MUNICIPALITY as to its decision to remove said tree(s).
- d) The COUNTY alone shall have the discretion to determine whether it will remove said tree(s) based upon COUNTY criteria established in the sole discretion of the COUNTY.
- e) In the event the COUNTY elects to remove the tree(s), the COUNTY work shall be strictly limited to the removal of the tree(s). The COUNTY shall not be responsible for the completion of any repairs to the sidewalk/curb adjacent to the tree(s) or for any other repairs/work in connection with the removal of the tree(s).
- f) In the event the COUNTY elects to remove the tree(s), the MUNICIPALITY shall provide uniformed police officers/patrol cars at the sole cost and expense of the MUNICIPALITY as required for the safety of all workers engaged in the removal of the tree(s) as well as members of the general public.

2. MUNICIPALITY INSURANCE OBLIGATIONS.

- a) Required Minimum Insurance Coverages. During the performance of all COUNTY tree removal operations the MUNICIPALITY shall, at its own cost and expense, maintain the minimum insurance coverages outlined below.
- i) Workers' Compensation and Employer's Liability insurance in the minimum amount of One Million Dollars (\$1,000,000.00).
  - ii) Commercial General Liability insurance with limits of at least One Million Dollars (\$1,000,000.00) Per Occurrence/Two Million Dollars (\$2,000,000.00) Aggregate for bodily or personal injury, including death, and property damage, including contractual liability coverage with limits not less than said amounts above.
  - iii) Commercial Automotive Liability in the minimal amount of One Million Dollars (\$1,000,000.00) Combined Single Limit.
- b) Required Certificate of Insurance. Prior to the performance of any tree removal work, the MUNICIPALITY shall provide the COUNTY with a Certificate of Insurance on Accord Form 25 or its equivalent.
- i) Each time the MUNICIPALITY submits a completed Request Form for the removal of a specific tree(s) to the COUNTY via email (to [treerequest@co.bergen.nj.us](mailto:treerequest@co.bergen.nj.us)), the MUNICIPALITY will also include in the email a scanned copy of the required Certificate of Insurance.
  - ii) The Certificate of Insurance shall set forth evidence that the coverages required hereunder are/will be in full force and effect at the time of tree removal services.
  - iii) The MUNICIPALITY shall furnish copies of any endorsements that are subsequently issued amending limits of coverage.
  - iv) The Certificate of Insurance shall name the COUNTY as Certificate Holder and Additional Insured under the Commercial General Liability and Commercial Auto Liability policies.
  - v) The Certificate of Insurance shall provide for at least thirty (30) days prior written notice to the COUNTY of the cancellation or material modification of any policy of insurance maintained pursuant to this Shared Service Agreement.
  - vi) All such coverages are to be provided on a "primary" basis regardless of any other insurance the COUNTY may have or may elect to obtain.

3. INDEMNIFICATION.

- a) The MUNICIPALITY shall indemnify, defend and hold harmless the COUNTY and all of its departments, directors, officers, employees and representatives against all costs, claims, damages, demands, liens, losses, actions or liabilities of any kind which may be asserted against them including, without limitation, reasonable attorneys' fees, statutory or administrative fines or penalties, and litigation costs to the extent such arise out of or are in connection with, directly or indirectly, this Shared Service Agreement or the performance of the tree removal work provided for herein, whether or not negligence on the part of the COUNTY or its employees, officials, agents or representatives contributed thereto.
- b) The MUNICIPALITY agrees that the COUNTY shall have no liability to the MUNICIPALITY for damages, whether arising under theories of contract, tort, or warranty. The MUNICIPALITY further agrees that the COUNTY, its officers, managers, affiliates, representatives, subcontractors, and employees will not be liable for any indirect, special, incidental or consequential damages, even if the COUNTY has been advised of the possibility of such damages.

4. TERM. The term of this Agreement shall be for five (5) year(s), commencing on January 1, 2024 ("Effective Date") and continuing through December 31, 2029, unless terminated sooner as provided in this Agreement. The COUNTY alone has the option to renew the Agreement.

5. TERMINATION. Notwithstanding any other term in this Shared Service Agreement, the COUNTY and the MUNICIPALITY retain the right to terminate this Agreement at any time and for any reason, including convenience, by providing thirty (30) days' notice to the other party.

6. DISPUTE RESOLUTION. In the event of a dispute, whether technical or otherwise, a Party must request Non-Binding Mediation and the other Party must participate in the mediation prior to and as a condition precedent to the commencement of any litigation in a court of law. The costs of such Non-Binding Mediation shall be shared equally between the COUNTY and the MUNICIPALITY. The Mediator shall be a retired Judge of the Superior Court of New Jersey or other professional mutually acceptable to the Parties and who has no current or on-going relationship to either Party. The Mediator shall have full discretion as to the conduct of the mediation. Each Party shall participate in the Mediator's program to resolve the dispute until and unless the Parties reach agreement with respect to the disputed matter or one Party determines in its sole discretion that its interests are not being served by the mediation. Mediation is intended to assist the Parties in resolving disputes over the correct interpretation of this Agreement. No Mediator shall be empowered to render a binding decision. Upon the conclusion of Mediation, either Party may commence judicial legal proceedings in the appropriate division of the Superior Court of New Jersey venued in Bergen County.



7. **NOTICES.** All notices and other communications required or permitted to be given to or served upon the COUNTY shall be in writing. Any such notices or communications shall be sufficiently given or served if delivered in person or sent by certified or registered mail to the following:

If to the COUNTY: County of Bergen  
Office of the County Counsel  
One Bergen County Plaza, Room 580  
Hackensack, NJ 07601-7076

If to the MUNICIPALITY: BOROUGH OF ALLENDALE  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. **MISCELLANEOUS.**

- a) **Authorization.** Both parties have the power and authority to enter into this Agreement. The execution and delivery of this Agreement is valid and binding upon the parties, with both attesting to the genuineness of all resolutions executed in connection herewith.
- b) **Non-Assignment.** Neither party may assign this Agreement or any rights hereunder without the prior written consent of the other party.
- c) **Entire Agreement.** This Agreement, including any attachments, contains the sole and entire Agreement between the parties and supersedes all prior agreements or understandings between the parties, whether oral or written, and may not be modified except by a writing duly executed by both parties.
- d) **Force Majeure.** Neither party shall be liable for any failure or delay in the performance of its obligations hereunder if and to the extent that such delay or failure is due to a cause or circumstance beyond the reasonable control of such party including, without limitation, fire, flood, earthquake, hurricane, tornado, Acts of God, epidemics, riots, disturbances, terrorism, embargos, strikes, lockouts, shutdowns, slowdowns or acts of public authority.

- e) Non-Waiver. The failure of a party to insist on strict performance of any term of this Agreement, or to exercise any right or remedy under this Agreement, shall not constitute a waiver or relinquishment of any nature regarding such right or remedy or any other right or remedy.
  
- f) Employment Reconciliation. No employees are intended to be transferred from the MUNICIPALITY to the COUNTY pursuant to this Agreement. MUNICIPALITY represents that no employees are intended to be terminated for reasons of efficiency or economy as a result of entry into this Agreement.
  
- g) Counterparts and Electronic Delivery and Signatures. This Agreement and any amendments or addenda hereto, or any other document necessary for the consummation of the transaction(s) contemplated, administered or controlled by this Agreement (“Agreement Documents”), may be executed and delivered in any number of counterparts, each of which so executed and delivered shall be deemed to be an original and all of which shall constitute one and the same instrument. Any Agreement Document, to the extent delivered by means of a facsimile machine, electronic mail, or other electronic means, shall be treated in all manner and respects as an original agreement or instrument, and shall be considered to have the same binding legal effect as if it were the original signed version thereof delivered in person or via mail. The Parties agree that Agreement Documents may be accepted, executed, or agreed to through the use of an electronic signature in accordance with the Uniform Electronic Transaction Act, N.J.S.A. 12A:12-1 et seq., and any associated regulations. Any Agreement Document accepted, executed or agreed to in conformity with such laws will be binding on all Parties the same as if it were physically executed, and all Parties hereby consent to the use of any third party electronic signature capture service providers as may be chosen by the COUNTY.

**[Signature Page to Follow]**

**IN WITNESS WHEREOF**, the COUNTY and the MUNICIPALITY have caused this Shared Services Agreement for the Provision of Limited Tree Removal Services to be signed pursuant to duly adopted Resolutions of their Governing Bodies and agree to be bound by the terms thereof, as of the Effective Date.

ATTEST:

**COUNTY OF BERGEN**

\_\_\_\_\_


By: \_\_\_\_\_

James J. Tedesco, III, County Executive or  
Thomas J. Duch, Esq., County Counsel/  
County Administrator

Dated: \_\_\_\_\_

ATTEST:

**BOROUGH OF ALLENDALE**

 Linda Louise Conover

By: Amy Wilczynski

Dated: 4/11/2024

Printed: Amy Wilczynski

Title: Mayor

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 04/11/2024

RESOLUTION# 24-121

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio	✓		✓			
Homan			✓			
Lovisollo			✓			
O'Connell		✓	✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**AUTHORIZATION TO ENTER INTO A GRANT AGREEMENT - HANDICAP  
ACCESSIBLE BATHROOM AT THE FIREHOUSE  
CONTRACT NO. CS-ALL-FHBR-22**

BE IT RESOLVED, that the Mayor and Council of the Borough of Allendale wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$ \$75,000.00 in 2022 Community Development Block Grant funds for Handicap Accessible Bathroom at the Firehouse, 1 Erie Plaza, Allendale, New Jersey 07401.

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorizes Alison Altano to be a signatory for the aforesaid grant agreement; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorizes Alison Altano to sign all County vouchers submitted in connection with the aforesaid project; and

BE IT FURTHER RESOLVED, that the Mayor and Council recognizes that the Borough of Allendale is liable for any funds not spent in accordance with the Grant Agreement; and that liability of the Mayor and Council is in accordance with HUD requirements.

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on April 11, 2024.

  
 Linda-Louise Cervino, RMC  
 Municipal Clerk

**RESOLUTION  
BOROUGH OF ALLENDALE  
BERGEN COUNTY, NJ**

DATE: 04/11/2024

RESOLUTION# 24-122

Council	Motion	Second	Yes	No	Abstain	Absent
Daloisio			✓			
Homan		✓	✓			
Lovisollo	✓		✓			
O'Connell			✓			
O'Toole			✓			
Yaccarino			✓			
Mayor Wilczynski	-----	-----				

- Carried
- Defeated
- Tabled
- Approved on Consent Agenda

**INTRODUCTION OF 2024 MUNICIPAL BUDGET**

BE IT RESOLVED, that the following statement of revenues and appropriations attached hereto constitute the local Budget of the Borough of Allendale, Bergen County, New Jersey for the year 2024.

BE IT FURTHER RESOLVED, that the said budget be published in the Record in the issue of April 17, 2024 and that a hearing on the Budget will be held at the Municipal Building, 500 West Crescent Ave on May 9, 2024 at 7:30 PM or as soon thereafter as the matter may be reached.

---

I hereby certify the above to be a true copy of a Resolution adopted by the Governing Body of the Borough of Allendale on April 11, 2024.

*Linda Louise Cervino*  
Linda Louise Cervino, RMC  
Municipal Clerk



# 2024 MUNICIPAL DATA SHEET

(MUST ACCOMPANY 2024 BUDGET)

**CAP**

**MUNICIPALITY:** BOROUGH OF ALLENDALE

**COUNTY:** BERGEN

<u>Amy Wilczynski</u> <b>Mayor's Name</b>	<u>December 31, 2026</u> <b>Term Expires</b>
--	---

Municipal Officials	
<u>Linda L. Cervino</u> <b>Municipal Clerk</b>	<u>5/12/2022</u> <b>Date of Orig. Appt.</b>
<u>Gina Wittmaack</u> <b>Tax Collector</b>	<u>C-1910</u> <b>Cert. No.</b>
<u>Alison Altano</u> <b>Chief Financial Officer</b>	<u>T-8633</u> <b>Cert. No.</b>
<u>Paul J. Lerch</u> <b>Registered Municipal Accountant</b>	<u>NA</u> <b>Cert. No.</b>
<u>Raymond R. Wiss</u> <b>Municipal Attorney</b>	<u>CR00457</u> <b>Lic. No.</b>

**Official Mailing Address of Municipality**

MUNICIPAL BUILDING  
500 WEST CRESCENT AVE.  
ALLENDALE, NJ 07401

**Fax #:** 201-825-1913

Governing Body Members	
Name	Term Expires
<u>Matthew O'Toole</u>	<u>12/31/2025</u>
<u>Joseph Daloisio</u>	<u>12/31/2026</u>
<u>Liz Homan</u>	<u>12/31/2024</u>
<u>Susanne Lovisolo</u>	<u>12/31/2024</u>
<u>Edward O'Connell</u>	<u>12/31/2026</u>
<u>Tyler Yaccarino</u>	<u>12/31/2025</u>

# 2024 MUNICIPAL BUDGET

Municipal Budget of the                     BOROUGH                     of                     ALLENDALE                    , County of                     BERGEN                     for the Fiscal Year 2024.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

          11           day of                     April                    , 2024  
and that public advertisement will be made in accordance with the provisions of N.J.S.A. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this           11           day of                     April                    , 2024

                    Linda L. Cervino                      
Clerk  
                    500 WEST CRESCENT AVE.                      
Address  
                    ALLENDALE, NJ 07401                      
Address  
                    201-818-4400                      
Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this           11           day of                     April                    , 2024

<u>                    Paul J. Lerch                    </u>	<u>                    17-17 Route 208N                    </u>
Registered Municipal Accountant	Address
<u>                    Fair Lawn, NJ 07410                    </u>	<u>                    201-791-7100                    </u>
Address	Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S.A. 40A:4-1 et seq.

Certified by me, this           11           day of                     April                    , 2024

                    Alison Altano                      
Chief Financial Officer

**DO NOT USE THESE SPACES**

### CERTIFICATION OF ADOPTED BUDGET

*(Do not advertise this Certification form)*

It is hereby certified that the amounts to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY  
Department of Community Affairs  
Director of the Division of Local Government Services

Dated:                     , 2024                      By:

# MUNICIPAL BUDGET NOTICE

## Section 1.

Municipal Budget of the BOROUGH of ALLENDALE, County of BERGEN for the Fiscal Year 2024

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2024;

Be it Further Resolved, that said Budget be published in the Record

in the issue of April 17, 2024

The Governing Body of the BOROUGH of ALLENDALE does hereby approve the following as the Budget for the year 2024:

### RECORDED VOTE

(Insert Last Name)

Ayes

Daloisio  
Homan  
Lovisolo  
O'Connell  
O'Toole  
Yaccarino

Nays

Abstained

Absent

Notice is hereby given that the Budget and Tax Resolution was approved by the COUNCIL MEMBERS of the BOROUGH of ALLENDALE, County of BERGEN, on April 11, 2024.

A Hearing on the Budget and Tax Resolution will be held at MUNICIPAL BUILDING, on May 9, 2024 at 7:30 o'clock P.M. at which time and place objections to said Budget and Tax Resolution for the year 2024 may be presented by taxpayers or other interested persons.



# EXPLANATORY STATEMENT

## SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

	YEAR 2024
<b>General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)</b>	XXXXXXXXXXXX
<b>1. Appropriations within "CAPS" -</b>	XXXXXXXXXXXX
<b>(a) Municipal Purposes {(Item H-1, Sheet 19)(N.J.S.A. 40A:4-45.2)}</b>	11,402,430.00
<b>2. Appropriations excluded from "CAPS" -</b>	XXXXXXXXXXXX
<b>(a) Municipal Purposes {(Item H-2, Sheet 28)(N.J.S.A. 40A:4-53.3 as amended)}</b>	4,657,071.00
<b>(b) Local District School Purposes in Municipal Budget (Item K, Sheet 29)</b>	-
<b>Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)</b>	4,657,071.00
<b>3. Reserve for Uncollected Taxes (Item M, Sheet 29) Based on Estimated</b>	600,000.00
<b>98.71%</b> Percent of Tax Collections	
Building Aid Allowance 2024 - \$	[REDACTED]
for Schools-State Aid 2023 - \$	[REDACTED]
<b>4. Total General Appropriations (Item 9, Sheet 29)</b>	16,659,501.00
<b>5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11)</b> (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)	4,849,217.00
<b>6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)</b>	XXXXXXXXXXXX
<b>(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)</b>	11,073,352.00
<b>(b) Addition to Local District School Tax (Item 6(b), Sheet 11)</b>	-
<b>(c) Minimum Library Tax</b>	736,932.00

**EXPLANATORY STATEMENT - (Continued)**

**SUMMARY OF 2023 APPROPRIATIONS EXPENDED AND CANCELED**

	<b>General Budget</b>	<b>Water Utility</b>	<b>Utility</b>	<b>Utility</b>	<b>Utility</b>	<b>Utility</b>	<b>Utility</b>
Budget Appropriations - Adopted Budget	15,765,190.00	140,000.00	-	-	-	-	-
Budget Appropriations Added by N.J.S.A. 40A:4-87	38,722.00						
Emergency Appropriations	-	-	-	-	-	-	-
Total Appropriations	15,803,912.00	140,000.00	-	-	-	-	-
<u>Expenditures:</u>							
Paid or Charged (Including Reserve for Uncollected Taxes)	14,214,236.00	139,052.00	-	-	-	-	-
Reserved	1,589,675.00	715.00	-	-	-	-	-
Unexpended Balances Canceled	1.00	233.00	-	-	-	-	-
Total Expenditures and Unexpended Balances Canceled	15,803,912.00	140,000.00	-	-	-	-	-
Overexpenditures *	-	-	-	-	-	-	-

EXPLANATORY STATEMENT - (Continued)

**BUDGET MESSAGE**

**CAP CALCULATION**

Total General Appropriations for 2023	15,765,190.00
Cap Base Adjustment:	385,367.00
Subtotal	16,150,557.00
Exceptions Less:	
Total Other Operations	3,148,391.00
Total Uniform Construction Code	
Total Interlocal Service Agreement	46,500.00
Total Additional Appropriations	
Total Capital Improvements	953,000.00
Total Debt Service	105,416.00
Transferred to Board of Education	
Type I School Debt	
Total Public & Private Programs	25,805.00
Judgements	
Total Deferred Charges	52,000.00
Cash Deficit	
Reserve for Uncollected Taxes	600,000.00
Total Exceptions	4,931,112.00
Amount on Which CAP is Applied	11,219,445.00
2.5% CAP	280,486.13
Allowable Operating Appropriations before	
Additional Exceptions per (N.J.S.A. 40A:4-45.3)	11,499,931.13

**CAP CALCULATION**

Allowable Operating Appropriations before		
Additional Exceptions per (N.J.S.A. 40A:4-45.3)		11,499,931.13
Additions:		
New Construction (Assessor Certification)		34,388.74
2022 Cap Bank Utilized		
2023 Cap Bank Utilized		
Total Additions		34,388.74
Maximum Appropriations within "CAPS" Sheet 19 @	2.5%	<u>11,534,319.86</u>
Additional Increase to COLA rate.	3.5%	
Amount of Increase allowable.	1.0%	<u>112,194.45</u>
Maximum Appropriations within "CAPS" Sheet 19 @	3.5%	<u>11,646,514.31</u>
Total General Appropriations for Municipal Purposes (Sheet 19, H-1)		<u>11,402,430.00</u>
Over or (Under) Appropriations Cap		<u>(244,084.31)</u>

**NOTE:**

Sheet 3b

**MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:**

- 1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)**
- 2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. if Police S & W appears in the regular section and also under "Operation Excluded from "CAPS" section, combine the figures for purposes of citizen understanding.)**

BUDGET MESSAGE

**RECAP OF GROUP INSURANCE APPROPRIATION**

Following is a recap of the Municipality's Employee Group Insurance

Estimated Group Insurance Costs - 2024                      \$ 1,630,000.00

Estimated Amounts to be Contributed by Employees:

    Contribution from all eligible emp.                      200,000.00

\_\_\_\_\_

Budgeted Group Insurance - Inside CAP                      1,386,820.00

Budgeted Group Insurance - Utilities                      \_\_\_\_\_

Budgeted Group Insurance - Outside CAP                      43,180.00

TOTAL                      1,430,000.00

Instead of receiving Health Benefits, 9 employees  
have elected an opt-out for 2024. This opt-out amount  
is budgeted separately.

    Health Benefits Waiver  
    Salaries and Wages                      \$ 45,000.00

**BUDGET MESSAGE**

**NEW JERSEY 2010 LOCAL UNIT LEVY CAP LAW**

P.L. 2007, c. 62, was amended by P.L. 2008 c. 6 and P.L. 2010 c. 44 (S-29 R1). The last amendment reduces the 4% to 2% and modifies some of the exceptions and exclusions. It also removes the LFB waiver. The voter referendum now requires a vote in excess of only 50% which is reduced from the original 60% in P.L. 2007, c. 62.

**SUMMARY LEVY CAP CALCULATION**

**LEVY CAP CALCULATION**

Prior Year Amount to be Raised by Taxation	10,977,356.00
Less:	
Less: Prior Year Deferred Charges to Future Taxation Unfunded	
Less: Prior Year Deferred Charges: Emergencies	52,000.00
Less: Prior Year Recycling Tax	
Less:	
Less:	
Net Prior Year Tax Levy for Municipal Purpose Tax for CAP Calculation	<u>10,925,356.00</u>
Plus 2% CAP Increase	<u>218,507.12</u>
<b>ADJUSTED TAX LEVY</b>	<u>11,143,863.12</u>
Plus: Assumption of Service/Function	
<b>ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS</b>	<u>11,143,863.12</u>

**ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS**

11,143,863.12

Exclusions:

Allowable Shared Service Agreements Increase	
Allowable Health Insurance Costs Increase	68,580.00
Allowable Pension Obligations Increases	14,749.00
Allowable LOSAP Increase	
Allowable Capital Improvements Increase	47,000.00
Allowable Debt Service and Capital Leases Inc.	
Recycling Tax appropriation	
Deferred Charge to Future Taxation Unfunded	465,866.00
Current Year Deferred Charges: Emergencies	140,000.00

Add Total Exclusions

736,195.00

Less Cancelled or Unexpended Waivers

Less Cancelled or Unexpended Exclusions

**ADJUSTED TAX LEVY**

11,880,058.12

Additions:

New Ratables - Increase for new construction	6,380,100
Prior Year's Local Purpose Tax Rate (per \$100)	<u>0.539</u>
New Ratable Adjustment to Levy	34,388.74
Amounts approved by Referendum	
Levy CAP Bank Applied	

**MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION**

11,914,446.86

**AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES**

11,073,352.00

**OVER OR (UNDER) 2% LEVY CAP**

(841,094.86)

(must be equal or under for Introduction)

EXPLANATORY STATEMENT - (Continued)

**BUDGET MESSAGE**

**"2010" LEVY CAP BANKS:**

**2021**

Maximum Allowable Amount to be Raised by Taxation	10,319,605
Amount to be Raised by Taxation for Municipal Purpose	10,319,065
Available for Banking (CY 2024)	-
Amount Used in CY 2024	-
Balance to Expire	-

**2022**

Maximum Allowable Amount to be Raised by Taxation	11,211,872
Amount to be Raised by Taxation for Municipal Purpose	10,994,359
Available for Banking (CY 2024 - CY 2025)	217,513
Amount Used in CY 2024	-
Balance to Carry Forward (CY 2025)	217,513

**2023**

Maximum Allowable Amount to be Raised by Taxation	12,457,379
Amount to be Raised by Taxation for Municipal Purpose	10,977,356
Available for Banking (CY 2024 - CY 2026)	1,480,023
Amount Used in CY 2024	-
Balance to Carry Forward (CY 2025 - CY2026)	1,480,023

**2024**

Maximum Allowable Amount to be Raised by Taxation	11,914,447
Amount to be Raised by Taxation for Municipal Purpose	11,073,352
Available for Banking (CY 2025 - CY 2027)	841,095

**Total Levy CAP Bank**

2,538,631

## CURRENT FUND - ANTICIPATED REVENUES

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>1. Surplus Anticipated</b>	08-101	1,100,000.00	1,100,000.00	1,100,000.00
<b>2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services</b>	08-102			
<b>Total Surplus Anticipated</b>	08-100	1,100,000.00	1,100,000.00	1,100,000.00
<b>3. Miscellaneous Revenues - Section A: Local Revenues</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Licenses:	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Alcoholic Beverages	08-103	12,500.00	15,250.00	12,500.00
Other	08-104			
Fees and Permits	08-105	50,000.00	40,000.00	65,129.00
Fines and Costs:	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Municipal Court	08-110	16,800.00	20,001.00	16,974.00
Other	08-109			
Interest and Costs on Taxes	08-112	60,000.00	56,000.00	61,594.00
Interest and Costs on Assessments	08-115			
Parking Meters	08-111			
Interest on Investments and Deposits	08-113	220,000.00	85,000.00	481,126.00
Anticipated Utility Operating Surplus	08-114			
Dues and Fees - Crestwood Lake Public Swimming and Recreation Facilities	08-108	340,000.00	325,000.00	344,822.00
Ramsey Sewer Charges	08-123	242,000.00	190,000.00	242,342.00
Allendale Elementary School Contribution to Sewer Use	08-123	24,000.00	24,000.00	24,026.00
Saddle River Sewer Payment	08-123	50,000.00	46,000.00	50,084.00

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>3. Miscellaneous Revenues - Section A: Local Revenues (continued)</b>				
Northern Highlands Regional High School Contribution to Sewer Use	08-123	39,400.00	39,000.00	39,471.00
Garbage Collection	08-134	1,800.00	2,400.00	1,836.00
PILOT - 230 W. Crescent	08-210	140,000.00	133,000.00	141,030.00



**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
3. Miscellaneous Revenues - Section A: Local Revenues (continued)				

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>3. Miscellaneous Revenues - Section A: Local Revenues (continued)</b>				
<b>Total Section A: Local Revenue</b>	<b>08-001</b>	<b>1,196,500.00</b>	<b>975,651.00</b>	<b>1,480,934.00</b>

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>3. Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations</b>				
Transitional Aid	09-212			
Consolidated Municipal Property Tax Relief Aid	09-200			
Energy Receipts Tax (P.L. 1997, Chapters 162 & 167)	09-202	1,081,614.00	1,076,257.00	1,076,257.00
Reserve for Municipal Relief Fund Aid	09-203	111,490.00	55,756.00	55,756.00
<b>Total Section B: State Aid Without Offsetting Appropriations</b>	<b>09-001</b>	<b>1,193,104.00</b>	<b>1,132,013.00</b>	<b>1,132,013.00</b>

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2023
		2024	2023	
<b>3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S.A. 40A:4-36 and N.J.A.C. 5:23-4.17)</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Uniform Construction Code Fees	08-160	250,000.00	300,000.00	440,645.00
<b>Special Item of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services:</b>	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Additional Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S.A. 40A:4-45.3h and N.J.A.C. 5:23-4.17)	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Uniform Construction Code Fees	08-160			
<b>Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations</b>	<b>08-002</b>	<b>250,000.00</b>	<b>300,000.00</b>	<b>440,645.00</b>

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2023
		2024	2023	
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services				
Shared Service Agreements Offset With Appropriations:	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX

### CURRENT FUND - ANTICIPATED REVENUES - (Continued)

<b>GENERAL REVENUES</b>	<b>FCOA</b>	<b>Anticipated</b>		<b>Realized in</b>
		<b>2024</b>	<b>2023</b>	<b>Cash in 2023</b>
<b>3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated</b>				
<b>With Prior Written Consent of the Director of Local Government Services</b>				
<b>Shared Service Agreements Offset With Appropriations:</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated</b>				
<b>With Prior Written Consent of the Director of Local Government Services</b>				
<b>Shared Service Agreements Offset With Appropriations:</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
<b>Total Section D: Shared Service Agreements Offset With Appropriations</b>	11-001	-	-	-

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated</b>				
<b>With Prior Written Consent of the Director of Local Government Services -</b>				
<b>Additional Revenues Offset with Appropriations (N.J.S.A. 40A:4-45.3h):</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
<b>Total Section E: Special Item of General Revenue Anticipated with Prior Written</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
<b>Consent of Director of Local Government Services - Additional Revenues</b>	08-003	-	-	-



**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated</b>				
<b>    With Prior Written Consent of Director of Local Government Services - Public and</b>				
<b>    Private Revenues Offset with Appropriations:</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Recycling Tonnage Grant	10-569	19,890.00	8,048.00	8,048.00
Clean Communities Program - Reserve	10-602	15,656.00	13,958.00	13,958.00
Body Armor Replacement Program	10-505	-	1,359.00	1,359.00
Body Armor Replacement Program - Reserve	10-505	229.00	2,440.00	2,440.00
Body Worn Camera Grant	10-502		38,722.00	38,722.00
Stormwater Grant	10-564	15,000.00		-
2024 BC Historic Grant	10-870	2,000.00		-
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				-
				-
				-

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated</b>				
<b>    With Prior Written Consent of Director of Local Government Services - Public and</b>				
<b>    Private Revenues Offset with Appropriations (Continued):</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
				-
				-
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				-
<b>Total Section F: Special Item of General Revenue Anticipated with Prior Written</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
<b>    Consent of Director of Local Government Services - Public and Private Revenues</b>	10-001	52,775.00	64,527.00	64,527.00

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

<b>GENERAL REVENUES</b>	<b>FCOA</b>	<b>Anticipated</b>		<b>Realized in Cash in 2023</b>
		<b>2024</b>	<b>2023</b>	
<b>3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated With Prior Written Consent of Director of Local Government Services - Other Special Items:</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Utility Operating Surplus of Prior Year	08-116			
Uniform Fire Safety Act - LEA	08-106	36,000.00	35,000.00	37,765.00
Engineering Fees	08-134		30,000.00	23,587.00
Reserve for Sale of Asset - Water Utility	08-227		105,416.00	105,416.00
Cable TV Franchise Fee	08-117	98,000.00	100,000.00	98,798.00
Cellular Tower Lease	08-118	147,000.00	65,000.00	147,140.00
American Rescue Plan- Reserve	08-245	600,838.00	52,000.00	52,000.00

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated</b>				
<b>With Prior Written Consent of Director of Local Government Services - Other Special</b>				
<b>Items:</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
<b>Total Section G: Special Items of General Revenue Anticipated with Prior Written</b>	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
<b>Consent of Director of Local Government Services - Other Special Items</b>	08-004	881,838.00	387,416.00	464,706.00

**CURRENT FUND - ANTICIPATED REVENUES - (Continued)**

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
<b>Summary of Revenues</b>	XXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
<b>1. Surplus Anticipated (Sheet 4, #1)</b>	08-101	1,100,000.00	1,100,000.00	1,100,000.00
<b>2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)</b>	08-102	-	-	-
<b>3. Miscellaneous Revenues:</b>	XXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Total Section A: Local Revenues	08-001	1,196,500.00	975,651.00	1,480,934.00
Total Section B: State Aid Without Offsetting Appropriations	09-001	1,193,104.00	1,132,013.00	1,132,013.00
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	250,000.00	300,000.00	440,645.00
Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Shared Service Agreements	11-001	-	-	-
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues	08-003	-	-	-
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	10-001	52,775.00	64,527.00	64,527.00
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	08-004	881,838.00	387,416.00	464,706.00
<b>Total Miscellaneous Revenues</b>	13-099	3,574,217.00	2,859,607.00	3,582,825.00
<b>4. Receipts from Delinquent Taxes</b>	15-499	175,000.00	175,000.00	193,359.00
<b>5. Subtotal General Revenues (Items 1, 2, 3 and 4)</b>	13-199	4,849,217.00	4,134,607.00	4,876,184.00
<b>6. Amount to be Raised by Taxes for Support of Municipal Budget:</b>	XXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	07-190	11,073,352.00	10,977,356.00	XXXXXXXXXXXX
b) Addition to Local District School Tax	07-191	-	-	XXXXXXXXXXXX
c) Minimum Library Tax	07-192	736,932.00	691,949.00	XXXXXXXXXXXX
<b>Total Amount to be Raised by Taxes for Support of Municipal Budget</b>	07-199	11,810,284.00	11,669,305.00	11,918,883.00
<b>7. Total General Revenues</b>	13-299	16,659,501.00	15,803,912.00	16,795,067.00

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - within "CAPS"			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT FUNCTIONS						-	-	
General Administration	20-100					-	-	
Salaries and Wages	20-100	1	112,000.00	65,000.00		70,000.00	68,332.00	
Other Expenses	20-100	2	115,000.00	95,000.00		95,000.00	87,864.00	
						-	-	
Mayor and Council	20-110					-	-	
Other Expenses	20-110	2	20,000.00	15,000.00		18,000.00	15,737.00	
						-	-	
						-	-	
Borough Clerk	20-120					-	-	
Salaries and Wages	20-120	1	154,000.00	154,000.00		154,000.00	151,190.00	
Other Expenses	20-120	2	55,000.00	46,300.00		48,300.00	42,607.00	
						-	-	
Financial Administration	20-130					-	-	
Salaries and Wages	20-130	1	183,000.00	183,000.00		183,000.00	182,758.00	
Other Expenses	20-130	2	33,500.00	28,800.00		28,800.00	25,615.00	
Annual Audit	20-135	2	55,000.00	50,000.00		50,000.00	12,284.00	
						-	-	
						-	-	
						-	-	

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - within "CAPS" - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT FUNCTIONS (Continued)						-		-
Collection of Taxes	20-145					-		-
Salaries and Wages	20-145	1	75,000.00	70,720.00		70,720.00	70,720.00	-
Other Expenses	20-145	2	18,600.00	18,600.00		18,600.00	9,802.00	8,798.00
						-		-
Tax Assessment Administration	20-150					-		-
Salaries and Wages	20-150	1	53,500.00	52,500.00		52,500.00	52,100.00	400.00
Other Expenses	20-150	2	77,500.00	77,500.00		77,500.00	45,671.00	31,829.00
						-		-
Legal Services	20-155					-		-
Other Expenses	20-155	2	225,000.00	165,000.00		165,000.00	125,518.00	39,482.00
						-		-
Engineering Services	20-165					-		-
Other Expenses	20-165	2	115,000.00	95,000.00		95,000.00	83,366.00	11,634.00
						-		-
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## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - within "CAPS" - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
MUNICIPAL LAND USE (N.J.S.A. 40:550-1)						-		-
Planning Board	21-180					-		-
Salaries and Wages	21-180	1	62,500.00	62,500.00		62,500.00	58,605.00	3,895.00
Other Expenses	21-180	2	50,000.00	26,100.00		26,100.00	7,727.00	18,373.00
						-		-
INSURANCE						-		-
Other Insurance - Liability	23-210	2	253,575.00	245,000.00		245,000.00	167,588.00	77,412.00
Workers Compensation Insurance	23-215	2	184,230.00	170,268.00		170,268.00	125,609.00	44,659.00
Employee Group Health	23-220	2	1,386,820.00	1,086,256.00		1,086,256.00	972,923.00	113,333.00
Health Benefit Waiver	23-222	2	45,000.00	32,000.00		33,000.00	32,861.00	139.00
Unemployment Contribution	23-225	2	10,000.00	-		-		-
						-		-
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						-		-
						-		-
						-		-
						-		-
						-		-
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## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - within "CAPS" - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
PUBLIC SAFETY FUNCTIONS						-		-
Police Department	25-240					-		-
Salaries and Wages	25-240	1	2,051,162.00	2,848,000.00		2,848,000.00	2,518,568.00	329,432.00
Other Expenses	25-240	2	310,000.00	285,000.00		285,000.00	272,364.00	12,636.00
Salaries and Wages - American Rescue Plan	25-240	1	400,838.00	52,000.00		52,000.00	52,000.00	-
						-		-
Emergency Management Services	25-252					-		-
Salaries and Wages	25-252	1	4,000.00	3,800.00		3,800.00	3,788.00	12.00
Other Expenses	25-252	2	1,950.00	5,350.00		5,350.00	5,163.00	187.00
						-		-
First Aid Organization Contribution R.S. 40:5-2	25-260	2	38,000.00	38,000.00		38,000.00	38,000.00	-
						-		-
Fire Department	25-265					-		-
Other Expenses	25-265	2	130,150.00	130,150.00		130,150.00	122,210.00	7,940.00
						-		-
Fire Certification	25-265					-		-
Other Expenses	25-265	2	500.00	500.00		500.00	500.00	-
						-		-
						-		-
						-		-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - within "CAPS" - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
PUBLIC SAFETY FUNCTIONS (Continued)						-		-
Uniform Fire Safety Act (Ch. 383, P.L. 1983)	25-265					-		-
Salaries and Wages	25-265	1	27,000.00	20,300.00		27,300.00	25,925.00	1,375.00
Other Expenses	25-265	2	13,350.00	13,350.00		13,350.00	8,388.00	4,962.00
						-		-
Municipal Prosecutor	25-275					-		-
Salaries and Wages	25-275	1	6,400.00	6,100.00		6,100.00	6,100.00	-
						-		-
Municipal Court	43-490					-		-
Salaries and Wages	43-490	1	16,000.00	15,975.00		15,975.00	15,972.00	3.00
Other Expenses	43-490	2	6,500.00	6,500.00		6,500.00	2,842.00	3,658.00
						-		-
Public Defender (P.L. 1997,c.256)	43-495					-		-
Other Expenses	43-495	2	2,000.00	2,000.00		2,000.00	1,000.00	1,000.00
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## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - within "CAPS" - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
PUBLIC WORKS FUNCTIONS						-		-
Road Repairs and Maintenance	26-290					-		-
Salaries and Wages	26-290	1	635,000.00	835,000.00		835,000.00	756,610.00	78,390.00
Salaries and Wages - American Rescue Plan	26-290	1	200,000.00			-		-
Other Expenses	26-290	2	122,000.00	122,000.00		122,000.00	108,322.00	13,678.00
Snow Removal	26-290					-		-
Other Expenses	26-290	2	225,000.00	105,000.00		105,000.00	101,872.00	3,128.00
Shade Tree Commission	26-295					-		-
Other Expenses	26-295	2	33,000.00	33,000.00		33,000.00	24,752.00	8,248.00
Sewer System	26-300					-		-
Other Expenses	26-300	2	19,000.00	19,000.00		19,000.00	13,038.00	5,962.00
Garbage and Trash Removal	26-305					-		-
Other Expenses	26-305	2	700,000.00	583,740.00		583,740.00	417,779.00	165,961.00
Recycling	26-305					-		-
Salaries and Wages	26-305	1	2,000.00	2,000.00		2,000.00	2,000.00	-
Other Expenses	26-305	2	220,000.00	209,657.00		209,657.00	89,100.00	120,557.00
Buildings and Grounds	26-310					-		-
Other Expenses	26-310	2	194,000.00	179,000.00		179,000.00	154,466.00	24,534.00
						-		-
						-		-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - within "CAPS" - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
HEALTH AND HUMAN SERVICES FUNCTIONS						-		-
						-		-
Board of Health	27-330					-		-
Other Expenses	27-330	2	36,000.00	34,000.00		35,000.00	34,702.00	298.00
Senior Citizens	27-330					-		-
Other Expenses	27-330	2	5,000.00	5,000.00		5,000.00	5,000.00	-
Animal Control	27-340					-		-
Other Expenses	27-340	2	11,000.00	11,000.00		11,000.00	10,280.00	720.00
Aid to Health Care Facilities (N.J.S.A. 44:5-2)	27-331					-		-
Other Expenses	27-331	2	6,000.00	6,000.00		6,000.00	6,000.00	-
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## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - within "CAPS" - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
PARK AND RECREATION FUNCTIONS						-		-
Parks and Playgrounds	28-375					-		-
Other Expenses	28-375	2	54,000.00	54,000.00		54,000.00	48,345.00	5,655.00
Crestwood Lake Public Swimming and Rec.	28-380					-		-
Salaries and Wages	28-380	1	215,000.00	180,000.00		196,354.00	196,354.00	-
Other Expenses	28-380	2	150,000.00	146,300.00		146,300.00	130,078.00	16,222.00
Municipal Alliance	28-371					-		-
Other Expenses	28-371	2	4,000.00	4,000.00		4,000.00	500.00	3,500.00
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## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - within "CAPS" - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Uniform Construction Code - Appropriations	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
State Uniform Construction Code								
Construction Official								
Salaries and Wages	22-195	1	116,000.00	112,700.00		112,700.00	105,074.00	7,626.00
Other Expenses	22-195	2	29,250.00	29,250.00		29,250.00	22,761.00	6,489.00
Plumbing Inspector	22-196					-		-
Salaries and Wages	22-196	1	29,000.00	16,800.00		27,000.00	26,611.00	389.00
Electrical Inspector	22-197					-		-
Salaries and Wages	22-197	1	27,000.00	15,500.00		21,700.00	21,439.00	261.00
Fire Sub-Code Official	22-198					-		-
Salaries and Wages	22-198	1	15,600.00	13,200.00		13,200.00	13,023.00	177.00
Zoning Officer/Property Maint.	22-199					-		-
Salaries and Wages	22-199	1	59,000.00	56,500.00		56,500.00	54,208.00	2,292.00
						-		-
						-		-
						-		-
						-		-
						-		-





## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - within "CAPS" - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>UNCLASSIFIED:</b>	xxxxxx		xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
Electricity	31-430	2	106,000.00	106,000.00		106,000.00	79,675.00	26,325.00
Street Lighting	31-435	2	125,000.00	125,000.00		125,000.00	100,778.00	24,222.00
Telephone	31-440	2	68,000.00	68,000.00		68,000.00	59,128.00	8,872.00
Water	31-445	2	20,000.00	20,000.00		20,000.00	-	20,000.00
Natural Gas	31-446	2	60,000.00	60,000.00		60,000.00	27,311.00	32,689.00
Gasoline	31-447	2	110,000.00	103,500.00		103,500.00	49,270.00	54,230.00
						-		-
						-		-
						-		-
						-		-
						-		-
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						-		-
						-		-
						-		-
						-		-
						-		-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - within "CAPS" - (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>UNCLASSIFIED:</b>	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-		-
OTHER COMMON OPERATING FUNCTIONS						-		-
Salary and Wage Adjustment	30-425	1	90,000.00	97,000.00		52,446.00	-	52,446.00
Radio Equipment Maintenance	31-440	2	5,000.00	30,000.00		30,000.00	-	30,000.00
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
<b>Total Operations {Item 8(A)} within "CAPS"</b>	34-199		9,982,925.00	9,547,716.00	-	9,554,916.00	8,070,173.00	1,484,743.00
<b>B. Contingent</b>	35-470	2	30,000.00	30,000.00	XXXXXXXXXX	22,800.00	-	22,800.00
<b>Total Operations Including Contingent - within "CAPS"</b>	34-201		10,012,925.00	9,577,716.00	-	9,577,716.00	8,070,173.00	1,507,543.00
Detail:			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	34-201	1	4,534,000.00	4,862,595.00	-	4,862,795.00	4,381,377.00	481,418.00
Other Expenses (Including Contingent)	34-201	2	5,478,925.00	4,715,121.00	-	4,714,921.00	3,688,796.00	1,026,125.00



## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(1) DEFERRED CHARGES	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS" - (continued)</b>	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
<b>(2) STATUTORY EXPENDITURES:</b>	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution to:								
Public Employees' Retirement System	36-471		260,358.00	224,508.00		224,508.00	224,507.00	1.00
Social Security System (O.A.S.I.)	36-472		350,000.00	350,000.00		350,000.00	316,690.00	33,310.00
Consolidated Police & Fireman's Pension Fund	36-474					-		-
Police and Firemen's Retirement System of NJ	36-475		769,147.00	671,854.00		671,854.00	671,852.00	2.00
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	23-225					-		-
						-		-
						-		-
						-		-
Defined Contribution Retirement Program (DCRP)	36-477		10,000.00	10,000.00		10,000.00	4,573.00	5,427.00
						-		-
<b>Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"</b>	<b>34-209</b>		1,389,505.00	1,256,362.00	-	1,256,362.00	1,217,622.00	38,740.00
<b>(F) Judgments</b>	37-480					-		XXXXXXXXXX
<b>(G) Cash Deficit of Preceding Year</b>	46-855					-		-
<b>(H-1) Total General Appropriations for Municipal Purposes within "CAPS"</b>	<b>34-299</b>		11,402,430.00	10,834,078.00	-	10,834,078.00	9,287,795.00	1,546,283.00

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - Excluded from "CAPS"			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Maintenance of Free Public Library						-		-
(P.L. 1985, Ch. 82-541)						-		-
Other Expenses	29-390	2	736,932.00	691,949.00		691,949.00	691,949.00	-
						-		-
Reserve for Tax Appeals	30-426	2	75,000.00	75,000.00		75,000.00	75,000.00	-
						-		-
Northwest Bergen County Sewer Authority						-		-
Share of Costs	31-456	2	2,049,882.00	1,952,895.00		1,952,895.00	1,919,048.00	33,847.00
						-		-
Insurance						-		-
Employee Group Health - CAP Relief	23-221	2	43,180.00	183,744.00		183,744.00	183,744.00	-
						-		-
						-		-
						-		-
						-		-
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						-		-
						-		-
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## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - Excluded from "CAPS"			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
PFRS - Pension - CAP Relief	36-475	2	-	102,683.00		102,683.00	102,683.00	-
Garbage and Trash Collection - CAP Relief	26-305	2	-	46,260.00		46,260.00	46,260.00	-
Recycling - CAP Relief	26-305	2	-	65,343.00		65,343.00	65,343.00	-
PERS - Pension - CAP Relief	36-471	2	-	16,285.00		16,285.00	16,285.00	-
Gasoline - CAP Relief	31-460	2	-	6,500.00		6,500.00	6,500.00	-
Worker's Compensation - CAP Relief	23-215	2	24,368.00	7,732.00		7,732.00	7,732.00	-
Liability Insurance - CAP Relief	23-210	2	15,168.00			-		-
						-		-
						-		-
						-		-
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						-		-
						-		-
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						-		-
						-		-
<b>Total Other Operations - Excluded from "CAPS"</b>	<b>34-300</b>		2,944,530.00	3,148,391.00	-	3,148,391.00	3,114,544.00	33,847.00

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - Excluded from "CAPS"			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>Uniform Construction Code</b>	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Appropriations Offset by Increased Fee Revenues (N.J.A.C. 5:23-4.17)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
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						-		-
						-		-
						-		-
						-		-
<b>Total Uniform Construction Code Appropriations</b>	22-999		-	-	-	-	-	-



## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - Excluded from "CAPS"			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>Shared Service Agreements</b>	xxxxxx		xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
						-		-
Borough of Waldwick - Well Baby						-		-
Other Expenses	42-114	2	500.00	500.00		500.00	145.00	355.00
Borough of Hohokus - Municipal Court						-		-
Other Expenses	42-108	2	50,000.00	46,000.00		46,000.00	38,169.00	7,831.00
Bergen County - 911						-		-
Other Expenses	42-115	2	3,400.00			-		-
						-		-
						-		-
						-		-
						-		-
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						-		-
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**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  (A) Operations - Excluded from "CAPS"	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>Shared Service Agreements</b>	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-		-
						-		-
						-		-
						-		-
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## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - Excluded from "CAPS"			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>Shared Service Agreements</b>	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-		-
						-		-
						-		-
						-		-
						-		-
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						-		-
						-		-
						-		-
						-		-
						-		-
<b>Total Interlocal Municipal Service Agreements</b>	42-999		53,900.00	46,500.00	-	46,500.00	38,314.00	8,186.00

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - Excluded from "CAPS"			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Additional Appropriations Offset by Revenues (N.J.S.A. 40A:4-45.3h)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-		-
						-		-
						-		-
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						-		-
						-		-
						-		-
						-		-
						-		-
<b>Total Additional Appropriations Offset by Revenues (N.J.S.A. 40A:4-45.3h)</b>	<b>34-303</b>		-	-	-	-	-	-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - Excluded from "CAPS"			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>Public and Private Programs Offset by Revenues</b>								
Matching Funds for Grants	41-899					-	-	-
Clean Communities Program	41-602	2	15,656.00	13,958.00		13,958.00	13,958.00	-
Recycling Tonnage Grant	41-569	2	19,890.00	8,048.00		8,048.00	8,048.00	-
Body Armor Replacement Program	41-695	2	229.00	3,799.00		3,799.00	2,440.00	1,359.00
Body Worn Camera Grant	41-502	2	-	38,722.00		38,722.00	38,722.00	-
2024 BC Historic Grant	41-870	2	2,000.00			-	-	-
Stormwater Grant	41-564	2	15,000.00			-	-	-
						-	-	-
						-	-	-
						-	-	-
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						-	-	-
						-	-	-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - Excluded from "CAPS"			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues								
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
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						-	-	-
						-	-	-

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(A) Operations - Excluded from "CAPS" (continued)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues (cont)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
<b>Total Public and Private Programs Offset by Revenues</b>	<b>40-999</b>		52,775.00	64,527.00	-	64,527.00	63,168.00	1,359.00
<b>Total Operations - Excluded from "CAPS"</b>	<b>34-305</b>		3,051,205.00	3,259,418.00	-	3,259,418.00	3,216,026.00	43,392.00
<b>Detail:</b>								
Salaries & Wages	34-305	1	-	-	-	-	-	-
Other Expenses	34-305	2	3,051,205.00	3,259,418.00	-	3,259,418.00	3,216,026.00	43,392.00

### CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(C) Capital Improvements - Excluded from "CAPS"			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
Down Payments on Improvements	44-902					-		-
Capital Improvement Fund	44-901		1,000,000.00	953,000.00	XXXXXXXXXX	953,000.00	953,000.00	-
						-		-
						-		-
						-		-
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## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(C) Capital Improvements - Excluded from "CAPS"			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
<b>Public and Private Programs Offset by Revenues:</b>	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
New Jersey Transportation Trust Fund Authority Act	41-865					-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
<b>Total Capital Improvements Excluded from "CAPS"</b>	44-999		1,000,000.00	953,000.00	-	953,000.00	953,000.00	-

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
			(D) Municipal Debt Service - Excluded from "CAPS"	for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged
Payment of Bond Principal	45-920		-	100,000.00		100,000.00	100,000.00	XXXXXXXXXX
Payment of Bond Anticipation Notes and Capital Notes	45-925		-	-		-		XXXXXXXXXX
Interest on Bonds	45-930		-	5,416.00		5,416.00	5,415.00	XXXXXXXXXX
Interest on Notes	45-935		-	-		-		XXXXXXXXXX
<b>Green Trust Loan Program:</b>	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
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						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(D) Municipal Debt Service - Excluded from "CAPS" (cont.)			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
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						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
<b>Total Municipal Debt Service Excluded from "CAPS"</b>	45-999		-	105,416.00	-	105,416.00	105,415.00	XXXXXXXXXX

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
(E) Deferred Charges - Municipal - Excluded from "CAPS"			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>(1) DEFERRED CHARGES:</b>	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	46-870			-	XXXXXXXXXX	-		XXXXXXXXXX
Special Emergency Authorization - 5 Years (N.J.S.A. 40A:4-55)	46-875		140,000.00	52,000.00	XXXXXXXXXX	52,000.00	52,000.00	XXXXXXXXXX
Special Emergency Authorization - 3 Years (N.J.S.A. 40A:4-55.1 &	46-871				XXXXXXXXXX	-		XXXXXXXXXX
Cancel Grant Receivables in Capital			5,028.00		XXXXXXXXXX	-		XXXXXXXXXX
Deferred Charges Unfunded - General Capital					XXXXXXXXXX	-		XXXXXXXXXX
Ordinance 07-13	46-892		14,100.00		XXXXXXXXXX	-		XXXXXXXXXX
Ordinance 20-08	46-892		338.00		XXXXXXXXXX	-		XXXXXXXXXX
Ordinance 23-09	46-892		446,400.00		XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
<b>Total Deferred Charges - Municipal - Excluded from "CAPS"</b>	<b>46-999</b>		<b>605,866.00</b>	<b>52,000.00</b>	XXXXXXXXXX	<b>52,000.00</b>	<b>52,000.00</b>	XXXXXXXXXX
<b>(F) Judgments (N.J.S.A. 40A:4-45.3cc)</b>	<b>37-480</b>					-		XXXXXXXXXX
<b>(N) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-</b>	<b>29-405</b>				XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX			XXXXXXXXXX
<b>(G) With Prior Consent of Local Finance Board: Cash Deficit of Preceding Year</b>	<b>46-885</b>				XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX			XXXXXXXXXX
<b>(H-2) Total General Appropriations for Municipal Purposes Excluded from</b>	<b>34-309</b>		<b>4,657,071.00</b>	<b>4,369,834.00</b>	<b>-</b>	<b>4,369,834.00</b>	<b>4,326,441.00</b>	<b>43,392.00</b>

## CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2023	
			for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
For Local District School Purposes - Excluded from "CAPS"	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
<b>(I) Type 1 District School Debt Service</b>	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment of Bond Principal	48-920					-		XXXXXXXXXX
Payment of Bond Anticipation Notes	48-925					-		XXXXXXXXXX
Interest on Bonds	48-930					-		XXXXXXXXXX
Interest on Notes	48-935					-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
<b>Total of Type 1 District School Debt Service - Excluded from "CAPS"</b>	48-999		-	-	-	-	-	XXXXXXXXXX
<b>Deferred Charges and Statutory (J) Expenditures - Local School -</b>	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations - Schools	29-406				XXXXXXXXXX	-		XXXXXXXXXX
Capital Project for Land, Building or Equipment N.J.S.A. 18A:22-20	29-407					-		XXXXXXXXXX
Total Deferred Charges and Statutory Expenditures - Local School -	29-409		-	-	-	-	-	XXXXXXXXXX
<b>District School Purposes {Items (I) and (J) - (K) Excluded from "CAPS"</b>	29-410		-	-	-	-	-	XXXXXXXXXX
<b>(O) Total General Appropriations - Excluded from "CAPS"</b>	34-399		4,657,071.00	4,369,834.00	-	4,369,834.00	4,326,441.00	43,392.00
<b>(L) Subtotal General Appropriations {Items (H-1) and (O)}</b>	34-400		16,059,501.00	15,203,912.00	-	15,203,912.00	13,614,236.00	1,589,675.00
<b>(M) Reserve for Uncollected Taxes</b>	50-899		600,000.00	600,000.00	XXXXXXXXXX	600,000.00	600,000.00	XXXXXXXXXX
<b>9. Total General Appropriations</b>	34-499		16,659,501.00	15,803,912.00	-	15,803,912.00	14,214,236.00	1,589,675.00

**CURRENT FUND - APPROPRIATIONS**

8. GENERAL APPROPRIATIONS  Summary of Appropriations	FCOA	Appropriated				Expended 2023	
		for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>(H-1) Total General Appropriations for</b>	<b>34-299</b>	11,402,430.00	10,834,078.00	-	10,834,078.00	9,287,795.00	1,546,283.00
Municipal Purposes within "CAPS"	XXXXXX						
<b>(A) Operations - Excluded from "CAPS"</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Other Operations	34-300	2,944,530.00	3,148,391.00	-	3,148,391.00	3,114,544.00	33,847.00
Uniform Construction Code	22-999	-	-	-	-	-	-
Shared Service Agreements	42-999	53,900.00	46,500.00	-	46,500.00	38,314.00	8,186.00
Additional Appropriations Offset by Revenues	34-303	-	-	-	-	-	-
Public & Private Programs Offset by Revenues	40-999	52,775.00	64,527.00	-	64,527.00	63,168.00	1,359.00
<b>Total Operations Excluded from "CAPS"</b>	<b>34-305</b>	3,051,205.00	3,259,418.00	-	3,259,418.00	3,216,026.00	43,392.00
<b>(C) Capital Improvements</b>	<b>44-999</b>	1,000,000.00	953,000.00	-	953,000.00	953,000.00	-
<b>(D) Municipal Debt Service</b>	<b>45-999</b>	-	105,416.00	-	105,416.00	105,415.00	XXXXXXXXXX
<b>(E) Total Deferred Charges (Sheet 28)</b>	<b>46-999</b>	605,866.00	52,000.00	XXXXXXXXXX	52,000.00	52,000.00	XXXXXXXXXX
<b>(F) Judgments (Sheet 28)</b>	<b>37-480</b>	-	-	-	-	-	XXXXXXXXXX
<b>(G) Cash Deficit - With Prior Consent of Local Finance Board</b>	<b>46-885</b>	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
<b>(K) Local District School Purposes</b>	<b>29-410</b>	-	-	-	-	-	XXXXXXXXXX
<b>(N) Transferred to Board of Education</b>	<b>29-405</b>	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
<b>(M) Reserve for Uncollected Taxes</b>	<b>50-899</b>	600,000.00	600,000.00	XXXXXXXXXX	600,000.00	600,000.00	XXXXXXXXXX
<b>Total General Appropriations</b>	<b>34-499</b>	16,659,501.00	15,803,912.00	-	15,803,912.00	14,214,236.00	1,589,675.00

## DEDICATED WATER UTILITY BUDGET

10. DEDICATED REVENUES FROM WATER UTILITY	FCOA	Anticipated		Realized in
		2024	2023	Cash in 2023
Operating Surplus Anticipated	08-501		140,000.00	140,000.00
Operating Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-502			
<b>Total Operating Surplus Anticipated</b>	<b>08-500</b>	-	140,000.00	140,000.00
Rents	08-503			
Miscellaneous	08-505			
Special Items of General Revenues Anticipated with Prior Written Consent of Director of Local Government Services	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Deficit (General Budget)	08-549			
<b>Total Water Utility Revenues</b>	<b>08-599</b>	-	140,000.00	140,000.00

## DEDICATED WATER UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR WATER UTILITY	FCOA	Appropriated				Expended 2023	
		for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>Operating:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	55-501				-		-
Other Expenses	55-502		10,000.00		10,000.00	9,285.00	715.00
					-		-
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## DEDICATED WATER UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR WATER UTILITY	FCOA	Appropriated				Expended 2023	
		for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>Operating:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
					-		-
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**DEDICATED WATER UTILITY BUDGET - (continued)**

11. APPROPRIATIONS FOR WATER UTILITY	FCOA	Appropriated				Expended 2023	
		for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>Operating:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	55-501				-		-
Other Expenses	55-502				-		-
					-		-
					-		-
					-		-
<b>Capital Improvements:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Down Payments on Improvements	55-510				-		-
Capital Improvement Fund	55-511			XXXXXXXXXX	-		-
Capital Outlay	55-512				-		-
					-		-
					-		-
<b>Debt Service:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment on Bond Principal	55-520		125,000.00		125,000.00	125,000.00	XXXXXXXXXX
Payment on Bond Anticipation Notes & Capital Notes	55-521				-		XXXXXXXXXX
Interest on Bonds	55-522		5,000.00		5,000.00	4,767.00	XXXXXXXXXX
Interest on Notes	55-523				-		XXXXXXXXXX
					-		XXXXXXXXXX
					-		XXXXXXXXXX
					-		XXXXXXXXXX

**DEDICATED WATER UTILITY BUDGET - (continued)**

11. APPROPRIATIONS FOR WATER UTILITY	FCOA	Appropriated				Expended 2023	
		for 2024	for 2023	for 2023 By Emergency Appropriation	Total for 2023 As Modified By All Transfers	Paid or Charged	Reserved
<b>Deferred Charges and Statutory Expenditures:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
<b>DEFERRED CHARGES:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	55-530			XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
<b>STATUTORY EXPENDITURES:</b>	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution To:							
Public Employee's Retirement System	55-540				-		-
Social Security System (O.A.S.I.)	55-541				-		-
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. Seq.)	55-542				-		-
					-		-
					-		-
					-		-
<b>Judgements</b>	55-531				-		XXXXXXXXXX
<b>Deficit in Operations in Prior Years</b>	55-532			XXXXXXXXXX	-		XXXXXXXXXX
<b>Surplus (General Budget )</b>	55-545			XXXXXXXXXX	-		XXXXXXXXXX
<b>TOTAL WATER UTILITY APPROPRIATIONS</b>	55-599	-	140,000.00	-	140,000.00	139,052.00	715.00

**BOROUGH OF ALLENDALE  
2024 MUNICIPAL BUDGET**

**Sheets 34-37 - Not Applicable to Municipal Budget and have been omitted from this document**

## DEDICATED ASSESSMENT BUDGET UTILITY

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2023
		2024	2023	
Assessment Cash	53-101			
Deficit ( Utility Budget)	53-885			
Total Utility Assessment Revenues	53-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2023 Paid or Charged
		2024	2023	
Payment of Bond Principal	53-920			
Payment of Bond Anticipation Notes	53-925			
Total Utility Assessment Appropriations	53-999	-	-	-

Dedication by Rider - (N.J.S.A. 40A: 4-39) dedicated revenues anticipated during the year 2024 from Animal Control State or Federal Aid for Maintenance of Libraries Bequest, Escheat; Construction Code Fees Due Hackensak Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Police Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles; State Training Fees - Uniform Construction Code Act; Older Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income: \_\_\_\_\_  
 Community Development Block Grant; Developer's Escrow Fund; Recycling Program; Developer's Fee - Housing Trust Funds; Parking Offenses Adjudication Act;  
 Donations - Allendale Improvement and Beautification; 911 Memorial Fund Donations; Open Space, Recreation, Farmland and Historic Preservation Trust;  
 Municipal Alliance on Alc and Drug Abuse; New Jersey Sales & Use Tax; Recreation Trust Fund; Outside Employment of Off-Duty Polic Officers; Storm  
 Recovery Trust Fund; Donations - Police Department

are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement."

## APPENDIX TO BUDGET STATEMENT

### COMPARATIVE STATEMENT OF CURRENT FUND OPERATIONS AND CHANGE IN CURRENT SURPLUS

#### CURRENT FUND BALANCE SHEET - DECEMBER 31, 2023

ASSETS	
Cash and Investments	6,655,418.00
Due from State of N.J.(c. 20, P.L. 1961)	
Federal and State Grants Receivable	
Receivables with Offsetting Reserves:	XXXXXXXX
Taxes Receivable	263,490.00
Tax Title Lien Receivable	94,217.00
Property Acquired by Tax Title Lien Liquidation	4,900.00
Other Receivables	121,018.00
Deferred Charges Required to be in 2024 Budget	52,000.00
Deferred Charges Required to be in Budgets Subsequent to 2024	88,000.00
Total Assets	7,279,043.00
<b>LIABILITIES, RESERVES AND SURPLUS</b>	
*Cash Liabilities	3,176,143.00
Reserves for Receivables	483,625.00
Surplus	3,619,275.00
Total Liabilities, Reserves and Surplus	7,279,043.00

School Tax Levy Unpaid	
Less: School Tax Deferred	
*Balance Included in Above "Cash Liabilities"	-

	YEAR 2023	YEAR 2022
Surplus Balance, January 1	2,666,155.00	2,423,178.00
CURRENT REVENUE ON A CASH BASIS:	XXXXXXXX	XXXXXXXX
Current Taxes:*(Percentage Collected 2023: 99.08%, 2022: 99.37%)	44,425,558.00	43,520,337.00
Delinquent Taxes	193,359.00	393,741.00
Other Revenues and Additions to Income	4,762,400.00	3,666,011.00
Total Funds	52,047,472.00	50,003,267.00
EXPENDITURES AND TAX REQUIREMENTS:	XXXXXXXX	XXXXXXXX
Municipal Appropriations	15,203,911.00	15,236,747.00
School Taxes (Including Local and Regional)	28,073,080.00	27,334,951.00
County Taxes (Including Added Tax Amounts)	4,931,644.00	4,654,541.00
Special District Taxes	101,951.00	96,167.00
Other Expenditures and Deductions from Income	117,611.00	14,706.00
Total Expenditures and Tax Requirements	48,428,197.00	47,337,112.00
Less: Expenditures to be Raised by Future Taxes	-	
Total Adjusted Expenditures and Tax Requirements	48,428,197.00	47,337,112.00
Surplus Balance, December 31	3,619,275.00	2,666,155.00

\*Nearest even percentage may be used

#### Proposed Use of Current Fund Surplus in 2024 Budget

Surplus Balance, December 31	3,619,275.00
Current Surplus Anticipated in 2024 Budget	1,100,000.00
Surplus Balance Remaining	2,519,275.00

(Important: This appendix must be Included in advertisement of Budget.)

**CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM**

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

**CAPITAL BUDGET**

- A plan for all capital expenditures for the current fiscal year.

If no Capital Budget is included, check the reason why:

- Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund, Capital Line items and Down Payments on Improvements.
- No bond ordinances are planned this year.

**CAPITAL IMPROVEMENT PROGRAM**

- A multi-year list of planned capital projects, including the current year.

Check appropriate box for number of years covered, including current year:

- 3 years. (Population under 10,000)
- 6 years. (Over 10,000 and all county governments)
- years exceeding minimum time period.
- Check if municipality is under 10,000, has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting CIP.

**BOROUGH OF ALLENDALE  
NARRATIVE FOR CAPITAL IMPROVEMENT PROGRAM**

A large, empty rectangular box with a black border, intended for the narrative content of the capital improvement program. The interior of the box is light gray.



**CAPITAL BUDGET (Current Year Action)  
2024**

Local Unit                      **BOROUGH OF ALLENDALE**

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2024					6 TO BE FUNDED IN FUTURE YEARS	
				5a 2024 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized		
Streets & Roads Paving	1	745,000.00			13,250.00			251,750.00	480,000.00	
NJDOT W. Allendale Streetscape Phase 5 (skipped in 2023)	2	286,000.00			14,300.00			271,700.00		
Police Equipment and Improvments	3	151,850.00			6,600.00			125,400.00	19,850.00	
Information Technology	4	45,000.00			750.00			14,250.00	30,000.00	
Fire Equipment and Improvements	5	3,125,000.00			3,750.00			71,250.00	3,050,000.00	
DPW Equipment and Improvements	6	821,500.00			21,200.00			402,800.00	397,500.00	
Parks and Recreation Improvements	7	242,000.00			10,000.00			190,000.00	42,000.00	
Parks and Recreation Facilities	8	318,200.00			8,410.00			159,790.00	150,000.00	
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<b>TOTAL - THIS PAGE</b>	<b>XXXXX</b>	5,734,550.00	-		-	78,260.00	-	-	1,486,940.00	4,169,350.00

**CAPITAL BUDGET (Current Year Action)  
2024**

Local Unit BOROUGH OF ALLENDALE

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2024					6 TO BE FUNDED IN FUTURE YEARS
				5a 2024 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
		-							
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**CAPITAL BUDGET (Current Year Action)  
2024**

Local Unit BOROUGH OF ALLENDALE

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2024					6 TO BE FUNDED IN FUTURE YEARS
				5a 2024 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
		-							
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<b>TOTAL - ALL PROJECTS</b>	XXXXX	5,734,550.00	-	-	78,260.00	-	-	1,486,940.00	4,169,350.00

**3 YEAR CAPITAL PROGRAM - 2024 to 2026  
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS**

Local Unit

BOROUGH OF ALLENDALE

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER BUDGET YEAR					
				5a 2024	5b 2025	5c 2026	5d	5e	5f
Streets & Roads Paving	1	745,000.00		265,000.00	240,000.00	240,000.00			
NJDOT W. Allendale Streetscape Phase 5 (skipped in 2023)	2	286,000.00		286,000.00					
Police Equipment and Improvments	3	151,850.00		132,000.00	19,850.00				
Information Technology	4	45,000.00		15,000.00	15,000.00	15,000.00			
Fire Equipment and Improvements	5	3,125,000.00		75,000.00	550,000.00	2,500,000.00			
DPW Equipment and Improvements	6	821,500.00		424,000.00	316,500.00	81,000.00			
Parks and Recreation Improvements	7	242,000.00		200,000.00	42,000.00				
Parks and Recreation Facilities	8	318,200.00		168,200.00	100,000.00	50,000.00			
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<b>TOTAL - THIS PAGE</b>	<b>XXXXX</b>	<b>5,734,550.00</b>	<b>XXXXXXXXXX</b>	<b>1,565,200.00</b>	<b>1,283,350.00</b>	<b>2,886,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>

**3 YEAR CAPITAL PROGRAM - 2024 to 2026  
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS**

Local Unit

BOROUGH OF ALLENDALE

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER <u>BUDGET</u> YEAR					
				5a 2024	5b 2025	5c 2026	5d	5e	5f
		-							
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<b>TOTAL - THIS PAGE</b>	XXXXX	-	XXXXXXXXXX	-	-	-	-	-	-

**3 YEAR CAPITAL PROGRAM - 2024 to 2026  
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS**

Local Unit

BOROUGH OF ALLENDALE

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER BUDGET YEAR					
				5a 2024	5b 2025	5c 2026	5d	5e	5f
		-							
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<b>TOTAL - ALL PROJECTS</b>	XXXXX	5,734,550.00	XXXXXXXXXX	1,565,200.00	1,283,350.00	2,886,000.00	-	-	-

**3 YEAR CAPITAL PROGRAM - 2024 to 2026  
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

Local Unit

BOROUGH OF ALLENDALE

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - in - Aid and Other Funds	BONDS AND NOTES			
		3a Current Year 2024	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School
Streets & Roads Paving	745,000.00			37,250.00			707,750.00			
NJDOT W. Allendale Streetscape Phase 5 (skipped in 2023)	286,000.00			14,300.00			271,700.00			
Police Equipment and Improvments	151,850.00			7,592.50			144,257.50			
Information Technology	45,000.00			2,250.00			42,750.00			
Fire Equipment and Improvements	3,125,000.00			156,250.00			2,968,750.00			
DPW Equipment and Improvements	821,500.00			41,075.00			780,425.00			
Parks and Recreation Improvements	242,000.00			12,100.00			229,900.00			
Parks and Recreation Facilities	318,200.00			15,910.00			302,290.00			
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<b>TOTAL - THIS PAGE</b>	5,734,550.00	-	-	286,727.50	-	-	5,447,822.50	-	-	-

**3 YEAR CAPITAL PROGRAM - 2024 to 2026**  
**SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

Local Unit BOROUGH OF ALLENDALE

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - in - Aid and Other Funds	BONDS AND NOTES			
		3a Current Year 2024	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School
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<b>TOTAL - THIS PAGE</b>	-	-	-	-	-	-	-	-	-	-



**3 YEAR CAPITAL PROGRAM - 2024 to 2026  
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

Local Unit BOROUGH OF ALLENDALE

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - in - Aid and Other Funds	BONDS AND NOTES			
		3a Current Year 2024	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School
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<b>TOTAL - ALL PROJECTS</b>	5,734,550.00	-	-	286,727.50	-	-	5,447,822.50	-	-	-

**BOROUGH OF ALLENDALE  
2024 MUNICIPAL BUDGET**

**Sheets 41 and 42 - Reserved for Adopting Resolution**

DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2023	APPROPRIATIONS	FCOA	Appropriated		Expended 2023		
		2024	2023				for 2024	for 2023	Paid or Charged	Reserved	
Amount to be Raised By Taxation	54-190	108,281.00	101,797.00	101,951.00	Development of Lands for Recreation and Conservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
					Salaries & Wages	54-385-1				-	
Interest Income	54-113			5,389.00	Other Expenses	54-385-2				-	
					Maintenance of Lands for Recreation and Conservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
Reserve Funds:	54-101				Salaries & Wages	54-375-1				-	
					Other Expenses	54-372-2				-	
					Historic Preservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
					Salaries & Wages	54-176-1				-	
					Other Expenses	54-176-2				-	
										-	
					Acquisition of Lands for Recreation and Conservation	54-915-2				-	
Total Trust Fund Revenues:	54-299	108,281.00	101,797.00	107,340.00	Acquisition of Farmland	54-916-2				-	
<b>Summary of Program</b>					Down Payments on Improvements	54-902-2					-
					Year Referendum Passed/Implemented:	11/8/2025 <i>(Date)</i>		Debt Service:		XXXXXXXXXX	XXXXXXXXXX
Rate Assessed:		\$	0.0050		Payment of Bond Principal	54-920-2				XXXXXXXXXX	
Total Tax Collected to date:		\$	1,411,249.00		Payment of Bond Anticipation Notes and Capital Notes	54-925-2				XXXXXXXXXX	
Total Expended to date:		\$	1,122,811.00		Interest on Bonds	54-930-2				XXXXXXXXXX	
Total Acreage Preserved to date:					Interest on Notes	54-935-2				XXXXXXXXXX	
Recreation land preserved in 2023:					Reserve for Future Use	54-950-2	108,281.00	101,797.00		101,797.00	
Farmland preserved in 2023:					Total Trust Fund Appropriations:	54-499	108,281.00	101,797.00	-	101,797.00	

**BOROUGH OF ALLENDALE  
2024 MUNICIPAL BUDGET**

**Sheet 44 - Not Applicable to Municipal Budget and has been omitted from this document**

**Annual List of Change Orders Approved  
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: BOROUGH OF ALLENDALE

Year Ending: December 31, 2023

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here  and certify below.

April 11, 2024  
Date

Linda L. Cervino  
Clerk of the Governing Body